

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 6, 2020, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Alex Golly, Meggen Lawrence, Doug Miller & Ken Jans in at 6:40. Visitors: Nancy Pritchard, Shelby Patterson, & Erin Gilbert.
3. A motion to approve the agenda by moving 7E after Citizens Forum was made by Miller. Golly seconded. 4 ayes.
4. Citizens Forum
 - a. NA.
5. Department Reports
 - a. Sheriff – Written report on file. Deputies Adam Luke and Joel Navratil were present. Golly asked if there were in leads on the car that was vandalized in Iowa Center. One lead was being pursued. Deputies were asked to investigate the bicycle that was sitting at the end of the football field.
 - b. Fire – Written report on file. Chief Ness was present. Radios have been ordered not sure when they will be received.
 - c. EMS – Written Report on File. Chief Shelby Patterson was present. Shelby will investigate the number of calls that have been responded and not responded to.
 - d. Library – Written report on file. Calvin Hennick and Rich Wehrman have each written a book that has been published. Both men are from Maxwell.
 - e. Public Works – Written report on file. Tony Ness was present. Pump was replaced at lagoons. Gast asked if the rails were replaced as well. It is in the plans for the lagoon improvements.
 - f. City Clerk – Written report on file. Complaints on material being dumped in Rock Creek were sent to DNR. Clerk will send responses to Attorney for observation. Budget amendment is being worked created.

Motion to received and file report by Golly. Seconded by Miller 5 ayes.

6. Old Business
 - a. NA
7. New Business
 - a. Resolution 2020-01 A Resolution Approving 28E Agreement for Mutual Assistance for Nevada/Maxwell EMS Department Services – Gast moved to approve Resolution 2020-01 A Resolution Approving 28E Agreement for Mutual Assistance for Nevada/Maxwell EMS Department Services striking the words “and the Mayor, is hereby authorized and directed to execute said Agreement on behalf of the City of Maxwell. Golly seconded. 5 ayes
 - b. Resolution 2020-02 Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Maximum Tax Dollars from Certain Levies for the City’s Proposed Fiscal Year 2020-2021 Budget. – Gast moved to approve Resolution 2020-02 – A Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Maximum Tax Dollars from Certain Levies for the City’s Proposed Fiscal Year 2020-2021 Budget. Miller seconded. 5 ayes
 - c. Resolution 2020-03 A Resolution to Certify and Assess the Cost of Delinquent Utility Bills to the Responsible Property Owners for Collection in the Same

Manner as Property Taxes – Gast moved to approve Resolution 2020-03 A Resolution to Certify and Assess the Cost of Delinquent Utility Bills to the Responsible Property Owners for Collection in the Same Manner as Property Taxes. Miller seconded. 5 ayes.

- d. Resolution 2020-04 A Resolution to Certify and Assess the Cost of Delinquent Utility Bills to the Responsible Property Owners for Collection in the Same Manner as Property Taxes – Gast moved to approve Resolution 2020-04 - A Resolution to Certify and Assess the Cost of Delinquent Utility Bills to the Responsible Property Owners for Collection in the Same Manner as Property Taxes. Golly seconded. 5 ayes.
- e. Approval of Livestock Permit for 217 10th St – Brianna Oleson has asked for a livestock for 217 10th St. They would like to have 4 horses. They have a 5-stall barn for shelter. They plan to spread the manure and working with Jim Myers. There were no concerns voiced from neighbors. Gast moved to approval the livestock with a waiver to the one horse per family member restriction. Golly seconded. 5 ayes.
- f. Discussion of New Street Light on Baldwin St – A new streetlight was requested in front of 906 Baldwin St. The established distance for streetlights is 300 ft. There are already 2 streetlights in that area. Gast moved to approve a streetlight at 906 Baldwin St. Golly seconded. 5 ayes. Motion failed.
- g. Discussion on Betterment Award - Miller moved to post flyer asking for nominations for the Betterment Award. Golly seconded.
- h. Budget Planning Fiscal Year 2020/2021- Gast moved to discuss the planning of the 2020/2021 Budget. The first budget meeting will be held on January 13th for revenues to complete the Max Levy Proposal. Salaries will be discussed. Expenditures will take most of the time. Budget meetings will be held on Jan. 13th, Jan. 27th, Feb. 3rd, Feb. 17th, Mar. 2nd and Mar. 9th. Council was asked to start thinking of special projects that they would like to see get done in the next budget year.

