

**AGENDA FOR THE REGULAR MEETING OF THE MAXWELL CITY COUNCIL
WEDNESDAY, MARCH 11 AT 6:00 PM
IN CITY HALL – 107 MAIN STREET**

The city of Maxwell invites residents to attend the city council meeting via conference call. If you would like to participate, you must call 844-855-4444 and enter this access code: 843508 no earlier than 5 minutes prior to the meeting.

1. CALL TO ORDER REGULAR MEETING: ROLL CALL
2. APPROVE AGENDA AS PRESENTED AND/OR AMENDED
3. OPEN FORUM (5 Minute Time Limit): Comments from the public on items not on the agenda.
4. CONSENT AGENDA
 - a. Approve minutes from 2/11/26 regular council meeting
 - b. Approve minutes from 2/18/26 budget workshop
 - c. Approve minutes from 2/25/26 budget workshop
 - d. Approve payment of bills presented for \$43,765.59
 - e. Approve February 2026 Treasurer Report
 - f. Departmental Reports: Fire, EMS, Library, Public Works, Clerk & Parks
 - g. Approve poultry permit for 429 Ashford
 - h. Approval of Resolution 2026-14: A Resolution Expressing City Support for a Tuition Scholarship Application for the Clerk's Attendance at the Iowa Municipal Professionals Institute in June 2026
5. Discussion and possible approval, pursuant to Section 41.14 of the Maxwell Code of Ordinances, of the Old Settlers Steering Committee's request to conduct a fireworks display during the 2026 Old Settlers Celebration.
6. Discussion and possible action on the city's 2026 insurance renewal review with Melissa Johnson, president of Midwest Insurance Corporation.
7. Discussion and possible action on the Summer 2027 DOT ADA-Compliant Sidewalk Project (Highway 210 & 5th Street). Adam Juel, Foth Infrastructure, attending.
8. Discussion and possible action on the codification project, including Chapters 90–139 and Chapters 145–170 of the Maxwell Code of Ordinances.
9. Discussion and possible action on Resolution 2026-12: A Resolution Amending Resolution 2026-02 and Appointing the Mayor Pro-Tem and Council Committees.

10. Discussion and possible action on Resolution 2026-15: A Resolution Approving the Allocation of the City of Maxwell's Investments.
11. Discussion and possible action on Resolution 2026-16: A Resolution Amending the City of Maxwell Investment Policy Regarding Bonding Amounts.
12. Discussion and possible action on the proposed five-year Agreement from the DOT for Maintenance and Repair of Primary Roads in Municipalities.
13. Discussion and possible approval of the Market in the Park rental agreement covering the period November 1, 2025 to October 31, 2028.
14. Discussion of the approved development agreement with Third Millennium and review of bond counsel's recommendations.
15. Discussion and possible approval of Resolution 2026-17: A Resolution Setting the Date and Time for a Public Hearing on the Proposed Property Tax Levy for Fiscal Year 2027 on March 8, 2026 at 6:00pm in city hall.
16. Discussion and possible approval of Resolution 2026-18: A Resolution Setting the Date and Time for a Public Hearing for the Proposed Fiscal Year 2026 Budget Amendment on March 8, 2026 at 6:15pm in city hall.
17. Discussion and possible action regarding the closeout on the Baldwin project.
18. Discussion and possible action on the Woodlawn Storm Sewer Project and related budget impacts.
19. Departmental Reports:
 - a. Sheriff
 - b. Engineer
20. Council and mayor comments
 - a. Rothe
 - b. Philpott
 - c. Westendorf
 - d. Miller
 - e. Jans
 - f. Higgins
21. Adjournment

4a

**Minutes of the Maxwell City Council Regular Session
Wednesday February 11, 2026.**

These minutes are recorded by the city clerk and are subject to city council approval at the next regular council meeting.

1. Maxwell City Council held a meeting on the above date pursuant to the rules of the council, with notice posted at city hall, city website, post office, Maxwell State Bank, and Facebook. Mayor Dale Higgins called the meeting to order at 6:00 pm. Roll Call was answered by Balke, Philpott, Westendorf and Jans. Miller absent. City staff present Wendy Crabtree and Snyder engineer Wes Farrand. Also present Deputy Powers, Brenda Dryer, James McClean, Randi Myer, Marty Chitty and Clint Sloss. Cindy Janes and Cam Draude joined via phone.
3. Marty Chitty, candidate for Story County Board of Supervisors, introduced himself and spoke about his history in Maxwell. Miller arrived at 6:04 pm.
4. Westendorf moved, and Jans seconded, approval of the Consent Agenda items 4d-h, and to move Items 19a and 13 before Item 5. RCV: Ayes—Balke, Philpott, Westendorf, Miller, and Jans. Nays—none. M/C. Westendorf moved, and Miller seconded, approval of the Consent Agenda items 4b-c. RCV: Ayes—Balke, Westendorf, and Miller. Abstain—Philpott and Jans. M/C.
- 19a. Deputy Powers asked if any council had any concerns. Discussion of speeding issues and time spent in town.
13. Discussion of the current investment policy. Myer and MacLean from Maxwell State Bank were present, and Cam Draude from IPAIT (Iowa Public Agency Investment Trust) participated by phone. The mayor recommended that the finance committee review the information and bring back a recommendation to the council.
5. Philpott moved, and Miller seconded, to enter discussion on Planning & Zoning's recommendation for Resolution 2026-10: A Resolution Approving the Final Plat of Rock Creek Ridge. Discussion included reimbursement to the city for expenses incurred. Dryer noted that any applicable city ordinance would supersede the development agreement regarding reimbursements. RCV: Ayes—Philpott, Westendorf, Miller, and Jans. Abstain—Balke. M/C.
6. Miller moved, and Jans seconded, to enter discussion on Resolution 2026-08: A Resolution Approving a Development Agreement with Third Millennium Development, LLC, Authorizing Annual Appropriation TIF Payments and Pledging Certain TIF Revenues. Discussion included the developer's request to extend the TIF term from 10 to 15 years and the city's request for expense reimbursement. A 15-year term would require approval from the Board of Supervisors and the school district. Philpott moved to approve the resolution as presented. RCV: Ayes—Philpott, Miller. Nays—Westendorf, Balke, Jans. Motion failed. Balke moved, and Jans seconded, approval of Resolution 2026-08 with a 10-year TIF term, with the option to extend if necessary, and including reimbursement of city expenses. RCV: Ayes—Balke, Philpott, Westendorf, Miller, Jans. M/C. The clerk will confirm with bond counsel whether the added clause is permissible and include it if allowed.

4a

7. Jans moved and Philpott seconded approval of Ordinance 346: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Maxwell Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. RCV: Ayes—Balke, Philpott, Westendorf, Miller, Jans. M/C.
8. Jans moved, Westendorf seconded approval of the installation of a free microchip scanning station from Oh My Dog Rescue. RCV: Ayes—Balke, Westendorf, Miller, Jans. Nays—Philpott. M/C.
9. Discussion on access control and security cameras at city hall and the library. A resident has applied for the Prairie Meadows grant to help fund, and awards will be announced in June. Westendorf recommended the Astra Security proposal (\$4,680; approx. \$78/month for 5 years) for two indoor and two outdoor cameras at each location. The mayor noted FY26 budget included \$4,000 for city hall access control and \$1,000 for lagoons/water plant, leaving an estimated \$6,000 shortfall for cameras. Balke moved, and Jans seconded, to proceed with a trial of SimpliSafe at city hall with professional installation and reassess later. Estimated cost is \$1.33/day, including base station, keypad, 4G module, panic button, smart alarm, one indoor and one outdoor camera, and signage; smart locks are \$48 each. RCV: Ayes—Balke, Philpott, Westendorf, Miller, Jans. M/C. Westendorf will act on SimpliSafe equipment.
10. Discussion on releasing an RFP for installation of a Solar Array at the Wastewater Treatment Plant. Two options were noted: installing solar at the lagoons or creating a city-run enterprise to sell power back to residents. Balke moved, and Jans seconded, proceeding with issuing the RFP and soliciting proposals. RCV: Ayes—Balke, Westendorf, Miller, Jans. Nays—Philpott. M/C.
11. Discussion of Story County Sheriff law enforcement contract for FY27. Balke moved Jans seconded approval of contract and to meet with the sheriff's department and amend the contract to show the correct clerk's name. RCV: Ayes—Balke, Miller and Jans. Nays – Philpott and Westendorf. M/C.
12. Discussion of Resolution 2026-05: A Resolution Authorizing Signatures for the City of Maxwell bank account. Jans moved Westendorf seconded approval. RCV: Ayes—Balke, Philpott, Westendorf, Miller and Jans. M/C.
14. Balke moved, Jans seconded approval of Resolution 2026-07: A Resolution Amending the Hourly Wage of the City Clerk with amended amount of \$28/hour. RCV: Ayes—Balke, Philpott, Miller. Nays –Westendorf and Jans. M/C.
15. Jans moved, Westendorf seconded approval of Resolution 2026-11: A Resolution Authorizing Contracted Budget Assistance for the City Clerk. RCV: Ayes—Balke, Philpott, Westendorf, Miller, Jans. M/C.
16. Discussion on the Baldwin Street Project budget overage of \$14,000. No action taken.
17. Discussion on the FY2025 audit results and auditor recommendations. Balke referred audit back to the finance committee for possible policy change. RCV: Ayes—Balke, Philpott, Westendorf, Miller, Jans. M/C.
18. Discussion and possible action on scheduling the public hearing for the Proposed Property Tax Rate Levy and the public hearing for the final FY27 Budget was tabled until the 3/11/26 council meeting.
- 19b. Engineer's report on file.

4a

20. Balke discussed potential revenue opportunities, including cell tower rent and charging for city-owned farmland. Philpott noted a tree at Metcalf & 5th obstructing visibility; the mayor asked her to email him for potential future agenda placement. Philpott also asked about her street grade, and the mayor advised that street maps are available at city hall. Miller discussed revenue estimates from his meeting with Steve and inquired about the grade of Army Post Road; the mayor recommended bringing it back as an agenda item. Mayor Higgins addressed the 2027 DOT sidewalk project and the TEAP.

21. Philpott moved, Jans seconded adjournment. RCV: Ayes—Balke, Philpott, Westendorf, Miller, Jans. M/C. 9:04pm. The next meetings will be Budget Workshops on February 18 and February 25, 2026, at 6:00 pm. The next regular city council meeting will be 3/11/26 at 6:00 pm in city hall.

BILLS PRESENTED 01/10/2026 – 02/11/2026.

ACCESS	MONTHLY PRINTER RENT	212.34
AFLAC	AFLAC STD	56.15
ALLIANT ENERGY	MONTHLY UTILITY BILL	8,291.00
EFTPS	FED/FICA TAX	4,210.74
IPERS	IPERS	2,749.39
CONSUMERS ENERGY	RCH ELECTRIC	41
IOWA ONE CALL	811 LOCATE EMAILS	77.6
IOWA PRISON		
INDUSTRIES	3 SPEED LIMIT SIGNS	222.09
WINDSTREAM	LIBRARY PHONE & INTERNET	577.89
POST OFFICE	UTILITY BILL POSTAGE 1/28/26	209.56
MOMAR	HYDROCLEAN FOR LIFT STATION	1,411.82
NEW CENTURY FS	8077885, 8077886, 8077887	409.87
SNYDER	125.0013.010-11	3,399.00
IOWA DEP OF REVENUE	WET TAX JANUARY 2026	716.84
CARL MARSHALL	REIM FOR AIRBREAK REPAIR 109	69.56
STORY COUNTY ANIMAL	Q4 BILLING	396.5
TOP NOTCH TREE CARE	REMOVAL DEAD TREE CITY PARK	1,900.00
STORY COUNTY SHERIFF	Q3 CONTRACT PAYMENT	15,071.15
SAFE BUILDING	59 MAXWELL PERMIT &	
COMPLIANCE	INSPECTION	90.7
BADGER METER	ORION CELLULAR JAN 2026	408.37
RITWAY BUSINESS		
FORMS	CHECKS, UTILITY BILLS	218.9
IOWA REGIONAL		
UTILITIES	RCH WATER	279.8
U.S. BANK	GOOGLE SUITE MONTHLY	381.18
CENTRAL IOWA		
SHORTLINE	5,863,159,213,592,510,000,000,000	610.21
CHEM-SULT, INC	SODIUMHYPOCHLORITE	830

4a

SWANK MOVIE LICENSING USA MATTHEWS WHITE PLUMBING	COPYRIGHT COMPLIANCE SITE LICE	195
	WATERMAIN REPAIR 400 ASHFORD JANUARY 2026 GARBAGE CONTRACT	4,622.40
PRATT SANITATION INC MICROBAC LABORATORIES		6,004.17
AT&T MOBILITY	WATER SEWER TESTING	1,306.75
BRICK GENTRY P.C.	FIRSTNET CELL PHONES	277.14
CITY OF MAXWELL	12/3/25-12/23/25 LEGAL ADVICE	7,224.66
MACQUEEN	UTILITY BILLS 12/15/25-1/15/26	607.18
STORY COUNTY EXTENSION	6 AIR BOTTLES	7,422.00
	ORNAMENTAL & TURF, PEST CE TONY	45
	CLAIMS TOTAL	70,545.96
	GENERAL FUND	50,632.91
	ROAD USE TAX FUND	1,329.36
	WATER FUND	9,811.96
	SEWER FUND	8,771.73

REVENUE
GENERAL 15,491
EMPLOYEE BENEFITS TOTAL 57
UTILITY FRANCHISE TOTAL 4,140
DEBT SERVICE TOTAL 238
WATER TOTAL 10,568
SEWER TOTAL 25,633

Mayor Dale Higgins

ATTEST: Wendy Crabtree, city clerk

4b

**CITY OF MAXWELL, IOWA
SPECIAL MEETING BUDGET WORKSESSION
FEBRUARY 18, 2026 6:00 PM, MAXWELL CITY HALL**

These minutes are recorded by the city clerk and are subject to city council approval at the next regular council meeting.

1. Maxwell City Council held a meeting on the above date pursuant to the rules of the council, notice posted at city hall, city website, post office, Maxwell State Bank, and Facebook. Meeting called to order by Mayor Higgins at 6:06pm. Roll call was answered by Balke, Miller, and Westendorf. Absent: Philpott and Jans. City staff present clerk Wendy Crabtree.
2. Miller moved and Westendorf seconded approval of the agenda.
3. The council engaged in discussion on Fiscal Year 2027 budget planning, with a review of projected revenues and expenses. No motions were made and no action was taken.
4. Westendorf moved, Balke seconded adjournment at 9:26 pm. The next city council meeting will be a budget workshop on 2/25/26 at 6:00pm in city hall.

Mayor Dale Higgins

ATTEST: Wendy Crabtree, city clerk

4C

**CITY OF MAXWELL, IOWA
SPECIAL MEETING BUDGET WORKSESSION
FEBRUARY 25, 2026 6:00 PM, MAXWELL CITY HALL**

These minutes are recorded by the city clerk and are subject to city council approval at the next regular council meeting.

1. Maxwell City Council held a meeting on the above date pursuant to the rules of the council, notice posted at city hall, city website, post office, Maxwell State Bank, and Facebook. Meeting called to order by Mayor Higgins at 6:00pm. Roll call was answered by Balke, Miller, Jans, and Westendorf. Philpott joined via phone. City staff present clerk Wendy Crabtree. Guests Jody Gast, Anna Baldwin, Chris Mudd and TJ Miller with Midwest Solar Installers and Scott Prohaska with Source1 Solar.
2. Westendorf moved, Jans seconded, to approve the agenda with the addition under open forum. Representatives from Midwest Solar Installers and Source1 Solar provided an overview of potential solar array options for the city.
3. The council engaged in discussion on Fiscal Year 2027 budget planning, with a review of projected revenues and expenses. Baldwin with the library and Gast with the parks and open spaces board discussed anticipated expenses and revenue with council.
4. Jans moved Westendorf seconded adjournment at 9:51 pm. The next city council meeting will be 3/11/26 at 6:00pm in city hall.

Mayor Dale Higgins

ATTEST: Wendy Crabtree, city clerk

4d

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCESS SYSTEMS	MONTHLY PRINTER RENT		322.17	32480	2/18/26
AFLAC	AFLAC STD		56.15	32503	2/18/26
ALLIANT ENERGY	MONTHLY UTILITY BILL		9,407.91	32481	2/18/26
AMAZON CAPITAL SERVICES	1T36FX39L3TF		420.13	32482	2/18/26
AT&T MOBILITY	FIRSTNET CELL PHONES		277.11	32483	2/18/26
BADGER METER	ORION CELLULAR FEBRUARY 2026		408.37	32515	3/04/26
CENTRAL IOWA DISTRIBUTING, INC	SHOP		511.00	32516	3/04/26
CENTRAL IOWA SHORTLINE LLC	59419		171.92	32484	2/18/26
CITY OF MAXWELL	CITY SHED		637.11	32517	3/04/26
COMMONWEALTH ELECTRIC CO	REPAIRED 3 CROSS WALK SIGNS		4,339.63	32485	2/18/26
CONSUMERS ENERGY	MYERS STREET & WEBB COURT		41.00	32486	2/18/26
DAKOTA SUPPLY GROUP INC	WATER MAIN BREAK SUPPLIES		881.14	32487	2/18/26
MAXWELL STATE BANK	FED/FICA TAXES		3,523.03	91971380	2/18/26
GOLDEN CIRCLE MUNICIPAL ASSOC	WENDY DUES 2026		35.00	32488	2/18/26
HUBER GRADING & LAND DEV	5TH STREET DRAINAGE CHANNEL		9,500.00	32518	3/04/26
IMFOA	2026 IMFOA SPRING CONFERENCE		200.00	32519	3/04/26
INTERSTATE POWER SYSTEMS, INC	YEARLY MAINTANCE GENERATOR		1,886.48	32489	2/18/26
IOWA DEP OF REVENUE	FEBRUARY 2026 SALES TAX	106.72		91971382	3/04/26
IOWA DEP OF REVENUE	FEBRUARY 2026 WET TAX	819.78	926.50	91971383	3/04/26
IOWA ONE CALL	811 LOCATE EMAILS		81.20	32490	2/18/26
IOWA REGIONAL UTILITIES ASSOC	ROCK CREEK HEIGHTS WATER		383.61	32520	3/04/26
IPERS	IPERS		2,442.74	91971381	2/18/26
MELLISA MATTINGLY	BUDGET TRAINING		520.00	32521	3/04/26
MIDWEST BREATHING AIR LLC	Q1 2026 COMPRESSOR TEST		205.25	32522	3/04/26
NEW CENTURY FS	8078380	293.09		32491	2/18/26
NEW CENTURY FS	FUEL	104.47	397.56	32523	3/04/26
OFFICE OF AUDITOR OF STATE	FILING FEES FY23,24,25		525.00	32492	2/18/26
MAXWELL POST OFFICE	UTILITY BILL POSTAGE FEBRUARY		207.08	32524	3/04/26
RACOM CORPORATION	INVOICE FROM FEB 2025. NEVERPD		70.11	32493	2/18/26
SAFE BUILDING LLC	417 MAIN INSPECTION		75.00	32525	3/04/26
SNYDER & ASSOCIATES	GENERAL ENGINEERING		3,491.60	32526	3/04/26
TRI COUNTY TIMES	TRICOUNTY TIMES YEARLY SUBSCRIP		46.83	32527	3/04/26
U.S. BANK	FIRE FIGHTERS ASSOC DUES		1,212.68	32494	2/18/26
WINDSTREAM	LIBRARY PHONE & FAX		562.28	32528	3/04/26
			=====		
Accounts Payable Total			43,765.59		

TREASURER'S REPORT
CALENDAR 2/2026, FISCAL 8/2026

4e

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	106,296.89	16,089.35	32,061.96	228.31	89,299.67
002 MOWER REPLACEMENT RESERVE					
003 CAPITAL REPLACEMENT					
004 EMS DEPT TRUST	21,674.56				21,674.56
005 FIRE DEPT TRUST	36,550.39				36,550.39
006 VEHICLE REPLCMNT RESERVE					
008 LIBRARY TRUST	38,879.16				38,879.16
016 WASHINGTON TOWNSHIP TRUST	294,381.90				294,381.90
019 EMERGENCY TRUST	66,281.32				66,281.32
110 ROAD USE TAX	116,279.14	7,801.93	6,143.60	28.11	117,835.58
111 I-JOBS					
112 EMPLOYEE BENEFITS	21,818.21	57.75	1,382.92		21,875.96
119 EMERGENCY FUND	78.87				78.87
120 UTILITY FRANCHISE	33,591.25	5,892.97			39,484.22
121 LOCAL OPTION SALES TAX	89,183.31				89,183.31
125 TAX INCREMENT FINANCING	119,675.15				119,675.15
126 OWEN TIF DISTRICT	3,186.07-				3,186.07-
129 ARP FUNDS					
150 ARPA					
170 FEMA					
171 MAY 2013 FLOOD/HAIL					
172 2014 FEMA BUYOUT					
200 DEBT SERVICE	58,238.98	238.01			58,476.99
301 BALDWIN ST PROJECT	166,388.30				166,388.30
302 CAPITAL FUND PRJCT-STORM					
303 FEMA WIND DISASTER 2020					
304 WOODLAWN ST PROJECT					
305 REMOVAL OF TREES	4,835.00				4,835.00
306 SEWER TAP REPAIR	50,000.00				50,000.00
307 SIDEWALK REPLACEMENT					
600 WATER	118,189.70	11,947.07	13,694.87	151.48	116,593.38
601 WATER DISCHARGE					
609 WATER SINKING					
610 SEWER	27,969.00	27,970.60	29,618.16	151.52	26,472.96
611 2015 SEWER REHAB	35,924.29				35,924.29
612 WWTP FACILITY					
625 SEWER LOANS	161,302.94	15,490.00			176,792.94
Report Total	1,564,352.29	85,487.68	82,901.51	559.42	1,567,497.88

