

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, AUGUST 3, 2020, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Meggen Lawrence, Doug Miller. and Alex Golly. Ken Jans via telephone. Visitors: Wes Farrand & Rod Sparks via telephone, Mike Evans, Shelby Patterson & 2 gentlemen from Woodruff Construction were present.
3. A motion to approve the agenda moving 7a after Citizens Forum was made by Miller. Golly seconded. 5 ayes.
4. Citizens Forum
 - a. NA.
5. Department Reports
 - a. Sheriff – Written report on file. There were 4 firework calls. A complaint was received about a call to a party with underage drinking. It did not seem like anything was done about it.
 - b. Fire – Written report on file. A truck will be stationed at the school until further notice due to the school updating its alarms. Jameson Hudson asked to be voted on the fire department during the day. Gast moved to vote Jameson Hudson onto the fire department. Lawrence seconded. 5 ayes.
 - c. EMS – Written Report on File. EMS Chief Shelby Patterson was present. EMS had 6 calls of which they responded to 3 calls. Mill moved to vote Cole Neilson onto the EMS department. Gast seconded. 5 ayes. Ken asked about the maintenance of the trucks, if the reports are taken to Story County rep and if all medicines are stock accordingly. Ken would like to schedule a meeting to go over reports and maintenance records.
 - d. Library – Written report on file.
 - e. Public Works – Written report on file. Tony is spending \$35,000 on road repairs this year. They are to start late August.
 - f. City Clerk – Written report on file. Clerk asked about filling the Assistant Public Works position. Mayor will draw up a job description
6. Public Hearings
 - a. Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for WWTP Improvements – Golly moved to open the public hearing. Gast seconded. 5 ayes. No Public. Miller moved to close the public hearing. Golly seconded. 5 ayes. Gast moved to accept Resolution 2020-21 A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for WWTP Improvements. Golly seconded. 5 ayes.
 - b. Consideration of Construction Bids and Selecting Alternatives - Golly moved to open the public hearing. Jans seconded. 5 ayes. Wes Farrand from Snyder & Associates recommended Woodruff Construction for the construction of the WWTP. The council had to choose any of the alternatives that they would like to be attached to the contract. A) Pump Station Improvements. The pump station needs updated. B) Minor Improvements to Pump Station Building. C) Existing Blower Building Improvements. Wes recommended Alt. A to be done now, Alt B not a necessary and is low cost, Alt C would be a good low-cost alternate. Gast moved to close the public hearing. Golly seconded. 5 ayes. Gast moved to

accept the base bid by Woodruff Construction with Alternate C as an add-on. Golly seconded. 4 ayes, 1 nay-Miller.

- c. Resolution Making Award of Construction Contract for WWTP Improvements – Golly moved to open the public hearing. Miller seconded. 5 ayes. No Public. Gast moved to close the public hearing. Lawrence seconded. 5 ayes. Gast moved to approve Resolution 2020-22 A Resolution Making Award of Construction Contract for WWTP Improvements to Woodruff Contractors, LLC for the base price of \$3,627,250 and option C for \$47,500. Golly seconded. 4 ayes, 1 nay-Miller.
- d. Resolution Approving Construction Contract and Bond for the Construction of the Wastewater Treatment Plant Improvements – Miller moved to open the public hearing. Jans seconded. 5 ayes. No Public. Gast moved to close the public hearing. Jans seconded. 5 ayes. Gast moved to approve Resolution 2020-23 A Resolution Approving Construction Contract and Bond for the Construction of the Wastewater Treatment Plant Improvements subject to Surety Bond and Bond Date. Lawrence seconded. 5 ayes.

7. Business

- a. Discussion and Action on Allowing Truck Pulls – Mike Evans asked to hold a truck pull August 25th from 5:30-11:00. Golly moved to approve the truck pull with the proper insurance. Lawrence seconded. 5 ayes.
- b. A Motion to Approve 2020-2021 LP Gas Contract – Gast moved to approve the New Century LP Prepay Contract. Golly seconded. 5 ayes.
- c. Discussion of Baldwin Street Rehabilitation Project– Wes Farrand sent a memo answering questions about the Baldwin St Rehabilitation Project. Wes needs the council to decide on the option that they would like to move forward with before plans can be finalized. The main issue will be financing the project. Grants are being looked at.
- d. Approval to Post for the Opening on the Planning and Zoning/Board of adjustment Boards. -. Leota Hudson and Sue Philpott are looking to step down. Gast moved to post the 2 positions. Miller seconded. 5 ayes.
- e. Discussion to Construct a Shelter on the Freedom Rock Plaza and Approval of a Matching Grant to Purchase and Construct – In order to finish the Freedom Rock Plaza, a shelter was planned. Pritchard's are willing to donate 4 pillars from the old courthouse, for the corners. The proposed shelter would cost \$10,000. Gast moved to provide \$7,000 from local option sales tax. Miller seconded. 5 ayes.
- f. Discussion and Action of 2020 Legislative Changes to City Ordinances – Gast recommended the updates from Simmering & Cory to the Maxwell Code of Ordinances. Lawrence seconded. 5 ayes.
- g. Discussion and Approval of Fall Market – September 6-October 25- Discussion on a Fall Market in the Park contained trash removal as the city workers have had to remove trash which overfills the city dumpster. Gast moved to approve the Fall Market in the Park with the condition that they take care of their own trash disposal. Lawrence seconded. 5 ayes.

8. Council and Mayor Reports –

- a. Covid-19 – Discussion on precautions being taken.
- b. Complaints – 1) Sidewalks. - Complaints about people removing their sidewalks and not replacing them. The city needs a plan to replace sidewalks for Safe Route to School. The city can put aside \$25,000 to use toward new sidewalks. It

will be discussed in as part of the next budget. 2) Rod Sparks – Complained about Metcalf St does not have a child crossing sign for vehicles coming from the west. The school and city should encourage kids to cross at Maxwell St. since this is the side of school that the buses leave from. He also had a complaint about his neighbor’s fence. Steve suggested that the council go out and look at the fence.

- c. Steve Gast – 1) Steve reported that Old Settlers was working on encouraging social distancing and wearing masks. Steve mentioned that the interior road should be blocked before church so that there will be room for the Farmers Market to set-up on Sunday.
- d. Alex Golly – 1) Alex asked when the garbage contract with Chitty’s Garbage ends. City can start looking at new contracts in November to start in January. 2) Alex has heard that the Fire Dept has lost their non-profit status. They are working to get it updated.
- e. Doug Miller –1) Doug asked Wes Farrand about the Sidwell property. There was a problem with the title that needs to be cleaned up before moving forward. 2) Speed limit signs on Hwy 210 was discussed There was some miscommunication on the DOT side and will be moved soon. 3) Where in the process is the ADA ramp? The location was confirmed. They are waiting for a survey for the final design which should be done in September. 4) Has the new city truck been ordered. Waiting for the loan to be processed.
- f. Ken Jans – 1) Ken reported that Story County Medical Center is open 5 days a week starting Aug. 10, 2020. The hours are Monday-Thursday 8-4:30 and Friday 8-11. 2) Ken would like to get a different microphone system.
- g. Jameson Hudson –1) Market in the park is interested in paying the city to pick up the garbage & dispose of it each week. 2) The City does not allow harassment of their employees whether they are paid or appointed. 3) Congratulations to the softball girls.

