

## **PUBLIC NOTICE**

### **THE MAXWELL CITY COUNCIL WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, DECEMBER 4, 2023, AT 6:00 PM AT MAXWELL CITY HALL, 107 MAIN STREET, MAXWELL, IA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CITIZENS' FORUM**
  - a. OPEN
- 5. DEPARTMENTAL REPORTS**
  - a. SHERIFF
  - b. FIRE DEPT
  - c. EMS DEPT
  - d. LIBRARY
  - e. PUBLIC WORKS
  - f. CITY CLERK
  - g. ENGINEER
  - h. PARKS AND OPEN SPACES BOARD
- 6. PUBLIC HEARING**
  - a. SECOND READING OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MAXWELL, IOWA, RESTRICTING PARKING IN SPECIFIC AREAS
  - b. SECOND READING OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MAXWELL, IOWA, ALLOWING SOLAR ENERGY SYSTEMS
- 7. BUSINESS**
  - a. DISCUSSION AND ACTION ON REPAIRS TO CITY PARKS BATHROOM
  - b. DISCUSSION AND ACTION ON REPLACEMENT OF SWINGS AT CITY PARK PLAYGROUND
  - c. DISCUSSION AND ACTION ON TREE CITY USA APPLICATION
  - d. DISCUSSION AND ACTION ON SEWER CLEANING RESULTS
  - e. DISCUSSION AND ACTION ON TRAIL LOCATION PRIORITIES
  - f. DISCUSSION AND ACTION ON GIS DISPLAY
- 8. COUNCIL AND MAYOR REPORTS**
  - a. GAST
  - b. LAWRENCE
  - c. MILLER
  - d. JANS
  - e. HIGGINS
- 9. CONSENT AGENDA**
  - a. APPROVAL NOVEMBER 13, 2023 MINUTES
  - b. APPROVAL CURRENT BILLS AS PRESENTED
- 10. ADJOURN**

## Dec Fire Report

Anthony Ness <tnyness@gmail.com>

Fri 12/1/2023 2:57 PM

To:Cityof Maxwell <cityofmaxwell@hotmail.com>

# of calls 3 with 23 people

-1 indian

-1 city

-1 washington

injuries or accidents - none

any maintenance - fire ext. have been checked

special events - Santa will be at the station Dec 16th at 11am

anything the city needs to do - no

EMS

**Date: 12-01-23**

**For Calls From: 11-01-23**

**To: 11-30-23**

**Total EMS page outs for Maxwell: 11**

**Pages Maxwell responded to: 11**

**Avg Certified EMS Personnel Per Call: 1-4**

**Fireperson's to Assist: 1**

**City of Maxwell: 3**

**Indian Township: 5**

**Washington Township: 3**

**EMS Monthly Meeting/Training Attendance: 6**

**Monthly Truck Check Complete? Yes      If no, why not?**

**Monthly CQI Completed? Completed by SCMC**

**Vehicle Maintenance Needing Done? None**

**Anything needed from the City Council? We need to move forward on rewriting our ordinance. I have looked into several around the area and all of them are very outdated. I will start rewriting it this month.**

**Notes: Information has been given to Deb for selling old 863.**

## Dec Public Works

Anthony Ness <tnyness@gmail.com>

Fri 12/1/2023 3:02 PM

To:Cityof Maxwell <cityofmaxwell@hotmail.com>

### Streets

- getting ready for winter

### Parks

- restrooms and water in parks has been shut down
- lock at yard waste was removed and someone dumped logs and mulch

### Water

- pumped 1,717,319 gallons
- sold 1,115,414 gallons
- leaking service lins should get fixed this week

### Sewer

- pumped 2,833,077 gallons
- all city fire ext have been checked

**City Clerk**  
**DECEMBER 2023**

**Miscellaneous Information:**

- Still sorting, scanning & filing. Carrie has played a big part in moving things around and organizing.
- The state is revising the city chart of accounts so the budget may look a little different. I am still looking through the revisions to see what applies to us.
- I had a budget class. There are some changes to the way we will be certifying the budget this year. The county will be more involved with parts of it. There are also some changes in the amount of taxes we will be eligible for in the coming years. We will be losing the emergency tax.
- There is a Work Zone Sign Package Application open to cities with less than 10,000 in populations, if there is anyone that wants to give it a try. I tried last year but was not successful.

## Work Zone Sign Package Application Period

Albritton, Paul A [ITRNS] <palbritt@iastate.edu>

Thu 11/30/2023 1:51 PM

To:cityofmaxwell@hotmail.com <cityofmaxwell@hotmail.com>

Good Afternoon,

Iowa LTAP is pleased to announce that the application period for the 2024 Small City Work Zone Sign Package Program opens tomorrow, December 1 and will run through December 31, 2023. As a reminder, this program is funded by Iowa DOT and is free for cities less than 10,000 in population. More information and the link to apply can be found on our website at <https://iowaltap.iastate.edu/iowa-ltap-work-zone-sign-package-program/>

Please let me know if you have any questions or need additional information.

Thank you,

Paul

### **Paul Albritton**

Technical Training Coordinator, Iowa LTAP

2711 S. Loop Dr. Suite 4700

Ames, IA 50010

515-294-1231

[Iowa LTAP](#)

Join our event email list [here](#)

TREASURER'S REPORT  
CALENDAR 11/2023, FISCAL 5/2024

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	223,741.81	6,951.34	42,705.75	324.50	188,311.90
004 EMS DEPT TRUST	282.56	.00	.00	.00	282.56
005 FIRE DEPT TRUST	36,550.39	.00	.00	.00	36,550.39
008 LIBRARY TRUST	23,048.56	.00	.00	.00	23,048.56
016 WASHINGTON TOWNSHIP TRUST	154,050.50	5,329.32	5,329.32	.00	154,050.50
019 EMERGENCY TRUST	44,608.96	5,329.32	.00	.00	49,938.28
110 ROAD USE TAX	148,887.41	.00	767.55	.00	148,119.86
111 I-JOBS	1,114.35	.00	.00	.00	1,114.35
112 EMPLOYEE BENEFITS	15,596.45	.00	.60	.00	15,595.85
119 EMERGENCY FUND	3,912.97	.00	.00	.00	3,912.97
120 UTILITY FRANCHISE	147,173.84	.00	.00	.00	147,173.84
121 LOCAL OPTION SALES TAX	415,785.93	.00	.00	.00	415,785.93
125 TAX INCREMENT FINANCING	119,675.15	.00	.00	.00	119,675.15
126 OWEN TIF DISTRICT	3,186.07-	.00	.00	.00	3,186.07-
129 ARP FUNDS	.00	.00	.00	.00	.00
150 ARPA	135,168.82	.00	.00	.00	135,168.82
170 FEMA	28,893.25	.00	28,893.25	.00	.00
171 MAY 2013 FLOOD/HAIL	.00	.00	.00	.00	.00
172 2014 FEMA BUYOUT	.00	.00	.00	.00	.00
200 DEBT SERVICE	44,887.66	.00	.00	.00	44,887.66
301 CAPITAL PRJCT FUND - ST	65,062.00	.00	.00	.00	65,062.00
302 CAPITAL FUND PRJCT-STOR	2,158.50-	.00	.00	.00	2,158.50-
303 FEMA WIND DISASTER 2020	23,563.93-	23,563.93	.00	.00	.00
305 REMOVAL OF TREES	26,000.00	.00	.00	.00	26,000.00
600 WATER	128,020.39	12,129.16	11,130.36	263.55	129,424.51
610 SEWER	111,331.06	26,248.23	72,416.50	263.51	65,284.53
611 2015 SEWER REHAB	35,924.29	.00	.00	.00	35,924.29
612 WWTP FACILITY	.60-	.60	.00	.00	.00
625 SEWER LOANS	60,472.94	61,840.00	.00	.00	122,312.94
Report Total	1,941,280.19	141,391.90	161,243.33	851.56	1,922,280.32

BUDGET REPORT
CALENDAR 12/2023, FISCAL 6/2024

PCT OF FISCAL YTD 50.0%

Table with columns: ACCOUNT NUMBER, ACCOUNT TITLE, TOTAL BUDGET, MTD BALANCE, YTD BALANCE, PERCENT EXPENDED, UNEXPENDED. Rows include categories like POLICE TOTAL, PUBLIC SAFETY TOTAL, PUBLIC WORKS TOTAL, HEALTH & SOCIAL SERVICES, CULTURE & RECREATION, and GENERAL GOVERNMENT TOTAL.



**BUDGET REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	WATER TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	95,341.00	.00	.00	.00	95,341.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	95,341.00	.00	.00	.00	95,341.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	1,600,000.00	.00	2,700.00	.17	1,597,300.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	1,600,000.00	.00	2,700.00	.17	1,597,300.00
	WATER TOTAL	144,210.00	.00	96,596.25	66.98	47,613.75
	SEWER/SEWAGE DISPOSAL TOTAL	347,020.00	.00	81,196.45	23.40	265,823.55
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	491,230.00	.00	177,792.70	36.19	313,437.30
	TRANSFERS IN/OUT TOTAL	682,479.00	.00	111,523.17	16.34	570,955.83
	GENERAL REVENUES TOTAL	.00	.00	.00	.00	.00
	TRANSFER OUT TOTAL	682,479.00	.00	111,523.17	16.34	570,955.83
	TOTAL EXPENSES BY FUNCTION	3,549,550.00	.00	629,624.95	17.74	2,919,925.05

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE AMENDING THE CITY OF MAXWELL, IOWA, CODE OF ORDINANCES RESTRICTING PARKING IN SPECIFIC AREAS.**

**BE IT ENACTED** by the City Council of the City of Maxwell, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 69.08 NO PARKING ZONES, is modified by striking paragraph 1 and replacing it with a new paragraph 1 to read as follows:

- 1. 3rd (Third) Street, on the north side, east of Maxwell Street beginning at the school drive then east to Woodlawn Street.

**SECTION 2. SECTION MODIFIED.** Section 69.08 NO PARKING ZONES, is modified by striking the old paragraph 3 and replacing it with a new paragraph 3 to read as follows.

- 3. 4th (Fourth) Street, on the south side, beginning at Metcalf Street then east to Woodlawn Street.

**SECTION 3. SECTION MODIFIED.** Section 69.08 NO PARKING ZONES, is modified by striking paragraph 8 and replacing it with a new paragraph 8 to read as follows.

- 8. Metcalf Street, on the west side, beginning at the south side of the school unloading dock then north to the extension of the centerline 4th (Fourth) Street.

**SECTION 4. SECTION MODIFIED.** Section 69.08 NO PARKING ZONES, is modified by striking paragraph 9 and replacing it with a new paragraph 9 to read as follows.

- 9. Metcalf Street, on the east side, beginning at 4th (Fourth) Street then north to 5th (Fifth) Street.

**SECTION 5. SECTION MODIFIED.** Section 69.08 NO PARKING ZONES, is modified by striking paragraph 13 and replacing it with a new paragraph 13 to read as follows.

- 13. Rock Creek Drive, on the easterly and southerly sides, in front of the properties from 603 Rock Creek Drive through 1203 Rock Creek Drive.

**SECTION 6. SECTION MODIFIED.** Section 69.08 NO PARKING ZONES, is modified by adding a new paragraph 15 to read as follows.

- 15. Woodlawn Street, on the west side, beginning at 3rd (Third) Street then north to 4th (Fourth) Street.

**SECTION 7. SECTION MODIFIED.** Section 69.08 NO PARKING ZONES, is modified by striking paragraph 2 and paragraph 12 and renumbering paragraphs 3 through 15 as paragraphs 2 through 13.

**SECTION 7. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 8. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

	Date		Vote								
First Reading: Date	_____	Gast	___	Myers	___	Jans	___	Lawrence	___	Miller	___
Second Reading: Date	_____	Gast	___	Myers	___	Jans	___	Lawrence	___	Miller	___

Third Reading: Date \_\_\_\_\_ Gast \_\_\_\_ Myers \_\_\_\_ Jans \_\_\_\_ Lawrence \_\_\_\_ Miller \_\_\_\_

Passed by the Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023, and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Debra Hayes, City Clerk

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**Ordinance Description:**

**Section 1** modifies the No Parking Zone on the north side of 3<sup>rd</sup> St so it extends from Woodlawn St. to Metcalf St and from Metcalf St to the school drive in the middle of the block between Maxwell and Metcalf Streets.

**Section 2** modifies the No Parking Zone on the south side of 4<sup>th</sup> St so all parking is eliminated.

**Section 3** modifies the No Parking Zone on the west side of Metcalf Street so it extends from the loading dock approximately 90 feet north.

**Section 4** modifies the No Parking Zone on the east side of Metcalf so it extends from 4<sup>th</sup> St to 5<sup>th</sup> St.

**Section 5**.clarifies there is a No Parking Zone on the side of Rock Creek Drive with odd numbered addresses.

**Section 6**.adds a new No Parking Zone on the west side of Woodlawn Street so it extends from 3<sup>rd</sup> St to 4<sup>th</sup> St.

**Section 7**. deletes the No Parking Zone restriction on the north side of 4<sup>th</sup> St and the even address side of Rock Creek Drive and renumbers all remaining numbered paragraphs.

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PARKING ON ROCK CREEK DRIVE

The Maxwell City Council is considering amending city ordinances to again allow parking from 602 Rock Creek Drive to 700 Rock Creek Drive and unanimously passed the first reading of this ordinance on November 13, 2023. The change will be discussed and voted on again at the next regular council meeting which will be held on December 2. Parking will remain restricted from 603 Rock Creek Drive to 1203 Rock Creek Drive on that side of the road. My signature below indicates I support allowing parking on the entire "even" side of Rock Creek Drive.

NAME	ADDRESS
1. <u>David Galbraith</u>	<u>607 Rock Creek</u>
2. <u>Joyce Galbraith</u>	<u>607 Rock Creek Dr.</u>
3. <u>Marty Pettit</u>	<u>614 Rock Creek Dr</u>
4. <u>Ann Pettit</u>	<u>614 Rock Creek Dr</u>
5. <u>Jan Du</u>	<u>612 Rock creek</u>
6. <u>Ashley Davis</u>	<u>612 Rock creek</u>
7. <u>David Galbraith</u>	<u>406 Rock Creek</u>
8. <u>M. Davis</u>	<u>406 Rock Creek</u>
9. <u>Paul Jones</u>	<u>606 Rock Creek</u>
10. <u>James Jones</u>	<u>606 Rock Creek</u>
11. <u>John Muntz</u>	<u>700 Rock Creek Dr.</u>
12. <u>Keith Muntz</u>	<u>700 Rock Creek Drive</u>
13. <u>Douglas M. Miller</u>	<u>610 RCD</u>
14. <u>Brookie Miller</u>	<u>610 Rock Creek Dr.</u>
15. <u>Ann Wilkeneng</u>	<u>804 Rock Creek Dr.</u>
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____

## rock Creek Drive parking

Pat Smith <gpsmith1961@yahoo.com>

Fri 12/1/2023 9:21 AM

To:cityofmaxwell@hotmail.com <cityofmaxwell@hotmail.com>

Good morning, Gordon and I think there should be parking only on one side of the street from senior housing to 603 Rock Creek Drive. Most people north of that address have long driveways and the street is wider and has not been a problem. Gordon and Pat Smith

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF  
MAXWELL, IOWA, ALLOWING SOLAR ENERGY SYSTEMS.**

**BE IT ENACTED** by the City Council of the City of Maxwell, Iowa:

**SECTION 1. SECTION MODIFIED.** Amend section 165.02 Definitions by adding the following alphabetically and renumbering the existing definitions accordingly:

**“Kilowatt” (kW)** is equal to 1,000 watts. A watt is the International System of Units’ standard unit of power, the equivalent of one joule per second.

**“Off-Grid”** means an electrical system that is not connected to a utility distribution grid.

**“Solar Access”** means a property owner’s right to have sunlight shine on his land.

**“Solar Energy”** means radiant energy received from the sun at wavelengths suitable for heat transfer, photosynthetic use or photovoltaic use.

**“Solar Energy System (SES)”** means an aggregation of parts including the base, supporting structure, photovoltaic or solar thermal panels, inverters, and accessory equipment such as utility interconnect and battery banks, in such configuration as necessary to convert radiant energy from the sun into mechanical or electrical energy. An SES is sized to only supply electrical power or thermal energy solely for use by the owner on the site, except that when a parcel on which the system is installed also receives electrical power supplied by a utility company, excess electrical power generated and not presently needed by the owner for on-site use may be used by the utility company.

**“Solar Energy System, Building Integrated”** means a solar photovoltaic system that is constructed as an integral part of a principal or accessory building and where the collector component maintains a uniform profile or surface with the building’s vertical walls, window openings, and roofing. Such a system is used in lieu of an architectural or structural component of the building. A building integrated SES may occur within vertical facades, replacing glazing or other facade material; into semitransparent skylight systems; into roofing systems, replacing traditional roofing materials; or other building or structure envelope systems. To be considered a building integrated solar energy system, the appearance of the collector components must be consistent with the surrounding materials.

**“Solar Energy System, Building Mounted”** means a SES that is securely fastened to any portion of a building roof, whether attached directly to a principal or accessory building.

**“Solar Energy System, Ground Mounted”** means a SES that is not located on a building and is installed on the ground.

**“System Height for Building Mounted SES”** means the height above roof surface measured perpendicular to the roof specific to the installation on a sloped roof or the height above the roof surface specific to the installation on a flat roof.

**“System Height for Ground Mounted SES”** means the height above grade from the highest point, including the supporting structure, related equipment, and the collector panels. Adjustable angle systems shall be measured from the highest point when the system is at its maximum vertical extension.

**“Utility Scale Solar Energy System”** means a solar energy system that supplies electrical power or thermal energy solely for use by off-site consumers.

**SECTION 2. SECTION AMENDED.** The Code of Ordinances of the City of Maxwell, Iowa, is amended by inserting a new Section 165.14 entitled PERMITTED SOLAR ENERGY SYSTEMS and renumbering the existing Sections 165.14 through 165.16 to 165.15 through 165.17 respectively. The new Section 165.14 is hereby adopted to read as follows:

**165.14 PERMITTED SOLAR ENERGY SYSTEMS.** The intent of the regulations of this Section is to balance the need for clean, renewable energy resources with the need to protect public health, safety, and welfare. The regulations of this Section are found to be necessary to ensure that solar energy conversion systems are appropriately designed, sited, and installed. To ensure Solar Access, no structure or improvements to an existing structure shall be situated so that it shades an adjacent property in a significant way or interferes significantly in the use of solar devices on adjacent property. Where permitted, solar energy systems are subject to the following stated limitations:

1. Permitted SES. The following solar energy systems (SES) are permitted in all zoning districts within the City of Maxwell, subject to the stated limitations:
  - A. A building integrated SES.
  - B. A building mounted SES attached to the roof of an accessory or primary structure.
  - C. A ground mounted SES as a detached accessory structure to a primary structure.
  - D. Utility scale solar energy systems are not allowed.
2. Building Permit Required. It shall be unlawful to construct, erect, install, alter, or locate any solar energy system (SES) within the City of Maxwell, unless approved with a building permit. The application for building permit shall include:
  - A. A site plan showing the location of the system on the site, the area of the base of the system and the total height of the system;
  - B. Standard drawings and dimensional representations of the system and all its components, including the supporting frame and footings;
  - C. A line drawing of the electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the national electrical code; and
  - D. For systems to be mounted on existing buildings, an engineering analysis showing sufficient structural capacity of the receiving structure to support the SES per the applicable code regulations, certified by an Iowa licensed professional engineer.
3. Compliance with All Governmental Regulations. The owner/operator of the SES shall obtain any other permits required by other Federal, State, and local agencies/departments prior to erecting the system.
4. Installation and Certification. Installation shall be subject to certification by the City building inspector. Installation must be done according to the manufacturer’s recommendations. All work must be completed according to the applicable building, fire and electric codes. All electrical components must meet code recognized test standards.
5. Color. The base of the SES shall be a neutral color. All surfaces shall be non-reflective to

minimize glare that could affect adjacent or nearby properties. Measures to minimize nuisance glare may be required including modifying the surface material, placement, or orientation of the system, and if necessary, adding screening to block glare.

6. Lighting. No lighting other than the required safety lights or indicators shall be installed on the SES.
7. Signage. No advertising or signage other than the manufacturer's identification logo shall be permitted on the SES.
8. Maintenance. The SES shall be well maintained in an operational condition that poses no potential safety hazard. Should the SES fall into disrepair and be in such dilapidated condition that it poses a safety hazard or would be considered generally offensive to the senses of the general public, the SES may be deemed a public nuisance and will be subject to abatement as such.
9. Displacement of Parking Prohibited. The location of the SES shall not result in the net loss of the minimum required parking.
10. Utility Notification. No SES that generates electricity shall be installed until evidence has been given that the utility company has been informed of and agrees with the customer's intent to install an interconnected customer owned generator. Off-grid systems shall be exempt from this requirement.
11. Interconnection. The SES, if interconnected to a utility system, shall meet the requirements for interconnection and operation as set forth by the utility and the Iowa Utilities Board.
12. Restriction on Use Of Energy Generated. An SES shall be used exclusively to supply electrical power or thermal energy for on-site consumption, except that excess electrical power generated by the SES and not presently needed for onsite use may be used by the utility company.
13. Shutoff. A clearly marked and easily accessible shutoff for any SES that generates electricity will be required as determined by the Fire Marshal.
14. Electromagnetic Interference. All SESs shall be designed and constructed so as not to cause radio and television interference. If it is determined that the SES is causing electromagnetic interference, the operator shall take the necessary corrective action to eliminate this interference including relocation or removal of the facilities, subject to the approval of the appropriate City authority. A permit granting an SES may be revoked if electromagnetic interference from the SES becomes evident.
15. Solar Access Easements. The enactment of this Section does not constitute the granting of an easement by the City. The owner/operator may need to acquire covenants, easements, or similar documentation to assure sufficient solar exposure to operate the SES unless adequate accessibility to the sun is provided by the site. Such covenants, easements, or similar documentation is the sole responsibility of the owner/operator. Should the owner/operator pursue a solar access easement, the extent of the solar access should be defined, and the easement document executed in compliance with the regulations contained in Iowa Code chapter 564A (access to solar energy).
16. Removal. If the SES remains nonfunctional or inoperative for a continuous period of one year, the system shall be deemed to be abandoned. The owner/operator shall remove the



abandoned system at their expense. Removal of the system includes the entire structure, collector panels and related equipment from the property excluding foundations. Should the owner/operator fail to remove the system, the SES will be considered a public nuisance and will be subject to abatement as such.

17. Nonconforming Systems. An SES that has been installed on or before the effective date of this Section and is in active use and does not comply with any or all of the provisions of this Section shall be considered a legal nonconforming structure under the provisions of this chapter.

18. Unsafe Condition. Nothing in this Section shall be deemed to prevent the strengthening or restoring to a safe condition of any SES or associated building or structure, or any part thereof, declared to be unsafe by the appropriate authority.

19. Bulk Regulations.

A. Location.

(1) No more than one SES may be placed on any zoned lot.

(2) No SES shall be constructed within twenty feet laterally from an overhead electrical power line, excluding secondary electrical service lines or service drops.

(3) Ground Mounted SES.

(a) No part of an SES shall be located within or over drainage, utility, or other established easements, or on or over property lines.

(b) The SES shall comply with the regulations for detached accessory buildings in Zoning Ordinance or not less than one foot from the property line for every one foot of the system height measured at its maximum height, whichever is most restrictive.

(c) A SES shall not be located in any required yard or setback area.

(d) The setback from underground electric distribution lines shall be at least five feet.

(e) No SES shall be located which may obstruct vision between a height of thirty inches and the height of ten feet on any corner lot within a vision triangle of twenty-five feet formed by intersecting street right of way lines.

(4) Building Mounted SES.

(a) The SES shall be set back not less than one foot from the exterior perimeter of the roof for every one foot the system extends above the parapet wall or roof surface.

(b) Should the SES be mounted on an existing structure that does not conform to current setback requirements, the SES shall be installed to meet the current setback requirements applicable to the building.

(c) The SES shall be designed to minimize its visual presence to surrounding properties and public thoroughfares. Panel arrangement shall consider the proportion of the roof surface, and panels shall be placed in a consistent manner without gaps unless necessary to accommodate vents, skylights or equipment.

(d) Access pathways for the SES shall be provided in accordance with all applicable

building, fire and safety codes.

(e) The SAS shall be located in such a manner that fall protection railings are not required or are not visible from the public thoroughfare.

(5) Building Integrated SES:

(a) No setback required.

(b) Access pathways for the SES shall be provided in accordance to all applicable building, fire and safety codes.

(c) The SES shall be located in such a manner that fall protection railings are not required or are not visible from the public thoroughfare.

B. Height.

(1) Ground Mounted SES. The maximum height of the SES shall not exceed eighteen feet in height as measured from existing grade.

(2) Building Mounted SES.

(a) The collector panel surface and mounting system shall not extend higher than eighteen inches above the roof surface of a sloped roof.

(b) The collector panel surface and mounting system shall not extend higher than seven feet above the roof surface of a flat roof.

(3) Building Integrated SES. The collector panel shall maintain a uniform profile or surface with the building's vertical walls, window openings, and roofing.

C. Size.

(1) Size of the SES is calculated by measuring the total surface area of the collector panels for the system.

(2) Ground Mounted SES.

(a) In the R-E, R-S, R-1, R-2, and R-3 districts, the SES is restricted in size to no more than the allowed area for detached accessory buildings on the specific property. The SES would be included in the collective total of all detached accessory buildings.

(b) In all other zoning districts, the SES is restricted in size to no more than fifty percent of the area of the footprint of the largest primary building.

(3) Building Mounted SES. System size will be determined by the available roof area subject to the installation, minus the required setbacks or access pathways.

(4) Building Integrated SES. System size will be determined by the available building surface area subject to the installation, minus the required access pathways.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final

passage, approval, and publication as provided by law.

	Date	Vote				
First Reading: Date	_____	Gast	Myers	Jans	Lawrence	Miller
Second Reading: Date	_____	___	___	___	___	___
Third Reading: Date	_____	___	___	___	___	___

Passed by the Council this 22<sup>nd</sup> day of May 2023, and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Debra Hayes, City Clerk

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**Ordinance Description:**

**Section 1** adds the definitions needed for Solar Energy Systems.

**Section 2** Creates a new section 165.14, renumbering the existing 165.14 through 165.16 to 165.15 through 165.17 respectively. The new section 165.14 contains regulations permitting and restricting Solar Energy Systems.

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Mark Boland  
Owner, Sales  
Jordan Judkins  
Sales, Iowa  
Blake Judkins  
Sales, Iowa



[www.bolandrecreation.com](http://www.bolandrecreation.com)

2347 Oak Park Road  
Marshalltown, IA 50158  
1-800-798-7589  
641-752-7589

Maxwell, Ia.  
November 20, 2023

Miracle sales model MR0930SW and MR0932SW, arched swing set w/ 2 belt seats  
1 Inclusive swing and 1 tot seat  
Equipment cost for above swing set \$ 5,295  
Freight \$ 386  
Installation by Miracle approved installation crew \$ 3,750

**Total project cost \$ 9,431**

Prepared by: Mark Boland

**Customer signature:** \_\_\_\_\_

**date:** \_\_\_\_\_

*Prices shown above are good for 30 days, (after 30 days, the quote will have to be updated due to volatility in the prices)*

*Prices include delivery to your job site*

*Prices **DO NOT** include sales tax, if applicable*

*Payment for materials is due no later than 30 days after delivery.*

*Payment for installation services is due no later than 15 days after completion of work.*

*Boland Recreation reserves the right to charge a 1.5% fee on past due invoices.*

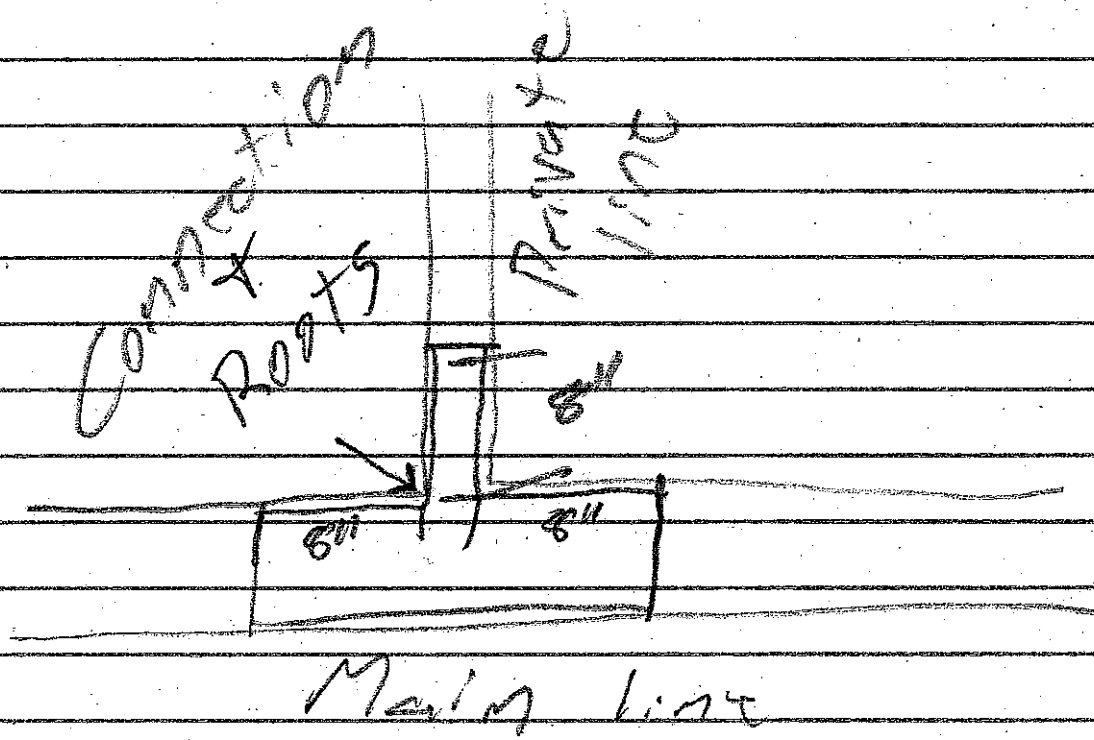
**Equipment lead times are approximately 15 weeks after the order has been placed. All orders are subject to delay, we appreciate your understanding.**

**NOTE:** Boland Recreation, Inc. is NOT RESPONSIBLE for unloading of equipment, storage, permits, fees, ground preparation, installation (unless specifically stated above), pea gravel, borders, dumpster/disposal of trash, sales tax, or anything in addition to what is listed above.



The annual cleaning & televising of the sewer lines was done Oct 5<sup>th</sup>. Tony has left the report for viewing. CIT Sewer Solutions didn't find any problems with our lines but did find problems with residential connections.

They have sent an estimate of what it would cost to put Tyger Wye connections in. They would go in and do a similar procedure as sliplining. There is also a drawing from Tony that shows the connection.



Tygon wye



Central Iowa Televising LLC Phone +1 515-291-9310  
 530 Dubois Avenue Email [coltin@citsewer.com](mailto:coltin@citsewer.com)  
 McCallsburg, IA 50154 Web [citsewer.com](http://citsewer.com)

**Estimate  
 #EST 1038**

**CIT Sewer Solutions**

**Service Address**

City of Maxwell  
 107 Main St  
 Maxwell, Iowa 50161-4489  
 Phone: 515-215-0153

**Summary Maxwell FY2024 Rehab Proposal**

Item	Description	Price	Qty	Amount
Mobilization	Mobilization	\$309.60	4.00	\$1,238.40
Cleaning and Televising	Root Cutting - Per Foot	\$1.65	183.40	\$302.61
Lateral Launch	Lateral Launch - Per Lateral	\$400.00	1.00	\$400.00
Robotic Cutting - Hourly	Hourly Robotic Cutting - Estimated Time	\$500.00	4.00	\$2,000.00
LCR - Lateral Connection Repair	8" x 6" Tyger Wye	\$3,750.00	7.00	\$26,250.00
LCR - Lateral Connection Repair	8" x 4" Tyger Wye	\$3,500.00	4.00	\$14,000.00
		<b>Subtotal</b>		<b>\$44,191.01</b>
		<b>Tax</b>		<b>\$0.00</b>
		<b>Total</b>		<b>\$44,191.01</b>

**Notes:**

Quantity is subject to change once root cutting and prep work have been completed. Some Tyger Wye's may not be beneficial to the City and should be addressed with the homeowner.

I agree to pay the cost of services as specified above.

Customer Signature

Date

10/18/2023





**IDLE TIME:** \$300/hour – Time exceeding 20 min for water fill, debris disposal, customer representative authorizations, or other factors not related to CIT’s responsibilities while performing agreed job scope will be considered Idle Time and shall be charged at a prorated rate once that limit is exceeded.

**CHANGE ORDER:** Request for any additional work not included in the provisions of these specifications will be negotiated between Customer and CIT via Change Order. Must be signed and dated by all parties before additional work can begin.

**PAYMENT:** Payment will be made at the unit prices listed above. Customer will pay CIT in full for all completed work within 30 days of invoice date. If payment is not received within 30 days, a 4% finance will be added to invoice. 25% surcharge fee on legal and/or collection fees to collect delinquent invoices.

**PLANS:** Customer will provide maps or prints of sewer lines to be cleaned and inspected. The lines that are scheduled for inclusion in the project will be clearly marked/highlighted. Customer will provide reference numbers for all manholes. CIT will use the city’s reference numbers on the written and video reports.

**SCHEDULING AND EXECUTION OF WORK:** Customer will give CIT a notice to proceed after all contracts have been executed and all necessary forms or insurance certificates have been collected by either CIT or the Customer. Customer and CIT will establish a schedule that identifies a project itinerary that is mutually beneficial to both parties within the performance period.

**WORK AND MATERIALS PROVIDED BY CUSTOMER:**

**Customer will provide the following at no cost to CIT:**

- 1) Community awareness that sewer maintenance is scheduled with CIT.
- 2) Instructions for CIT on how to respond to residents that approach CIT during the project.
- 3) Inform CIT of history of sewers with known sewer system failures.
- 4) Legal and physical access to manholes on portion of sewer included in the project
- 5) Exposure of buried manholes and seized manhole lids loosened prior to CIT mobilizing.
- 6) Any excavation, opening, back filling and/or repair of sewers and/or streets required to remove CIT’s equipment caught in the sewer pipe due to sewer defects.
- 7) A person to act as a liaison between Customer and CIT for the duration of the project that will also be able to familiarize CIT with locations of sewers and manholes.
- 8) Water for cleaning sewer and access to nearest fire hydrant.
- 9) A secure storage area to accommodate CIT’s equipment, vehicles, and materials.
- 10) A location near worksite where debris removed from sewer cleaning can be deposited.

## **WORK AND MATERIALS PROVIDED BY CIT:**

### **Sewer Cleaning:**

- 1) Sewers will be cleaned by removing grit, loose solids, and grease.
- 2) There will be no more than 5% of the pipe diameter of these types of debris left in the lines prior to televising. This does not include the removal of hard deposits.
- 3) The cleaning equipment with truck mounted combination water jet/vac unit. Prior to the sewer cleaning operation, Customer and CIT will agree upon a sewer cleaning sequence. In general the sewer cleaning process will proceed from the upper ends of each sewer basin to the lower ends.
- 4) Debris will be removed by vacuum to prevent workers from entering manholes. CIT will collect and transport all debris removed during the sewer cleaning operations to the facility of Customer choice

### **CIPP Lateral Connection Repair:**

- 1) Comply with ASTM F1216 and Sudas 2020 Section 4050 – Pipe Rehabilitation

### **Sewer Inspection:**

- 1) Video Inspection will be performed by a NASSCO certified PACP operator.
- 2) CIT will perform closed circuit video inspections of the sewer using current state of the art technology and trained employees.
- 3) CCTV camera will be high resolution color with adjustable iris focus.
- 4) CCTV camera will have pan and tilt capabilities that allow up close and right-angle inspections of defects and other significant observations.
- 5) Video camera will be equipped with 1,000' of video cable.
- 6) Video camera, television monitor, and other components of the video system will produce a high-quality video image.
- 7) Footage distance measured by the video system will be accurate within 1% and will be used to determine footages for reporting and billing purposes. The center line between manholes will be the reference points used to determine footage measurements.

### **Sewer Inspection Reporting:**

- 1) Video inspection and reporting software will be NASSCO approved software.
- 2) All observations will be chosen from a standard table of descriptions incorporated in the video reporting software.
- 3) CIT will make a color recording on a flash drive of all sewers inspected and will provide a corresponding paper report generated by the video inspection software. The video recording will include on-screen observation identifications that label continuous footages, defects, pipe diameter, direction of flow, direction of viewing, manhole and street reference locations. Video inspections recorded on a flash drive allow indexing of video files for faster viewing by Customer.

**INSURANCE:**

CIT will maintain General Liability and Auto Liability Insurance throughout the duration of the contract with limits not less than \$1,000,000 General Liability, \$1,000,000 Auto and \$1,000,000 Workers Compensation Employers Liability. Proof of insurance in the form of an insurance certificate will be issued to the Customer prior to the start of the project.

**ADDITIONAL COMMENTS/REQUESTS/ADDENDUMS BETWEEN CUSTOMER AND CIT:**

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Customer Scheduling Coordinator

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Phone Number

Name and address of the person reports should be sent to:

Name and address or email invoices should go to:

Preferred invoice method: Emailed Mailed

Executed contracts may be emailed or mailed to:

[libby@citsewer.com](mailto:libby@citsewer.com)  
CIT Sewer Solutions  
PO Box 203  
McCallsburg, IA 50154

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, OCTOBER 2, 2023; 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Dale Higgins at 6:00 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Meggen Lawrence, Doug Miller, & Ken Jans. Visitors: Sue Philpott, Jody Gast, Steve Flickinger, & Jayne Underhill.
3. A motion to approve the agenda was made by Myers. Jans seconded. 5 ayes.
4. Citizens Forum
  - a. Sue Philpott – Sue asked about parking on Rock Creek Dr. She would like to see no parking on either side as it is a narrow road.
5. Departmental Reports
  - a. Sheriff – Report on file.
  - b. Fire – Report on file. Fire extinguishers will be inspected. There was a reminder for Tony to get the extinguishers from the Methodist Church and VFW Hall.
  - c. EMS – Report on file. Scott asked about selling the ambulance. Information is needed to create fliers.
  - d. Library – Report on file. The Halloween party was well attended. A shed is being investigated for storage. A reminder that they need to have shed approved by the city for insurance purposes. It was also asked why they needed storage. .
  - e. Public Works-Report on file .Ken mentioned the dead tree limbs that are hanging in the right of way. They need to be taken care of soon. .
  - f. City Clerk- Report on file. Talked about a shed for storage. Talked about sidewalk inventory for replacements. A budget amendment is needed for new expenses.
  - g. Engineer – Report on file Baldwin St project is on hold. Waiting to hear back on CDBG Grant. Preliminary plans for Woodlawn Stormwater Project should be done next month, The city was not selected for the REAP Grant for the HOINT Trail,
  - h. Parks and Open Space Board – NA.
6. Public Hearing
  - a. First Hearing of Amendments to Chapter 24, 35, and 151 of the City of Ordinances of the City of Maxwell, Iowa, Regulating Public Trees, and Establishing Responsibilities for them. – Gast moved to open to public. Miller seconded. 4 ayes. There was a recommendation from Parks and Open Spaces to proceed with the changes for the Tree City USA application. This would open the city up to more grants. Jans moved to close the public. Gast seconded. 4 ayes. Gast moved to approve the first reading of the ordinances regulating Public Trees and Establishing responsibilities for them and to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings. Lawrence seconded. 4 ayes. .
  - b. First Reading of an Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa, to Limit the Length of Time a Vehicle can be Parked on Public Property to no more than Seven Days and Establishing Fines for Parking Violations. – Gast moved to open to the public. Jans seconded. 4 ayes. No Comments. Jans moved to close to the public. Gast seconded. 4 ayes. Doug mentioned that fines have doubled from the previous code. Sue Philpott wanted to know who enforced the ordinance. It would be the Mayor, Public Works

Director, or Police Officer. Further discussion on enforcement. Gast moved to approve the first reading of an ordinance amendment to limit the length of time a vehicle can be parked on public property to no more than 7 days and establishing fines for parking violations. And waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings. Jans seconded, 4 ayes.

- c. First Reading of an Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa, Restricting Parking in Specific Areas. – Gast moved to open to the public. Miller seconded. 4 ayes. There was a discussion about parking on Rock Creek Dr. It included on which side no parking should be or if there should be restrictions on parking. Gast moved to close to the public. Miller seconded. 4 ayes. It was decided to send out letters to the residents of Rock Creek Dr to invite them to the next meeting to discuss the parking issue. Jans moved to approve the first reading of an ordinance amendment for restricting parking in specific areas. Gast seconded. 4 ayes.
- d. First Reading of an Ordinance Amending the Code of Ordinances of the City of Maxwell, Iowa, Allowing Solar Energy Systems – – Gast moved to open to the public. Jans seconded. 4 ayes. The Planning & Zoning Board approved the ordinance with changes. Gast moved to close to the public. Lawrence seconded. 4 ayes. Gast move to approve the first reading of an ordinance allowing solar energy. Miller seconded. 4 ayes.

## 7. Business

- a. Discussion and Action on Appointment of City Council Position- Gast moved to publish a notice of intent to appoint a replacement council member. Jans seconded. 4 ayes.
- b. Discussion and Action on Raise for Tony Ness getting Grade 2 Wastewater License – Gast moved to give Tony Ness a \$1 raise for the Grade 2 Wastewater License. Lawrence seconded. 4 ayes.
- c. Discussion and Action on Scope of Services for WTP Pump Station Project. – Discussion on services that would be available under this contract. Gast moved to proceed with Scope of Services. Jans seconded. 4 ayes.
- d. Discussion and Action on Yardwaste, Automated Gate, Camera System, Permit Process for Yardwaste Use. – Dale discussed the various camera options that he researched. One company had a camera that would read license plates and allow that vehicle to have access to yardwaste via an automated gate. Dale will continue research.
- e. Discussion and Action on Electrical Contractors for electric to Yardwaste and Park Playground Shelter - Subject was put on hold until further information on cameras.
- f. Discussion and Action on Resolution Approving the 2022-2023 Annual Financial Report- Gast moved to approve the Annual Financial Report with corrections. Lawrence seconded. 4 ayes.
- g. Discussion and Action on Resolution Approving Road Use Report 22/23 – Gast moved to approve the Road Use Report Jans seconded. 4 ayes.
- h. Discussion and Action on Sewer Cleaning Results – Jans moved to defer until Tony could be available for discussion. Miller seconded. 4 ayes
- i. Discussion and Action on Hiring for Cemetery Mowing – Discussion on how to control the number of mowing per season. Jans moved to ask for bids and to get prices on mowers. Gast seconded. 4 ayes. Dale will write bid notice.

- j. Discussion and Action on Budget Planning for Fiscal Year 2024/2025- It was decided to wait on the capital improvement discussion until after the Visioning meetings. Budget schedule will start January 2<sup>nd</sup>, 15, and February 5. January's regular meeting will be January 8<sup>th</sup>.
6. Council and Mayor Reports –
- a. Steve Gast- Steve discussed the resolution assigning council members to committees.
  - b. Meggen Lawrence- Meggen discussed the lack of streetlights around the soccer field.
  - c. Doug Miller – 1) Doug talked about the meeting with the DNR on Flood Assistance. 2) Doug talked about what was talked about at the SCEDG meeting for a shared nuisance enforcer. 3) Loosing Local Option Sales Tax is a possibility. 4) Is there any progress of getting a grant writer? Jody Gast, Tara Huntrods, & Kathie Smith are working on some grants.
  - d. Ken Jans – Ken mentioned the junk that has been dumped by the trail bridge on Army Post Road. Also, the trail sign has been run over.
  - e. Dale Higgins – 1) dale is attending a meeting by Region 12 Council Government which will talk about the biggest threats for mitigation and grants for the projects. 2) Dale talked about the Community Vision Grant.
9. Consent Agenda
- a. Gast moved to approve the consent agenda. Jans seconded. 4 ayes.
  - b. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	\$220.83
ACCESS	MONTHLY PRINTER RENT	\$203.75
AFLAC	AFLAC CANCER	\$144.42
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$7,543.44
ALTERNATIVE SERVICES	SEPTEMBER CEMETERY MOWING	\$1,770.00
ALTERNATIVE SERVICES	OCTOBER MOWINGS	\$1,180.00
AMAZON CAPITAL SERVICES	1LG3-TTDWM6WP-PRIME MEMBERSHIP	\$308.74
BADGER METER	80136111-CELLULAR READS	\$872.10
BIBLIONIX	APOLLO SUBSCRIPTION & GABBIE	\$910.00
CALDWELL,BRIERLY,& CHALUPA LLC	Mchone Dr Vacation	\$254.00
CARPET ONE FLOOR & HOME	LIBRARY FLOOR-CARPET & TILES	\$7,037.13
CENTRAL IOWA DISTRIBUTING, INC	T-PAPER,ROLL TOWEL, REFILLS	\$291.00
CENTRAL IOWA SHORTLINE LLC	#27895,27911,27916	\$33.74
CENTRAL IOWA SHORTLINE LLC	#28068,28081,28104,28111	\$1,272.08
CENTRAL IOWA SHORTLINE LLC	#28415-ANTIFREEZE	\$77.00
CHEM-SULT, INC	SODIUMHYPOCHLORITE	\$479.00
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$897.80
CIT SEWER SOLUTIONS	FY2024 MAINTENANCE CONTRACT	\$11,443.22
CONSUMERS ENERGY	RCH ELECTRIC	\$46.50
DIAMOND VOGEL	PAINT FOR LIBRARY	\$549.30
FELD FIRE	BUNKER GEAR	\$8,820.75
gWORKS	ANNUAL LICENSE & PRODUCT SUPPR	\$5,646.00

INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER	\$2,000.00
IOWA ASSC OF MUNICIPAL UTILITY	TONY NESS/SCOTT JOHNSON	\$530.00
IOWA DEP OF NATURAL RESOURCES	ANNUAL WATER USE FEE 2024	\$115.00
IOWA ONE CALL	LOCATES	\$28.30
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$373.12
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$312.26
IOWA RURAL WATER ASSOCIATION	COMMUNITY DUES MEMBERSHIP	\$305.00
IPERS	IPERS	\$2,329.70
ISU TREASUREER'S OFFICE	RADIO SUBSCRIBER FEES	\$7,085.11
JOHN DEERE FINANCIAL	ARM FOR ZERO TURN LAWNMOWER	\$186.08
LL PELLING CO	ROAD IMPROVEMENTS	\$41,912.80
LOGSDON'S GROCERY	COFFEE,FILTERS,POP,T-TISSUE	\$181.12
MATTHEWS WHITE PLUMBING	#11171657-77 & 78 MAIN ST	\$1,587.16
MAXWELL STATE BANK	FED/FICA TAX	\$3,552.15
MEBULBS	LIGHT BULBS	\$113.88
MICROBAC LABORATORIES	TESTING	\$428.50
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST	\$642.76
MYERS CONCRETE CONST	STREET PATCH FOR MAIN STREET	\$1,000.00
NEW CENTURY FS	GAS & DIESEL	\$957.04
PRATT SANITATION INC	MONTHLY GARBAGE	\$5,335.04
PRATT SANITATION INC	MONTHLY GARBAGE	\$5,482.17
ROGER OCHOA	PAINTING/HANDYMAN SERVICES	\$500.00
SAFE BUILDING LLC	building & electrical permits	\$225.00
SANDRY FIRE SUPPLY, LLC	#INV030909-MISC ITEMS	\$1,317.05
SANDRY FIRE SUPPLY, LLC	#INV-030960 -KEVLAR BLACK HOOD	\$442.90
SNYDER & ASSOCIATES	#1231001.01-1-WOODLAWN STORM	\$2,697.00
STORY COUNTY ANIMAL CONTROL	3 CATS & 1 DOG COMPLAINT	\$140.50
STORY COUNTY TREASURER	LAW ENFORCEMENT -2ND QTR 2324	\$14,345.30
U.S. BANK	BLINDS & MENARDS	\$3,335.87
US CELLULAR	MONTHLY CELL PHONE	\$223.70
US CELLULAR	MONTHLY CELL PHONE	\$224.09
WINDSTREAM	#091143516-INTERNET & TELEPHON	\$587.42
WINDSTREAM	091143516-INTERNET & TELEPHONE	\$598.83
Accounts Payable Total		\$149,095.65
Total Paid On: 10/04/23		\$5,102.01
Total Paid On: 10/19/23		\$5,641.62
Total Paid On: 11/01/23		\$5,100.42
Total Payroll Paid		\$15,844.05
***** REPORT TOTAL *****		\$164,939.70
GENERAL		\$80,854.18
ROAD USE TAX		\$44,565.50
WATER		\$14,700.89

SEWER	\$24,819.13
TOTAL FUNDS	\$164,939.70

Revenues	October
001 General	\$119,933.40
110 Road Use Tax	\$9,644.06
112 Employee Benefits	\$8,191.62
119 Emergency Funds	\$2,967.75
120 Utility Franchise	\$7,244.31
121 Local Option	\$11,771.36
200 Debt Service	\$35,069.56
600 Water	\$13,625.23
610 Sewer	\$26,602.31
TOTAL FUNDS	\$235,049.60

10. Adjourn. A motion to adjourn the meeting at 8:38 P.M. was moved by Lawrence.  
 Seconded by Jans. 4 ayes

THE NEXT REGULAR MEETING WILL BE DECEMBER 4, 2023 AT 6:00 P.M.

ATTEST: \_\_\_\_\_, Clerk      \_\_\_\_\_, Mayor  
                     Deb Hayes                      Dale Higgins



**CLAIMS REPORT**  
 Vendor Checks: 11/02/2023-11/30/2023

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCESS	MONTHLY PRINTER RENT		194.83	30690	11/29/23
AFLAC	AFLAC CANCER		216.63	30686	11/29/23
ALLIANT ENERGY	MONTHLY UTILITY BILL		7,222.00	30691	11/29/23
AMAZON CAPITAL SERVICES	#1TMF-L7V1-D1GV-DVDS & LED SIG		138.45	30666	11/15/23
CENTRAL IOWA SHORTLINE LLC	CARLISLE TURF WATER/BIAS TUBE	375.94		30667	11/15/23
CENTRAL IOWA SHORTLINE LLC	#28640,28767,28785-HOSE,PUMP	194.34	570.28	30692	11/29/23
CHEM-SULT, INC	SODIUMHYPOCHLORITE		612.20	30668	11/15/23
CITY OF AMES	RESOURCE RECOVERY		4,510.00	30669	11/15/23
CONSUMERS ENERGY	RCH ELECTRIC		44.18	30670	11/15/23
GATEHOUSE DB IA HOLDINGS, INC	PUBLISHED MINUTES		64.80	30671	11/15/23
IOWA DEP OF REVENUE	SALES TAX	102.74		91971241	11/07/23
IOWA DEP OF REVENUE	WET NOVV 2023	619.94	722.68	91971242	11/07/23
IOWA ONE CALL	LOCATES		29.20	30693	11/29/23
IOWA REGIONAL UTILITIES ASSOC	RCH WATER		305.10	30694	11/29/23
IPERS	IPERS		3,302.81	30689	11/29/23
MAXWELL STATE BANK	FED/FICA TAXES		5,085.63	30688	11/29/23
MENARDS/ANKENY	DRIVE BIT,SS SCREW,FLEX BENDKI		116.89	30672	11/15/23
MICROBAC LABORATORIES	TESTING		770.50	30673	11/15/23
NEW CENTURY FS	DIESEL & GAS		1,178.51	30674	11/15/23
PETTY CASH	UTILITY POSTAGE		100.00	30699	11/30/23
MAXWELL POST OFFICE	UTILITY BILL POSTAGE		300.00	30700	11/30/23
SAFE BUILDING LLC	BUILDING PERMIT		249.55	30675	11/15/23
SCOTT JOHNSON	SAWSALL, TOWERLIGHT,BATTERIES		846.64	30695	11/29/23
U.S. BANK	LOCKERTAGS, HELMET SHIELDS		1,270.04	30676	11/15/23
US CELLULAR	MONTHLY CELL PHONE		224.09	30696	11/29/23
USABlueBook	TESTING SUPPLIES, GLOVES,COFFE		836.04	30697	11/29/23
WINDSTREAM	091143516-TELEPHONE & INTERNET		601.75	30698	11/29/23

=====  
 Accounts Payable Total 29,512.80

Payroll Checks

001	GENERAL	3,075.91
600	WATER	1,101.97
610	SEWER	1,101.97
Total Paid On: 11/15/23		5,279.85
001	GENERAL	2,988.98
600	WATER	1,151.74
610	SEWER	1,151.72
Total Paid On: 11/29/23		5,292.44
Total Payroll Paid		10,572.29
Report Total		40,085.09

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	22,202.26
110	ROAD USE TAX	730.60
600	WATER	8,049.67
610	SEWER	9,102.56
-----		
	TOTAL FUNDS	40,085.09