Clerk's Report 3/11/26**Building Permits**

- 2 permits issued and paid

Utility Bill Delinquent Notices:

- 6 accounts remain outstanding as of 3/6/26 totaling \$1,955.27

Unpaid Fines:

- 1 \$25 parking ticket from 2/2025. The amount is below the threshold for the collections.

Current Work in Progress:

- On 3/10 the Ames city council will be discussing Maxwell's request to withdraw from the Ames Resource Recovery 28E agreement.
- Close the Loop Grant Application was submitted to support the installation of new recycling container stations at city hall and the public library.
- SCHAT approved \$50,000 for owner occupied repairs. Applications are available in city hall and on the website. Met with MIPA on requirements and how to verify income. Awaiting applicants.
- Iowa Alcohol Licensing System has been updated. Attending training on the new portal.
- HuxComm signed off on the franchise agreement for installing fiber in town.
- Grant Development is underway with MIPA for potential upcoming funding opportunities related to hydrant replacements and water main improvements.

Completed works:

- Gave two presentations during career day at the high school.
- Floodplain permit for Indian Creek drainage clean out completed.
- Unpaid utilities lien approved in February submitted to the Story County Treasurer.
- Received \$2,255.55 check from Progressive for the broken streetlamp.
- City hall received help from a community volunteer scanning a backlog of documents. THANK YOU!

Important FY27 Budget Reminders:

- Tax Levy hearing 4/8 6:00
- Budget Amendment will be during the 4/8 Regular council meeting starting at 6:15
- Public hearing on proposed budget 4/226:00

49

Poultry Permit Request for 429 Ashford

Neighbor notification letters were issued, and no responses indicating concerns or objections were received. The property is in good standing and has no history of issues with Iowa Code Enforcement.

4g

poultry permit letter

From Delta Canine <deltacanine@outlook.com>
Date Tue 2/10/2026 2:10 PM
To Wendy Crabtree <cityclerk@maxwell.iowa.gov>

Hello!

We recently got a letter about our neighbors applying for a poultry permit at 429 Ashford. I cannot attend the hearing, but I wanted to communicate that we have no issue with them having poultry.

Thank you,

Cody Flatt
621 5th Street, Maxwell
deltacanine@outlook.com

4g

To whom it may concern,

I am requesting to house 4 chickens on my property at the north east corner of my house. The pen/coop will be constructed of plywood, boards, siding and will have a shingled roof. The pen area will consist of boards creating a rectangular structure that will have wire fencing on 4 sides. The coop will be part of the run area, and will make up the blocking off of the 5th side of the coop/run structure. This will be similar to the structures you can purchase at places such as Fleet Farm, or Theisen's. The pen will be far beyond the 50' minimum requirement from the neighboring structures. The overall size of the structure will be somewhere around 8 to 10 feet in length, and 4 to 5 feet in width. The structure will be built in a manner that is not permanent to the property. The proposed location of the structure is highlighted in green on the attached map section. I have attached an image of what I am thinking as far as design, it may not have the pitched roof over the run area, but it should be very similar in other aspects.

The bedding and waste will be disposed of off site at a farm. I may occasionally add a very minimal amount to my sealed compost bin for composting purposes.

The chickens will be fed store bought feed appropriate for their size, and development point in life, along with store bought chicken food specific other foods to aid in their protein and other nutrient intake as needed. The chickens will obtain water from an automatic watering source that will need to be checked and filled on a regular basis. The chickens will be fed from a feeder source similar to the water source.

Thank you for your time and consideration,

Kaiten Fitzgerald

4g



49



4h

[clerknet] 2026 Municipal Professionals Institute Scholarships

From Shonrock, Sara N [COMXT] (via clerknet list) <clerknet@simplelists.com>

Date Mon 2/23/2026 10:47 AM

To clerknet <clerknet@simplelists.com>

Good morning,

Scholarships for the 2026 Summer session of the [Municipal Professionals Institute](#) are now open! Scholarships can assist in the cost of the in-person summer Institute sessions. Scholarships can only be used for the cost of the courses and not for additional items such as hotel and travel. The scholarship application is now an [online Qualtrics form](#) with all questions required to be answered to submit. A QR code to the application is at the bottom of this email as well.

As with previous years, the scholarship requires a resolution of support from your City Council, so it is recommended that you apply early to assure that the resolution can be completed by the deadline. You can upload the resolution directly to the application.

The deadline to submit a scholarship application is 5pm on **April 6, 2026**. Applications after that point will not be accepted.

A sample resolution of support can be found on the Institute website by clicking on the [scholarships](#) block.

Please let either myself (sshonroc@iastate.edu) or Toni Veldhuizen (aveldie@iastate.edu) know if you have any questions.

QR Code to apply:



Best,

Sara Shonrock, Institute Director
Iowa State University Extension and Outreach
Office of State and Local Government Programs
2321 N Loop Drive, Suite 121

4h

RESOLUTION 2026-14

Resolution Expressing the City of Maxwell’s Support of a Tuition Scholarship Application for Attendance at the Iowa Municipal Professionals Institute in June 2026.

WHEREAS, the City of Maxwell recognizes that Iowa local governments are required to comply with multiple federal, state and local laws and agency rules, and:

WHEREAS, training is provided annually by the Iowa Municipal Professionals Institute and sponsored by the Iowa Municipal Finance Officers Association and the Iowa League of Cities, and:

WHEREAS, the Maxwell City Council hereby encourages the city clerk to seek a tuition scholarship to assist the financing of such training, and:

WHEREAS, provisions have been made in the city’s budget in support of providing this important training to include travel mileage and salary while attending, and:

WHEREAS, the council is aware that all scholarships are awarded on a reimbursement basis. It is understood that upon successful completion of in person classes at the Institute in June 2026, the city will be reimbursed for the amount of the scholarship awarded within 30 days, and:

WHEREAS, applicants must show proof from their municipality that they are authorized to attend the Institute

NOW, THEREFORE BE IT RESOLVED the City of Maxwell does hereby authorizes a tuition scholarship application to be submitted before the deadline of April 6, 2026 and pledges city support for all those expenses mentioned above during attendance at the Iowa Municipal Professionals Institute in June 2026.

Councilperson _____ moved and councilperson _____ seconded the motion.

Roll Call Vote: Rothe _____ Philpott _____ Westendorf _____ Miller _____ Jans _____

Passed and approved this 11th day of March, 2026.

Mayor Dale Higgins Jr.

ATTEST: Wendy Crabtree, city clerk

5

Request for Approval for Fireworks Display during the 2026 Old Settlers Celebration

Applicant: Old Settlers Steering Committee

Event Date: August 8, 2026

Requested Display: Following the rodeo, approximately 9:00 pm, in recognition of America's 250th anniversary.

The Old Settlers Steering Committee has submitted a request to conduct a fireworks display during the 2026 Old Settlers Celebration. The proposed display is scheduled for Saturday evening following the rodeo. The contracted operator for the display is 4G Pyros.

- Under Section 41.14 of the Maxwell Code of Ordinances, the city council may authorize a fireworks display when it is conducted by a competent operator and when required insurance documentation is provided. The city must receive a current certificate of liability insurance meeting or exceeding ordinance minimums:
 - \$250,000 personal injury per person
 - \$50,000 property damage
 - \$1,000,000 total exposure

Approval is contingent upon the following:

- The display will be conducted by 4G Pyros, a qualified fireworks operator.
- The display will utilize no-report (low-noise) shells to reduce disturbance to animals and residents.
- Rodeo organizers have provided their support for the display.
- All operations must comply with applicable safety protocols established by the operator, event organizers, and any relevant regulatory authorities.

4/1/2026 Proposal

**For: City of Maxwell
PO Box 215
Maxwell, IA 50161**

**By: Midwest Insurance Corporation
1601 S B Avenue
Nevada, IA 50201**

PROPERTY:

EMC Insurance

Blanket Coverage Information

Subjects of Insurance	Limits	Valuation
Blanket Buildings, Personal Property, Property in the Open	\$12,426,262	Replacement Cost/Agreed Value
Cause of Loss	Special (Including theft)	
Coinsurance %	100%	
Deductible	\$25,000	
Wind & Hail Deductible	\$25,000	

*Wind & Hail Cosmetic Damage Limitation Applies to All Roofs
Roof Surfaces older than 15 Years will be valued at Actual Cash Value*

Statement of Values:

Loc 1, Building 1: 107-109 Main St Maxwell, IA City Hall & Library

Subjects of Insurance	Limits
Building	\$544,139
Personal Property	\$171,990

Loc 2, Building 1: 501 South St Maxwell, IA Water Pump House

Subjects of Insurance	Limits
Building w/Pump	\$1,346,989
Personal Property	\$12,648

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Property (Continued):

Loc 3, Building 1: 89 Trotter Blvd Maxwell, IA Machine Building & Shop

Subjects of Insurance	Limits
Building	\$587,270
Personal Property	\$196,838

Loc 4: 101 Old Settlers Dr Maxwell, IA

Building 1 Shelter House includes Attached Open Shelter

Subjects of Insurance	Limits
Building	\$63,107
Property in the Open – Playground Equipment	\$76,440
Property in the Open – Detached Canopy	\$10,920
Property in the Open – Softball Field Lights (7)	\$72,800
Property in the Open – Softball Field Bleachers (3)	\$15,600
Property in the Open – Softball Field Dugouts (2)	\$20,800

Building 2 Large Grain Bin Shelter

Subjects of Insurance	Limits
Building	\$44,098

Loc 5, Building 1: 88 Trotter Blvd Maxwell, IA Restrooms & Pavilion

Subjects of Insurance	Limits
Building	\$48,901
Property in the Open – Pavilion	\$17,200

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Property (Continued):

Loc 6: 901 1st St Maxwell, IA

Building 1 Control Building, Emergency Weather Siren & Controls

Subjects of Insurance	Limits
Building	\$549,391
Personal Property	\$6,325
Property in the Open – Emergency	\$34,398
Weather Siren & Controls	

Building 2 Wastewater Treatment Facility

Subjects of Insurance	Limits
Building	\$4,363,820
Personal Property	\$6,325

1% Wind or Hail Deductible applies to Building

Loc 7, Building 1: 111 Main St Maxwell, IA Fire Station w/Addition

Subjects of Insurance	Limits
Building	\$1,186,781
Personal Property	\$819,000
Property in the Open – Emergency	\$34,398
Weather Siren	

Loc 8, Building 1: Army Post Road Maxwell, IA Wet Well/Pump No. 3

Subjects of Insurance	Limits
Property in the Open – Wet Well/Pump	\$42,520

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Property (Continued):

Loc 9, Building 1: 602 1/2 Rock Creek Dr Maxwell, IA New Water Tower

Subjects of Insurance	Limits
Property in the Open – New Water Tower	\$1,361,829
Property in the Open – Personal Property	\$15,726

Loc 10, Building 1: 601 1st St Maxwell, IA Legion Park Soccer Fields Restrooms/Refreshment Stand

Subjects of Insurance	Limits
Building	\$43,055
Property in the Open – Baseball Field Bleachers	\$119,600
Property in the Open - Dugouts	\$20,800

Loc 11, Building 1: Unknown, Maxwell, IA Freedom Rock & Pavilion

Subjects of Insurance	Limits
Property in the Open – Freedom Rock	\$25,297
Property in the Open - Pavilion	\$25,914

Loc 12, Building 1: Various, Maxwell, IA

Subjects of Insurance	Limits
Property in the Open – Playground Equipment, Signs, Fences and Bleachers at Various Small Parks Around Town	\$63,243

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Property (Continued):

Loc 13, Building 1: 93 Metcalf St, Maxwell, IA Vehicle Storage

Subjects of Insurance	Limits
Building	\$478,100

Includes:

- Equipment Breakdown
- Business Income and Extra Expense – Actual Loss Sustained
- \$1,000,000 Building Foundations and Pilings
- \$250,000 Personal Property Off Premises/In Transit
- \$25,000 Arson Rewards
- \$250,000 Asbestos Removal
- \$50,000 Cost of Taking Inventory
- \$250,000 Debris Removal
- \$50,000 Fire Department Service Charge
- \$100,000 Pollutant Clean-up and Removal
- \$100,000 Electronic Data and Interruption of Computer Operations
- \$100,000 Sewer Backup
- Fire Extinguishing System Recharge – Actual Loss Sustained
- \$25,000 Lock Replacement and Rekeying
- \$100,000 Personal Effects and Property of Others
- \$50,000 Unreported Buildings, Structures and Outdoor Fixtures
- \$1,000,000 Utility Services

CRIME:

EMC Insurance

<u>Coverage</u>	<u>Blanket/Scheduled/ Per Loss</u>	<u>Limit</u>	<u>Deductible</u>
Employee Theft – Per Loss	Blanket	\$200,000	\$2,000
Forgery or Alteration – Negotiable Instruments		\$15,000	\$250
Inside the premises			
Theft of money and securities	Blanket	\$15,000	\$0

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GENERAL LIABILITY

EMC Insurance

Coverage	Limits
General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Rented Premises (Each Occurrence)	\$300,000
Medical Expense (Any One Person)	\$5,000
Employee Benefits – Each Employee	\$1,000,000
Employee Benefits - Aggregate	\$2,000,000

Employee Benefits Deductible: \$1,000
 Property Damage Deductible Per Occurrence \$250
 (Applies to Water Companies and Town Liability)

Classification	Class Code	Exposure	Basis
Campgrounds	10331	If Any	Sales
Water Companies	99943	\$35,426	Payroll
Skateboard/In-Line Skating Areas	89035	If Any	Each
Emergency Medical Services Personnel	87645	10	Each EMT
Town Liability	87521	859	Per Capita

Includes:

- Pesticide or Herbicide Applicator – Limited Pollution Coverage
- Abuse or Molestation Liability
- Contractual Liability Railroad
- Municipal Violent Event Response Coverage: \$1,000,000 Each Event Limit/\$1,000,000 Aggregate Limit/\$25,000 Each Person Limit
- Limited Pollution Exception for Water and Wastewater Treatment Plants: \$2,000,000 Each Occurrence/\$4,000,000 Annual Aggregate

Additional Insureds:

Lessor of Leased Equipment Automatic Status When Required in Lease Agreement
 Managers or Lessors of Premises – Story County Conservation

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6

LINEBACKER:

EMC Insurance

Coverage	Limits
Each Loss	\$1,000,000
Aggregate for Each Policy Term	\$1,000,000
Insured's Deductible Each Claim	\$5,000

Includes:

- Loss of Salary or Fringe Benefits - \$75,000 Each Loss/\$150,000 Aggregate/\$5,000 Deductible Per Person

