

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
WEDNESDAY, DECEMBER 4, 2024, 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Dale Higgins at 6:00 P.M.
2. Roll call was answered by Steve Gast, Sue Philpott, & Doug Miller. Ken Jans via telephone. Visitors: Bryce Hubert via telephone & Wes Farrand.
3. A motion to approve the agenda was made by Gast. Jans seconded. 4 ayes.
4. Citizens Forum
  - a. Dale Higgins – Alex Golly asked about stop signs at North St and Baldwin St. An ordinance would be needed to add stop signs. Steve will work on an amendment for that ordinance.
  - b. Eric Carlson – Eric would like to know what the plan for the 5th St storm water drain is. Permits are needed before continuing to Indian Creek. Wes Farrand is working to acquire them.
5. Public Hearing-NA
6. Business
  - a. Discussion and Action on Resolution 2024-23 Approving Pay Application Number 2 to Reilly Construction for the Maxwell Baldwin Street Project – Gast moved to table to December 17<sup>th</sup> meeting. Miller seconded 5 ayes.
  - b. Discussion and Action on Accounting Software – Gast moved to approve the payment of \$9660.00 for the accounting software and to review the additional cost of keeping old data. Westendorf seconded. 5 ayes.
  - c. Discussion and Action on Payment for New Waterline at 619 Baldwin St. - Bryce Hubert submitted a bill for Reilly Construction to pay for his waterline as it started leaking after Reilly Construction replaced the main waterline. Wes Farrand will talk to Spencer Wignall about the water line.
  - d. Discussion and Action on Ordinance Enforcement – Sue question on who enforces the ordinances. How do we let the residents know about changes to ordinances? She would like to see council members going door to door to deliver the new ordinances. Steve asked her to write up a mock printing of what she would like to see going out to the public, plus the costs of printing, paper, and postage.
7. Departmental Reports
  - a. Sheriff –Report on file.
  - b. Fire –Report on file. Santa will be coming December 21.
    - i. Gast moved to accept Shawn Zeiser into the fire department. Miller seconded. 5 ayes.
  - c. EMS – Report on file.
  - d. Library – Report on file. Holiday party is December 21st. Chili Cook-off will be January 18<sup>th</sup>.
  - e. Public Works –Report on file.
  - f. City Clerk- Report on file.
  - g. Engineer – Report on file. Updates on Baldwin St, Water Treatment Plant, Woodlawn St, Heart of Iowa Trail, and Scope of Services.
  - h. Parks & Open Spaces– No Report

8. Council and Mayor Reports –

- a. Steve Gast – 1) Steve talked about budget planning for fiscal year 2026, which included updating historic items, council considerations and Parks & Open Spaces Board considerations, potential projects, and budget wishes.
- b. Doug Miller – 1) Doug mentioned resending letter to company for the boring of the electrical line.
- c. Ken Jans – 1) Ken sent condolences to the Hudson family for the passing of Ted Hudson. They have done a lot for the community.
- d. Dale Higgins – Dale talked about the Story County Housing Trust. They would like donations of \$679 for 2025 & 2026. This item will be added to the December 17<sup>th</sup> agenda.

9. Consent Agenda

- 1) Gast moved to approve November 6, 2024, Minutes. Miller seconded. 4 ayes. Philpott abstained.
- 2) Gast moved to approve November 13, 2024, Minutes. Miller seconded. 4 ayes. Westendorf abstained Consent agenda. Jans seconded. 3 ayes.
- 3) Gast moved to approve monthly bills. Miller seconded. 5 ayes.
- 4) The bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	226.93
AFLAC	AFLAC CANCER	144.42
ALLIANT ENERGY	MONTHLY UTILITY BILL	7,799.67
AT&T MOBILITY	FIRSTNET CELL PHONES	273.69
BADGER METER	CELLULAR READS	398.4
BRICK GENTRY P.C.	EMPLOYEE HANDBOOK, FEMA	2,420.00
CENTRAL IOWA SHORTLINE LLC	#53248 - GRASS SEED	146.42
CENTRAL IOWA SHORTLINE LLC	#53815,53819-BATTERY TERMINAL	23.93
CHEM-SULT, INC	SODIUMHYPOCHLORITE	590
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	834.8
CIT SEWER SOLUTIONS	LATERAL LAUNCH INVESTIGATION	1,629.60
CITY OF AMES	RESOURCE RECOVERY	4,510.00
CITY OF MAXWELL	SEWER BILLS	481.77
CONSUMERS ENERGY	RCH ELECTRIC	41
GANNETT IOWA LOCALIQ	MINUTES & AFR	150.18
IOWA DEP OF REVENUE	WET OCT 2024	673.92
IOWA DEP OF REVENUE	SALES TAX OCT 2024	107.65
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	318.4
IOWA RURAL WATER ASSOCIATION	COMMUNITY MEMBERSHIP DUES 2025	305
IPERS	IPERS	2,404.29
JAKE THOMPSON	Removal of trees	19,900.00
MAXWELL STATE BANK	FED/FICA TAX	3,724.21
MICROBAC LABORATORIES	TESTING	687.5
MID-AMERICAN RESEARCH CHEMICAL	ROOT CONTROL,PARTS CLEANER,	1,038.00

