

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, NOVEMBER 2, 2020, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:31 P.M.
2. Roll call was answered by Steve Gast, Meggen Lawrence, Alex Golly, Doug Miller, and Ken Jans Visitors: Wes Farrand. Via Teleconference: Tionna Pooler, Tim Wall, and James
3. A motion to approve the agenda moving Engineer Report before Clerk Report was made by Jans. Lawrence seconded. 5 ayes.
4. Citizens Forum
  - a. N/A.
5. Department Reports
  - a. Sheriff – Written report on file. Deputy Timothy Schroder was present. Schroder reported that enough donations were made that the department has bought AEDs for the deputy's cars. Several drones were bought for the department. Steve talked about the complaint that was received at the last meeting. It was a letter outlining the lack of service from the Sheriff's Department. Schroeder will take the letter back to the department and investigate the incident. Jameson mentioned that he has gotten several complaints about trucks racing up and down streets in town. This usually happens in the evenings. Doug mentioned that he talked to a deputy about the vehicles that are parked longer than 72 hours. The deputy said they could put hangers on the vehicles. These would include cars, trucks, and trailers.
  - b. Fire – Written report on file. Breathing air compressor was serviced.
  - c. EMS – Written Report on file. Sharon Welch would like to join the EMS Dept. She is currently an RN. Gast moved to except Sharon Welch as a member of the EMS Dept. Golly seconded. 5 ayes. Alex asked if there were any talks with Cambridge for EMS.
  - d. Library – Written report on file. The Library Board has asked to use the money from the trust fund to pay for the new software that they are acquiring. Steve asked if the subscription for the new software was paid for during this fiscal year if not then they would have that amount to use for the software with the balance coming out of the trust fund. This would have to be done with a transfer resolution.
  - e. Public Works – Written report on file. New truck will not be available until December. Restrooms are closed for the winter. Streetlights have not been fixed yet. Clerk will check on when they will get done.
  - f. City Clerk – Written report on file. Treasurers report was discussed.
  - g. Engineer – 1) Tionna will be on the phone later about the loan for the WWTP Project. The city will have to have a couple of special meetings to discuss options for the loan. They council will have to decide the length of the loan 20 or 30 years They will also have to look at having a revenue bond or a combined revenue and general obligation loan. The first meeting special meeting will be November 16<sup>th</sup> and if needed December 14<sup>th</sup> will be the second special meeting. Ahlers and Cooney will set-up a schedule that will allow time to hold all public hearings and meetings. The access road is being built and is almost ready for contractors to use. The contractors came up with a \$8,200 savings if the city would use steel doors instead of aluminum doors. 2) Oakes

Development.- Scott Oakes has split the land that is for sale. 3) High School Improvements – Site plan comments were submitted to city and schools for further comments.

6. Public Hearings

- a. First Reading – Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa by Amending Chapter 160 (Flood Plain Regulations) – Gast moved to open the hearing to the public. Golly seconded. 5 ayes. No public comments. Miller moved to close the hearing to the public. Jans seconded. 5 ayes. Gast moved to approve the first reading of the Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa by Amending Chapter 160 (Flood Plain Regulations) with the following changes: Section 1 the word site to site., Section 7 The sentence: All new or substantially improved maximum damage potential development shall have the lowest floor changed to A new or substantially improved Maximum Damage Potential Development shall have the lowest floor. Golly seconded. 5 ayes.

7. Business

- a. Motion to Approve Two Members to the Openings on the Park and Open Spaces Board Members – There were 3 applicants for the Park and Open Spaces Board. They were Jody Gast, Lauryn Myers and Casady Myers. Lawrence moved to award the positions to Jody Gast and Casady Myers. Gast would like to appoint Jody to the 2-year term and Casady to the 3-year term. Alex seconded. 5 ayes. Deb and Jameson will work on updating number of board members.
- b. Action on the Acceptance of the Sidwell Easement Purchase - Miller asked about purchasing the whole property. Sidwell is open to the possibility of selling the rest of the property. Miller moved to approve the purchase of the easement from Sidwell for the bid price of \$7,900. Jans seconded. 5 ayes
- c. Discussion and Action on the Collins-Maxwell High School Addition Site Plan – James Rodemyer from Bishop Engineering and Tim Wall from ERK was present to discuss any correction needed for the CM High School Addition. The grease trap and sidewalk on the eastside of the building was discussed as these will be in the public right-of-way. Council decided an agreement would be needed between the school and city for the use of the right-of-way for the knowledge of future councils. Gast moved to approve the engineering plans with Snyder and Assoc comments as long as an agreement was written up between the school and city permitting the use and responsibility of public right-of-way according to C201 #8 and C401 #8 of the site plan review. Miller seconded 5 ayes.
- d. Resolution 2020-26 A Resolution Approving Annual Financial Report Fiscal 2019-2020. – Gast moved to approve Resolution 2020-26 A Resolution Approving Annual Financial Report 2019-2020. Lawrence seconded. 5 ayes.
- e. Discussion and Action on Variance Letter for 600 Broad Street – The city looked at the variance because it is one of the neighbors within 200 feet of the property. Because of the way the house sits on the property, Steve does not believe that the garage would not need a variance and would like to speak to the building inspector on why it would need a variance. Gast moved for the Council to give the property owner a favorable reply to the variance. He would also like the Building Inspectors to justify the variance to Jameson and himself. Jans seconded. 5 ayes.
- f. Discussion and Action on SCEDG Project Funding – Steve sent a grant request to the SCEDG Project Funding for \$1800 for the ADA Ramp Project. We were accepted and will received the \$1800 for the project. Jans moved to accept the notice and send a thank you to the committee. Golly seconded. 5 ayes.

- g. Discussion and Action on Contract with Aspen Waste Service – Aspen Waste Services bought Chitty Garbage from Waste Connections. They would like to cancel the contract that they have with the City of Maxwell which is up December 2021. Gast moved to proceed with getting bids from other garbage services. And to check with Resource and Recovery for any contracts with them . Jans seconded. 5 ayes.
  - h. Resolution 2020-27 A Resolution to Appoint a Member and Alternative Member to the Polk County 911 Service Board. – Gast moved assign Ken Jans as the primary member, Alex Golly as the alternate member and Jameson Hudson to the Polk County 911 Service Board. Golly seconded. 5 ayes,
  - i. Discussion and Action on use of City Park during Old Settlers- Jameson read the letter presented by the Market in the Park Committee. Market in the Park will hold their market in a different area or town during Old Settlers. Gast moved that the area between Broad St and 2<sup>nd</sup> St and between Army Post Road and Trotter Blvd be set aside for Old Settler activities during Old Settlers Celebration. Lawrence seconded. 5 ayes.
  - j. Discussion and Action on Complaints and Nuisances – 1) Doug stated that there was a junk vehicle on blocks at 518 Baldwin St. Clerk will talk to attorney on how to go forward on this nuisance since there is no forwarding for the owner.
8. Council and Mayor Reports –
- a. Steve Gast – 1) Steve reminded everyone to vote the next day. There is no parking in front of the American Legion for curbside voting. .
  - b. Doug Miller – 1) Doug went to a meeting for SCEDG. Most cities have a housing development. 2) There is a lot of junk around town. It does not look good to new people to the community. Do we need to look at smaller lots? Planning and Zoning and City Council will need a workshop to discuss changes to the zoning ordinances. The Board of Adjustments is meeting on November 17<sup>th</sup>, so both groups can meet at that time. 3) Do we need to ask Sidwell for a price on his property as he has expressed interest in selling his property. There was discussion on the process and funding.
  - c. Ken Jans- Ken met with EMS and talk to a deputy. They decided to look at the EMS model that is being done in Marshall County. He will be talking to Story County Hospital about the program. Ambulances may have to be solicited for this program to work. He is taking the Public Safety Officer off the table for now because of the costs.
  - d. Jameson Hudson –1) Jameson talked about a Christmas tree lighting at the Freedom Rock Plaza that the Market in the Park would be hosting. They are also talking about a Christmas tree decorating contest.
9. Consent Agenda
- a. Gast moved to accept the October 5, 2020 minutes and bills. Golly seconded. 5 ayes.
  - b. Bills presented were as follows:

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	165.91
AFLAC	AFLAC CANCER	252.48
ALLIANT ENERGY	MONTHLY UTILITY BILL	5,375.52

ARBOR MASTERS	DEBRIS REMOVAL	59,779.75
AWS SERVICE CENTER	MONTHLY GARBAGE	7,562.52
BADGER METER	WATER METER READS	347.1
CALDWELL,BRIERLY,& CHALUPA LLC	609 MAIN ST	658
CASEY'S BUSINESS MASTERCARD	MONTHLY GAS AND DIESEL	380.74
CENTRAL IOWA SHORTLINE LLC	11707,11739,11979,12003-CHNSW	1,929.38
CENTRAL IOWA SHORTLINE LLC	#11827-BATTERY	195.01
CHEM-SULT, INC	SODIUMHYPOCHLORITE	361
CONSUMERS ENERGY	RCH ELECTRIC	52
DAVE POMEROY	10/09/2020 CEMETERY MOWING	600
IOWA DNR - ANNUAL USE FEE	ANNUAL WATER SUPPLY FEE	95
ELECTRIC PUMP & TOOL	2020 SERVICE AGREEMENT	380
EXTENSION ISU STORY COUNTY	MOSQUITO/PUBLIC HEALTH PEST	70
INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER SERVICES	2,000.00
IOWA ASSC OF MUNICIPAL UTILITY	11/10/2020 WS-TREATMENT TRACK	75
IOWA REGIONAL UTILITIES ASSOC	MONTHLY RCH WATER	405.48
IPERS	IPERS	1,641.46
KEYSTONE LABORATORIES INC	#1D07505-SOLIDS,BOD,NITROGEN	106.5
KEYSTONE LABORATORIES INC	#1D08226-SOLIDS,BOD,NITROGEN	259.7
MAXWELL STATE BANK	FED/FICA TAXES	2,704.97
MIDWEST INSURANCE CORP	INSURANCE	500
RACOM CORPORATION	STORYCOM RADIOS	28,130.39
SECRETARY OF STATE	NOTARY RENEWAL	30
SIMMERING-CORY, INC.	#2020-SC-0059- GRANT ADMIN 1	4,000.00
SINCLAIR CONSTRUCTION	LEGION FIELD CONSCSSION STAND	1,080.00
SNYDER & ASSOCIATES	119.0265.01-3 - BALDWIN ST REH	6,124.55
STAPLES CREDIT PLAN	PAPER,NOTEPADS,PENCIL,PLANNER	261.33
STORY COUNTY TREASURER	LAW ENFORCEMENT 2ND QTR 20/21	14,289.90
SYNCB/AMAZON	MOVIES,BOOKS	241.98
TODD WHITE PLUMBING	#113875-508 NORTH ST CURB STOP	1,528.60
U.S. BANK	FREECONFERENCE CALL	7.32
US CELLULAR	MONTHLY CELL PHONE	204.4
USABlueBook	WATER TESTING SUPPLIES	810.35
USABlueBook	WATER TESTING SUPPLIES	65.04
WINDSTREAM	091143516-TELEPHONE & INTERNET	577.62
ZIEGLER INC	DAMAGE REPAIRS TO 953KLGP	7,701.00
Accounts Payable Total		150,950.00
Total Paid On: 10/07/20		4,690.83
Total Paid On: 10/21/20		4,420.33
Total Payroll Paid		9,111.16
***** REPORT TOTAL *****		160,061.16

Expenses By Fund	Oct 5-Oct 30, 2020	
001 GENERAL		66,016.70
110 ROAD USE TAX		1,060.06
301 CAPITAL PRJCT FUND - STRT		3,075.00
303 FEMA WIND DISASTER 2020		70,003.15
600 WATER		8,112.86
610 SEWER		5,748.89
612 WWTP FACILITY		6,044.50
TOTAL FUNDS		160,061.16
Revenue by Fund	Oct-20	
001 General		\$ 193,556.64
110 Road Use Tax		\$ 7,956.32
112 Employee Benefits		\$ 6,467.80
119 Emergency Fund		\$ 2,665.45
121 Local Option		\$ 11,168.56
600 Water		\$ 13,159.43
610 Sewer		\$ 13,737.60
612 WWtP Facility		\$ 40,503.00
Total Revenue		\$ 289,214.80

10. Adjourn. A motion to adjourn the meeting at 9:23 PM was moved by Jans. Seconded by Golly. 5 ayes.

NEXT REGULAR MEETING WILL BE DECEMBER 7, 2020 AT 6:30 PM

ATTEST: \_\_\_\_\_, Clerk      \_\_\_\_\_, Mayor  
                    Deb Hayes                                      Jameson Hudson