8. Council and Mayor Reports –

- a. Doug Miller – 1) Doug asked if anyone had heard from Scott Oakes. Jameson had talked to the realtor and Scott is ready to go forward on project. He is expecting to move dirt in the spring. Steve has had contact with Scott and told him he needed to go to Planning & Zoning Commission to start the re-zoning and get approval of the preliminary plat. It would the go to Council which could take 3 readings. 2) Doug said the Superintendent would like to know whose responsibility to take care of the parking around the school. Gast said that once the landowner establishes a parking are in the right of way then the city will maintain. However, the snow removal that was hired by the school, tore up the parking it may be another issue. Jameson will get a meeting between the City and the School to discuss some of these issues.
- b. Meggen Lawrence – What is being done with the house at 609 Mani St. The new owners have a building permit to remodel. The clerk will check on when that building will expire.
- c. Jameson Hudson – Jameson has called Landus about grain bins to create a band shelter. They haven't gotten back to him. Steve recommended talking to Iowa State University to see if they would be interested in using the band shelter as a

design project for the architectural department. Steve said he would contact the design center.

9. Consent Agenda

- 1) Miller moved to accept the December 9, 2019 minutes. Golly seconded. 3 ayes, 2 abstain.
- 2) Miller moved to accept the December 16, 2019 minutes. Golly seconded. 3 ayes, 2 abstain.
- 3) Miller moved to accept current bills. Gast seconded. 5 ayes,
- 4) Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	\$252.48
AIRGAS USA,LLC	MEDICAL OXYGEN	\$168.95
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$4,888.13
BADGER METER	WATER METER CELLULAR READS	\$345.32
BADGER METER	water meter cellular reads	\$345.32
BANLEACO	MMIT-COPIER	\$188.15
BARCO MUNICIPAL PRODUCTS INC	2 12V AMBER STROBER MAG MOUNT	\$571.78
BROCK BURTON	CALLS MEETING TRAININGS	\$508.00
CARL MARSHALL	CALLS TRAINING MEETINGS	\$160.00
CASEY'S BUSINESS MASTERCARD	MONTHLY GAS AND DIESEL	\$379.29
CHARLES ROBERTSON	CALLS TRAININGS MEETINGS	\$110.00
CHRISTOPHER PITTS	CALLS TRAININGS MEETINGS	\$25.00
COLE NIELSEN	CALLS TRAINING MEETINGS	\$225.00
COLE WHITE	CALLS TRAINING MEETINGS	\$15.00
COMMERCIAL APPRAISERS OF IOWA	APPRAISAL OF SIDWELL PARCEL	\$2,900.00
CONSUMERS ENERGY	RCH ELECTRIC	\$16.10
CUMMINS CENTRAL POWER,LLC	REPAIRS ON GENERATOR	\$543.80
DEBRA HAYES	MILEAGE TO BUDGET CLASS	\$44.08
DEE GAMBLE	CALLS TRAININGS MEETINGS	\$113.00
ELECTRIC PUMP & TOOL	INSTALLED REPAIRED PUMPS	\$595.60
ERIK NOSS	CALLS TRAINING MEETINGS	\$80.00
DB IOWA HOLDINGS	PUBLISHING AFR & MINUTES	\$320.53
IOWA APPRAISAL & RESEARCH CORP	REVIEW APPRAISAL OF SIDWELL PR	\$1,200.00
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$500.02
IPERS	IPERS	\$1,578.97
IPERS	IPERS	\$157.30
JACOB SKINNER	CALLS TRAINING MEETINGS	\$115.00
JAMIE NESS	CALLS MEETINGS TRAININGS	\$46.00
JARED HUDSON	CALLS MEETINGS TRAINING	\$25.00
JESSE JONES	CALLS TRAININGS MEETINGS	\$90.00
JULIE PRITCHARD	CALLS MEETINGS TRAININGS	\$5.00
KASEY PATTERSON	CALLS TRAININGS MEETINGS	\$80.00
KEYSTONE LABORATORIES INC	#1C08908-BOD,NITROGEN,CBOD	\$202.40
KEYSTONE LABORATORIES INC	#1C10596-SOLIDS,NITROGEN,CBOD	\$392.50

LOGAN MITCHELL	CALLS MEETINGS TRAININGS	\$95.00
LOGSDON'S GROCERY	WATER,TOWELS,CUPS,T-TISSUE	\$61.36
MAXWELL STATE BANK	FED/FICA TAX	\$3,657.92
MAXWELL VANMAANEN	CALLS MEETINGS TRAINING	\$45.00
MEBULBS	LIGHT BULBS	\$134.23
NANCY PRITCHARD	CALLS TRAININGS MEETINS	\$176.00
NICK FRANK	CALLS TRAININGS MEETINGS	\$59.00
OMNISITE	1 YEAR WIRELESS SERVICE &	\$441.00
PETTY CASH	POSTAGE- CONTRACTS	\$7.80
MAXWELL POST OFFICE	POSTAGE FOR U BILLS & NEWSLTTTR	\$220.00
RACOM CORPORATION	1/3 OF RADIOS	\$28,130.39
RON HAYES	MEETINGS, CALLS, TRAINING	\$135.00
SAFE BUILDING COMPLIANCE & TEC	#3074-609 MAIN, ELECT, PLUMB	\$884.18
SCOTT JOHNSON	CALLS TRAINING MEETINGS	\$60.00
SHELBY PATTERSON	CALLS TRAININGS MEEETINGS	\$285.00
SNYDER & ASSOCIATES	119.0266.01-7WWTP IMPROVMENTS	\$65,642.00
SUSIE LIVESAY	CALLS MEETINGS TRAININGS	\$25.00
SYNCB/AMAZON	DVDS & BOOKS	\$480.99
TAWNIA LESLIE	CALLS MEETINGS TRAININGS	\$63.00
TODD WHITE PLUMBING	NEW HYDRANT @CEMETERY	\$533.60
TOM HUDSON	CALLS MEETINGS TRAININGS	\$190.00
TONY NESS	CALLS MEETINGS TRAINING	\$340.00
TREASURER-STATE OF IOWA	STATE TAXES	\$1,194.00
U.S. BANK	MLA WORKSHOPS-MAYOR COUNCIL	\$506.72
US CELLULAR	MONTHLY CELL PHONE	\$204.92
WINDSTREAM	#091143516-TELEPHONE & INTERNE	\$206.11
WINDSTREAM	091143516-PHONE & INTERNET	\$574.76
Accounts Payable Total		\$121,540.70
***** REPORT TOTAL *****		\$121,540.70

DEC 10, 2019-JAN 3, 2020

GENERAL	42,716.10
ROAD USE TAX	2,340.34
WATER	4,711.29
SEWER	5,292.97
WWTP FACILITY	66,480.00
TOTAL FUNDS	121,540.70

Revenue by Fund	Dec-19
Fund	Total
001 General	\$17,383.60
110 Road Use Tax	\$7,291.05
112 Employee Benefits	\$769.48

119 Emergency Fund	\$78.94
121 Local Option	\$20,191.02
600 Water	\$11,853.74
610 Sewer	\$13,205.37
Total Revenue	\$70,773.20

10. A motion to adjourn the meeting at 8:44 PM was moved by Jans. Seconded by Lawrence. 5ayes.

NEXT REGULAR MEETING WILL BE FEBRUARY 3, 2019 AT 6:30 PM

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson