

Minutes of the Maxwell City Council Regular Session  
Wednesday, April 8, 2026

These minutes are recorded by the city clerk and are subject to city council approval at the next regular meeting.

1. Maxwell City Council held a meeting on the above date pursuant to the rules of the council, with notice posted at city hall, city website, post office, Maxwell State Bank, and Facebook. Mayor Dale Higgins called the meeting to order at 6:18 pm. Roll Call was answered by Rothe, Philpott (phone), Westendorf, Miller and Jans. Also present Wendy Crabtree, Wes Farrand, Deputy Powers, Brett Graham, Michael Trachta, Kailen Fitzgerald, Jerry Weuve, Perry Balke, Rich Wehrman, Cindy Janes (phone), Jerri Heid, Chuck Gilarski and Diana Claus.
2. Rothe moved; Miller seconded moving 12 before 11 and moved 5 before 4. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
3. Brett Graham and Michael Trachta, 408 2nd Street, informed the council they are starting a landscaping and metal scrap business and offered to provide their dumpsters at no cost for the citywide clean-up day, if they are allowed to keep any metal collected in them. Kailen Fitzgerald, 429 Ashford, presented photos showing a water-drainage issue in his backyard. Perry Balke, 1000 Rock Creek Drive, volunteered to assist with budget work. Jerry Weuve, 625 6th Street, reported concerns about a dirtbike being operated on his property and on city property, along with related noise issues.
5. Deputy Powers stated he will forward the dirt bike complaint to his staff. He also noted that the speed trailer will be deployed soon.
4. Miller moved; Westendorf seconded approval of agenda. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
6. Mayor proclaim April 11–17, 2026, as Week of the Young Child
7. First reading of amendment to Chapter 57 – Dangerous and Vicious Animals, Maxwell Code of Ordinances. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
8. Jans moved; Rothe seconded approval of Resolution 2026-13: A Resolution Amending Resolution 2015-03 for Trust Transfers. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
9. Jans moved; Miller seconded tabling Resolution 2026-19: A Resolution Amending Resolution 2025-41, Authorizing Transfers as Approved by the FY2026 Budget to the 4/22/26 meeting.
10. Jans moved; Rothe seconded to set the dates for the City-Wide Garage Sales on June 13, 2026; the City-Wide Clean-Up Day on June 20, 2026; and the November regular council meeting on November 12, 2026. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
12. Rothe moved; Jans seconded abolishing the use of outside water meters. RCV: Ayes—Rothe, Westendorf, Miller and Jans. Nays—Philpott. M/C.
11. First Reading of Ordinance No. 347: Amending the Maxwell Code of Ordinances to Update Water, Sewer, Garbage, and Recycling Service Rates. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
13. Discussion on dust control spraying for the summer. Jans will get three bids and bring back to 4/22/26 meeting.

14. Discussion of advancing the solar RFP deadline. The mayor referred the solar project back to the Facilities Committee for further review, including consideration of issuing an RFP to hire a solar consultant. No action was taken.
15. Farrand provided a sketch with two potential options to potentially address some ponding during rain events near 500 Baldwin and recommended getting a quote for both options from contractor(s). Rothe moved; Miller seconded, getting quotes to bring back to a future meeting. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
16. Opening and discussion of sealed bids for sidewalk improvements at 400, 422, and 620 Baldwin Street. KSM bid \$19,400 for removal, disposal and replacement of damaged sidewalks. Absolute Concrete bid \$22,485.75. Jans moved; Westendorf seconded acceptance of KSM's bid for \$19,400. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
17. Discussion on broken John Deere mower and replacement parts or replacing the mower altogether. Tabled for 4/22/26 meeting.
18. Discussion on LL Pelling's 2026 Sealcoat Proposal. Tabled until 4/22/26 meeting.
19. Rothe moved, Westendorf seconded discussion on codification project for chapters 90-111 of the Maxwell code of ordinances.
20. The IDOT audit for Baldwin Street is underway, with Snyder requesting a working day review. Snyder will issue final recommendations on the storm outlet project. Farrand inspected the Rock Creek Ridge site of some completed work and there's not any he recommends accepting. Still outstanding punch list items and he advised they need to get erosion control out there. Contractor is expected back in May. TEAP study recommendations have been provided to support the 2027 Summer DOT ADA compliant sidewalk project coordination. The Water Treatment Plant improvements will require council action during May agenda to authorize a June 2026 bid letting. Snyder will also visit Baldwin Street and County Highway S27 to assess pavement conditions and recommend repairs.
21. Rothe went to 609 North Street's property to review complaint from homeowner at the 3/18/26 meeting. Mayor advised public works will be installing a fence at waste site.
22. Philpott moved, Jans seconded adjournment at 9:02pm. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C. The next meeting will be 4/22/2026 at 6:00pm in city hall.

CLAIMS PRESENTED 3/12/26 - 4/6/26

ACCESS MONTHLY PRINTER RENT 212.34

AFLAC AFLAC STD 56.15

ALLIANT ENERGY MONTHLY UTILITY BILL 8,891.71

EFTPS FED/FICA TAXES 3,572.68

TREASURER-STATE OF IOWA STATE TAXES 1,780.59

IPERS IPERS 2,484.03

CONSUMERS ENERGY RCH ELECTRIC 41

WINDSTREAM CITY HALL & LIBRARY PHONE, FAX 569.92

POST OFFICE POSTAGE UTILITY BILLS 204.35

NEW CENTURY FS LP & FUEL 347.87

MIDWEST INSURANCE CORP GENERAL INSURANCE 79,276.08

SNYDER GENERAL ENGINEERING 2,630.80  
IOWA DEP OF REVENUE MARCH WET TAX 800.81  
USABUEBOOK SEWER & WATER TESTING SUPPLIES 1,145.63  
IOWA ASSOC OF MUNICIPAL 5 DUES 3/2026-02/2027 803  
CUMMINS CENTRAL POWER MAINTENANCE 699.1  
SAFE BUILDING COMPLIANCE LIBRARY ADA DOOR PERMIT 314.46  
MARC SEWER CHEMICALS, SHOP SUPPLIES 1,180.81  
NANCY PRITCHARD WEBSITE YEARLY HOSTING REIMBRS 216.24  
BADGER METER ORION CELLULAR LTE 816.74  
U.S. BANK LIBRARY MATERIALS 387.23  
CENTRAL IOWA SHORTLINE 59864 445.96  
INDEPENDANT PUBLIC ADVISR Q2 2026 RETAINER 2,000.00  
PRATT SANITATION INC FEBRUARY GARBAGE CONTRACT 5,724.17  
MICROBAC LABORATORIES SEWER TESTING 575.5  
AMAZON CAPITAL SERVICES LIBRARY MATERIALS 147.08  
AT&T MOBILITY FIRSTNET CELL PHONES 277.11  
BRICK GENTRY P.C. 1/27/26 - 2/24/26 LEGAL ADVICE 800  
CITY OF MAXWELL PARKS 588.21  
SUMMIT FIRE PROTECTION HOOD INSPECTION FIRE 454.56  
MACQUEEN AIRPACK TESTING 1,285.00  
MELLISA MATTINGLY BUDGET ASSISTANCE 1,880.00  
KEPRO EMPLOYE ASSISTANCE PROGRAM 204  
RJ ELECTRIC LIBRARY ELECTRICAL WORK 1,889.24  
CLAIMS TOTAL 122,702.37  
GENERAL FUND 72,007.32  
ROAD USE TAX FUND 1,969.83  
WATER FUND 21,319.70  
SEWER FUND 27,405.52

REVENUE

General 973.04  
Water 2,101.56  
Sewer 2,367.89  
Total 5,442.49