

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, DECEMBER 5, 2022, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Meggen Lawrence, Ken Jans, and Doug Miller. Visitors: Wes Farrand, Kathie Smith, Casady Myers, Becky Pointer and Mitzi DeGroot
3. A motion to approve with moving 7E after 7A was made by Miller. Myers seconded. 5 ayes.
4. Citizens Forum
 - a. NA
5. Department Reports
 - a. Sheriff Report – Written Report on File. Deputy Lentz was present. Discussed all the speeding that is going on around town. It has been passed to the other deputies.
 - b. Fire – Written report on file. Santa will be at Fire Station on December 10th.
 - c. EMS – Written report on file. Ken is looking into ordinances to combine the Fire & EMS Departments. Pet pictures with Santa will be from 11-12 on December 10th.
 - d. Library – Written report on file. A lot of changes are happening in the library. The Library Director position will be posted soon.
 - e. Public Works – Written report on file. A cab for the tractor that is used for snow blowing has been found for \$1,250.
 - f. City Clerk – Written report on file. Questions on treasurer’s report. Complaints read and discussed.
 - g. Engineer’s Report – Written report on file. 1) Baldwin St –There was a light problem with the historical houses and vibration monitoring. This could have set bidding back a month but found out they can just do monitoring and if everything is approved this project can move forward with bidding in March. IF everything goes smoothly this project could be completely done by the end of summer. 2) High School Project – Wes is working on the letter requesting the changes per the This project is done. 3) Removal of trees along HWY 210. City can ask DOT to remove trees in highway right-of-way, but it could take years for the state to do remove them unless there is a tree crew in the area already.4) Steve asked Wes for a Scope of Work to great a good plat map of the cemetery.
 - h. Parks and Open Spaces Board –.Kathie Smith was present to discuss Grant received for the residing of band stand and park restrooms. Jesse Hill will be doing the work on the bandstand and Frank from Patriotic Plumbing will be doing the work on park restroom.
6. Public Hearing
 - a. NA
7. Business
 - a. Discussion and Action on Park Trash Cans. – Casady Myers was present to discuss new trash cans for the city park. The trash cans in the park are getting old and rusted. They are getting sharp edges to them. Casady found cement trash cans with liners and free shipping for \$876.96 per trash can. Ten trash cans are preferable. The Market in the Park is willing to pay \$3,600 toward the purchase of the new trash cans. Gast moved to purchase 10 trash cans with the color picked out by the Parks and Open Spaces Board. Jans seconded. 5 ayes.

- b. Discussion and Action on Hiring for Cemetery Mowing – Two bids were received. The first was Dave Pomeroy for \$832 per mowing and \$800 for Pioneer Cemetery. The seconded one was from Tim Peters of Alternative Service for \$590 per mowing. Gast moved to hire Tim Peters with the understanding that he knows it is the City Cemetery and Pioneer Cemetery. Lawrence seconded. 5 ayes.
 - c. Discussion and Action on EMS Tahoe Payment Fund – Gast moved to make funds available out of fund 016, Washington Township, to pay for the Tahoe subject to approval from Fire Board. Miller seconded. 5 ayes.
 - d. Discussion and Action on Water/Sewer Rates Ordinance – Discussion on why there is a minimum charge and why residents are charged if they are shut off at the curb.
 - e. Discussion and Action on Old Settler’s Bandstand Project– Jesse Hill gave the quote for residing the bandstand. Becky Pointer and Mitzi De Groote was available for questions on the project. Old Settler’s is paying off the debt owed for the Pavilion and would like a letter stating that it was paid.
 - f. Discussion and Action on Tree Assessment Project – There was over a hundred trees in the parks, cemetery and right of way that are dead or dying and need to be removed. The cost will be more than the original \$20,000 to be set aside for this program. Steve suggested that \$100,000 be used out of local option sales tax. Jameson is to move forward with getting bids to remove the trees. .
 - g. Discussion and Action on Hiring of Financial Auditor - One auditor responded to the RPF for a financial audit. Faller Kincheloe and Company for \$4,500. Gast moved to have the mayor call some of the smaller cities that have used this company to get their opinion and bring it back to the next meeting for a decision. Miller seconded. 5 ayes,
 - h. Action on Resolution to Appoint a Member and Alternative Member to the Polk County 911 Service Board – Gast moved to appoint Ken Jans as the primary contact, Steve Gast as the alternative contact and Jameson Hudson as the auxiliary contact. Myers seconded. 5 ayes
 - i. Action on Resolution Appointing Mayor Pro Tempore, Council Committees, Officials and Employees. – Gast moved to approve a Resolution Appointing Mayor Pro Tempore, Council Committees, Officials and Employees with changes to name spelling and date changes. Lawrence seconded. 5 ayes.
 - j. Discussion and Action on Budget Planning for Fiscal Year 2023/2024 - Fire Board meeting needs to be set-up for the EMS Tahoe. The meeting set for December 12th is moved to December 19th.
- 8 Council and Mayor Reports –
- a. Lauryn Myers – Lauryn would like something done all the speeding in Maxwell, especially on Myers and HWY 210.
 - b. Meggen Lawrence – 1) Meggen Talked about the light-up stop signs for certain corners. They would be solar powered.
 - c. Doug Miller – 1) Doug talked about the Story County Emergency Management meeting that he attended. It was a disappointment because all they talked about was a demonstration on a new program that would help monitor traffic. 2) Doug wrote an email to Gil Caldwell about the truck parking from the route. He was disappointed in the response Gil gave him. Gill would like to change some of the ordinances.
 - d. Jameson Hudson – Sirens are installed and waiting for the electricity to be installed before they can be programmed. Components for the old sirens have

come back and installed. The siren by the school still does not work when Story County tries to set them off.

9. Consent Agenda

a. Gast moved to accept the Consent Agenda. Myers seconded. 5 ayes.

b. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	337.38
ALLIANT ENERGY	MONTHLY UTILITY BILL	7,622.36
CALDWELL,BRIERLY,& CHALUPA LLC	ATTORNEY FEES FOR LIBRARY/PARK	185
CENTRAL IOWA DISTRIBUTING, INC	Glass Cleaner	52
CENTRAL IOWA SHORTLINE LLC	2,303,423,063,230,690,000,000,000	366.79
CENTRAL IOWA SHORTLINE LLC	#23286-SNOWPOLE FIBERGLASS	203.37
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	853.4
CONSUMERS ENERGY	RCH ELECTRIC	52
ELECTRONIC ENGINEERING	STORM SIREN BOARD REPAIR	56.67
FEDERAL SIGNAL CORP-SSG	NEW WEATHER SIRENS	32,116.52
FIRE SERVICE TRAINING BUREAU	HMA FOR JERRY HOLS	50
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	286.46
IPERS	IPERS	3,559.76
MATTHEWS WHITE PLUMBING	WATERLINE TO LAGOONS	10,122.34
MAXWELL STATE BANK	FED/FICA TAXES	5,197.99
METERING & TECHNOLOGY SOLUTION	10' NICOR: MALE BY FLYING LEAD	116.66
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST	626.07
MUNICIPAL MANAGEMENT CORP	SURVEY ON HYDRANTS FOR LEAKS	400
NEW CENTURY FS	MONTHLY GAS/DIESEL	1,244.25
PRATT SANITATION INC	MONTHLY GARBAGE	5,561.81
RITWAY BUSINESS FORMS	LASER DISCONNECT NOTICE	197.87
SAFE BUILDING LLC	BUILDING,ELECTRICAL,MECHANICAL	522.84
TOP NOTCH TREE CARE	TREE RISK ASSESSMENT	1,650.00
U.S. BANK	IAMU CONFERENCE	938.67
US CELLULAR	MONTHLY HOTSPOTS	223.65
USABlueBook	#167956 TESTING SUPPLIES	1,072.11
WINDSTREAM	TELEPHONE & INTERNET	221.72
ZOLL MEDICAL CORPORATION	PREVENTIVE MAINTENANCE	255
Accounts Payable Total		74,092.69
Total Paid On: 11/15/22		399.2
Total Paid On: 11/16/22		6,591.40
Total Paid On: 11/30/22		4,974.23
Total Payroll Paid		11,964.83
***** REPORT TOTAL *****		86,057.52

GENERAL	57,449.76
ROAD USE TAX	507.95
WATER	8,132.80
SEWER	19,967.01
TOTAL FUNDS	86,057.52

Revenues	Nov-22
001 General	\$ 18,911.74
110 Road Use Tax	\$ 9,342.90
112 Employee Benefits	\$ 501.29
119 Emergency Funds	\$ 252.30
120 Utility Franchise	\$ 7,969.79
121 Local Option	\$ 13,582.31
200 Debt Service	\$ 2,935.33
600 Water	\$ 13,494.63
610 Sewer	\$ 25,963.37
TOTAL FUNDS	\$ 92,953.66

9. Adjourn. A motion to adjourn the meeting at 9:00 P.M. was moved by Lawrence Secoded by Myers. 5 ayes

NEXT REGULAR MEETING WILL BE JANUARY 9 , 2022 AT 6:30 P.M.
 BUDGET MEETING WILL BE HELD DECEMBER 19, 2022 AT 6:00 P.M.
 FIRE BOARD MEETING TO BE SET-UP

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson