

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, JUNE 7, 2021, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:31 P.M.
2. Roll call was answered by Steve Gast, Meggen Lawrence, and Doug Miller. Visitors: : Wes Farrand, Shean Fletcher and Deputy Timothy Schroeder
3. A motion to approve the agenda was made by Gast. Miller seconded. 3 ayes.
4. Citizens Forum
  - a. NA.
5. Department Reports
  - a. Sheriff – Written report on file. Deputy Schroeder was present. He discussed the speed trail and found that a city could get statistics from it. He will work with the personnel at the office to get the information the city wanted. There have been several issues with dogs and wanted clarification on the ordinance.
  - b. Fire – Written report on file. A resignation from Cole Nielsen was received. Gast moved to accept the resignation of Cole Nielsen. Miller seconded. 3 ayes.
  - c. EMS – Written report on file. A resignation from Cole Nielsen and Nancy Pritchard was received. Miller moved to accept the resignation of Cole Nielsen and Nancy Pritchard. Lawrence seconded. 3 ayes.
  - d. Library – Written report on file.
  - e. Public Works – Written report on file.
  - f. City Clerk – Written report on file.
  - g. Engineer – Wes Farrand from Snyder & Associates was present. 1). Storm Sewer Project – Phase 1 will be included with the Baldwin St Project. Wes will find out the process on whether Road Use Tax can be used for this project. 2) Baldwin St Project. – They received good feedback from the public hearing held May 24<sup>th</sup>. The engineers are working up costs with various alternatives, including putting the street back to original width. . 3) WWTP Improvement-The project is about 65% done. 4) Oakes Development.- A counter proposal was made by the development group. 5) Mobile Home Park Lagoons- Snyder hasn't heard from them since the initial comments.
6. Public Hearing
  - a. Public Hearing on A Resolution Approving Private Easement on Real Property Located in the City of Maxwell, Iowa. - Gast moved to open the public hearing. Miller seconded. 3 ayes. No public comments. Gast moved to close to public hearing. Miller seconded. 3 ayes. Gast moved to approve Resolution 2021-14 A Resolution Approving Private Easement on Real Property Located in the City of Maxwell, Iowa. Lawrence seconded. 4 ayes
7. Business
  - a. Resolution 2021-15 A Resolution to Waive the Right to Review the Mohr Subdivision per Iowa Code 354 –Gast moved to approve Resolution 2021-15 A Resolution to Waive the Right to Review the Mohr Subdivision per Iowa Code 354. Miller seconded. 3 ayes.
  - b. Review Board of Adjustment Decision on Oversized Building at 521 1<sup>st</sup> Street - Miller moved to approve the Board of Adjustment decision on the oversized building at 521 1<sup>st</sup> St. Lawrence seconded. 3 ayes. Board of Adjustment granted the special exception due to the errors made by Safe Building.

- c. Bee Permit at 1003 Rock Creek Dr – There was no opposition to the bee permit. Lawrence moved to approve the bee permit for 1003 Rock Creek Dr. Gast seconded. 3 ayes.
- d. Poultry Permit at 1003 Rock Creek Dr – One letter was received opposing the poultry permit from Lowell and Jackie Crouse. Since there is opposition, a full council will have to decide. This item is tabled until the next council meeting.
- e. 5-Year Maintenance Agreement between the DOT and City of Maxwell - Gast moved to approve the agreement between the DOT and City of Maxwell for the maintenance of Hwy210. Lawrence seconded. 3 ayes.
- f. A Motion to Authorize Mayor to sign Service Agreement with Safe Building – Clerk checked with other cities about who they use for building inspectors. Only one name came up and they are not taking any new clients. Gast moved to have the mayor sign the contract with Safe Building LLC. with the understanding that the council is concerned with the zoning review be done correctly. Lawrence seconded. 3 ayes.
- g. Park and Open Spaces Board Decision on use of Pioneer Cemetery Drive and Entrance for 522 Broad St – The Park and Open Spaces have been agreeable with the Pioneer Cemetery drive being used by Ken/Mon for their rental property. They would like to see gravel used rather than rock but understand the extra costs. Gast moved to allow Ken/Mon to grade and rock the drive to the Pioneer Cemetery for their own use to the back of their property. Miller seconded. 3 ayes.
- h. Parade Permit – The parade route may run backwards this year due to the construction at the school. Discussion was held on where the detour and parking for Old Settlers parade. Gast moved to approve the parade permit. Lawrence seconded. 3 ayes.
- i. A Resolution for Street Lighting Changes –. Miller moved to table the resolution until further information can be provided for the locations of the light poles. Gast seconded. 3 ayes.
- j. Appoint Representatives to Story County Economic Development Group – Gast moved to appoint Doug Miller and Meggen Lawrence to the Story County Economic Development Group. Lawrence seconded. 3 ayes.
- k. Tobacco and Alcohol Licenses for Logsdon’s Grocery- Gast moved to approve Logsdon’s Grocery’s tobacco and alcohol licenses. Lawrence seconded. 3 ayes.
- l. Tobacco Licenses for Dollar General - Gast moved to approve Dollar General’s tobacco license. Lawrence seconded. 3 ayes
- m. Animal Rescue Service Contract- Gast moved to authorize the mayor to sign the Animal Rescue Service Contract. Miller seconded. 3 ayes. Miller wondered how to recoup the cost of sending animals to the Story County Animal Control.
- n. Resolution 2021-16 A Resolution approving the Transfer of unspent budget from the Fire, EMS, and Library Programs to their Respective Trust Funds. – Gast moved to approve Resolution 2021-16 A Resolution approving the Transfer of unspent budget from the Fire, EMS, and Library Programs to their Respective Trust Funds. Miller seconded. 3 ayes. The Parks and Open Spaces Board talked about creating a trust fund for the park so that they would have money for future projects.
- o. Transferring between Funds for Expenditures approved by the FY2021 Budget- Tabled until next meeting.

- p. Permit Request from Windstream Communication for 403 1<sup>st</sup> St. – Lawrence moved to approve the permit. Miller seconded 3 ayes.
  - q. Permit Request from Windstream Communication for 623 6th St. – Gast moved to approve the permit. Miller seconded. 3 ayes.
  - r. Buried Fiber under Sidewalk at 403 1<sup>st</sup> St. – Gast moved to approve burying the fiber cables under the sidewalk at 403 1<sup>st</sup> St.
  - s. Purchasing the Cemetery Module – Gast moved to purchase the Cemetery Module from GWorks and to have our data transferred to the module. The money will come from the remodel. 3 ayes.
  - t. Outside Meter Program- Gast moved to look for reasonable alternatives to the outside meter program. Miller seconded. 3 ayes
  - u. Resolution 2021-17 A Resolution giving a Physical Address to a Parcel within City Limits of the City of Maxwell, Iowa. – Gast moved to approve Resolution 2021-17 A Resolution giving a Physical Address to a Parcel within City Limits of the City of Maxwell, Iowa as 502 2<sup>nd</sup> St. This parcel of land is the Methodist Church Community Garden. Lawrence seconded. 3 ayes.
  - v. City Hall Remodel – Discussion on what needs to be done in city hall. Some ideas were cubicles for clerks, LED lights, flooring, new arrangement for council chambers, what to be done to the shipping container.
8. Council and Mayor Reports –
- a. Steve Gast – 1) Steve has heard lots of complaints about dogs not on leashes, bordered up windows, and general junk in yards. Steve will layout a grid of the city and individual council members can be assigned to areas. They can then bring back reports of troubled areas to the council.
  - b. Meggen Lawrence – 1) Meggen has received complaints of dogs being walked pooping in the streets. 2) She has been talking to individuals about Old Settlers and Market in the Park. There are concerns about them sharing the space. Market in the Park should wait to start setting up until church and church dinner is done. Other comments were on how does the Market get set up in time? Should Old Settler sell beer on Sunday?
  - c. Doug Miller – 1) Lots of complaints about dogs and 4-wheelers. 2) Doug talked about grant due in June. 3) Doug wanted to know if Pratt was still willing to take over for Aspen at the end of their term.
  - d. Jameson Hudson- Jameson reminded everyone that it was construction season, and a lot of traffic is moving through town. 2) The vet clinic is moving to their new building this month. Do we need a written easement for the ramp they are putting in? Check with attorney.
9. Consent Agenda
- a. Gast moved to accept the May 3, 2021 minutes, May 12, 2021 minutes, May 24, 2021 minutes and bills. Lawrence seconded. 3 ayes.
  - b. Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
A.C. LANDWIN LLC	REPAIR GUTTERS 2 FIRE STATION	800
ACCESS	MONTHLY PRINTER RENT	193.95
ACCESS	MONTHLY PRINTER RENT	199.96
AFLAC	AFLAC CANCER	252.48
AHLERS & COONEY P.C.	SEWER REV CAPITAL LOAN	11,540.71

ALLIANT ENERGY	MONTHLY UTILITY BILL	3,857.98
AWS SERVICE CENTER	MONTHLY GARBAGE	4,228.78
AWS SERVICE CENTER	ROLL-OFFS FOR CLEANUP DAY	814.6
BADGER METER	CELLULAR METER READS	345.22
BADGER METER	WATER METER CELLULAR READS	345.32
CALDWELL,BRIERLY,& CHALUPA LLC	EASEMENT RESOLUTIONS	385
CALDWELL,BRIERLY,& CHALUPA LLC	EASEMENT RESOLUTION & PUB HEAR	36
CAMBRIDGE FIRE RESCUE	EMS CALLS FOR MAXWELL	2,950.00
CASEY'S BUSINESS MASTERCARD	MONTHLY GAS & DIESEL	490.92
CENTRAL IOWA SHORTLINE LLC	#14699,14894,14903-BATTERY	245.29
CENTRAL IOWA SHORTLINE LLC	#15072,15073-BATTERY,TRUFUEL	181.04
CENTRAL IOWA SHORTLINE LLC	HEAVY DUTY ENGINE OIL 2.5 GAL	42.79
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	671.39
CONSUMERS ENERGY	RCH ELECTRIC	52
DAVE POMEROY	4-23-2021-CEMETERY MOWING	1,300.00
DAVE POMEROY	5/10/2021-CEMETERY MOWING	1,300.00
DAVE POMEROY	5-24-2021-CEMETERY MOWING	1,300.00
DEBORAH CARPENTER	CEMETERY FLOWERS	31.97
DEBRA HAYES	MILEAGE FOR BUDGET AMENDMENT	13.44
DB IOWA HOLDINGS	LEGALS-PH AND BUDGET AMEND	172.24
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	284.16
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	338.08
IPERS	IPERS	1,870.20
KEYSTONE LABORATORIES INC	#1E03137-SOLIDS,BOD,NITROGEN	190
KEYSTONE LABORATORIES INC	1E03754-SOLIDS,BOD,NITROGEN	180.5
KEYSTONE LABORATORIES INC	#1E04065-SOLIDS,BOD,NITROGEN	190
LOGSDON'S GROCERY	WATER,COFFEE,FILTERS,TTISSUE	105.7
MATTHEWS WHITE PLUMBING	260-LAGOONS WATERLINE MATERIAL	7,485.56
MAXWELL STATE BANK	FED/FICA TAXES	2,686.66
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST	187
MIDWEST INSURANCE CORP	INSURANCE	40,213.00
MOMAR	PSI395799-FOAMING COPPER SULFT	2,990.71
MUNICIPAL MANAGEMENT CORP	SURVEY SYSTEMS FOR LEAKS	400
NEW CENTURY FS	LP GAS - SEWER LAGOONS	535.45
SAFE BUILDING LLC	BUILDIN PLUMBING ELECTRICAL '	18,341.47
SAFE BUILDING LLC	BUILDING & ELECTRICAL PERMITS	999.38
SANDRY FIRE SUPPLY, LLC	2021 ANNUAL SERVICE	1,355.25
SHANNON OLSON	SHELTER RENT DEPOSIT	50
SINCLAIR CONSTRUCTION	REWORK SOFFIT ON FIRE STATION	859.22
SNYDER & ASSOCIATES	119.0266.01-21 WWTP IMPROVEMEN	17,422.40
STAPLES CREDIT PLAN	PRINTER	214.79
SYNCB/AMAZON	BOOKS/DVD	522.75
TK GRADING & SEEDING LLC	PARK ROADS-ROCK AAND GRADING	7,410.00

U.S. BANK	RUNNING BOARDS FOR NEW TRUCK	1,170.57
US CELLULAR	MONTHLY CELL PHONE	205.41
US CELLULAR	MONTHLY CELL PHONE	205.41
USABlueBook	#571968-LITEBOX PWR FAIL SYSTM	1,061.97
WINDSTREAM	091143420-TELEPHONE & INTERNET	373.25
WINDSTREAM	091143516- INTERNET & PHONE	838.96
WOODRUFF CONSTRUCTION	WWTP IMPROVEMENT PAYMENT #7	385,351.82
Accounts Payable Total		525,790.75
Total Paid On: 5/05/21		4,758.43
Total Paid On: 5/19/21		4,048.72
Total Paid On: 6/02/21		3,904.72
Total Payroll Paid		12,711.87
***** REPORT TOTAL *****		538,502.62
Expenses By Fund	May 4, 2021-June 4, 2021	
GENERAL		80,529.96
ROAD USE TAX		5,005.93
FEMA WIND DISASTER 2020		1,659.22
WATER		25,421.50
SEWER		12,154.40
WWTP FACILITY		413,731.61
TOTAL FUNDS		538,502.62
Revenue by Fund	May-21	
001 General		\$44,830.87
110 Road Use Tax		\$9,374.45
112 Employee Benefits		\$1,214.13
119 Emergency Fund		\$500.34
121 Local Option		\$11,219.88
600 Water		\$13,289.28
610 Sewer		\$6,415.31
612 WWTP Facility		\$664,409.70
Total Revenue		\$159,412.32

10. Adjourn. A motion to adjourn the meeting at 9:51 PM was moved by Lawrence. Seconded by Miller. 3 ayes.

NEXT REGULAR MEETING WILL BE JULY 12, 2021 AT 6:30 PM

ATTEST: \_\_\_\_\_, Clerk      \_\_\_\_\_, Mayor  
                    Deb Hayes                                      Jameson Hudson