

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, OCTOBER 5, 2020, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Meggen Lawrence, Alex Golly and Ken Jans
Visitors: Wes Farrand. Doug Miller in at 7:33pm
3. A motion to approve the agenda was made by Gast. Golly seconded. 4 ayes.
4. Citizens Forum
 - a. N/A.
5. Department Reports
 - a. Sheriff – Written report on file. Gast moved to wait for the Sheriff Report until Deputy arrives. Jans seconded. 4 ayes
 - b. Fire – Written report on file. Department decided not to hold the October Breakfast. Santa will be decided later.
 - c. EMS – Written Report on file.
 - d. Library – Written report on file.
 - e. Public Works – Written report on file.
 - f. City Clerk – Written report on file.
 - g. Engineer – 1) Hwy 210 Signs- Speed signs have been moved. There are no flags on the signs. Wes will check on the flags. 2) Oakes Development.- Engineers were told to put project on hold. 3) Baldwin St – Waiting for direction for finalizing the plans. City needs to investigate financing. 4) WWTP Improvements – Snyder is still trying to get hold of Sidwell about purchasing the easement to the lagoons. A few suggestions were talked about. Wes will talk to the real estate person. 5) 5th Street Storm sewer- 95% of the plans are complete. 6) High School Improvements – Site plan has been submitted. Snyder will look at various components such as parking, storm water, infrastructure, & impervious surfaces. 7) Main St. ADA – The plans are ready to send out to contractors.
6. Business
 - a. Discussion and Action on Trick-or-Treat Night – It was discussed if Trick_or Treat night should be held on Friday October 30 if the high school should win the 2nd round of playoffs. It was decided to leave as is.
 - b. Approval to Post for the Two Openings on the Park and Open Spaces Board Members - Gast moved to post the 2 positions available on the Park and Open Spaces Board. Golly seconded. 4 ayes
 - c. Resolution 2020-25 A Resolution Approving Annual Urban Renewal Report 2019-2020. – Gast noticed an error on total amount. Gast moved to approve Resolution 2020-25 A Resolution Approving Annual Urban Renewal Report 2019-2020 with changes to the report. Lawrence seconded. 4 ayes.
 - d. Discussion of Emergency Disaster Plan – An updated plan was available to council members. Council went through plan and made some changes. Lead positions should be city workers as the council members change every 2 years.
 - e. Discussion and Action on Public Works Assistant – Discussion on what need to be added to the job description. Preference would be given to those interested in certifying as EMS. Start pay would be \$15.25 with a \$1 raise for each certificate earned. Would like someone willing to get water & sewer license. Gast moved to accept the revised job description. Golly seconded. 5 ayes.

7. Council and Mayor Reports –

- a. Complaints – 1) A complaint was received against the sheriff’s office. – A party was being held behind 90 Main St. They were throwing beer bottles on top of the MACC building. It was called in because there was underage drinking. It was found out later that the deputy did not ask for ID’s, so he did not do anything about the underage drinking. Ken said that he has been working to get job descriptions for a Public Safety Officer. He has talked to Collins Fire Chief about sharing an officer. The school has not had a Story County Officer visit for several weeks. Ken has set up a meeting with the Nevada Chief, EMS, Fire, Collins Fire and Collins City Council Member on Oct. 18th to talk about a public safety officer and the equipment needed.
- b. Steve Gast – 1) Discussion about Old Settlers/Market in the Park sharing the park during Old Settlers. Old Settlers Committee would like to have the council decide on whether Market in the Park could set-up in the park during Old Settlers. 2) Since a budget amendment will be needed for the \$7,000 added to the park budget for the shelter project at the Freedom Rock, Steve would like the city to be the principal and MARC, American Legion and VFW will pay the city for their portions of the project. 3) There will be no VFW/American Legion dinners for November and December. It will be decided on future dinners in December.
- c. Alex Golly – 1) Alex asked about the attorney’s opinion about the costs of recurring calls. 2) Alex would like to get a list of nuisance properties and have monthly reports on where the nuisances are in the systems. 3) He wanted to know the ordinances on trailers parked in the parking area of the street, how we can give them tickets or get them moved.
- d. Doug Miller – 1) Doug would like to have a workshop/ budget meeting when Tionna has the audits ready. 2) City needs to make a list of properties that still need to be cleaned up after derecho.
- e. Ken Jans- Ken had already talked about the progress on the public safety office. A meeting was set-up to talk with Chief Martinez of the City of Nevada.
- f. Jameson Hudson –1) Jameson talked about the Market in the Park 5k Walk/Run. 2) Jerry Gardner is back in the states and Jameson would like to do something special for his homecoming. He has served 3 tours of duty. 3) Jameson found a new conference phone that had more microphones for \$300.

8. Consent Agenda

- a. Gast moved to accept the September 14, 2020 minutes and bills. Ken seconded. 5 ayes.
- b. Bills presented were as follows:

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	\$ 252.48
BARCO MUNICIPAL PRODUCTS INC	STREET SIGN REPLACEMNT WINDSTM	\$ 1,318.93
CASEY’S BUSINESS MASTERCARD	MONTHLY GAS & DIESEL	\$ 843.74
CENTRAL IOWA SHORTLINE LLC	11778,11796,11800,OIL,CLEANER	\$ 18.45
CONSUMERS ENERGY	RCH ELECTRIC	\$ 52.00
DAVE POMEROY	9/14/2020-MOWING & CLEAN-UP	\$ 1,200.00
EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$ 1,202.37

IOWA ONE CALL	LOCATES	\$ 41.20
IPERS	IPERS	\$ 1,683.99
JOEL KAHLER	RENTAL FEES RETURNED	\$ 95.00
JOHN DEERE FINANCIAL	BATTERY FOR JD-DAMAGED IN WIND	\$ 168.91
KEYSTONE LABORATORIES INC	#1D06963-RADIUM 226/228	\$ 367.50
LL PELLING CO	STREET REPAIRS	\$ 35,585.40
MAXWELL STATE BANK	FED/FICA TAXES	\$ 2,787.80
NEW CENTURY FS	LP GAS	\$ 2,310.15
SINCLAIR CONSTRUCTION	#810407-REROOF PUMP HOUSE	\$ 1,067.00
SNYDER & ASSOCIATES	119026601-12 WWTP IMPROVEMENTS	\$ 31,963.00
STATE LIBRARY OF IOWA	FY2021 STATEWIDE DATABASE PKG	\$ 80.20
TODD WHITE PLUMBING	2 CURB STOPS FOR 204-208 MAIN	\$ 535.56
ROD MEEK	TREES IN CEMETERY	\$ 8,800.00
TREASURER STATE OF IOWA	UMCLAIMED CHECK ALAN WILSON	\$ 10.97
TREASURER-STATE OF IOWA	STATE TAXES	\$ 1,580.00
U.S. BANK	FREE CONFERENCE CALL	\$ 19.19
ZIEGLER INC	#U31714012-908M CATERPILLER	\$ 3,432.00
Accounts Payable Total		\$ 95,415.84
Total Paid On: 9/23/20		\$ 4,546.55
Total Payroll Paid		\$ 4,546.55
***** REPORT TOTAL *****		\$ 99,962.39
GENERAL		\$ 10,256.03
ROAD USE TAX		\$ 37,278.52
FEMA WIND DISASTER 2020		\$ 13,299.00
WATER		\$ 4,367.13
SEWER		\$ 3,571.71
WWTP FACILITY		\$ 31,190.00
TOTAL FUNDS		\$ 99,962.39
To be paid Oct 2, 2020		
ACCESS	MONTHLY PRINTER RENT	\$ 172.88
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 5,131.83
ARBOR MASTERS	DEBRIS REMOVAL	\$ 59,779.75
BADGER METER	WATER METER READS	\$ 347.10
CALDWELL,BRIERLY,& CHALUPA LLC	ANGEL LLC CASE	\$ 658.00
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$ 361.00
EXTENSION ISU-STORY CNTY	MOSQUITO/SPRAYING CLASSES	\$ 70.00
IAMU	WATER/WASTEWATER CLASSES	\$ 75.00
IOWA DNR	WATER USE FEE	\$ 95.00
IOWA REGIONAL UTILITIES ASSOC	RCH MONTHLY USAGE	\$ 405.48
KEYSTONE LABORATORIES INC	#1D07505-SOLIDS,BOD,NITROGEN	\$ 106.50
RACOM CORPORATION	STORY COM RADIOS	\$ 28,130.59
SINCLAIR CONSTRUCTION	LEGION FIELD CONCESSION STAND	\$ 1,080.00

STAPLES	OFFICE SUPPLIES	\$ 261.33
SYNCB/AMAZON	BOOKS, DVDS	\$ 241.98
US CELLULAR	MONTHLY CELL PHONE	\$ 204.40
WINDSTREAM	MONTHLY PHONE & TEXT	\$ 577.62
ZIEGLER INC	DAMAGE REPAIRS TO 953KLPG	\$ 7,701.00
Expenses by Fund	Sep 14, 2020 - Oct 5, 2020	
GENERAL		\$ 47,004.67
ROAD USE TAX		\$ 37,320.82
FEMA WIND DISASTER 2020		\$ 80,779.75
WATER		\$ 6,457.89
SEWER		\$ 5,301.20
WWTP FACILITY		\$ 31,190.00
TOTAL FUNDS		\$ 208,054.33
Revenue by Fund	1-Sep	
001 General		\$ 22,858.21
004 EMS Dept Trust		\$ 250.00
005 Fire Dept Trust		\$ 250.00
110 Road Use Tax		\$ 13,065.57
112 Employee Benefits		\$ 1,030.88
119 Emergency Fund		\$ 424.83
121 Local Option		\$ 11,168.56
600 Water		\$ 13,280.56
610 Sewer		\$ 14,103.75
Total Revenue		\$ 76,432.36

9. Adjourn. A motion to adjourn the meeting at 8:45 PM was moved by Gast. Seconded by Miller. 5 ayes.

NEXT REGULAR MEETING WILL BE NOVEMBER 2, 2020 AT 6:30 PM

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson