

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, JANUARY 3, 2022, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Meggen Lawrence, Doug Miller, and Ken Jans. Visitors: Wes Farrand, Mike Gustafson, Scott Johnson, Joel Westendorf.
3. A motion to approve to move 5G after Citizens Forum was made by Miller. Jans seconded. 5 ayes.
4. Citizens Forum
  - a. Mike Gustafson- Mike would like to know when the council is going to clean up some of the junk and junk vehicles in the city. It brings down the property values. Jameson explained that it would be brought up under Mayor & Council items. The council was working on it.
- 5G. Engineers Report- Wes Farrand from Snyder & Associates was present. 1) WWTP Improvements is 99% done. There are still a few minor items to finish. 2) Rock Creek Ridge- Snyder turned in a Scope of Work for the sewer capacity study for the ATI Group. This will check the physical capacity and any issues of running the sewer lines to North St instead of Rock Creek. The ATI Group is waiting for meeting with bond council and mayor. 3) Baldwin St – CDBG program is not taking applications for the January 2022 deadline due to lack of funds. The April 2022 funding will be decided in January. 4) Snyder is working on a Scope of Work for the stormwater drainage issue on Woodlawn St. 5) Wes will turn in the request for a Scope of Work for the bike trail bridge that is eroding. 6) Sewer line maintenance is a good idea when there are older street trees along the lines. 7) On the change order #5, he would recommend passing it.
5. Department Reports
  - b. Sheriff – Written report on file. Deputy Luke was present. Checked on the data from the speed trailer when it was on 5<sup>th</sup> St, but it was not saved. Scott Johnson asked about the handheld radar gun. Deputy Luke said that he used the radar on Main St for 2 ½ hours and he only clocked 2 cars over 37 miles per hour. It was mentioned that a lot of people do not stop at the stop sign at 5<sup>th</sup> St and Main St. Doug asked about illegal parking and who is supposed to ticket them. The examples were parking on street during a snow ordinance and semi parking off the route. Deputy Luke said that he doesn't do much with it unless he is called, and he would then try to get hold of the owner before resorting to tickets.
  - c. Fire – Written report on file.
  - d. EMS – Written report on file. There were 5 calls, Maxwell responded to 1. Tawnia Leslie turned in her resignation as EMS Chief. She will continue as chief until February 1<sup>st</sup>. Scott Johnson talked about turning EMS Services into an essential service for taxation purposes.
  - e. Library – Written report on file. The library asked about putting a free little library in the park or at the Heart of Iowa Trail. The council was concerned with flooding at the park and vandalism at the trail. They would like to know how many free libraries that we have in town. Parks and Open Spaces would have to find a location for it.
  - f. Public Works – Written report on file.

- g. City Clerk – Written report on file. Clerks asked how the council would like to handle the newsletter this year. They discussed going online with it, such as the website, Facebook, asking the library and other businesses to post on their websites.
  - h. Parks & Open Spaces Board –Lauryn Myers stepped down as chairperson and Jody Gast has accepted the position. 1) Tree Hugger agreed to remove the ash trees and their stumps from the park for free as a training for his employees. The Board recommended the approval of the contract. They to see other trees planted rather than Maple and Oak.
6. Business
- b. Discussion and Action on Lights for Trees for South Welcome to Maxwell Sign- Spotlights were suggested for the evergreen trees behind the Welcome to Maxwell sign. They would be red, white, and blue and be on for various holidays. Gast moved to rent the appropriate devise for snow removal when needed. Lawrence buying color changing flood lights that are controlled by and app not to exceed \$200 with wiring buried under ground with the whole project not exceeding \$500. Jans seconded. 5 ayes.
  - c. Discussion and Action on Appointing New Board Member for Parks & Open Spaces Board. - Miller moved to appoint Deb Steele to the Parks & Open Spaces Board. Gast seconded 5 ayes.
  - d. Action on Resolution to Appointing EMS Chief Starting February 1, 2022 - Gast moved to accept Tawnia Leslie’s resignation from EMS Chief and appoint Scott Johnson as EMS Chief. Miller seconded, 5 ayes.
  - e. Discussion and Action on Betterment Award – Miller moved to continue the Betterment Award. Lawrence seconded. 5 ayes.
  - f. Discussion and Action on Sewer Line Maintenance Program – Discussion on who’s responsibility in cleaning the main lines and service lines. Tony is to get cost on setting up a maintenance program and then report back to Enterprise Committee. Steve moved to table this item. Lawrence seconded. 5 ayes.
  - g. Discussion and Action on WWTP Improvements change order #5 –Gast moved to approve change order #5. Jans seconded. 5 ayes.
  - h. Resolution on setting Times and Dates for Regular Council Meetings in 2022 – Miller moved to approve Resolution setting times and dates for regular council meetings on the 1<sup>st</sup> Monday of the month at 6:30 p.m. Lawrence seconded. 5 ayes
  - i. Resolution setting time and place for a Public Hearing for the Purpose of Considering the Maximum Tax Dollars from certain Levies for the City’s Proposed Fiscal Year 2022-2023 Budget.– Gast moved to approve the Resolution for setting the public hearing subject to adjusting the amounts at the budget meeting by January 21<sup>st</sup>. Jans seconded, 5 ayes
  - j. Discussion of Budget for Fiscal Year 2022/2023 – Various items and policies were discussed. It was decided to get input from parks, library, water, and sewer for their portion of the budget to be turned into city hall by January 14<sup>th</sup>. Budget meeting will be held January 17<sup>th</sup> at 6: 00 p.m.
7. Council and Mayor Reports –
- a. Steve Gast – 1) Steve recommended picking up the problems with junk and junk vehicles in the Spring.
  - b. Lauryn Myers- Lauryn has received complaints about 515 5<sup>th</sup> St being an eye sore. They do have a building permit to redo the basement.

- c. Doug Miller – 1) Doug discussed the trash from 622 5<sup>th</sup> St being blown over the neighborhood and not getting picked up. This is not the first time that it has happened. 2) He would like the BOA to look at the projects being built and not just approve them after the fact of buying materials. 3) He would like to see the paperwork for the development before deciding to adjust budget for it.
- d. Jameson Hudson- 1) Jameson will set-up an ATI meeting to discuss paperwork and talk to Amy for paperwork.

8. Consent Agenda

- a. Gast moved to accept the December 6, 2021, minutes. Jans seconded. 4 ayes 1 abstain-Myers
- b. Gast moved to accept the December 13<sup>th</sup>, 2021, minutes. Miller seconded 4 ayes 1 abstain-Myers.
- c. Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	173.96
AFLAC	AFLAC CANCER	312.21
AFLAC	AFLAC STD	28.08
AHLERS & COONEY P.C.	bond related thru 12/19/2021	155
ALLIANT ENERGY	MONTHLY UTILITY BILL	7,470.59
AWS SERVICE CENTER	FINAL BILL FOR GARBAGE	87.5
CALDWELL,BRIERLY,& CHALUPA LLC	DOG BITE CASE	90
CAMBRIDGE FIRE DEPT	CALLS FOR JULY,AUG,SEPT 2021	4,100.00
CARL MARSHALL	CALLS,TRAININGS,MEETINGS	365
CASEY'S BUSINESS MASTERCARD	MONTHLY DIESEL & GAS	474.57
CENTRAL IOWA DISTRIBUTING, INC	BOWL CLEANER,TP ROLLS,CAR WASH	293
CENTRAL IOWA SHORTLINE LLC	18057,18072,18074,18086,2MORE	497.34
CENTRAL IOWA SHORTLINE LLC	OIL,BATTERY CABLE,RING TERMINA	411.93
CHARLES ROBERTSON	CALLS,TRAININGS,MEETING	45
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPATE	740.25
CHRIS PITTS	CALLS, TRAININGS,MEETINGS	519.39
COMMONWEALTH ELECTRIC COMPANY	REPAIR SCHOOL ZONE CAUTION LIT	1,368.35
CONSUMERS ENERGY	RCH ELECTRIC	17.65
EDISON LIGHTING SUPPLY & DIST	LIGHT BULBS	539.11
GENERAL FIRE AND SAFETY	FIRE EXTINGUISHER INSPECTION	1,935.00
IOWA ONE CALL	LOCATES	16.2
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	274.05
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	284.16
IPERS	IPERS	2,891.16
IPERS	IPERS	368.05
JAMESON HUDSON	CALLS,TRAININGS,MEETINGS	65
JAMIE NESS	CALLS,TRAININGS,MEETINGS	85
JARED HUDSON	CALLS,TRAININGS,MEETINGS	80
JERRY HOLS	CALLS,TRAININGS,MEETINGS	145
JESSE JONES	CALLS,TRAININGS,MEETINGS	165

JIM HUDSON	CALLS,MEETINGS,TRAININGS	250
JOHN DEERE FINANCIAL	JOHN DEERE PARTS	626.65
KEYSTONE LABORATORIES INC	#1E10377-BOD,NITROGEN,CBOD	273.5
LOGSDON'S GROCERY	POP,TTISSUE,WATER,COFFEE,BAGS	121.95
MAXWELL STATE BANK	FED/FICA TAXES	5,335.61
MAXWELL STATE BANK	FED/FICA TAX	549.5
OMNISITE	LAGOON WIRELESS SERVICE	441
MAXWELL POST OFFICE	UTILITY BILL POSTAGE	300
MAXWELL POST OFFICE	4 rolls of stamps	232
RILEY STANDING	CALLS TRAININGS,MEETINGS	245
RITEWAY BUSINESS FORMS	CHECKS,UTILITY BILLS	592.88
RON HAYES	CALL,TRAININGS,MEETINGS	175
SAFE BUILDING LLC	2 BUILDING PERMITS	801.91
SANDRY FIRE SUPPLY, LLC	MISC ITEMS	1,398.05
SCOTT JOHNSON	CALLS,TRAININGS,MEETINGS	195
SHELBY PATTERSON	CALLS, TRAINING, MEETINGS	140
SNYDER & ASSOCIATES	119.0266.01-28-WWTPIMPROVEMENT	15,955.34
STORY COUNTY AUDITOR	ELECTIONS	754.37
SUSIE LIVESAY	CALLS,TRAININGS,MEETINGS.	65
SYNCB/AMAZON	DVDS,BOOKS	798.07
TAWNIA LESLIE	CALLS, TRAININGS,MEETINGS	95
TODD OLSON	CALLS,TRAININGS, MEETINGS	10
TOM HUDSON	CALLS, TRAININGS, MEETINGS	420
TONY NESS	CALLS,TRAININGS,MEETINGS	655
TREASURER-STATE OF IOWA	STATE TAXES	1,492.00
TREASURER-STATE OF IOWA	STATE TAX	97
U.S. BANK	FILTERS, CASES FOR TABLEPHONE	543.2
US CELLULAR	MONTHLY CELL PHONE	189.1
WINDSTREAM	TELEPHONE	379.3
WOODRUFF CONSTRUCTION	PAY APP 14	260,373.95
Accounts Payable Total		317,502.93
Total Paid On: 12/15/21		10,909.70
Total Paid On: 12/29/21		5,210.05
Total Payroll Paid		16,119.75
***** REPORT TOTAL *****		333,622.68
GENERAL		37,542.81
ROAD USE TAX		2,294.21
WATER		7,763.80
SEWER		10,535.07
WWTP FACILITY		275,486.79
TOTAL FUNDS		333,622.68

9. Adjourn. A motion to adjourn the meeting at 8:51 P.M. was moved by Lawrence. Seconded by Jans. 5 ayes.

NEXT REGULAR MEETING WILL BE JANUARY 3, 2022, AT 6:30 P.M.  
SPECIAL BUDGET MEETING ON DECEMBER 13, 2021, AT 6:30 P.M.

ATTEST: \_\_\_\_\_, Clerk      \_\_\_\_\_, Mayor  
                    Deb Hayes                                      Jameson Hudson