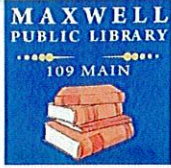


PUBLIC NOTICE

THE MAXWELL CITY COUNCIL WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, JANUARY 8, 2024, AT 6:00 PM AT MAXWELL CITY HALL, 107 MAIN STREET, MAXWELL, IA

The City of Maxwell invites residents to join this city council meeting via a conference call. If you would like to participate, just before the meeting start time, you must call 844-855-4444 and enter this access code: 843508 no earlier than 5 minutes prior to the meeting.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CITIZENS' FORUM**
- 5. DEPARTMENTAL REPORTS**
 - a. SHERIFF
 - b. FIRE DEPT
 - c. EMS DEPT
 - d. LIBRARY
 - e. PUBLIC WORKS
 - f. CITY CLERK
 - g. ENGINEER
 - h. PARKS AND OPEN SPACES BOARD
- 6. PUBLIC HEARING**
 - a. DISCUSSION AND ACTION ON RESOLUTION 2024-03 APPROVING PROPOSED AMENDMENT #1 TO THE FISCAL YEAR 2023-2024 BUDGET
- 7. BUSINESS**
 - b. DISCUSSION AND ACTION ON HUXLEY COMMUNICATIONS COOP AND NEXT STEPS TO PUT FIBER TO THE HOMES OF THE RESIDENTS IN MAXWELL
 - c. DISCUSSION AND ACTION ON GIS MAPPING AND COSTS
 - d. DISCUSSION AND ACTION ON BETTERMENT AWARD
 - e. ACTION ON 2024 MEMBERSHIP APPOINTMENTS TO THE STORY COUNTY EMERGENCY MANAGEMENT COMMISSION.
 - f. ACTION ON RESOLUTION TO APPOINT MEMBERS AND ALTERNATE MEMBERS TO THE POLK COUNTY EMERGENCY MANAGEMENT COMMISSION
 - g. DISCUSSION AND ACTION ON ADDITION TO FIRE STATION FOR STORAGE.
 - h. DISCUSSION AND ACTION ON BUDGET PLANNING FOR FISCAL YEAR 2024/2025
- 8. COUNCIL AND MAYOR REPORTS**
 - a. GAST
 - b. PHILPOTT
 - c. WESTENDORF
 - d. MILLER
 - e. JANS
 - f. HIGGINS
- 9. CONSENT AGENDA**
 - a. APPROVAL DECEMBER 04, 2023 MINUTES
 - b. APPROVAL DECEMBER 20, 2023 MINUTES
 - c. APPROVAL CURRENT BILLS AS PRESENTED
- 10. ADJOURN**



Library Board Report

January 2024 (reporting for prior month)

ATTENDANCE OF LAST MEETING OF BOARD OF TRUSTEES:

Anna Baldwin	Director
Amanda Sharp	President
Shawna Shivers	Vice President
Sharon Rink	Secretary
Michele Hand	

BOOKS:

Total- 136

MOVIES:

Total- 80

ATTENDANCE:

Total - 266

Children- 40 Adults- 128

* Movie Attendance – 4

* Activity Attendance – 18

*Holiday Party – 46-A 29-K 1 Santa

BRIDGES:

Total- 200

On hold- 91

Computers-Adult- 15

Child – 13

CURRENT EVENTS

- Strat plan in finishing stages
- Accreditation check lists begun
- One year director evaluation/90 day review for assistant
- Friends of the Library annual chili/soup cook off Jan 20th 5-8pm MACC
- Holiday party went well being paired with fire station

UP COMING EVENTS

- Strat plan due
- Accreditation due
- Applying for grants including E-rate for lower internet bill
- Looking for local art for walls

Happy New Year

**City Clerk
January 2024**

Miscellaneous Information:

- Still sorting & scanning.
- Sent out letters for the affidavits. Have received 10 of 21 so far.
-

TREASURER'S REPORT
CALENDAR 12/2023, FISCAL 6/2024

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	203,927.87	32,883.33	46,658.59	557.78-	189,594.83
004 EMS DEPT TRUST	282.56	.00	.00	.00	282.56
005 FIRE DEPT TRUST	36,550.39	.00	.00	.00	36,550.39
008 LIBRARY TRUST	23,048.56	.00	.00	.00	23,048.56
016 WASHINGTON TWSHP TRUST	154,050.50	.00	.00	.00	154,050.50
019 EMERGENCY TRUST	49,938.28	.00	.00	.00	49,938.28
110 ROAD USE TAX	157,628.21	10,346.08	23,970.13	.00	144,004.16
111 I-JOBS	1,114.35	.00	.00	.00	1,114.35
112 EMPLOYEE BENEFITS	16,554.40	699.77	.00	.00	17,254.17
119 EMERGENCY FUND	4,260.26	253.52	.00	.00	4,513.78
120 UTILITY FRANCHISE	147,173.84	.00	.00	.00	147,173.84
121 LOCAL OPTION SALES TAX	431,019.78	12,840.32	.00	.00	443,860.10
125 TAX INCREMENT FINANCING	119,675.15	.00	.00	.00	119,675.15
126 OWEN TIF DISTRICT	3,186.07-	.00	.00	.00	3,186.07-
129 ARP FUNDS	310.91	.00	.00	.00	310.91
150 ARPA	135,168.82	.00	.00	.00	135,168.82
170 FEMA	.00	.00	.00	.00	.00
171 MAY 2013 FLOOD/HAIL	.00	.00	.00	.00	.00
172 2014 FEMA BUYOUT	.00	.00	.00	.00	.00
200 DEBT SERVICE	48,991.37	2,995.82	.00	.00	51,987.19
301 CAPITAL PRJCT FUND - ST	65,062.00	.00	.00	.00	65,062.00
302 CAPITAL FUND PRJCT-STOR	2,158.50-	.00	.00	.00	2,158.50-
303 FEMA WIND DISASTER 2020	.00	.00	.00	.00	.00
305 REMOVAL OF TREES	26,000.00	.00	27,750.00	.00	1,750.00-
600 WATER	129,424.51	14,473.11	6,959.32	447.27-	136,491.03
610 SEWER	65,284.53	26,500.65	8,531.60	447.22-	82,806.36
611 2015 SEWER REHAB	35,924.29	.00	.00	.00	35,924.29
612 WWTP FACILITY	.00	.00	.00	.00	.00
625 SEWER LOANS	122,312.94	.00	37,390.00	.00	84,922.94
Report Total	1,968,358.95	100,992.60	151,259.64	1,452.27-	1,916,639.64

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	57,390.00	.00	28,690.60	49.99	28,699.40
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	FLOOD CONTROL TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	58,560.00	.00	36,529.77	62.38	22,030.23
	AMBULANCE TOTAL	43,590.00	.00	15,457.69	35.46	28,132.31
	BUILDING INSPECTIONS TOTAL	8,000.00	.00	2,166.76	27.08	5,833.24
	ANIMAL CONTROL TOTAL	500.00	.00	140.50	28.10	359.50
	PUBLIC SAFETY TOTAL	168,040.00	.00	82,985.32	49.38	85,054.68
	ROADS, BRIDGES, SIDEWALKS TOTA	53,490.00	.00	64,682.90	120.93	11,192.90-
	STREET LIGHTING TOTAL	29,000.00	.00	15,569.78	53.69	13,430.22
	SNOW REMOVAL TOTAL	2,380.00	.00	9.99	.42	2,370.01
	STREET CLEANING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	82,140.00	.00	42,518.24	51.76	39,621.76
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	.00	.00	28,036.98	.00	28,036.98-
	PUBLIC WORKS TOTAL	167,010.00	.00	150,817.89	90.30	16,192.11
	WATER,AIR,MOSQUITO CONTRO TOTA	2,000.00	.00	.00	.00	2,000.00
	OTHER HEALTH & SOC SERV TOTAL	.00	.00	.00	.00	.00
	HEALTH & SOCIAL SERVICES TOTA	2,000.00	.00	.00	.00	2,000.00
	LIBRARY TOTAL	56,330.00	.00	19,902.26	35.33	36,427.74
	PARKS TOTAL	95,570.00	.00	33,558.33	35.11	62,011.67
	CEMETERY TOTAL	15,000.00	.00	8,850.00	59.00	6,150.00
	OTHER CULTIRE & REC TOTAL	.00	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	166,900.00	.00	62,310.59	37.33	104,589.41
	COMMUNITY BEAUTIFICATION TOTA	.00	.00	5,510.50	.00	5,510.50-
	ECONOMIC DEVELOPMENT TOTAL	20,500.00	.00	9,258.74	45.16	11,241.26
	PLANNING & ZONING TOTAL	1,000.00	.00	.00	.00	1,000.00
	COMMUNITY & ECONOMIC DEV TOTA	21,500.00	.00	14,769.24	68.69	6,730.76
	MAYOR/COUNCIL/CITY MGR TOTAL	6,920.00	.00	6,786.50	98.07	133.50
	CLERK/TREASURER/ADM TOTAL	64,220.00	.00	30,367.37	47.29	33,852.63
	ELECTIONS TOTAL	1,000.00	.00	660.00	66.00	340.00
	LEGAL SERVICES/ATTORNEY TOTAL	18,000.00	.00	6,695.19	37.20	11,304.81
	CITY HALL/GENERAL BLDGS TOTAL	40,700.00	.00	52,730.76	129.56	12,030.76-
	TORT LIABILITY TOTAL	24,210.00	.00	114.94	.47	24,095.06
	GENERAL GOVERNMENT TOTAL	155,050.00	.00	97,354.76	62.79	57,695.24

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	WATER TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	95,341.00	.00	.00	.00	95,341.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	95,341.00	.00	.00	.00	95,341.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	1,600,000.00	.00	30,450.00	1.90	1,569,550.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	1,600,000.00	.00	30,450.00	1.90	1,569,550.00
	WATER TOTAL	144,210.00	.00	103,555.57	71.81	40,654.43
	SEWER/SEWAGE DISPOSAL TOTAL	347,020.00	.00	127,118.05	36.63	219,901.95
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	491,230.00	.00	230,673.62	46.96	260,556.38
	TRANSFERS IN/OUT TOTAL	682,479.00	.00	111,523.17	16.34	570,955.83
	GENERAL REVENUES TOTAL	.00	.00	.00	.00	.00
	TRANSFER OUT TOTAL	682,479.00	.00	111,523.17	16.34	570,955.83
	TOTAL EXPENSES BY FUNCTION	3,549,550.00	.00	780,884.59	22.00	2,768,665.41

RE: Quick introduction and a couple of questions

Levi Bappe <levi@HuxleyCommunications.net>

Thu 12/28/2023 12:58 PM

To:Dale Higgins <mayorofmaxwell@gmail.com>

Cc:cityofmaxwell@hotmail.com <cityofmaxwell@hotmail.com>

Thanks for the reply Dale!

I will gladly bring and leave service brochures for residential and business (which is the same for government) customers.

As far as what we are asking for from the city would be "permission" to use the public right of way and to understand any permitting requirements (if required). The plan would be that over the winter, we would directional bore all the mainline conduit, then in the spring complete any clean-up that could not be done properly over the winter. We would also start the construction of the service drops to the homes who want service in the spring as well.

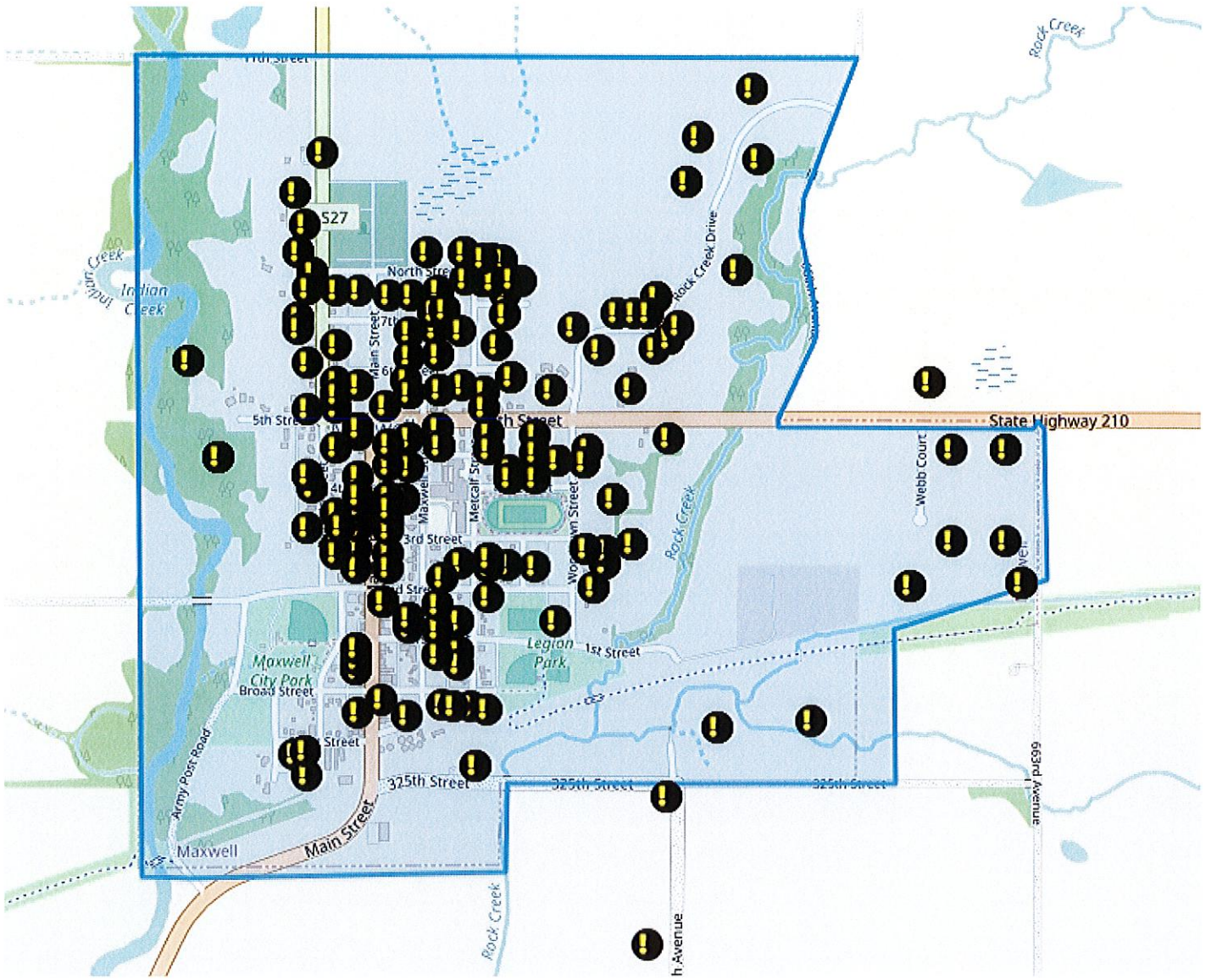
We would ask the community to go to our website and "apply for interest/service" which during this process would be the "permission" to bury the line to the home (along with generating the list we would need to give to our contractor). I do know that we have already have a decent size list from members from the community (approx. 160 addresses) who have already completed the interest form. These people would just have to respond to an email they would receive for the next steps (the service application with the permission to bury). Below will be an image showing the locations who have filled out the interest forms for your reference.

Our hope would be to start turning up customers late spring early summer depending on how the construction goes through the seasons. It is not a simple task to bury, pull all the fiber, splice the fiber and start the home installs. However, with the size of investment we would be putting into the ground, we would want to start turning up customer as soon as possible.

Related to competing with Windstream, we feel we would have superior customer service and hopefully competitive pricing. We are not seeking any state or federal grant money for this build, so we would not be asking for any letters of support from the city. Another benefit though, customers could also become a member of the COOP which would allow them to vote on matters of the COOP and possibly run for any vacant spots on the board of directors (during election cycles).

Let me know if you have any follow-up questions or requests before the meeting.

Here is the screenshot showing the areas of interest.



Thanks!



Levi Bappe
General Manager
400 S Main Ave
PO Box 36
Huxley IA, 50124
515-597-2281
levi@huxleycommunications.net
<http://www.huxcomm.net>

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From: Dale Higgins <mayorofmaxwell@gmail.com>
Sent: Wednesday, December 27, 2023 7:47 PM
To: Levi Bappe <levi@HuxleyCommunications.net>
Cc: cityofmaxwell@hotmail.com
Subject: Re: Quick introduction and a couple of questions

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We would invite you to the council meeting, please plan on describing your plans, and making requests needed to accomplish your goals, also please bring with you plans that the citizens/businesses, and governmental agencies in town would expect to see for billing. Please also plan to describe how Huxley Communications deals with having competition in town, as we are currently serviced by Windstream who met with us last year requesting city support for a broadband grant to expand services of fiber to several homes in town.

Deb, Please add to the agenda.

On Thu, Dec 21, 2023 at 3:05 PM Levi Bappe <levi@huxleycommunications.net> wrote:

Deb and Mayor Higgins,

I am the General Manager of Huxley Communications Coop and I am reaching out to ask about next steps to put Fiber to the Home to the residents of Maxwell. Our original plans was to not get to Maxwell till 2025, but we have decided to pivot and possible put in mainline fiber this winter (directional boring) and then when the ground thaws this spring, start with putting in service drops to the homes.

I would like to know if there are any permitting requirements, but our plan would be to use all public utility right of ways.

I would also like to offer attending the next council meeting on January 10th if you feel that would be beneficial. I can use that time to briefly describe what our plans would be and answer any questions you or the council may have.

Please let me know if you have any questions in the meantime, and I wish you all a Merry Christmas and a Happy New Year.

Thanks!



Levi Bappe
General Manager

400 S Main Ave

PO Box 36

Huxley IA, 50124

☎ 515-597-2281

✉ levi@huxleycommunications.net

🌐 <http://www.huxcomm.net>  

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Silver Smith

Initial Setup Cost:	\$2654
Annual Hosting Fee:	\$1234 Each year on the renewal date
1 GPS/Tablet Device:	\$3150
1 GPS/Tablet Recurring Fee:	\$600 (Unlimited data) each year on the renewal date

Total Upfront Cost for Software/GIS Marking pkg: \$6404

Annual Recurring Fee for Software/data pkg: \$1834 (Each year on the renewal date)

1. SSD agrees to perform for Client the services described in this Agreement, which consist of providing the software and data service for the collection and maintenance of Client's data, marking the GPS coordinates of specified Client fire hydrants (if Client has selected this service), and maintaining Client's data on SSD's server or other third-party data service.
2. All fees for services provided pursuant to this Agreement are non-refundable (except as set forth in Section 13 below). Invoices issued by SSD to Client are due upon receipt. If Client fails to pay within 30 days of the invoice date, Client agrees to pay interest at 1% per month on all overdue amounts.
3. Notices shall be provided to, and communication shall occur between:

Silversmith Data

Maxwell, Iowa

Kevin Carpenter

kcarpenter@silversmithinc.com

515-351-2166

Each individual listed above shall be authorized to make binding decisions on behalf of the Party for whom he or she is listed.

4. SSD is an independent contractor of Client, and nothing contained in this Agreement shall be construed to create an employer-employee, partner, or joint venture relationship between the Parties.
5. SSD is providing services pursuant to this Agreement on an "as is" basis. In addition, Client acknowledges that SSD's sole responsibility with respect to any hardware provided by SSD to Client pursuant to this Agreement shall be to pass through the warranty, if any, provided by the manufacturer of such hardware, but SSD makes no representation as to the existence, scope, or availability of any such manufacturer's warranty. SSD HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED AND WHETHER BY STATUTE, COMMON LAW,

OR OTHERWISE, AS TO ANY MATTER RELATING TO THE SERVICES OR THIS AGREEMENT, INCLUDING (WITHOUT LIMITATION) PERFORMANCE, RESULTS, SECURITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR AVAILABILITY OF DATA. SSD has no responsibility or liability for cellular service that may be provided to Client.

6. Notwithstanding anything to the contrary in this Agreement, Client's sole and exclusive remedy for any breach of this Agreement by SSD, or any claim arising out of or otherwise relating to this Agreement, shall be limited to reimbursement by SSD of the aggregate dollar amount Client actually paid to SSD pursuant to this Agreement. Under no circumstances shall SSD be liable for any other damages, costs, expenses, or claims of any kind relating to this Agreement, unless caused by SSD's negligence, gross negligence, or willful misconduct.
7. Client agrees to hold harmless, defend, and fully indemnify SSD, its affiliates, and their respective employees, agents, and subcontractors from and against any and all costs, expenses, losses, claims, actions, and damages of any kind (including reasonable attorney fees) arising out of any actual or threatened third party claim (advanced by a person or entity other than SSD or Client) that arises from or is in any way related to either (a) SSD's performance (or alleged lack thereof) of this Agreement, and/or (b) the use, storage, access to, or dissemination of Client's data, unless caused by SSD's negligence, gross negligence, or willful misconduct.
8. In the event that any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein, unless the deletion of such provision or provisions would result in such a material change so as to cause completion of the transactions contemplated herein to be unreasonable.
9. This Agreement contains the entire agreement of the Parties, and any and all prior and contemporaneous agreements, representations, and/or promises between the Parties relating to the subject matter of this Agreement are superseded in their entirety by this Agreement. This Agreement may only be modified by a written instrument signed by an authorized representative of each Party.
10. This Agreement is governed by the laws of the State of Michigan and any disputes arising out of this Agreement shall be litigated in Otsego County, Michigan. All Parties to this Agreement consent to the jurisdiction of the State of Michigan.
11. This Agreement may be executed in counterparts both of which together will be deemed an original of this Agreement, and this Agreement may be signed in an electronic format.
12. Client agrees to comply with all technical specifications, policies and procedures, and other requirements that may be imposed by SSD from time to time with respect to Client's receipt of the services described in this Agreement.
13. This agreement shall renew annually on contract date. Either Party may terminate this Agreement upon written notice to the other Party with 30 days written notice. If SSD terminates

this Agreement prior to a contract anniversary date, SSD shall refund to Client a prorated portion of the Annual Recurring Fees paid by Client for the contract year in which SSD terminates the Agreement.

By their signatures below, the Parties acknowledge that (i) they have had sufficient opportunity to, and have, carefully read each provision of this Agreement; (ii) they have had the opportunity to review the Agreement with legal counsel of their own choice; (iii) they understand each provision; (iv) they are not under any duress; (v) they are not relying upon any representations or promises that are not set forth in this Agreement; and (vi) they are freely and voluntarily signing this Agreement and intend to be bound by it as a solemn contractual undertaking.

