

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, JANUARY 4, 2021, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Alex Golly, Meggen Lawrence, Doug Miller, and Ken Jans. Visitors via teleconference: Wes Farrand, Tionna Pooler, and Tyler Dubay
3. A motion to correct 6d changing \$1,500,000 to \$1,550,000 and moving 6j after 8d was made by Gast. Golly seconded. 5 ayes.
4. Citizens Forum
  - a. NA.
5. Department Reports
  - a. Sheriff – Written report on file.
  - b. Fire – Written report on file. They had 1 call with 6 people responding.
  - c. EMS – No written report. Elizabeth Sievert would like to join EMS. Gast moved to approve Elizabeth Sievert joining the EMS Dept. Lawrence seconded. 5 ayes. Ken read from a letter that he received. He was told Shelby Patterson was taking a leave of absence and asked if we received an official letter stating that he was taking the leave. The city did not receive a letter. Assistant Chief Tawnia Leslie was asked to take over in his absence. There was a lack of communication and some items were left undone by Chief Patterson. Tawnia and Nancy are trying to bring everything up to date for the state inspection in February. The council has asked for a report on where everything stands at the February meeting. They will send some questions to the clerk and she will pass them on to the EMS Dept. Ken emailed Matt Kahler from Cambridge to talk about drawing up a contract to help Maxwell EMS out on their down times. Discussion on what to pay and how to pay took place.
  - d. Library – Written report on file.
  - e. Public Works – Written report on file. New truck should be ready in 6 weeks. A bid from Todd White for the waterline and hydrants for the lagoons was received. It was \$14,000. It was suggested that the Public Works Director give an updated report on all projects that are ongoing.
  - f. City Clerk – Written report on file.
  - g. Engineer – Wes Farrand from Snyder & Associates was present via teleconference. 1). WWTP Improvements – Polish tank and UV Tank are being created. Construction has slowed because of the weather. 2) High School Improvements – Final revised plans are being reviewed. 3) Baldwin St Project. – Preliminary work needs additional topo . The original topo was for a simple overlay. The city is now talking a complete replacement of Baldwin St. 4) 5<sup>th</sup> St Storm Sewer Project may have to be put on hold or broken into 2 parts because the city may not have enough general obligation potential to fund the project. Tyer Dubay asked about the routing of the Storm Sewer on 5<sup>th</sup> St because he owns land at the end of 5<sup>th</sup> ST.
6. Business
  - a. Action on a Resolution Approving Five Year Tax Abatement for Improvements to 700 Rock Creek Dr –Gast moved to approve a Resolution Approving Five Year Tax Abatement for Improvements to 700 Rock Creek Dr striking the words 616 5<sup>th</sup> St in the title. Golly seconded. 5 ayes.
  - b. Approval to Appoint New Member to the Park and Open Spaces Board - Mayor Hudson presented Lauryn Myers as a candidate for the Parks and Open Spaces

Board. There are up to 4 positions available on the Board. Miller moved to appoint Lauryn Myers to the Parks and Open Spaces Board. Jans seconded. 5 ayes.

- c. Authorize Mayor to sign Scope of Agreement with Ahlers & Cooney for Contract Proceedings for \$2,747,000 Revenue Capital Loan for WWTP Improvement Project – Gast moved to accept and authorize the mayor to sign Scope of Agreement with Ahlers & Cooney for Contract Proceedings for \$2,747,000 Revenue Capital Loan for WWTP Improvement dated 12/31/2020. Golly seconded. 5 ayes
- d. Authorize Mayor to sign Scope of Agreement with Ahlers & Cooney for Contract Proceedings for \$1,550,000 Revenue Capital Loan for WWTP Improvement Project - Gast moved to accept and authorize the mayor to sign Scope of Agreement with Ahlers & Cooney for Contract Proceedings for \$1,550,000 Revenue Capital Loan for WWTP Improvement Project. Jans seconded. 5 ayes.
- e. Action on Resolution Approving and Authorizing a form of loan and Disbursement by and between the City of Maxwell, Iowa, and the Iowa Finance Authority and Authorizing and Providing for Issuance and Securing the Payment of \$2,697,000 Sewer Revenue Capital Loan Notes Series 2021, of the City of Maxwell, Iowa under Provisions of the Code of Iowa, and Providing for a Method of payment of said notes, and approving Resolution for the Sewer Capital Loan Notes, Series 2015, Dated August 14, 2015 Issued in Accordance with Resolution 2015-15, Adopted August 2, 2015 - Steve moved to approve Resolution Approving and Authorizing a form of loan and Disbursement by and between the City of Maxwell, Iowa, and the Iowa Finance Authority m and Authorizing and Providing for Issuance and Securing the Payment of \$2,697,000 Sewer Revenue Capital Loan. Tionna Pooler from Independent Public Advisors Talked about the issues that were happening for this loan. The language is not quite right for the Iowa Financial Authority. Ahlers & Cooney are moving up the closing date of the Obligation Loan to cover the expenses until this loan can be written. No seconded. This motion fails.
- f. Action on Resolution Approving and Authorizing a Form of Loan and Disbursement between the City of Maxwell, Iowa and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the payment of \$1,500,000 General Obligation Capital Loan Notes, Series, and Providing for a Method of Payment of said Notes, and Approving Form of Tax Exemption Certificate – Gast moved to approve Resolution Approving and Authorizing a Form of Loan and Disbursement between the City of Maxwell, Iowa and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the payment of \$1,500,000 General Obligation Capital Loan Notes, Series, and Providing for a Method of Payment of said Notes, and Approving Form of Tax Exemption Certificate. Lawrence seconded. 4 ayes.
- g. Action on Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Maximum Tax Dollars from Certain Levies for the City’s Proposed Fiscal Year 2021-2022 Budget – Gast moved to approve Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Maximum Tax Dollars from Certain Levies for the City’s Proposed Fiscal Year 2021-2022 Budget. Golly seconded. 5 ayes. Hearing is set for February 1, 2021.

- h. Discussion and Action on Betterment Award – The betterment award was discussed. The plaques from last year were not awarded because of COVID-19. They will be awarded along with the new winners of the Betterment award. Gast moved to advertise for candidates for the Betterment Award. Lawrence seconded. 5 ayes.
- i. Discussion and Action on Garbage Bids – Doug created a spread sheet of garbage expenses. He also broke it out by how much it would cost by potential contracts. Doug also called the references for Pratt Sanitation and Ankeny Sanitation. They both had good references. He talked to Gavin Stone, the owner of Pratt Sanitation, and he would have to schedule pick -up on Tuesdays but will work with the city for a month for the people that forget. Gast moved to hire Pratt Sanitation beginning Dec 1, 2021 if Aspen will honor the contact that they bought through November 2021. Miller seconded. 5 ayes.

7. Council and Mayor Reports –

- a. Steve Gast – 1) Steve was contacted by the library wanting to know if MARC would be willing to act as the 501c(3) agency for the Friends of the Library. He will be talking to the library about why they cannot go through the city for grants. 2) Steve asked if anyone had heard anything on Huxley fiber for internet. No one had. Ken mentioned looking at Colo for internet. Council decided to create a committee of community members to investigate internet possibilities. There are no connections for anyone building in the Rock Creek area.
- b. Alex Golly – 1) Alex wanted to thank the public works people for doing a good job with snow removal. . Steve mentioned the pile of snow not removed at the school that is blocking the sidewalk. The city usually removes the piles that the school creates when removing snow from parking lots. Ken mentioned a sidewalk not cleaned off by a resident.
- c. Meggen Lawrence – No Comments
- d. Doug Miller – Doug would like to see tickets being given out to people not moving their vehicles for snow removal on a more consistent basis.
- e. Ken Jans- Ken had talked EMS earlier. He thinks they need to see about advertising for new members.

8. Consent Agenda

- a. Gast moved to accept the December 7, 2020 minutes and bills. Golly seconded. 5 ayes.
- b. Gast moved to accept the December 14, 2020 minutes. Miller seconded. 4 ayes. 1 abstain= Golly
- c. Gast moved to accept the December 28, 2020 minutes. Lawrence seconded. 4 ayes. 1 abstain= Jans
- d. Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	\$ 191.91
ACCESS	MONTHLY PRINTER RENT	\$ 165.91
AFLAC	AFLAC CANCER	\$ 378.72
AIRGAS USA,LLC	MEDICAL OXYGEN	\$ 168.63
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 3,764.88
AWS SERVICE CENTER	MONTHLY GARBAGE SERVICE	\$ 3,216.01
BADGER METER	cellular reads for water meter	\$ 350.66

BROCK BURTON	FIRE CALLS, TRAINING, MEETINGS	\$ 435.00
CALDWELL, BRIERLY, & CHALUPA LLC	609 MAIN ST, EMS WITNESS	\$ 1,668.00
CARL MARSHALL	FIRE MEETINGS, CALLS, TRAININGS	\$ 230.00
CASEY'S BUSINESS MASTERCARD	MONTHLY DIESEL & GAS	\$ 280.10
CENTRAL IOWA SHORTLINE LLC	#12990- BATTERY, CABLE, NUT, WASH	\$ 644.12
CENTRAL IOWA SHORTLINE LLC	1,310,313,115,131,240,000,000,000	\$ 184.41
CHARLES ROBERTSON	FIRE TRAINING, CALLS, MEETINGS	\$ 50.00
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$ 636.39
CHRIS PITTS	FIRE CALLS, TRAININGS, MEETINGS	\$ 225.00
COLE NIELSEN	FIRE CALLS, TRAINING, MEETINGS	\$ 170.00
CONSUMERS ENERGY	RCH ELECTRIC	\$ 17.73
EMC INSURANCE COMPANIES	CLAIM# AF00-Z01622984	\$ 1,000.00
ERIK NOSS	FIRE CALLS, MEETINGS, TRAININGS	\$ 105.00
DB IOWA HOLDINGS	LEGALS-MINUTES-3	\$ 410.94
gWORKS	ANNUAL LICENSE & SUPPORT	\$ 4,240.00
INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER	\$ 2,000.00
IOWA DEP OF NATURAL RESOURCES	NPDES APPLICATION	\$ 85.00
IOWA REGIONAL UTILITIES ASSOC	RCH MONTHLY WATER USAGE	\$ 284.16
IPERS	IPERS	\$ 3,024.71
JACOB SKINNER	FIRE CALLS, MEETINGS, TRAININGS	\$ 100.00
JAMESON HUDSON	FIRE CALLS, TRAINING, MEETINGS.	\$ 10.00
JAMIE NESS	EMS INCENTATIVE	\$ 75.00
JARED HUDSON	FIRE MEETINGS, TRAININGS, CALLS	\$ 65.00
JESSE JONES	FIRE CALLS, MEETINGS, TRAININGS	\$ 80.00
JIM HUDSON	FIRE CALLS, TRAINING, MEETINGS	\$ 65.00
JOHN DEERE FINANCIAL	REPAIR OF JOHN DEERE 5101E	\$ 3,072.94
KEYSTONE LABORATORIES INC	#1D09697-SOLIDS, NITROGEN, CBOD	\$ 215.00
KEYSTONE LABORATORIES INC	#1D10022- BOD, NITROGEN, CBOD	\$ 83.50
MICS EDUCATION	EMT COURSE REG-E. SIEVERT	\$ 1,350.00
MAXWELL STATE BANK	FED/FICA TAXES	\$ 5,279.64
MAXWELL VANMAANEN	FIRE MEETINGS, CALLS, TRAININGS	\$ 20.00
NANCY PRITCHARD	EMS INCENTATIVE	\$ 125.00
NEW CENTURY FS	LP GAS	\$ 3.67
OMNISITE	1 YEAR WIRELESS SERVICE-LAGOON	\$ 441.00
RITWAY BUSINESS FORMS	CHECKS, UTILITY BILLS	\$ 561.42
RON HAYES	FIRE MEETINGS, CALLS, TRAINING	\$ 95.00
SCOTT JOHNSON	FIRE CALLS, TRAINING, MEETINGS	\$ 55.00
SHELBY PATTERSON	EMS INCENTATIVE	\$ 170.00
SNYDER & ASSOCIATES	#119.0266.01-16-WWTP IMPROVMNT	\$ 17,927.99
STAPLES CREDIT PLAN	PAPER, CALCULATOR ROLLS	\$ 147.82
STORY COUNTY EMS ASSOC	2020 STORY COUNTY EMS ASSOC DU	\$ 25.00
SYNCB/AMAZON	BOOKS AND DVDS	\$ 366.35
SYNCB/AMAZON	DVDS BOOKS	\$ 213.62
TODD WHITE PLUMBING	200 METCALF CURBSTOP&VALVE	\$ 234.48