9. Consent Agenda

- 1) Gast moved to accept the July 6th, 2020 minutes, Golly seconded. 4 ayes. 1 abstain-Jans
- 2) Gast moved to approve the bills. Golly seconded. 5 ayes Bills presented were as follows:

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ABSTRACT & TITLE SERVICES	TITLE REPORT FOR 609 MAIN ST	\$ 170.00
ACCESS	MONTHLY PRINTER RENT	\$ 165.91
ACCESS	MONTHLY PRINTER RENT	\$ 165.91
ACTIVE911 INC	TRADITIONAL SUBSCRIPTION	\$ 338.00
AFLAC	AFLAC CANCER	\$ 378.72
AHLERS & COONEY P.C.	SEWER REVENUE CAPITAL LOAN	\$ 6,075.00
AHLERS & COONEY P.C.	PROPERTY ACQUISITION WWTP PROP	\$ 456.00
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 4,866.35
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 5,654.74
BADGER METER	WATER METER READS MAY & JUNE	\$ 685.30
BARCO MUNICIPAL PRODUCTS INC	CONES & REFLECTIVE SIGNS	\$ 1,344.28

BIG 8 TYRE CENTER	TIRES FOR LAWN MOWER	\$ 59.04
BROCK BURTON	CALLS,MEETINGS,TRAININGS	\$ 273.00
CALDWELL,BRIERLY,& CHALUPA LLC	ABANDON BUILDING -609 MAIN ST	\$ 226.00
CALDWELL,BRIERLY,& CHALUPA LLC	FENCE,OLD SETTLERS,609 MAIN ST	\$ 168.00
CASEY'S BUSINESS MASTERCARD	MONTHLY GAS & DIESEL	\$ 560.37
CENTRAL IOWA DISTRIBUTING, INC	TOILET PAPER, INSECTICIDE,BAGS	\$ 322.30
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$ 580.39
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	\$ 4,436.51
CITY OF AMES	1ST HALF OF RESOURCE RECOVERY	\$ 4,830.00
CONSUMERS ENERGY	RCH ELECTRIC	\$ 52.00
DAVE POMEROY	6/29/2020- CEMETERY MOWING	\$ 600.00
DAVE POMEROY	7/3/2020-CEMETERY MOWING	\$ 1,200.00
DAVE POMEROY	7/26/2020-CEMETERY MOWING	\$ 600.00
DEE GAMBLE	CALLS,MEETINGS,TRAININGS	\$ 28.00
DEE GIBBS	SANITIZER WIPES	\$ 8.31
ELECTRONIC ENGINEERING	BATTERY PACK	\$ 21.50
ELECTRONIC ENGINEERING	2 MINITOR V NIMH BATTERY PACK	\$ 43.00
DB IOWA HOLDINGS	LEGALS-2 ORD,NOTICE TO BIDDERS	\$ 209.55
INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER SERVICES	\$ 2,000.00
IOWA DEP OF REVENUE	WET	\$ 1,522.00
IOWA DEP OF REVENUE	sales tax	\$ 170.00
IOWA DEP OF NATURAL RESOURCES	ANNUAL NPDES 8557001	\$ 210.00
IOWA DEP OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	\$ 105.07
IOWA ONE CALL	LOCATES	\$ 39.60
IOWA ONE CALL	LOCATES	\$ 11.70
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$ 846.95
IOWA REGIONAL UTILITIES ASSOC	MONTHLY RCH WATER	\$ 995.23
IPERS	IPERS	\$ 2,347.33
JAMIE NESS	CALLS,MEETINGS,TRAININGS	\$ 60.00
JOHN DEERE FINANCIAL	2 SPINDLES FOR JD	\$ 529.95
JULIE PRITCHARD	CALLS,MEETINGS,TRAININGS	\$ 5.00
KASEY PATTERSON	CALLS,MEETINGS,TRAININGS	\$ 33.00
KEYSTONE LABORATORIES INC	#1D04365-SOLIDS,NITROGEN,CBOD	\$ 190.00
KEYSTONE LABORATORIES INC	#1D05058-TTHM/HAAS	\$ 396.00
KEYSTONE LABORATORIES INC	#1D05387-SOLIDS,BOD,NITROGE	\$ 190.00
LOGSDON'S GROCERY	COFFEE, FILTERS,T-TISSUE,WATER	\$ 42.13
MAGUIRE IRON INC	ASSET MANAGEMENT PROGRAM	\$ 10,733.00
MAXWELL STATE BANK	FED/FICA TAX	\$ 4,100.04
MAXWELL VANMAANEN	CALLS,MEETINGS,TRAININGS	\$ 18.00
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST	\$ 178.75
MOMAR	SPEED ZONE & ONE STEP	\$ 3,230.38
NANCY PRITCHARD	CALLS,MEETINGS,TRAININGS	\$ 193.00
NICK FRANK	CALLS,MEETINGS,TRAINING	\$ 18.00

PETTY CASH	POSTAGE	\$ 17.15
PLUMB SUPPLY COMPANY	HAMMER DRILL/IMPACT DRIVER COM	\$ 399.00
MAXWELL POST OFFICE	4 ROLLS OF STAMPS	\$ 220.00
SAFE BUILDING COMPLIANCE & TEC	BUILDING,ELECTRIC,PLUMB PERMIT	\$ 2,246.86
SANDRY FIRE SUPPLY, LLC	MAINTENANCE ON JAWS	\$ 661.29
SHELBY PATTERSON	CALLS,MEETINGS,TRAININGS	\$ 259.00
SIMMERING-CORY, INC.	GRANT ADMINISTRATION	\$ 2,000.00
STORY COUNTY ANIMAL CONTROL	2 CATS 4/18/18-6/5/20	\$ 77.00
STORY COUNTY TREASURER	LAW ENFORCEMENT	\$ 14,289.90
SUSIE LIVESAY	CALLS,MEETINGS,TRAININGS	\$ 33.00
SYNCB/AMAZON	DVDS, BOOKS	\$ 359.14
TAWNIA LESLIE	CALLS,MEETINGS,TRAININGS	\$ 60.00
TODD WHITE PLUMBING	STORM DRAIN REPAIR	\$ 909.72
TODD WHITE PLUMBING	PRESSURE REDUCE VALVE 200 WEBB	\$ 587.17
TONY NESS	CALLS,MEETINGS,TRAININGS	\$ 162.00
U.S. BANK	NORTON	\$ 164.77
US CELLULAR	MONTHLY CELL PHONE	\$ 203.77
US CELLULAR	MONTHLY CELL PHONE	\$ 204.40
USABlueBook	STENNER PUMP & ALKALINE CYANID	\$ 617.32
USABlueBook	STENNER PUMP, TESTING SUPPLIES	\$ 1,107.30
VAN WALL	#10148465,#10148563,#10155311	\$ 267.20
WINDSTREAM	091143420-TELEPHONE	\$ 366.66
WINDSTREAM	LIBRARY TELEPHONE & INTERNET	\$ 214.53
WINDSTREAM	091143516-TELEPHONE & INTERNET	\$ 578.95
Accounts Payable Total		\$ 88,689.44
Total Paid On: 7/01/20		\$ 4,625.52
Total Paid On: 7/15/20		\$ 4,677.68
Total Paid On: 7/29/20		\$ 4,719.70
Total Payroll Paid		\$ 14,022.90
***** REPORT TOTAL *****		\$ 102,712.34
Expenses By Fund	July 7-July 31 2020	
GENERAL		\$ 55,221.64
ROAD USE TAX		\$ 3,390.34
WATER		\$ 24,952.50
SEWER		\$ 10,606.51
WWTP FACILITY		\$ 8,541.35
TOTAL FUNDS		\$ 102,712.34
Revenue by Fund	1-Jul	
001 General		\$ 4,128.74
110 Road Use Tax		\$ 15,467.83
112 Employee Benefits		\$ 286.09

119 Emergency Fund		\$ 29.34
121 Local Option		\$ 10,023.31
600 Water		\$ 25,094.94
610 Sewer		\$ 13,678.41
Total Revenue		\$ 68,708.66

10. A motion to adjourn the meeting at 8:52 PM was moved by Gast. Seconded by Golly. 5 ayes.

11.

NEXT REGULAR MEETING WILL BE SEPTEMBER 14, 2020 AT 6:30 PM

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson