

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, APRIL 8, 2019, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Steven Gast at 6:30 P.M.
2. Roll call was answered by Alex Golly, Doug Miller, & Charles Robertson. Susie Livesay & Nicole Hudson-absent. Visitors: LaDonna Pagel, Sue Philpott, Pat & Gordon Smith, Sharon Adams, Nancy Pritchard.
3. A motion to approve the agenda was made by Robertson. Golly seconded. 3 ayes.
4. Presentation of the Betterment Award – Mayor Gast present the 2018 Betterment Award to Pat Smith and Sharon Adams for all the work that they do for the museum, election polls, senior housing opening the community building for coffee on Thursdays and for their respective churches.
5. Citizens Forum
  - a. LaDonna Pagel - Ladonna Pagel was present to voice concerns with vehicles on the bike trail. She would like to see barriers put in the ground to prevent vehicles on the trail. Steve talked to Story County Conservation about putting barriers on the trail since that part of the trail is the county's trail. They don't put barriers up because of the grooming equipment for the trails. The Sheriff's Office has been informed of the extra activity on the trail.
6. Department Reports
  - a. Sheriff – Written report on file. Deputy Cody Hamilton was present. Deputy Hamilton warned that the gravel roads are hazards at this time.
  - b. Fire – Written report on file. Tony Ness was present. Robertson moved to accept Logan Mitchell as a new fire member. Miller seconded. 3 ayes. Physicals have been set up.
  - c. EMS - Written report on file. Nancy Pritchard was present. Nancy asked about current budget and future budget. Clerk will send them to Nancy.
  - d. Library – Written report on file.
  - e. Public Works – Written report on file. Tony Ness was present. Frost boils are bad this year and lot of streets need repairs. Tony is starting to fill potholes.
  - f. City Clerk – Written report on file. New website was discussed. Clean-up day was discussed.
  - g. City Council –
    - i. Alex – 1) Alex would like to see a first draft of the agenda a week before the meeting. Steve said that we would work on getting a rough draft out early. 2) Alex said that his neighbor had found a tombstone under his porch and was wondering what to do with it. The mayor said to have Tony pick it up and the city would try to put it back together.
    - ii. Doug – 1) Doug would like to have a reminder sent out a few days after the meeting on who was to do what. Clerk will work on it. 2) Doug would like to move the council and mayor to the bottom of the agenda.
    - iii. Charles – This is the last meeting for Charles because of his job requirements.
    - iv. Steve – 1) Projected water and sewer rates will be calculated by next meeting.
7. Public Hearings

