

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, APRIL 3, 2023, 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 5:00 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Meggen Lawrence, Doug Miller, and Ken Jans. Visitors: Wes Farrand, Tim Meier, Tyler Meier, Brian Carroll, Jayne Underhill, Steve Flickinger, Mitzi DeGroot, Sue Philpott, Rebecca Hasbrouck, Chad Grandon, and Jill Peters.
3. A motion to approve agenda with items 7b & 7h moved after item 5a was made by Gast. Lawrence seconded. 5 ayes.
4. Citizens Forum
 - a. NA
5. Department Reports
 - a. Sheriff Report – Written Report on File. Deputy Lentz was present. There are a lot of scams being reported. The clerk relayed complaints about loud vehicles racing out of town.
 - b. Fire – Written report on file. Sirens went off when testing.
 - c. EMS – Written report on file. Council still needs break out of calls by area.
 - d. Library – Written report on file.
 - e. Public Works – Written report on file. Discussion on Baldwin St and potholes.
 - f. City Clerk – Written report on file. Steve asked questions about current budget and impending amendment.
 - g. Engineer’s Report – Written report on file. 1) Baldwin St –This project is in a holding pattern until waterlines and CDBG is decided on. Easement for stormwater still must be negotiated. 2) High School Improvements – Punch list is being worked on. Required parking was discussed. 3) WTP Study- Discharge from the water plant is being analyzed. This will determine how it will be disposed of. 4) Tree Care – A GIS map was created from the list of marked trees. Discussion on how the trees should be broken up for bids. Ken will take map and work on it.
 - h. Parks and Open Spaces Board – No report.
6. Public Hearing
 - a. NA
7. Business
 - a. Discussion and Action on Betterment Award Nominees. – There were 5 nominees. Nominees were George Jones, Rodeo Committee, Jill Peters, Jody & Steve Gast and Thursday Morning Coffee Club. It was decided to choose 1 individual and 1 group as all the nominees were good. Gast moved to nominate George Jones and the Rodeo Committee for the 2022 Betterment Award. Lawrence seconded. 5 ayes.
 - b. Discussion and Action on Poultry Permit for 121 5th Street– Miller moved to accept the poultry permit for 121 5th St. Myers seconded. 5 ayes.
 - c. Discussion and Action on Livestock Permit for 65700 325th Street– Tyler Meier is asking for a livestock permit at 65700 325th Street, He would like 30 calves and 30 goats. mentioned that the land is zoned Industrial and does not allow feed lots in city limits. Discussion on the number of animals for that size of acreage was pursued. Gast moved to not approve the permit. Miller seconded. 3 ayes, 2 nays-Lawrence and Jans Ken asked about approving 13 goats instead. Gast moved to discuss allowing the commercial raising of livestock within city limits at a workshop with Planning and Zoning Board. Lawrence seconded. 5 ayes.

- d. Discussion and Action on Test and Tune Tractor Pull – The Midwest Pullers would like to have a truck pull on May 20th to test and tune their equipment. Gast moved to approve the truck pull. Myers seconded. 5 ayes.
 - e. Discussion and Action on Nik’s Topsy Trailers Liquor License– There was discussion of location of their bar and seating. Gast moved to approve with a change of address from 2nd Street to 101 Old Settlers Dr. Myers seconded. 5 ayes
 - f. Discussion and Action on Dust Control – Gast moved to include all areas from last year’s dust control except from Hwy 210 to bridge because of construction. Lawrence seconded. 5 ayes.
 - g. Discussion on Twin Homes Ordinance Language – The council looked at ordinances from other cities for verbiage on twin homes. Some of the questions were: do we want a separate zone, what about off-street parking, do we want to add to the current R2 zone. These are questions as well as the Madrid Ordinance that will be taken to the joint workshop with the Planning & Zoning Board.
 - h. Discussion and Action on School Accessory Building - There was a lot of discussion on the placement of the accessory building on the Collins-Maxwell track. It was thought to be on the property line or a little over it. Jameson would like to work with the school as it is a public entity as well and leave it where it is. Steve said it would be a terrible injustice to the rest of the city as everyone else is required to prove property lines. Safe Building approved the placement and is not concerned with where it sits. Gast moved that the school locate the property line and ask Safe Building why it was approved with the setbacks given. Miller seconded. 2 yes, 3 nay- Myers, Lawrence, & Jans. Gast moved to reprimand the mayor for exceeding his authority. Motion died for lack of second.
 - i. Discussion and Action on Maxwell City Park Rental Agreement with Maxwell’s Market in the Park – An amendment to the agreement with the Market in the Park was proposed by the Market in the Park. They would like to drop the number of events held from May to September to the 2nd and 4th Sundays of the month. Gast moved to accept the amendment and authorize the mayor to sign the new agreement. Jans seconded, 5 ayes.
- 8 Council and Mayor Reports –
- a. Meggen Lawrence – 1) Meggen asked about the project with the sidewalks. The sidewalk on Main St has some parts that could be a tripping hazard. Doug and Meggen volunteered to mark these areas. Wes will provide the standards for marking them.
 - b. Doug Miller – Doug asked about the letter that came in the water bill. There was no deadline and would like to know when the application needs to be sent in. Applications and criteria for the loans still need to be established.
 - c. Ken Jans- 1) Ken talked about the trees in the right of way and what the city should do about them going forward. Steve said that the city should adopt a policy on how to approve, when to approve and the mixture of trees. 2) Ken asked about the bridge replaced . The 2 bridges will be removed and replaced by 1 bridge.
9. Consent Agenda
- a. Gast moved to accept the March 27 minutes and current bills. Lawrence seconded. 5 ayes.
 - b. Gast moved to accept the March 6 minutes. Lawrence seconded 4 ayes. 1 abstain- Jans

c. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	\$182.41
AFLAC	AFLAC CANCER	\$226.86
CALDWELL,BRIERLY,& CHALUPA LLC	LEASE, CONFERENCE WITH SNYDER	\$721.50
CENTRAL IOWA DISTRIBUTING, INC	OIL ABSORB PADS,METRO JRT,TWLS	\$309.00
CENTRAL IOWA SHORTLINE LLC	236,672,370,323,745	\$403.39
CHEM-SULT, INC	13238-SODIUMHYPOCHLORITE PHOSP	\$1,443.40
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$897.80
CONSUMERS ENERGY	RCH ELECTRIC	\$46.50
EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$342.63
INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER SERVICES	\$2,000.00
IOWA ASSC OF MUNICIPAL UTILITY	2023-24 WATER MEMBER DUES	\$716.00
IOWA DEP OF REVENUE	SALES TAX FEB2023	\$94.77
IOWA DEP OF REVENUE	WET FEB 2023	\$568.11
IOWA FIRE CHIEFS ASSOC	2023 MEMBERSHIP RENEWAL	\$25.00
IOWA PRISON INDUSTRIES	EMS TAHOE DECALS	\$651.53
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$319.42
IPERS	IPERS	\$1,802.93
JOHN DEERE FINANCIAL	LINK FOR JD	\$21.18
KARL CHEVROLET	LIGHT & EQUIPMENT INSTALL	\$13,674.78
MAXWELL STATE BANK	FED/FICA TAXES	\$2,529.16
MICROBAC LABORATORIES	NT2301555-SEWER TESTING	\$832.75
MID-AMERICAN RESEARCH CHEMICAL	WIPE-OUT & FOG ELIMINATOR	\$1,376.27
NANCY PRITCHARD	WEBSITE HOSTING	\$203.52
NEW CENTURY FS	GAS & DIESEL	\$454.80
MAXWELL POST OFFICE	stamps	\$252.00
PRATT SANITATION INC	MONTHLY GARBAGE	\$5,240.70
RACOM CORPORATION	KIT,CONVERSION, CH-25 REMOTE	\$595.00
SAFE BUILDING LLC	PERMITS	\$452.91
SNYDER & ASSOCIATES	BALDWIN ST REHAB	\$18,755.00
STAPLES CREDIT PLAN	PAPER,TOWELS, KLEENEX	\$207.14
TRASH CAN DEPOT	10-#TF1150 TRASH RECEPTACLE	\$7,366.46
TREASURER-STATE OF IOWA	STATE TAXES	\$1,031.27
VANCE WHITWER	CUBICLES FOR CITY HALL	\$1,000.00
WINDSTREAM	#091143516-TELEPHONE, INTERNET	\$588.77
Accounts Payable Total		\$65,332.96
Total Paid On: 3/08/23		\$4,187.64
Total Paid On: 3/22/23		\$4,510.11
Total Payroll Paid		\$8,697.75
***** REPORT TOTAL *****		\$74,030.71

Expenses By Fund

03/01/2023-03/31/2023

GENERAL	\$40,065.88
ROAD USE TAX	\$516.57
CAPITAL PRJCT FUND - STRT	\$18,755.00
WATER	\$8,223.29
SEWER	\$6,469.97
TOTAL FUNDS	\$74,030.71

Revenues	1-Mar
001 General	\$24,824.69
110 Road Use Tax	\$5,698.58
112 Employee Benefits	\$242.30
119 Emergency Funds	\$121.94
120 Utility Franchise	\$6,387.27
121 Local Option	\$10,868.88
200 Debt Service	\$1,418.74
600 Water	\$14,022.70
610 Sewer	\$24,945.08
TOTAL FUNDS	\$88,530.18

10. Adjourn. A motion to adjourn the meeting at 8:35 P.M. was moved by Jans Seconded by Myers. 5 ayes

NEXT REGULAR MEETING WILL BE MAY 1, 2023 AT 6:00 P.M.

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson