

CITY OF MAXWELL, IOWA SPECIAL MEETING MAY 13, 2026 IN MAXWELL CITY HALL

These minutes are recorded by the city clerk and are subject to city council approval at the next regular council meeting.

1. The Maxwell City Council held a meeting on the above date pursuant to the rules of the council, notice posted at city hall, city website, post office, Maxwell State Bank, and Facebook. Meeting called to order by Mayor Higgins at 6:00 pm. Roll call was answered by Rothe, Philpott, Westendorf, Miller, and Jans. Guests Deputy Barnett, Karin Svede, Jennifer Luengas-Otto, Sheri Sharp, Danielle Frank, Clint Sloss (phone), Manny Toribio (phone), and Cindy Janes (phone).
2. Miller moved; Rothe seconded approval of consent agenda, with items 5b, 5e, and 5d removed for separate consideration, and to move item 20 ahead of item 12. All ayes, M/C.
3. Karin Svede with the Story County Community Foundation presented available grant opportunities. Jennifer Luengas-Otto introduced herself as Maxwell's new Ames Alliance liaison.
4. Deputy Barnett advised the speed trailer is parked at Baldwin Street & 7th Street. Jans noted recent vandalism near the museum and reported juveniles riding motorcycles on the bike trail.
5a, 5c 5f Rothe moved; Westendorf seconded approval. All ayes, M/C.
5b Miller was concerned with how fire board meeting was handled, and Philpott stated that she felt she was harassed. Three corrections were requested to the meeting notes. Rothe moved; Westendorf seconded approval of 5b with changes to notes as discussed. RCV: Ayes Rothe, Westendorf, Jans. Nays Philpott and Miller. M/C.
5d Miller moved; Rothe seconded approval. All ayes, M/C.
5e Danielle Frank NE 158th Street and Sheri Sharp 295th Street expressed concerns about how the proposed recycling changes might affect the Maxwell Methodist Can Kennel program. Rothe moved, Westendorf seconded approval of 5e. All ayes, M/C.
6. Shannon Thiele of the Ames Alliance presented free retraining programs in Story County for anyone aged 18 and up.
7. Miller moved; Rothe seconded opening public hearing for FY26 budget amendment at 6:38 pm. No comments received from the public in person or via phone. Westendorf moved; Rothe seconded closing the hearing at 6:39 pm. All ayes, M/C.
8. Rothe moved; Westendorf seconded approval of Resolution 2026-24: a Resolution Approving a Budget Amendment for Fiscal Year 2026. All ayes, M/C.
9. Rothe moved; Jans seconded approval of Resolution 2026-29: A Resolution Consenting to the Inclusion of City-Owned Property in a Final Plat, Declaring Intent to Sell Certain Real Property, and Setting a Public Hearing Pursuant to Iowa Code § 364.7. All ayes, M/C.
10. Rothe moved; Westendorf seconded approval of Resolution 2026-30: A Resolution Setting Public Hearing and the Taking of Bids for the Water Treatment Plant (WTP) NPDES Wastewater Discharge Improvements. All ayes, M/C.
11. Jans moved, Rothe seconded approval naming the grain bin bar in the city park the "Falvey Bar Bin" and the large grain bin shelter the "Gast-zebo", in honor of Steve Gast and his decades of service to the community. RCV: Ayes Rothe, Westendorf, Miller, Jans. Nays Philpott. M/C.
20. Discussion of cemetery mowing expenses. No action taken.
12. Rothe moved and Westendorf seconded approval of VanWall's proposal for the purchase of a 2024 John Deere 1585 TerrainCut with ComfortCab Commercial Front Mower in the amount of \$34,629; a 2024 John Deere 60" Heavy-Duty Rotary Broom for \$4,667; a 2025 John Deere 62" Fastback Commercial Rear Discharge Deck for \$5,405 with 0% financing; and a

snowblower attachment for \$6,635, for a total of \$51,336. Discussion on placing current broken machine up for sealed bid. All ayes, M/C.

13. Rothe moved; Miller seconded approval of LL Pelling's revised sealcoat proposal with the removal of Cemetery Road North to Baldwin and Cemetery Road along Baldwin. RCV: Ayes Rothe, Westendorf, Miller, Jans. Nays Philpott. M/C.

14. Rothe moved; Westendorf seconded approval of Resolution 2026-25: A Resolution Setting the Time and Place to Conduct a Public Hearing to Consider the Vacation and Conveyance of City Property. All ayes, M/C.

15. Rothe moved; Westendorf seconded approval of Resolution 2026-26: A Resolution Authorizing the Transfer of Funds and the Issuance of Payment for the Purchase of a 2013 Kawasaki Mule 4010 Diesel and adding it to the auto insurance policy rather than property policy. RCV: Ayes Rothe, Westendorf, Miller, Jans. Nays Philpott. M/C.

16. Rothe moved; Miller seconded putting RFP out for FY26 annual exam. All ayes, M/C.

17. Rothe moved; Jans seconded pursuing FEMA's Building Resilient Infrastructure and Communities grant for the Woodlawn Stormwater Improvements and authorizing the clerk as the internal grant representative. FEMA requires inundation maps at four recurrence intervals before and after mitigation, and the DNR is willing to share Maxwell floodplain data with the city engineer. If Snyder can use the data and it meets FEMA requirements, the city can request a cost estimate from Snyder for the mapping. The detailed mapping would strengthen the project, improve eligibility for other funding, and make the project shovel-ready even if the FEMA grant is not awarded. All ayes, M/C.

18. Miller moved; Rothe seconded cancelling the Windstream internet and phone service and transitioning both the library and city hall to Huxley Communications. The city and library each maintain their own phone line; city hall also has a fax line, and both facilities share a modem. Huxley Communications' pricing is \$33 per business phone line, with additional lines at \$28 per month, plus approximately \$12 per line in taxes and fees. Council approved the "Busy Teams" internet package at \$175 per month, with the option to upgrade to the "Operations" \$225 per month package later if needed. All ayes, M/C.

19. Jans moved; Rothe seconded approval of Resolution 2026-28: A Resolution Establishing Trust Account Investment Strategies, Certificate of Deposit Laddering, Money Market Account Structures, and Related Investment Authorizations for the City of Maxwell. RCV: Ayes Rothe, Philpott, Westendorf and Miller Abstain Jans. M/C.

21. Baldwin Project iDOT audit is underway, and DOT has completed its working-day review and adjusted the total day count. Farrand is following up with DOT on accounting questions. The Rock Creek Ridge developer reports continued progress on punch-list items from Snyder's site review. There was also discussion of potential HSIP funding for widening Highway S27 and adding a sidewalk from Baldwin to the city limits, pending TEAP study recommendations.

22. Rothe moved; Philpott seconded replacing the south side sidewalk at the cemetery on North Street and the street corners that require ADA-compliant approaches to connect to existing sidewalks at Maxwell and 1st Street, Maxwell and Second Street, Maxwell and 3rd Street, Metcalf and Second Street, and Metcalf and 3rd Street. The city is the adjacent owner of these sidewalk locations. All ayes, M/C.

23. Rothe reported that Heffron was in town spraying for dust control but left after someone told them the work was being done incorrectly. Philpott asked where water for the Rock Creek development construction would come from, and Farrand said they would use a fire hydrant. Philpott noted receiving complaints about council discontinuing the second water meters, and the

mayor said she could bring a resolution to council. Philpott also observed a bicyclist riding in the middle of Main Street, and the mayor advised contacting the sheriff. Miller reported that the HOINT switchback is being used as a driveway by motorized vehicles. He also said a solar company from Waterloo requested an update on their proposal. The mayor directed the facilities committee to prepare a proposal for council and said a special meeting could be held if needed. Jans said groups have asked to use the Legion Park concession stand and said city employees cannot access needed equipment because of the rec league's equipment is in the way and suggested the league clean the building or consider purchasing a separate storage shed. Jans discussed this with the Parks Board, and the mayor requested cost estimates or potential fundraising options.

24. Philpott moved; Jans seconded adjournment at 8:28 pm. All ayes, M/C.

CLAIMS PRESENTED 4/7/26-5/6/26

ACCESS MONTHLY PRINTER RENT 264.34
AFLAC AFLAC STD 56.15
ALLIANT ENERGY MONTHLY UTILITY BILL 8,472.11
EFTPS FED/FICA TAX 6,031.77
IPERS IPERS 4,260.42
CONSUMERS ENERGY RCH ELECTRIC 41.00
WINDSTREAM CITY HALL PHONE & INTERNET 588.93
NEW CENTURY FS 8081812, 8081821, 8081683 776.84
AMES LOCK & SECURITY LEGIONFIELD CONCESSION KEYS 74.85
SNYDER 125.1123.010-5 2,114.25
STORY COUNTY ANIMAL Q1 ANIMAL CONTROL 140.50
CONLEY'S TRUCKING PEAGRAVEL LAFFEY PARK 876.37
STORY COUNTY SHERIFF FY2026 Q4 PAYMENT 15,071.15
SAFE BUILDING COMPLIANCE 109 MAIN, 509 2ND, 621 MAXWELL 426.34
SCOTT JOHNSON POSTAGE FOR AUTOVENT MAILING 20.54
P & P SMALL ENGINES INC FERRIS MOWER PARTS 420.94
IOWA REGIONAL UTILITIES ROCK CREEK HEIGHTS WATER 388.28
U.S. BANK CITY HALL SUPPLIES 458.80
CENTRAL IOWA SHORTLINE 60107 247.57
CHEM-SULT, INC SODIUMHYPOCHLORITE 654.50
PRATT SANITATION INC MARCH GARBAGE CONTRACT 5,806.02
GANNETT HOLDINGS-CENTRAL CITY HALL PUBLISHING 175.00
MICROBAC LABORATORIES SEWER TESTING 756.75
AMAZON CAPITAL SERVICES 1XCYGP4PTQWC 292.73
AT&T MOBILITY SEWER CELLPHONE & HOTSPOT 277.11
BRICK GENTRY P.C. LEGAL SERVICES 2/24/26-3/18/26 320.00
SILVERSMITH DATA PARKS PORTION 1,840.00
CITY OF MAXWELL PARKS 640.05
WENDY CRABTREE MILEAGE IMFOA SPRING CONFERENC 155.40
HUBER GRADING & LAND DEV 5TH STREET DRAINAGE CHANNEL 28,062.25
KEPRO EMPLOYE ASSISTANCE PROGRAM 51.00
TAMMIE ZEISER S. ZEISER FIRE 1 BOOK REIMBRSMT 108.98
VINCENT ALL SEASONS 12375 2,873.21

FRANK DUNN CO COLD PATCH 998.00
FRIENDS OF THE LIBRARY REIMBURSEMENT CABINET LOCK 36.08
CLAIMS TOTAL 83,778.23
GENERAL FUND 39,004.02
ROAD USE TAX FUND 2,714.31
BALDWIN ST PROJECT FUND 28,062.25
WATER FUND 5,114.93
SEWER FUND 8,882.72
83,778.23

REVENUE
GENERAL 14,853.37
UTILITY FRANCHISE 8,153.86
WATER FUND 3,753.23
SEWER FUND 8,344.40
WWTP FACILITY 3.00
35,107.86