

PUBLIC NOTICE

THE MAXWELL CITY COUNCIL WILL HOLD A REGULAR COUNCIL MEETING ON WEDNESDAY, MAY 1, 2024, AT 6:00 PM AT MAXWELL CITY HALL, 107 MAIN STREET, MAXWELL, IA

The City of Maxwell invites residents to join this city council meeting via a conference call. If you would like to participate, you must call 844-855-4444 and enter this access code: 843508 no earlier than 5 minutes prior to the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **PRESENTATION OF BETTERMENT AWARD**
5. **CITIZENS' FORUM**
 - a. **OPEN**
6. **DEPARTMENTAL REPORTS**
 - a. **SHERIFF**
 - b. **FIRE DEPT**
 - c. **EMS DEPT**
 - d. **LIBRARY**
 - e. **PUBLIC WORKS**
 - f. **CITY CLERK**
 - g. **ENGINEER**
 - h. **PARKS AND OPEN SPACES BOARD**
7. **BUSINESS**
 - a. **DISCUSSION AND ACTION ON BALDWIN ST CONSTRUCTION SCHEDULE**
 - b. **DISCUSSION AND ACTION ON INCREASE OF WAGES FOR SCOTT JOHNSON**
 - c. **DISCUSSION AND ACTION ON NUSIANCES**
 - d. **DISCUSSION AND ACTION ON YARDWASTE BURNSITE**
 - e. **DISCUSSION AND ACTION ON ROAD REPAIR PROPOSAL**
8. **COUNCIL AND MAYOR REPORTS**
 - a. **GAST**
 - b. **PHILPOTT**
 - c. **WESTENDORF**
 - d. **MILLER**
 - e. **JANS**
 - f. **HIGGINS**
9. **CONSENT AGENDA**
 - a. **APPROVAL APRIL 1, 2024 MINUTES**
 - b. **APPROVAL APRIL 2, 2024 MINUTES**
 - c. **APPROVAL APRIL 3, 2024 MINUTES**
 - d. **APPROVAL CURRENT BILLS AS PRESENTED**
10. **ADJOURN**

TREASURER'S REPORT
CALENDAR 4/2024, FISCAL 10/2024

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	143,714.99	29,685.43	45,944.94	220.59	127,676.07
004 EMS DEPT TRUST	282.56	.00	.00	.00	282.56
005 FIRE DEPT TRUST	36,550.39	.00	.00	.00	36,550.39
008 LIBRARY TRUST	23,048.56	.00	.00	.00	23,048.56
016 WASHINGTON TWSHP TRUST	192,440.54	.00	.00	.00	192,440.54
019 EMERGENCY TRUST	49,938.28	.00	.00	.00	49,938.28
110 ROAD USE TAX	155,917.63	.00	426.85	.00	155,490.78
111 I-JOBS	1,114.35	.00	.00	.00	1,114.35
112 EMPLOYEE BENEFITS	18,154.62	.00	.00	.00	18,154.62
119 EMERGENCY FUND	4,840.00	.00	.00	.00	4,840.00
120 UTILITY FRANCHISE	152,838.49	.00	.00	.00	152,838.49
121 LOCAL OPTION SALES TAX	479,789.55	.00	.00	.00	479,789.55
125 TAX INCREMENT FINANCING	119,675.15	.00	.00	.00	119,675.15
126 OWEN TIF DISTRICT	3,186.07-	.00	.00	.00	3,186.07-
129 ARP FUNDS	310.91	.00	.00	.00	310.91
150 ARPA	135,168.82	.00	.00	.00	135,168.82
170 FEMA	.00	.00	.00	.00	.00
171 MAY 2013 FLOOD/HAIL	.00	.00	.00	.00	.00
172 2014 FEMA BUYOUT	.00	.00	.00	.00	.00
200 DEBT SERVICE	55,842.12	.00	.00	.00	55,842.12
301 CAPITAL PRJCT FUND - ST	53,137.00	.00	5,775.00	.00	47,362.00
302 CAPITAL FUND PRJCT-STOR	2,158.50-	.00	.00	.00	2,158.50-
303 FEMA WIND DISASTER 2020	.00	.00	.00	.00	.00
304 WOODLAWN ST PROJECT	.00	.00	.00	.00	.00
305 REMOVAL OF TREES	1,750.00-	.00	.00	.00	1,750.00-
306 SEWER TAP REPAIR	.00	.00	.00	.00	.00
307 SIDEWALK REPLACEMENT	.00	.00	.00	.00	.00
600 WATER	129,474.87	12,185.96	22,153.54	176.55	119,683.84
601 WATER DISCHARGE	.00	.00	.00	.00	.00
609 WATER SINKING	.00	.00	.00	.00	.00
610 SEWER	72,752.72	24,213.44	25,571.56	176.53	71,571.13
611 2015 SEWER REHAB	35,924.29	.00	.00	.00	35,924.29
612 WWTB FACILITY	.00	.00	.00	.00	.00
625 SEWER LOANS	146,762.94	15,460.00	.00	.00	162,222.94
Report Total	2,000,584.21	81,544.83	99,871.89	573.67	1,982,830.82

BUDGET REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

Table with columns: ACCOUNT NUMBER, ACCOUNT TITLE, TOTAL BUDGET, MTD BALANCE, YTD BALANCE, PERCENT EXPENDED, UNEXPENDED. Rows include categories like POLICE TOTAL, PUBLIC SAFETY TOTAL, ROADS, BRIDGES, SIDEWALKS TOTAL, PUBLIC WORKS TOTAL, HEALTH & SOCIAL SERVICES TOTAL, CULTURE & RECREATION TOTAL, and MAYOR/COUNCIL/CITY MGR TOTAL.

BUDGET REPORT
CALENDAR 4/2024, FISCAL 10/2024

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL GOVERNMENT TOTAL	181,050.00	9,274.27	136,232.28	75.25	44,817.72
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	WATER TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	95,341.00	.00	.00	.00	95,341.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	95,341.00	.00	.00	.00	95,341.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	1,600,000.00	5,775.00	48,150.00	3.01	1,551,850.00
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	1,600,000.00	5,775.00	48,150.00	3.01	1,551,850.00
	WATER TOTAL	155,581.00	22,153.54	175,131.74	112.57	19,550.74-
	SEWER/SEWAGE DISPOSAL TOTAL	347,020.00	10,111.56	165,494.44	47.69	181,525.56
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	502,601.00	32,265.10	340,626.18	67.77	161,974.82
	TRANSFERS IN/OUT TOTAL	708,479.00	15,460.00	188,823.17	26.65	519,655.83
	GENERAL REVENUES TOTAL	.00	.00	.00	.00	.00
	TRANSFER OUT TOTAL	708,479.00	15,460.00	188,823.17	26.65	519,655.83
	TOTAL EXPENSES BY FUNCTION	3,682,096.00	99,871.89	1,159,734.70	31.50	2,522,361.30

City of Maxwell - Baldwin Street - Notice to Bidders and Notice of Hearing

Spencer Wignall <swignall@snyder-associates.com>

Mon 4/29/2024 3:09 PM

To: Deb Hayes (cityofmaxwell@hotmail.com) <cityofmaxwell@hotmail.com>; Dale Higgins <mayorofmaxwell@gmail.com>
Cc: Wes Farrand <wfarrand@snyder-associates.com>

📎 2 attachments (195 KB)

Local_Notice to Bidders.pdf; 6PublicHearingNotice.pdf;

Deb and Dale,

The Baldwin Street project is out for bid through the Iowa DOT. The Iowa DOT posted its standard notice to bidders on April 16th. It directs all eligible bidders to the website where the plans and proposals are available.

This project has CDBG funds, which require local advertising with Section 3 HUD requirements included in the Notice to Bidders.

Please sign and post the attached notice to bidders on the City website on Thursday, May 2nd. I will also submit this notice to the Ames Tribune for publication on Sunday, May 5th.

The Baldwin Street project will be bid on May 21st. The apparent low bid result will be available that same day.

Please post the Public Hearing Notice on Tuesday, May 22nd.

The notice to bidders indicates that the project will be awarded at the Jun 5th City Council Meeting. Snyder will assist the City through the process of signing the contract on DocExpress.

Below is a timeline of events:

- Wednesday, May 1st – Spencer to discuss the construction schedule with City
- Thursday, May 2nd – City to post Notice to Bidders to City website
- Sunday, May 5th – Ames Tribune to run publication of notice to bidders.
- Tuesday May 21st – Bid Opening
- Wednesday, May 22nd – City to post Notice of Hearing
- Wednesday, June 5th - City to hold Hearing to review and approve plans and specifications, then if bids are deemed responsible City to award the project.
- Thursday, June 6th – City to contact Spencer/Iowa DOT to begin the contract signing process on DocExpress.
 - Coordinate access for Snyder to the City's DocExpress project file.

Thank you and please reach out with any questions,

Spencer Wignall, P.E.
Civil Engineer



P: 515.964.2020 x2667 | C: 515.991.5554
2727 SW Snyder Blvd, Ankeny, IA 50023
Snyder-Associates.com

NOTICE OF HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE Baldwin Street Reconstruction FOR THE City of Maxwell City Council.

Public Notice is hereby given that at 5:30 P.M. on the 5th day of June 2024, the City of Maxwell City Council will, in the Maxwell City Hall, 107 Main St, Maxwell, IA 50161 hold a hearing whereat said Council will resolve to adopt plans, specifications, form of contract and estimate of cost for the construction of the Baldwin Street Reconstruction project and, at the time, date and place specified above, or at such time, date and place as then may be fixed, to act upon proposals and enter into contract for the construction of said improvements.

General Nature of the Public Improvement

BALDWIN STREET RECONSTRUCTION

The project consists of reconstruction of Baldwin Street, an existing two-lane urban roadway, from 5th Street to North Street. The road will be reconstructed to a 33-foot wide, two-lane urban street.

The construction improvements include pavement removal, earthwork excavation, modified subbase placement, Polymer grid, 8” HMA street paving, 1.5’ curb and gutter units, and 6” PCC Driveway paving. Other associated improvements include water main installation, storm sewer installation, traffic control, erosion control, and miscellaneous associated work.

At said hearing, the City Council will consider the proposed plans, specifications, form of contract, and estimate of cost for said project, the same now being on file in the Maxwell City Hall, 107 Main St, Maxwell, IA 50161 reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any comments/objections to said plans, specifications and form of contract or to the estimated cost of said improvements made by any interested party.

This Notice is given by authority of the City of Maxwell City Council

Dated this ____ day of _____, 2024.

Mayor

ATTEST:

STATE OF IOWA
WASTE WATER SYSTEM CERTIFICATE

Operator ID# 13855


SCOTT JOHNSON

In accordance with State Laws of Iowa is certified as an operator in:

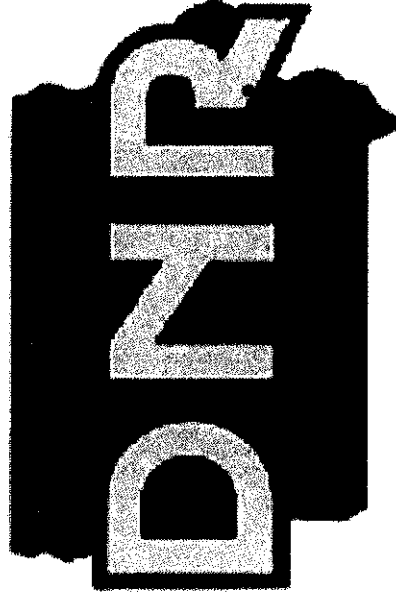
Treatment Grade 1

Given under the hands of the Iowa Department of Natural Resources on April 26, 2024

FOR THE DIRECTOR:



Expiration Date: June 30, 2025



City of Maxwell Yard waste dump permit

Name _____ Date _____

Address _____

Phone Number _____

Vehicle Make _____

Vehicle Model _____

Date of check out _____

Date of return _____

Failure to return key results in a \$50.00 charge to your water bill for lock and key replacement

City of Maxwell Yard waste dump permit

Name _____ Date _____

Address _____

Phone Number _____

Vehicle Make _____

Vehicle Model _____

Date of check out _____

Date of return _____

Failure to return key results in a \$50.00 charge to your water bill for lock and key replacement

City of Maxwell Yard waste dump permit

Name _____ Date _____

Address _____

Phone Number _____

Vehicle Make _____

Vehicle Model _____

Date of check out _____

Date of return _____

Failure to return key results in a \$50.00 charge to your water bill for lock and key replacement

PROPOSAL

City of Maxwell
Attn. Tony
P.O. Box 215
Maxwell, Iowa 50161



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 1

RE: 2024 Sealcoat Work

Description of Work:

Type B Work

B. Single seal coat consisting of:

Power broom streets

Furnish and apply single seal coat of MC-3000 asphalt

Furnish, spread and roll 3/8" chips.

NOTES:

1. Billing on final units completed.
2. Cold Mix Patching amount is an *estimated* quantity. Invoice will be on actual tons placed.

*Is this project tax exempt? Yes ___ No ___ . If you checked yes, please send the Iowa Construction Sales Tax Form with your signed proposal.

Authorized

Signature

Randy Potnam

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

“Committed to Excellence since 1948”

PROPOSAL

City of Maxwell
 Attn. Tony
 P.O. Box 215
 Maxwell, Iowa 50161

Phone: Tony 515-215-0153



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

TYPE OF WORK (SY)

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
Trotter	1st	2nd	A				\$ -
			B	233	46		1,191
North	Baldwin	Main Thru Intersectio	A				\$ -
			B	361	28		1,123
North	Maxwell Thru Intersection	Concrete	A				\$ -
			B	436	28		1,356
Metcalf	5th	4th Thru Intersection	A				\$ -
			B	486	22		1,188
Metcalf	4th	3rd	A				\$ -
			B	364	38		1,537
Webb Ct.	Hwy 210	Culdesac	A				\$ -
			B	626	25		1,739
Rockcreek	House 1000	House 803	A				\$ -
			B	626	25		1,739
Rockcreek	Hwy 210	Senior Housing Drive	A				\$ -
			B	196	28		610
Rockcreek	Senior Housing Drive	House 615	A				\$ -
			B	1013	26		2,926

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	13,409	\$ 3.70	\$ 49,613.30
Cold Mix Patching	per ton	36.00	\$ 400.00	\$ 14,400.00
				\$ 64,013.30

NOTES: Billing on final units completed.

Date: 4/22/2024

Authorized Signature Randy Potram

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL SPECIAL MEETING
MONDAY, APRIL 1, 2024, 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Higgins at 6:00 P.M.
2. Roll call was answered by Doug Miller, Steve Gast, Sue Philpott, and Joel Westendorf
3. A motion to approve the agenda was made by Gast. Philpott seconded. 4 ayes.
4. Public Hearing on Proposed Fiscal Year City Property Tax Levy- Gast moved to open the public hearing. Westendorf seconded. 4 ayes. Perry Balke asked a few questions via email. Insurance was increased due to natural disasters and additional value of the wastewater treatment plant. The city cut some of the cost by increasing the deductible from \$10,000 to \$25,000. It was decided that there would be a saving by the city maintaining the cemetery compared to hiring it done. The increase would come from the benefits paid to the new employee. Miller moved to close the public hearing. Westendorf seconded. 4 ayes. Gast moved to accept the City Property Tax Levy as published. Westendorf seconded. 4 ayes.
5. Adjourn – Philpott moved to adjourn. Westendorf seconded. 4 ayes. 6:18p.m.

NEXT REGULAR MEETING WILL BE MARCH 6, 2024 AT 6:00 P.M.

ATTEST: _____, Clerk _____, Mayor
Debra Hayes Dale Higgins

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL WORKSHOP
TUESDAY, APRIL 2, 2024, 9:00 A.M. VFW HALL

1. The meeting was called to order by Mayor Pro Tem Doug Miller at 9:05 P.M.
2. Roll call was answered by Doug Miller, Steve Gast, and Ken Jans. Visitors: Tracy Christiansen, Chad Christiansen, Tony Ness, Scott Johnson, and Wes Ferrand from Snyder & Associates.
3. A motion to approve the agenda was made by Gast. Jans seconded. 3 ayes.
4. Discussion on Stormwater Easement at 122 5th St- Options to best move stormwater from Baldwin Street to Indian Creek were presented. Alternate plans, including benefits and drawbacks of each, were considered, and evaluated. Wes will calculate costs and benefits of each option.
5. Adjourn – Jans moved to adjourn. Gast seconded. 3 ayes. 10:07 a.m.

ATTEST: _____, Secretary Pro Tem _____, Mayor
Doug Miller Dale Higgins

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
WEDNESDAY APRIL 3, 2024, 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Dale Higgins at 6:00 P.M.
2. Roll call was answered by Sue Philpott, Joel Westendorf, Doug Miller, & Ken Jans.
Visitors: Lauryn Myers
3. A motion to move Departmental Reports after Business was made by Jans. Westendorf seconded. 4 ayes.
4. Citizens Forum
 - a. NA
5. Departmental Reports
 - a. Sheriff – Deputy Schroeder was present. Discussed writing tickets for nuisance and city ordinances.
6. Business
 - a. Discussion and Action on Market in the Park Items - Lauryn Myers was present to open communications between the Market in the Park and the City. They are holding the Market on the 2nd and 4th Sunday of the month. IT will be like previous years in layout and entertainment. The only change will be that the Whimsical Wine Trailer will be on the 4th Sunday of the month and a new vendor, Lucky Wife Slushies will be on the 2nd Sunday of the month.
 - b. Discussion and Action on Law Enforcement Contract - Joel & Doug discussed a meeting with the sheriff's department, Miller moved to authorize the mayor to sign the Law Enforcement Contract and to explore other options. Westendorf seconded. 4 ayes.
 - c. Discussion and Action on Setting Budget Hearing – Philpott moved to set a public hearing for the 2024/2025 Budget on April 22nd. Jans seconded. 4 ayes.
 - d. Discussion and Action on Dust Control. – Dust control was discussed for gravel roads within city limits. There was talk of seal coating these roads. A discussion would have to take place with Story County Secondary Roads as they own half the roads. Jans moved to use 2 applications on Myers Street and the 1st 400' of 660th St. and 1 application on South St. Westendorf seconded. 4 ayes.
 - e. Discussion and Action on Construction Easement – Miller moved to ask Snyder & Associates to cover negotiations for the easements for Baldwin St. Jans seconded. 4 ayes.
 - f. Discussion and Action on Shelter Updates – Jody Gast received a grant from Diamond Vogel for 6 gallons of paint for the park shelter. However, this is not enough paint. She is asking the city to cover the cost of additional paint and supplies. Jans moved to give up to 24 gallons of paint/primer for the project. Miller seconded. 4 ayes.
 - g. Discussion and Action on Cemetery Mowing Employee– Joel created an ad for the cemetery mowing position. Miller moved to post the advertisement with the deadline on April 22 at noon. Jans seconded. 4 ayes.
 - h. Discussion and Action on Yardwaste Burn site – The DNR is sending a letter to allow us to reopen the yard waste for burning. A policy needs to be set before opening to the public again. Philpott moved to set discuss policy at the April 11th workshop. Miller seconded. 4 ayes.

7. Departmental Reports

- b. Fire – Report on file.
- c. EMS – Report on file.
- d. Library – Report on file. The Spring Party and petting zoo went well. Looking for people to fill board positions.
- e. Public Works – Report on file. Discussion on new box scrapper.
- f. City Clerk- Report on file. Dale talked to the bond attorney about developers. He will be meeting with the developers on April 15th.
- g. Engineer – Report on file. Jans moved Snyder follow-up on easement language if necessary. Miller seconded. 4 ayes. Baldwin St Project has the final plans to the IDOT with bid 5/21/2024 bid letting.
- h. Parks & Open Spaces – 3 grants have been awarded. The 1st grant is from Alliant Energy to plant 12 trees. The 2nd grant is the Spring 2024 Community Forestry Grant to place trees at the south end of city park. The 3rd grant is from Paint Iowa Beautiful Grant. To update the paint, inside & out, for the “church stand” at city park. There will be an Arbor Day Celebration.

8. Council and Mayor Reports –

- a. Joel Westendorf – Joel is looking into the Water/Wastewater Assessment through the Federal Program. Joel asked about a city logo. He thought that the city could work with the school to see if the art students could design some logos, then the city could vote on it. Westendorf moved to contact the school to design a city logo. Jans seconded. 4 ayes. Joel talked about the newsletter from the school. He mentioned that there is public use for the weight room.
- b. Steve Gast – Steve sent an email outlining the new rates for water and sewer.
- c. Doug Miller – Doug mentioned a meeting for the visionary group. There will be a workshop on April 12th at 11:00a.m.
- d. Ken Jans – Ken has been working on a timecard worksheet. He was looking for input on it. He also mentions that the county shed on Metcalf was empty and was wondering if the city should investigate acquiring it.

9. Consent Agenda

- a. Miller moved to approve March 6, 2024 minutes. Jans seconded. 4 ayes. Jans moved to approve March 16th, 2024 minutes. Westendorf seconded. 3 ayes. 1 abstain-Philpott. Jans moved to accept bills as presented. Miller seconded. 4 ayes.
- b. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	\$ 194.83
AFLAC	AFLAC CANCER	\$ 144.42
AHLERS & COONEY P.C.	bond research	\$ 1,204.50
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 6,852.46
AMAZON CAPITAL SERVICES	#1PD1-QWXX-VVHC - DVD & CRAFTS	\$ 212.68
ANNA BALDWIN	MATERIALS FOR SPRING COOKIES	\$ 59.35
AT&T MOBILITY	FIRSTNET CELL PHONES	\$ 232.46
BADGER METER	CELLULAR READS FOR WATER METER	\$ 395.20
BOUND TREE MEDICAL LLC	SUPPLIES	\$ 437.24
BRICK GENTRY P.C.	CORRESPONDENCE & SEWER LINES	\$ 900.00

CALDWELL,BRIERLY,& CHALUPA LLC	210 RAILWAY DEED & RECORDING	\$	286.00
CARRIE HEAPS	MILEAGE FOR BUDGET AMENDMENT	\$	16.08
CENTRAL IOWA SHORTLINE LLC	#30018-PREMIX 50-1 FUEL	\$	11.99
CENTRAL IOWA SHORTLINE LLC	#30192-RUST-OLEUM JP YELLOW	\$	68.13
CHEM-SULT, INC	SODIUMHYPOCHLORITE	\$	634.40
COMMONWEALTH ELECTRIC COMPANY	WATER HEATER @ PARK	\$	1,031.19
CONSUMERS ENERGY	RCH ELECTRIC	\$	41.00
DOUG MILLER	RECORDING FEE FOR DNR AFFIDAVI	\$	122.00
FELD FIRE	BOOTS, GLOVES, NAME TAG	\$	1,608.00
GANNETT IOWA LOCALIQ	LEGALS-MINUTES	\$	766.85
IOWA ASSC OF MUNICIPAL UTILITY	24/25 WATER MEMBER DUES	\$	745.00
IOWA DEP OF REVENUE	SALES TAX JAN 2024	\$	108.64
IOWA DEP OF REVENUE	SALES FEB 2024	\$	99.23
IOWA DEP OF REVENUE	WET JAN 2024	\$	661.26
IOWA DEP OF REVENUE	WET FEB 2024	\$	613.58
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$	297.84
IPERS	IPERS	\$	2,116.94
LOGAN CONTRACTORS SUPPLY, INC	WINTER POTHOLE PATCH	\$	896.00
MAXWELL STATE BANK	FED/FICA TAX	\$	3,238.43
MICROBAC LABORATORIES	WWTP & WATER TESTING	\$	482.00
MID-AMERICAN RESEARCH CHEMICAL	SUPER WIPE	\$	390.46
NANCY PRITCHARD	WEBSITE	\$	203.52
NEW CENTURY FS	DIESEL & GAS	\$	279.81
P & P SMALL ENGINES INC	MOWER, BLOWER,TRIMMER-CEMETERY	\$	17,538.98
PETTY CASH	WATERBILLS	\$	59.69
MAXWELL POST OFFICE	4 ROLLS OF STAMPS	\$	272.00
PRATT SANITATION INC	MONTHLY GARBAGE	\$	5,316.30
SAFE BUILDING LLC	2 BUILDING PERMITS	\$	315.30
SANDRY FIRE SUPPLY, LLC	AIR BOTTLES	\$	2,090.00
TREASURER-STATE OF IOWA	STATE TAXES	\$	1,783.48
U.S. BANK	FILES,PAPER,TIMECARDS	\$	458.41
WINDSTREAM	091143516-TELEPHONE & INTERNET	\$	588.17
Accounts Payable Total		\$	53,773.82
Total Paid On: 3/20/24		\$	5,169.04
Total Paid On: 4/03/24		\$	5,275.67
Total Payroll Paid		\$	10,444.71
***** REPORT TOTAL *****		\$	64,218.53
GENERAL		\$	44,966.30
ROAD USE TAX		\$	1,090.72
WATER		\$	8,323.93
SEWER		\$	9,837.58
TOTAL FUNDS		\$	64,218.53

Expenses	March 7-April 3	
GENERAL		\$ 44,966.30
ROAD USE TAX		\$ 1,090.72
WATER		\$ 8,323.93
SEWER		\$ 9,837.58
TOTAL FUNDS		\$ 64,218.53

Revenues	March	
001 General		\$ 28,685.73
110 Road Use Tax		\$ 7,004.02
112 Employee Benefits		\$ 629.05
119 Emergency Funds		\$ 227.89
121 Local Option		\$ 9,977.54
200 Debt Service		\$ 2,693.07
600 Water		\$ 17,102.42
610 Sewer		\$ 27,719.45
TOTAL FUNDS		\$ 94,039.17

10. Adjourn. A motion to adjourn the meeting at 8:12 P.M. was moved by Philpott. Seconded by Jans. 4 ayes

THE NEXT REGULAR MEETING WILL BE APRIL 3, 2024 AT 6:00 P.M.

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Dale Higgins