- a. First Reading of an Ordinance amending Chapter 165, Section 165.09, pertaining to Lot Area and Width in the R-3 District – Miller moved to open the public hearing on an Ordinance amending Chapter 165, Section 165.09, pertaining to Lot Area and Width in the R-3 District. Golly seconded. 3 ayes. No public. Miller moved to close the public hearing. Seconded by Robertson. 3 ayes. This ordinance puts the size and width back to the original size. Miller moved to accept First Reading of an Ordinance amending Chapter 165, Section 165.09, pertaining to Lot Area and Width in the R-3 District. Golly seconded. 3 ayes
  - b. First Reading of an Ordinance amending Chapter 165, Section 165.04, Official Zoning Map – From R-2 Mixed Residential District to R-3 Multi-Family Residential District - Miller moved to open the public hearing on an Ordinance amending Chapter 165, Section 165.04, Official Zoning Map – From R-2 Mixed Residential District to R-3 Multi-Family Residential District. Golly seconded. 3 ayes. No public. Miller moved to close the public hearing. Seconded by Robertson. 3 ayes. This Ordinance rezones the west corner of 3rd St and Ashford St to R-3 Zoning. Planning and Zoning recommended the rezoning with the condition that the lot is built as presented to the Planning & Zoning Board. Robertson moved to accept First Reading of an Ordinance amending Chapter 165, Section 165.04, Official Zoning Map – From R-2 Mixed Residential District to R-3 Multi-Family Residential District with the condition that the lot is built as presented to the Planning & Zoning Board. Golly seconded. 3 ayes
  - c. First Reading of an Ordinance amending Chapter 55 Animal Protection and Control Section Livestock 55.05 Livestock. Golly moved to open the public hearing on an Ordinance amending Chapter 55 Animal Protection and Control Section Livestock 55.05 Livestock. Miller seconded. 3 ayes. No public. Miller moved to close the public hearing on an Ordinance amending Chapter 55 Animal Protection and Control Section Livestock 55.05 Livestock. Seconded by Golly. 3 ayes. Miller moved to accept the First Reading of an Ordinance amending Chapter 55 Animal Protection and Control Section Livestock 55.05 Livestock. Golly seconded. 3 ayes.
  - d. First Reading of an Ordinance amending Provisions of Chapter 55 Section 55.01 and 55.06 Pertaining to the Type and Number of Pets Allowed – Miller moved to open the public hearing on an Ordinance amending Provisions of Chapter 55 Section 55.01 and 55.06 Pertaining to the Type and Number of Pets Allowed. Robertson seconded. 3 ayes. No public. Robertson moved to close the public hearing. Seconded by Golly. 3 ayes. Robertson moved to accept the First Reading of an Ordinance amending Provisions of Chapter 55 Section 55.01 and 55.06 Pertaining to the Type and Number of Pets Allowed. Miller seconded. 3 ayes
8. Old Business
    - a. NA
  9. New Business
    - a. Sewer Forgiveness for 109 Metcalf St – A water line broke at 109 Metcalf St. The owner would like to waive the extra sewer charges as none of the water went down the sewer. Miller moved waive the extra sewer charges. Golly seconded. 3 ayes.

- b. Resolution Approving 28E Agreement for Mutual Assistance for Story County Area Fire Departments – Golly moved to accept the 28E Agreement for Mutual Assistance for Story County Area Fire Departments. Robertson seconded. 3 ayes.
- c. Scope of Services for 5<sup>th</sup> Street Storm Sewer Improvements for the City of Maxwell, Iowa – Scope of Services for a storm sewer long 5<sup>th</sup> St from Maxwell St to Indian Creek. This Scope of Services will cost \$34,400. Miller moved to approve the mayor to sign the scope of services for 5<sup>th</sup> Street Storm Sewer Improvements for the City of Maxwell, Iowa. Golly seconded. 3 ayes.
- d. Decision on Painting the Water Tower – After discussing on the cost of putting the Spartan head and the Spartan name on the water tower, Golly moved to paint the water tower white and blue with blue lettering. Robertson seconded. 3 ayes.
- e. Equestrian Permit at 301 Webb Ct – Discussion on whether the acreage met correct requirements, Miller moved to approve the equestrian permit for 301 Webb Ct. Robertson seconded. 3 ayes.
- f. Resolution to Set Dog License Fee – Golly moved to accept Resolution 2019-06 A Resolution to Set Dog License Fee. Robertson seconded. 3 ayes.
- g. Resolution to Set ATV/UTV/Golf Cart Registration Fees – Robertson moved to accept Resolution 2019-07 A Resolution to Set ATV/UTV/Golf Cart Registration Fees. Golly seconded. 3 ayes.
- h. Approve Human Resource Review of Employee Job Descriptions – Help from professional human resources with job descriptions and establishing pay rates was discussed. Alex and Doug will come up with scope of work and costs for the council. Golly moved to approve seeking help with job descriptions and establishing pay rates. Miller seconded. 3 ayes.