Contract Date: _____

Maxwell, Iowa

By: _____

Silversmith Inc. (DBA Silversmith Data)

By: _____
Kevin Carpenter, Silversmith Data
Norwalk, Iowa

Contact Name: Deb Hays
E-mail: cityofmaxwell@hotmail.com
Phone: 515-387-8655
PO number: Deb Hays

Date Issued: 12/20/23
Expiration Date: 01/19/24
Account Number: C01195

Ship To: City of Maxwell, IA
 107 Main St
 Maxwell, IA 50161-4489
 United States

Bill To: City of Maxwell, IA
 107 Main St
 Maxwell, IA 50161-4489
 United States

ESRImpTrnCatalystDA2x1_DH_MaxwellIA_Dec2023

Quantity	Part Number	Description	Sale Price	Subtotal
1.00	109695-00	Trimble Catalyst DA2 Receiver Packout What is included with Catalyst DA2 Receiver (PN 109695-00) *Trimble Catalyst DA2 GNSS Receiver, *DA2 Standard Accessory Kit (PN 120523), *DA2 USB cable - micro B > Type-C - 30cm (PN 118615), *12 month Hardware Warranty Card, *Quick Start Guide	\$415.00	\$415.00
3.00	CAT-OD-PR-10	Catalyst On Demand - 10 Hour Pack	\$130.00	\$390.00
1.00	128518-00-GEO	DA2 ACCESSORY - External USB Power Pack, Li-Ion, 5000 mAh, 1 ft USB cable (Single)	\$36.00	\$36.00
1.00	109218-GEO	POUCH, TRIMBLE CATALYST (SINGLE)	\$30.00	\$30.00
1.00	109219	Rover Rod, 2M, Black, Trimble Catalyst DA1 - Flat top for threadless mounting A lower cost rod with a flat mounting for the DA1 or DA2 push-fit mount.	\$180.00	\$180.00
1.00	RAM-B-202-UN9U	RAM X-GRIP HOLDER WITH BALL FOR 9-10 TABLETS (B-SIZE BALL)	\$225.00	\$225.00
1.00	RAP-B-404-201U	RAM TOUGH-CLAW MEDIUM CLAMP BASE WITH DOUBLE SOCKET ARM	\$0.00	\$0.00
1.00	165535	ArcGIS Online GIS Professional Basic Term License This entitles one user to an ArcGIS Online account with the ability to create and manage 2D and 3D location data, produce advanced maps with ease, and share maps and apps with your team. This license will also include ArcGIS Pro Basic. *This is an annual subscription fee	\$765.00	\$765.00
8.00	MGIS-PS-ESRI-CUSTOM	Custom Esri Services See attached scope-of-work, which details the services deliverable.	\$200.00	\$1,600.00
1.00	MGIS-PS-TRAINING-FULL	Esri Custom Training (Full Day Remote) See attached preliminary training agenda based on scope of training needs. This assumes a full day of remote training via Zoom.	\$1,600.00	\$1,600.00
1.00	SEI-JS-FM	ESRI Field Maps Jumpstart Training (Remote) **This class is done virtually via Zoom** The training will be recorded and the customer will be sent an email as soon as the download is made available. The customer will then have four weeks to download their copy of the virtual training.	\$995.00	\$995.00



GEOSPATIAL

Estimate

ESRI Field Maps "jump start" is online training, basic setup and orientation. This includes publishing customer's data to AGOL and training on field data collection. (Customer must be an existing ESRI customer and have data in a Geodatabase, if new users or need hourly services please contact mapsupport@seilerinst.com, for pricing)

- Includes 1 year of Seiler MGIS Tier 1 Priority Support
- Priority E-mail support for one designated contact in your organization
- Priority response to support cases
- Access to screen sharing for technical support cases
- Access to Support Video Library

Maximum Liability. This agreement shall be governed by and interpreted in accordance with the laws of the state of Missouri. Seiler's maximum liability to Customer for any and all claims, losses, expenses, costs or damages, caused by, or arising directly or indirectly under or in connection in any way with its Services or the sale or delivery thereof, however caused, and on any theory of liability (including contract, strict liability, negligence or other tort, inclusive of third-party claims), shall not exceed the price paid by Customer for such Services. TO THE EXTENT PERMITTED BY APPLICABLE MISSOURI LAW, IN NO EVENT WILL SEILER BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY, INCIDENTAL OR CONSEQUENTIAL LOSS, DAMAGE, COST OR EXPENSE OF ANY KIND WHATSOEVER, HOWEVER CAUSED INCLUDING SEILER'S OWN NEGLIGENCE, OR ANY LOSS OF SERVICE, COST OF PROCUREMENT OF SUBSTITUTE SERVICES, LOSS OF DATA, LOSS OF CAPITAL, LOSS OF REVENUES, LOSS OF PROFIT, LOSS OF CONTRACTS, LOSS OF BUSINESS, LOSS OF GOODWILL OR ANTICIPATED SAVINGS, WASTED EXPENSES, OR WASTED MANAGEMENT TIME, EVEN IF SEILER HAS BEEN NOTIFIED OF THEIR POSSIBILITY OR THEY ARE FORESEEABLE, AND WHETHER THIS LIABILITY ARISES FROM A CLAIM BASED ON CONTRACT, WARRANTY, REPRESENTATION, TORT (INCLUDING NEGLIGENCE OR BREACH OF STATUTORY DUTY), STRICT LIABILITY, INDEMNITY, CONTRIBUTION OR OTHERWISE, AND CUSTOMER HEREBY SPECIFICALLY DISCLAIMS ALL RIGHTS TO, AND WAIVES THE RECOVERY OF, THESE ITEMS. SEILER MAKES NO WARRANTY OR GUARANTEE OF ANY KIND, EXPRESS OF IMPLIED, INCLUDING MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE. CUSTOMER ACKNOWLEDGES THAT THE LIMITATIONS SET FORTH IN THIS SECTION ARE INTEGRAL TO THE PRICES CHARGED BY SEILER FOR ITS SERVICES AND THAT, WERE SEILER TO ASSUME ANY LIABILITY IN EXCESS OF THAT SET FORTH HEREIN, SUCH PRICES WOULD, OF NECESSITY, BE SUBSTANTIALLY HIGHER. THUS, THE PARTIES AGREE THAT SUCH LIMITATIONS AND EXCLUSIONS ARE NEITHER UNREASONABLE NOR UNCONSCIONABLE.

1.00	MGIS-PS-SUPPORT5	Support - Ongoing maintenance and support on an as-needed basis 5 hours of ongoing maintenance and support on an as-needed basis. Seiler will generate a monthly report of used support hours. Support can include training, technical support, or project specific tasks (database design, ArcGIS Online app configuration, publishing services, etc). If a task is needed that will exceed the hours in the support allotment, a separate scope-of-work will be provided.	\$750.00	\$750.00
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Total Price: \$6,986.00

SEILER

GEOSPATIAL

Estimate

This is not an invoice: Applicable sales tax and/or shipping charges will apply. This product and/or associated accessories may be subject to export controls under United States law and must not be exported or re-exported without prior authorization from either the United States Department of State or Commerce, as applicable.

Scheduled delivery times could be delayed due to vendor supply. Please communicate with your Seiler sales representative to ensure your timeline needs can be met before signing this quotation.

Please Contact Us:

Name: Joe Bima
Address: 6522 118th Street
Omaha
Nebraska, 68137
United States
Phone:
Mobile: (402) 618-7134
E-mail: jbima@seilerinst.com



MAXWELL BETTERMENT AWARD 2023

IT'S TIME TO SUBMIT A CANDIDATE FOR THE ANNUAL BETTERMENT AWARD!!

PLEASE SUBMIT THE NAME OF THE INDIVIDUAL OR ORGANIZATION THAT YOU WISH TO NOMINATE ALONG WITH A SHORT DESCRIPTION OF THE REASONS YOU FEEL THAT THEY DESERVE THE AWARD. THE CANDIDATE SHOULD HAVE CONTRIBUTED TOWARDS THE BETTERMENT OF THE MAXWELL COMMUNITY DURING THE PREVIOUS YEAR.

SUBMITTALS NEED TO BE RECEIVED BY FEBRUARY 5, 2024. PLEASE DROP OFF NOMINATIONS AT CITY HALL, EMAIL AT CITYOFMAXWELL@HOTMAIL.COM OR MAIL TO: CITY HALL, ATTN: BETTERMENT AWARD, P.O. BOX 215, MAXWELL, IA 50161. COUNCIL WILL REVIEW ALL NOMINATIONS AND VOTE FOR THE AWARD WINNER.

IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE CONTACT CITY HALL 515-387-8655

Emergency Management Commission Representative List & Update Commission Contact List

Story County Emergency Management <storycntyiaem@storycountyowa.gov>

Mon 12/18/2023 2:55 PM

To: Alex Rainey <raineylandscaping@gmail.com>; Anthony Romero <aromero1@iastate.edu>; bkmittman@cityofnevadaiaowa.org <bkmittman@cityofnevadaiaowa.org>; Brett Barker <mayor@cityofnevadaiaowa.org>; Brett Comegys - Second Email <mayor.brettc@gmail.com>; Brett Comegys- Collins Mayor <brett.m.comegys@gmail.com>; Brian Ables - Roland <briandabels@hotmail.com>; Cambridge Clerk <cityofcambridge@huxcomm.net>; cityofsheldahl@huxcomm.net <cityofsheldahl@huxcomm.net>; cityofslater@huxcomm.net <cityofslater@huxcomm.net>; Colo Clerk <colocity@netins.net>; council.andrewc@gmail.com <council.andrewc@gmail.com>; council.stacyh@gmail.com <council.stacyh@gmail.com>; David Kuhn (kuhn.dave@gmail.com) <kuhn.dave@gmail.com>; Deb Hayes <cityofmaxwell@hotmail.com>; dsporleder@cityofstorycity.org <dsporleder@cityofstorycity.org>; emily.banks@hotmail.com <emily.banks@hotmail.com>; Gilbert Clerk <cityofgilbert@cityofgilbertiowa.org>; Heather Slifka City Clerk <hslifka@cityofstorycity.org>; jcook@cityofnevadaiaowa.org <jcook@cityofnevadaiaowa.org>

 2 attachments (38 KB)

23 12 14 EMC Member List.xlsx; Commission Representative form.docx;

Good Afternoon Commission-

I have enclosed the updated Emergency Management Commission list from the city elections in November. Please review your contact information and advise of any changes. It is also time to designate your Emergency Management Commission alternate representatives. The first alternate must be an elected official from your jurisdiction. The second alternate can be an appointed person. If you have no changes, please let me know that in an email. Please return the attached representative form to this email by January 15th. If you have any questions, please reach out.

Thank You,
Melissa Spencer, Coordinator
Story County Emergency Management Agency
900 6th Street
Nevada, IA
515-382-7315
storycntyiaem@storycountyowa.gov

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

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Story County Emergency Management Commission 2024 Membership Appointments

Iowa Code Chapter 29C.9 states that "The commission shall be composed of a member of the board of supervisors, the sheriff, and the mayor from each city within the county. A commission member may designate an alternate to represent the designated entity. For any activity relating to section 29C.17, subsection 2, or chapter 24, (budget approval or budget amendment) participation shall only be by a commission member or a designated alternate that is an elected official from the same designated entity."

Jurisdiction:	<i>City of Maxwell</i>		
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Primary Member (Mayor):			
Name:	Title:		
Address:			
City:	State:	Zip Code:	
Work Phone:	Mobile Ph:		
Email Address:			

Alternate Member (Elected):			
Name:	Title:		
Address:			
City:	State:	Zip Code:	
Work Phone:	Mobile Ph:		
Email Address:			

Alternate Member (Appointed):			
Name:	Title:		
Address:			
City:	State:	Zip Code:	
Work Phone:	Mobile Ph:		
Email Address:			

Please return to Story County EMA at storycountyiaem@storycountyiowa.gov or by mail: 900 6th Street, Nevada, IA 50201

RESOLUTION 2024-_____

Resolution to Appoint Members and Alternate Members to the Polk County Emergency Management Commission

Whereas, the county boards of supervisors and city councils in each county shall cooperate with the Iowa Homeland Security and Emergency Management Department to establish a local emergency management commission to carry out the provisions Iowa Code Chapter 29C; and

Whereas, the commission shall be composed of a member of the Board of Supervisors, the Sheriff, and the Mayor from each city within the county; and

Whereas, a commission member may designate an alternate to represent the designated entity; and

Whereas, for any activity related to approval or amendment of the Commission's budget as addressed in section 29C.17, subsection 2, or chapter 24 of the Code of Iowa, participation shall be by a commission member or a designated alternate that is an elected official from the same designated entity; and

Whereas, the commission members shall be the operations liaison officers between their jurisdiction and the commission; and

Whereas, the commission shall meet regularly to determine the mission of its agency and program and provide direction for the delivery of the emergency management services of planning, administration, coordination, training, and support for local governments and their departments; and

Whereas, the commission shall coordinate emergency services in the event of a disaster;

Now, Therefore, Be It Resolved that _____ *name* _____ (Mayor/Board of Supervisor/Sheriff) be appointed as the Emergency Management Commission Member; and

Be it Further Resolved that _____ *name* _____ (Councilmember/Mayor ProTem) be appointed as an Alternate Elected Member; and

Be it Further Resolved that _____ *name* _____ be appointed as an Alternate Non-Elected Appointed Members; and

Be It Further Resolved that the Member and/or Alternate Member(s) attend the Commission meetings on behalf of City of Maxwell, IA.

Chief Elected Official

Attest

Date

Date

RESOLUTION NO. 2024-03

**RESOLUTION APPROVING THE CITY'S PROPOSED
AMENDMENT #1 TO THE FISCAL YEAR 2023-2024 BUDGET**

WHEREAS, the City Council of Maxwell, Iowa has prepared amendment #1 to the Annual Budget for Fiscal Year 2023-2024; and

WHEREAS, the City did hold a public hearing regarding this proposed budget amendment on January 08, 2024, at 6:00 PM at the Maxwell City Hall, at 107 Main St, Maxwell, Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Maxwell, Iowa, approval of budget amendment #1 for Fiscal Year 2023-2024.

BE IT FURTHER RESOLVED, by the Maxwell City Council of the City of Maxwell, Iowa, that the Mayor and City Clerk/Treasurer are hereby authorized and directed to execute said resolution.

RESOLUTION 2024-04 PASSED by the City Council this 8th day of January 2024, and the Mayor declares the same to be approved and enacted upon passage.

Motion to adopt:

Seconded by:

Roll Call Vote: Gast _____ Philpott _____ Westendorf _____ Miller _____ Jans _____

ATTEST:

Dale Higgins, Mayor

Deb Hayes, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of MAXWELL

Fiscal Year July 1, 2023 - June 30, 2024

The City of MAXWELL will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date/Time: 1/8/2024 06:00 PM

Contact: Deb A Hayes

Phone: (515) 387-8655

Meeting Location: 107 Main St, Maxwell, IA 50151

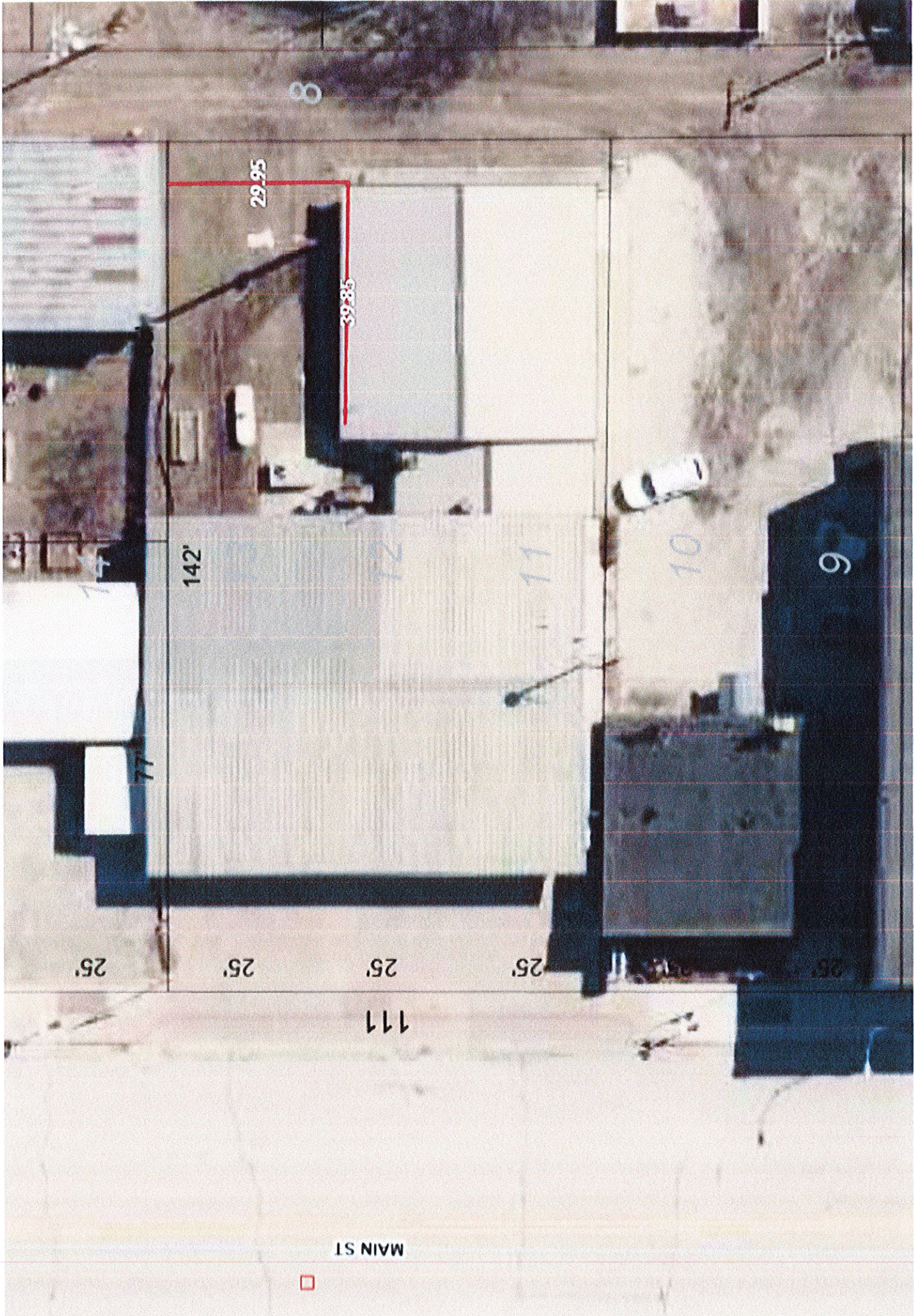
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	387,741	0	387,741
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	387,741	0	387,741
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	0	0	0
Other City Taxes	6	171,952	0	171,952
Licenses & Permits	7	8,960	0	8,960
Use of Money & Property	8	2,760	0	2,760
Intergovernmental	9	485,946	0	485,946
Charges for Service	10	559,550	0	559,550
Special Assessments	11	0	0	0
Miscellaneous	12	2,300	1,945	4,245
Other Financing Sources	13	972,000	0	972,000
Transfers In	14	682,479	25,000	707,479
Total Revenues & Other Sources	15	3,273,688	26,945	3,300,633
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	168,040	32,230	200,270
Public Works	17	167,010	0	167,010
Health and Social Services	18	2,000	0	2,000
Culture and Recreation	19	166,900	1,945	168,845
Community and Economic Development	20	21,500	25,000	46,500
General Government	21	155,050	0	155,050
Debt Service	22	95,341	0	95,341
Capital Projects	23	1,600,000	0	1,600,000
Total Government Activities Expenditures	24	2,375,841	59,175	2,435,016
Business Type/Enterprise	25	491,230	11,371	502,601
Total Gov Activities & Business Expenditures	26	2,867,071	70,546	2,937,617
Transfers Out	27	682,479	25,000	707,479
Total Expenditures/Transfers Out	28	3,549,550	95,546	3,645,096
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-275,862	-68,601	-344,463
Beginning Fund Balance July 1, 2023	30	1,385,219	0	1,385,219
Ending Fund Balance June 30, 2024	31	1,109,357	-68,601	1,040,756

Explanation of Changes: Remodel carried from previous year, increase of water main breaks, library remodel, road repairs. Revenue from donations and reserve funds

<u>DEPARTMENT</u>	<u>TO AMEND</u>	<u>TRANSFER</u>	<u>INTERGOV</u>	<u>SERVICE</u>	<u>MISC</u>	<u>USE OF MONEY</u>	<u>TOTAL INCOME</u>	<u>Where income is coming from</u>
Public Safety								
Public Works								
Roads	\$ 32,230.00		\$ 32,230.00				\$ 32,230.00	Roads Reserve
Culture & Recreation								
Library	\$ 1,945.00				\$ 1,945.00		\$ 1,945.00	donated money
General								41470
City Hall	\$ 25,000.00	\$ 25,000.00					\$ 25,000.00	Local Option
Capital Projects								10800
Enterprise								91000
Water	\$ 11,371.00		\$ 11,371.00				\$ 11,371.00	Water Reserve
Totals	\$ 70,546.00	\$ 25,000.00	\$ 43,601.00	\$ -	\$ 1,945.00	\$ -	\$ 70,546.00	77557

DEPARTMENT	Reasoning
Public Safety	
Public Works	
Roads	Dust control & Road repair
Culture & Recreation	
Library	remodel donations
General	
City Hall	remodel
Capital Projects	
Enterprise	
Water	Water repairs



8

29.95

39.85

142'

25'

25'

25'

25'

111

MAIN ST



25'

77

74

73

72

11

10

9

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, DECEMBER 2, 2024, 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Dale Higgins at 6:00 P.M.
2. Roll call was answered by Steve Gast, Meggen Lawrence, Doug Miller, & Ken Jans. Visitors: Sue Philpott, Jody Gast, Joel Westendorf, Matt Cory, Jeff Galbraith, Perry Balke, Scott Johnson, Tanner Davis, Wes Farrand
3. A motion to move 5h, 7a, 7b, & 7c after Citizens Forum approve the agenda was made by Myers. Jans seconded. 5 ayes.
4. Citizens Forum
 - a. NA
5. Departmental Reports
 - a. Sheriff – Report on file. Deputy Schroeder was present.
 - b. Fire – Report on file. Chief Tony Ness was present. Santa will be coming on December 16th. Fire extinguishers are checked.
 - c. EMS – Report on file. Chief Scott Johnson was present. He is looking into an ordinance that will combine the Fire and Ems Departments
 - d. Library – Report on file. Chili/Soup Cookoff will be held on January 20, 2024. Holiday party will be held in conjunction with Santa coming to the Fire Station.
 - e. Public Works-Report on file. Water is shut off at the parks and bathrooms are closed. There was another issue with yard waste. Someone cut the lock and dumped logs and mulch. Tony will be looking at the cameras.
 - f. City Clerk- Report on file. Budget was discussed.
 - g. Engineer – Report on file. Wes Farrand was present. We are receiving the CDBG Grant for the Baldwin St Project. He will be working with Simmering & Cory on the schedule and paperwork.
 - h. Parks and Open Space Board – Report on file. Jody Gast was present.
6. Public Hearing
 - a. Second Reading of an Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa, Restricting Parking in Specific Areas. – Gast moved to open to the public. Miller seconded. 4 ayes. There was a discussion about parking on Rock Creek Dr. Dale read the comment from Pat & Gordon Smith, Shelly Balke, Mitzi DeGroot. Perry Balke, Jeff Galbraith, Tanner Davis, and Sue Philpott A petition was received from Rock Creek Dr. residents. G ast moved to close to the public. Lawrence seconded. 4 ayes. Gast moved to modify the ordinance by removing paragraph 13 which will allow parking on both sides of Rock Creek Dr. Miller seconded. 4 ayes.
 - b. Second Reading of an Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa, Allowing Solar Energy Systems– Gast moved to open to the public. Jans seconded. 4 ayes. No comments. Gast moved to close to the public. Jans seconded. 4 ayes. Gast move to approve the second reading of an ordinance allowing solar energy and waive the third reading. Jans seconded. 4 ayes.
7. Business
 - a. Discussion and Action on Repairs to City Parks Bathroom- Jody Gast gave an update on the renovations being done on the city park restrooms. MARC received a grant to replace the siding and soffits on the restroom. Jody would like

the council's permission to continue with the project. Gast moved to give permission to side and repair the soffits on the park restroom. Lawrence seconded. 4 ayes.

- b. Discussion and Action on Replacement of Swings at City Park Playground – Jody Gast talked about the playground equipment replacement project. They would like to remove one of the slides as it is bent and looks to be unsafe. moved to give Tony Ness a \$1 raise for the Grade 2 Wastewater License. Lawrence seconded. 4 ayes.
 - c. Discussion and Action on Tree City USA Application. – Gast moved to authorize the mayor to sign the Tree City USA Application and to set up accounting to establish trees in the park. Lawrence seconded. 4 ayes.
 - d. Discussion and Action on Sewer Cleaning Results. – After the sewer line cleaning, the company gave Tony an estimate on putting a connection that would seal the junction between the main line and the private line. The cost to do the lines on the southwest side of the city would be \$44,000. There were questions about who would pay as this would be considered part of the homeowner's line. Gast moved to consider the possibility of this project as part of capital improvements for fiscal year 2025. Lawrence seconded. 4 ayes.
 - e. Discussion and Action on Trail Location Priorities- There was a meeting with Spencer Wignall from Snyder & Associates, County Board of Supervisors, Story County Conservation, and the city to talk about the Heart of Iowa Trail project. The project would change the bike trail from going down Army Post Rd across Broad St. to the trail at the Legion Park to across the old railroad bed, across HWY 210, follow the railroad right of way to the current trail. Gast moved to approve the primary trail to follow the railroad right of way and secondary down Army Post Rd and Broad St. Miller seconded 4 ayes
 - f. Discussion and Action on GIS Display- Matt Cory was present to discuss the GIS system that the county uses. Costs would be \$1200 for hosting, \$410 for equipment and a monthly expense of \$50. Gast moved forward on getting license and equipment and set money aside for expenses and to look at budget line items for equipment & license. Lawrence seconded. 4 ayes.
 - g. Discussion and Action on Appointment of City Council Member- Gast moved to have a meeting on December 20, 2024, and to publish the appointment of a council member to replace Lauryn Myers. Jans seconded. 4 ayes.
6. Council and Mayor Reports –
- a. Steve Gast- Steve discussed the schedule for creating the budget.
 - b. Doug Miller – 1) Doug asked about the status of the mowing bids.
 - c. Ken Jans – Ken asked about status of selling the EMS Ambulance. Would like to see bids received by the January meeting.
 - d. Dale Higgins – 1) Dale talked about the Community Vision Grant.
9. Consent Agenda
- a. Gast moved to approve the consent agenda. Jans seconded. 4 ayes.
 - b. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	194.83
AFLAC	AFLAC CANCER	216.63
ALLIANT ENERGY	MONTHLY UTILITY BILL	7,222.00

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL SPECIAL MEETING
MONDAY, DECEMBER 20, 2023, 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Higgins at 6:00 P.M.
2. Roll call was answered by Doug Miller, Steve Gast and Ken Jans. Visitors: Steven Reisdorf, Sue Philpott, Joel Westendorf, and Tanner Schrock.
3. A motion to approve the agenda and adding 4e Appointing Mayor Pro-Tem and Council Committees was moved by Gast and seconded by Miller. 3 ayes.
4. Business
 - a. Discussion and Action on Appointing Replacement Council Member – Two residents applied for the open council position. They were Joel Westendorf and Tanner Schrock. Dale asked candidates reasons for wanting to be on the council. Tanner has been interested in city government. He is currently on the Planning & Zoning and Board of Adjustments Boards and would like to have the opportunity to move to something different. Joel Westendorf has experience with police, fire & EMS departments. He is currently the Resource Officer at the State Center schools. Dale thanked both candidates for applying and that it would be a tough decision. Jans moved to appoint Joel Westendorf as Council Member. Gast seconded. 3 ayes.
 - i. Oath of Office for Appointed Council Member – Joel Westendorf took the Oath of Office for City Council. Witnessed by Clerk at 6:10P.M. on December 20, 2024.
 - b. Discussion and Action on a Resolution Approving a Grant Agreement with IDEA for Water Main Improvements Project –Gast moved to approve a Resolution Approving a Grant Agreement with IDEA for Water Main Improvements Project. Miller seconded. 4 ayes.
 - c. Discussion and Action on Resolution approving a Grant Administration Agreement with Simmering-Cory for the Maxwell Water Main Improvement Project - Gast moved to approve Resolution approving a Grant Administration Agreement with Simmering-Cory for the Maxwell Water Main Improvement Project. Jans seconded. 4 ayes.
 - d. Discussion and Action on Liftgate at Yardwaste – Dale talked to electricians about costs of installing electricity in the park and yard waste for cameras and a possible liftgate at yard waste. The camera at the yard waste area would also be able to control who went into yard waste by license plate recognition. Costs for electric in park for camera was \$10,000, electric to yard waste \$10,000 and \$20,000 for lift gate. Wi-fi will also be needed for cameras. It was decided to continue pursuing other methods for securing yardwaste.
 - e. Council Concerns-
 - i. Discussion on Appointing Mayor Pro-Tem and Council Committees for Calendar 2024. Mayor Pro-Tem for the upcoming year was discussed. Doug Miller has accepted. Council Committees & Chairmans were discussed. Committees are Public Safety: Joel Westendorf & Ken Jans, City Enterprise: Steve Gast & Doug Miller, Public Facilities: Ken Jans & Sue Philpott, City Government: Sue Philpott & Joel Westendorf, Community Betterment: Doug Miller & Steve Gast.
 - ii. Discussion on Budget: Subjects that will be discussed on January 2, 2024 will be insurance, salaries, debt & goals.

- iii. Discussion on Storage Shed. – Because a storage shed is not ideal near the city shed, Steve suggested a storage unit, or an additional room added to the northside of the fire station.

5. Public Hearing

- a. Third Reading of an Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa, Restricting Parking in Specific Areas – Gast moved to open the public hearing. Jans seconded. 4 ayes. Sue Philpott still thinks there should be no parking along Rock Creek Dr. because of no shoulders, narrow and people walking along it. Steve talked about the testimony from the other residents along that road. Gast moved to close the public hearing. Jans seconded. 4 ayes. Jans moved to approve the 3rd reading as corrected. Miller seconded. 4 ayes.

- 6. Adjourn – Gast moved to adjourn. Jans seconded. 4 ayes. 7:23 P.M

Discussion on Appointing Mayor Pro-Temp and Co

ATTEST: _____, Clerk _____, Mayor
Debra Hayes Dale Higgins

CLAIMS REPORT
Vendor Checks: 12/01/2023-12/31/2023

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AFLAC	AFLAC CANCER		144.42	30768	12/27/23
ALLIANT ENERGY	MONTHLY UTILITY BILL		7,499.05	30771	12/27/23
AMAZON CAPITAL SERVICES	#1F67-7JCJ-GYWQ-BUFFET CABINET		257.89	30716	12/13/23
AT&T MOBILITY	CELL PHONES, HOTSPOT		470.95	30717	12/13/23
BADGER METER	CELLULAR READS FOR WATERMETERS		396.15	30718	12/13/23
BRANDON BREER	CALLS, TRAININGS, MEETINGS		80.00	30719	12/13/23
CARL MARSHALL	CALLS, MEETINGS, TRAININGS		200.00	30720	12/13/23
CENTRAL IOWA SHORTLINE LLC	WELDING RODS, BRAKELIND, FLUID	310.10		30721	12/13/23
CENTRAL IOWA SHORTLINE LLC	#29046, 29051, 29114, 29115	24.58	334.68	30772	12/27/23
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	964.40		30722	12/13/23
CHEM-SULT, INC	sodiumhypochlorite	545.60	1,510.00	30773	12/27/23
CHRIS PITTS	CALLS, MEETINGS, TRAININGS		160.00	30723	12/13/23
CONSUMERS ENERGY	RCH ELECTRIC		16.33	30724	12/13/23
DALE HIGGINS	FINANCIAL ASSISTANCE WORKSHOP		28.52	30725	12/13/23
DEBRA HAYES	TV WALL MOUNT FOR FIRE STATION		52.42	30726	12/13/23
DEREK ROTHE	CALLS, TRAININGS, MEETINGS		285.00	30727	12/13/23
DYLAN MCCARL	CALLS, MEETINGS, TRAININGS		70.00	30728	12/13/23
GANNETT IOWA LOCALIQ	AFR & PUBLIC HEARING		462.00	30729	12/13/23
GENERAL FIRE AND SAFETY	FIRE EXTINGUISHER TESTING		889.00	30730	12/13/23
IOWA FINANCE AUTHORITY	WTP REV LOAN	22,260.00		91971244	12/01/23
IOWA FINANCE AUTHORITY	SLIPLINING REV LOAN	1,460.00		91971245	12/01/23
IOWA FINANCE AUTHORITY	WTP BOND LOAN	13,670.00	37,390.00	91971246	12/01/23
IOWA REGIONAL UTILITIES ASSOC	RCH WATER		290.78	30774	12/27/23
IPERS	IPERS	2,267.87		30770	12/27/23
IPERS	interest	20.00	2,287.87	91971247	12/08/23
JAKE THOMPSON			27,750.00	30775	12/27/23
JAMIE NESS	CALLS, TRAINING, MEETING		540.00	30731	12/13/23
JARED HUDSON	CALLS, TRAININGS, MEETINGS		120.00	30732	12/13/23
JERRY HOLS	CALLS, TRAININGS, MEETINGS		1,100.00	30733	12/13/23
JIM HUDSON	CALLS, MEETINGS, TRAININGS		320.00	30734	12/13/23
JOEL WESTENDORF	CALLS, MEETINGS, TRAININGS		200.00	30735	12/13/23
KENIK PIERCE	CALLS, TRAININGS, MEETINGS		385.00	30736	12/13/23
LAWSON MASSEY	CALLS, TRAININGS, MEETINGS		125.00	30737	12/13/23
LUKE NESS	CALLS, MEETINGS, TRAININGS		220.00	30738	12/13/23
MAXWELL STATE BANK	FED/FICA TAXES		4,889.31	30769	12/27/23
MICROBAC LABORATORIES	SEWER TESTING		427.00	30739	12/13/23
NEW CENTURY FS	DIESEL & GAS		648.65	30740	12/13/23
MAXWELL POST OFFICE	4 ROLLS OF STAMPS		264.00	30778	12/28/23
PRATT SANITATION INC	MONTHLY GARBAGE		5,351.46	30741	12/13/23
RILEY PITTS	CALLS, MEETINGS, TRAININGS		90.00	30742	12/13/23
RON HAYES	CALLS, TRAININGS, MEETINGS		85.00	30743	12/13/23
ROSS FRANK	CALLS, TRAININGS, MEETINGS		75.00	30744	12/13/23
RYAN LEWIS	CALLS, TRAININGS, MEETINGS		3,050.00	30745	12/13/23
SAFE BUILDING LLC	SOLAR, FENCE, ELECTRICAL PERMITS		449.53	30746	12/13/23
SANDRY FIRE SUPPLY, LLC	AIR BOTTLES		4,180.00	30747	12/13/23
SCOTT JOHNSON	CALLS, TTRAINING, MEETINGS		1,145.00	30748	12/13/23
SHELBY PATTERSON	CALLS, MEETINGS, TRAININGS		200.00	30749	12/13/23
SHELLY RICHARDSON	CALLS, TRAININGS, MEETINGS		420.00	30750	12/13/23
SNYDER & ASSOCIATES	#123.1001.01-3 WOODLAWN ST		23,772.00	30751	12/13/23
STORY COUNTY AUDITOR	2023 CITY/SCHOOL ELECTION		660.00	30752	12/13/23
STORY COUNTY EMS ASSOC	2023 STORY COUNTY EMS ASSOC		25.00	30776	12/27/23
SUSIE LIVESAY	CALLS, TRAINING, MEETINGS		182.00	30753	12/13/23
TOM HUDSON	CALLS, TRAININGS, MEETINGS		420.00	30754	12/13/23
TONY NESS	CALLS, MEETINGS, TRAININGS		935.00	30755	12/13/23

CLAIMS REPORT
Vendor Checks: 12/01/2023-12/31/2023

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
TREASURER-STATE OF IOWA	STATE TAXES		2,167.54	91971243	12/27/23
U.S. BANK	NAME PLATES		674.99	30756	12/13/23
WINDSTREAM	#091143516-TELEPHONE & INTERNE		497.27	30777	12/27/23
WYATT LEWIS	CALLS, MEETINGS, TRAININGS		1,140.00	30757	12/13/23
ZOLL MEDICAL CORPORATION	PREVENTATIVE MAINTENANCE		740.00	30758	12/13/23
Accounts Payable Total			136,073.81		

Payroll Checks

001	GENERAL		8,821.96		
600	WATER		1,212.11		
610	SEWER		1,212.38		
Total Paid On: 12/13/23			11,246.45		
001	GENERAL		3,132.14		
600	WATER		1,129.76		
610	SEWER		1,129.75		
Total Paid On: 12/27/23			5,391.65		
Total Payroll Paid			16,638.10		
Report Total			152,711.91		

Expenses	
GENERAL	47,216.23
ROAD USE TAX	23,970.13
REMOVAL OF TREES	27,750.00
WATER	7,406.52
SEWER	8,979.03
TOTAL FUNDS	115,321.91

Revenues	December	
001 General		\$32,883.33
110 Road Use Tax		\$10,346.08
112 Employee Benefits		\$699.77
119 Emergency Funds		\$253.52
121 Local Option		\$12,840.32
200 Debt Service		\$2,995.82
600 Water		\$14,473.11
610 Sewer		\$26,500.65
TOTAL FUNDS		\$100,992.60