10. Consent Agenda

- 1) Miller moved to accept the March 11, 2019 minutes and bills. Golly seconded. 3 ayes. Robertson abstained on minutes.
- 2) Bills presented were as follows:

CLAIMS REPORT	REFERENCE	AMOUNT
VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	\$ 252.48
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 4,132.05
BADGER METER	CELLULAR READS FOR WATER MTRS	\$ 33.75
BANLEACO	PRINTER/COPIER - OVERAGES	\$ 237.25
CASEYS GENERAL STORE	MONTHLY GAS & DIESEL	\$ 1,159.34
CENTRAL IOWA SHORTLINE LLC	#3185,2399,2282,2120,2892	\$ 924.53
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	\$ 4,131.11
COLE NIELSEN	2 DAYS @FIRE SCHOOL	\$ 100.00
CONSUMERS ENERGY	RCH ELECTRIC	\$ 52.00
CUMMINS SALES & SERVICES	INSPECTION W/FULL SERVICE	\$ 506.17
DEBRA HAYES	MILEAGE TO FILE BUDGET	\$ 13.92
IOWA DEP OF TRANSPORTATION	SALT ROCK /SAND	\$ 216.00
ELECTRIC PUMP & TOOL	CONTROL PANEL AT LIFT STATION	\$ 1,918.34
FIRE SERVICE TRAINING BUREAU	FIRE TRAINING-COLE NIELSEN	\$ 100.00
gWORKS	IOWA USER GROUP MEETING	\$ 180.00
IAWEA	IAWEA SMALL COMMUNITY WORKSHOP	\$ 25.00

INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER	\$ 2,000.00
IOWA FIREFIGHTERS ASSOCIATION	16 MEMBERS - MXWL	\$ 208.00
IPERS	IPERS	\$ 1,684.00
JIM HUDSON	CALLS,MEETINGS,TRAININGS	\$ 20.00
JOHN DEERE FINANCIAL	OIL, HANDLE FOR JD TRACTOR	\$ 100.33
KEYSTONE LABORATORIES INC	1C01582-SOLIDS,NITROGEN,BOD	\$ 298.00
KEYSTONE LABORATORIES INC	#1C02019-SOLIDS,NITROGEN,BOD	\$ 367.70
LOGAN CONTRACTORS SUPPLY, INC	SPRING/FALL POTHOLE	\$ 644.00
MAXWELL STATE BANK	FED/FICA TAXES	\$ 2,294.05
MAXWELL STATE BANK	STOP PAYMENT ON CHK#26776	\$ 20.00
MOMAR	IOWA COMMERCIAL APPLICATOR	\$ 50.00
PETTY CASH	WEIGN-INS FOR SAND/SALT LOAD	\$ 13.50
MAXWELL POST OFFICE	4 ROLLS OF STAMPS	\$ 220.00
R MINI STORAGE	STORAGE UNIT	\$ 660.00
SNYDER & ASSOCIATES	SPEED ZONES	\$ 1,139.00
SNYDER & ASSOCIATES	SPEED ZONES 5TH ST & MAIN ST	\$ 823.00
TASTE OF HOME	MAGAZINE SUBSCRIPTION	\$ 10.00
TODD WHITE PLUMBING	FAUCET REPAIR @ LAGOON BLDG	\$ 80.00
TREASURER-STATE OF IOWA	STATE TAXES	\$ 1,354.00
TRI COUNTY TIMES	NEWSPAPER SUBSCRIPTION	\$ 46.00
U.S. BANK	LIBRARY CREDIT CARD	\$ 59.78
US CELLULAR	MONTHLY CELL PHONE	\$ 199.78
WINDSTREAM	LIBRARY TELEPHONE & INTERNET	\$ 217.66
WINDSTREAM	TELEPHONE	\$ 239.61
PAYROLL CHECKS ON 3/13/2019		\$ 4,320.94
PAYROLL CHECKS ON 3/27/2019		\$ 4,041.74
**** PAID TOTAL *****		\$ 35,093.03

Expenses by Fund

001-General \$ 19,297.33  
110-Road \$ 3,176.07  
600-Water \$ 4,580.32  
610-Sewer \$ 8,039.31

11. A motion to adjourn the meeting at 8:30 PM was moved by Livesay. Seconded by Golly. 3 ayes.

NEXT REGULAR MEETING WILL BE May 13, 2019 AT 6:30 PM

ATTEST: \_\_\_\_\_, Clerk      \_\_\_\_\_, Mayor  
                Deb Hayes                                  Steven Gast