BUSINESS AUTOMOBILE:

EMC Insurance

<u>Coverage</u>	<u>Symbol(s)</u>	<u>Limit/Deductible</u>	
Liability	1	\$1,000,000	CSL
Medical payments	2	\$2,000	Each person
Uninsured motorist	2	\$1,000,000	CSL
Underinsured motorist	2	\$1,000,000	CSL
Comprehensive/OTC	2 8		
Collision	2 8		

Hired/borrowed liability	Yes	States: IA If any basis: Yes
Non-owned auto liability	Yes	States: IA Employees: 5

COVERED AUTO SYMBOLS		
(1) ANY AUTO	(4) OWNED AUTOS OTHER THAN PRIVATE PASSENGER	(7) AUTOS SPECIFIED ON SCHEDULE
(2) ALL OWNED AUTOS	(5) ALL OWNED AUTOS WHICH REQUIRE NO-FAULT COVERAGE	(8) HIRED AUTOS
(3) OWNED PRIVATE PASSENGER AUTOS	(6) OWNED AUTOS SUBJECT TO COMPULSORY U.M. LAW	(9) NON-OWNED AUTOS

* \$500 Deductible applies to glass replacement

Schedule of Vehicles:

Veh #1	1996 International 4900 Fire Truck #109	1HTSDAAR1TH368227
Liability		included
Medical payments		included
Uninsured motorist		included
Underinsured motorist		included
Comprehensive		\$2,000 deductible *
Collision		\$2,000 deductible
Actual Cash Value		

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Business Automobile (Continued):

Veh #2	1992 Ford Fire Truck #409	1FDPF70J7NVA18290
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
	Comprehensive	\$1,000 deductible *
	Collision	\$1,000 deductible
	Actual Cash Value	
Veh #3	2000 Ford F250 Fire Truck #609	1FTNW21S2YEB59066
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
	Comprehensive	\$1,000 deductible *
	Collision	\$1,000 deductible
	Actual Cash Value	
Veh #4	2000 Ford F353 Pickup Rocket	1FDSF35L6YEB59076
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
Veh #5	1995 GMC Dump Truck	1GDG6H1J4SJ508886
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
Veh #6	2011 Chevy Silverado 3500	1GC3KZCG8BZ428014
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included

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Business Automobile (Continued):

Veh #7	1997 International 4700 Dump Truck	1HTSCAANXVH401860
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
Veh #8	2006 Chevy K3500 Silverado #709	1GBJK39G16E261105
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
Veh #9	1992 Pierce Dash Pumper #209	4P1CT02D2NA000756
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
	Comprehensive	\$2,000 deductible *
	Collision	\$2,000 deductible
	Actual Cash Value	
Veh #10	2021 GMC/Chevy 3500 HD	1GB3YSE75MF176850
	Liability	included
	Medical payments	included
	Uninsured motorist	included
	Underinsured motorist	included
	Comprehensive	\$1,000 deductible *
	Collision	\$1,000 deductible
	Actual Cash Value	

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Business Automobile (Continued):

Veh #11	2023 Chevy Tahoe EMS	1GNSKLED5PR169346
Liability		included
Medical payments		included
Uninsured motorist		included
Underinsured motorist		included
Comprehensive		\$1,000 deductible *
Collision		\$1,000 deductible
Replacement Cost		\$39,984

WORKERS COMPENSATION:

EMC Insurance

Employers Liability Coverage	Limits
Each accident	\$500,000
Disease – Policy limit	\$500,000
Disease – Each Employee	\$500,000

Class Code	Categories/Duties/Classifications	Estimated Annual Remuneration/Payroll
5506	Street or Road Construction – Paving or Repaving & Drivers	\$29,522
7520	Waterworks Operation & Drivers	\$35,426
7580	Sewage Disposal Plant Operation & Drivers	\$29,522
8810	Clerical Office Employees	\$76,699
8810	Public Library or Museum: Professional Employees	\$13,430
9102	Park NOC – All Employees & Drivers	\$24,386
9402	Street Cleaning & Drivers	\$9,771
9220	Cemetery Operation & Drivers	\$2,362
7711	Firefighters & Drivers - Volunteer	\$24,010
7705	Ambulance Service & EMS Providers & Drivers - Volunteer	\$1,200

04/01/2026 Experience Modification Factor: .92
04/01/2025 Experience Modification Factor: .95

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COMMERCIAL UMBRELLA LIABILITY:

EMC Insurance

Limits of Liability

Each Occurrence	\$4,000,000
Aggregate	\$4,000,000
Self Insured Retention	\$10,000

Employee Benefits Liability**Claims Made Form**

Each Employee	\$4,000,000
Aggregate	\$4,000,000
Retained Limit	\$10,000

Abuse or Molestation Liability Sublimit within Policy Limit

Each Occurrence	\$4,000,000
Aggregate	\$4,000,000

CYBER COVERAGE:

CFC Underwriters

Insuring Clause 1: Cyber Incident Response**Section A: Incident Response Costs**

Limit:	\$1,000,000	In the Aggregate
Deductible:	\$0	Each and Every Claim

Section B: Legal and Regulatory Costs

Limit:	\$1,000,000	In the Aggregate
Deductible:	\$2,500	Each and Every Claim

Section C: IT Security and Forensic Costs

Limit:	\$1,000,000	In the Aggregate
Deductible:	\$2,500	Each and Every Claim

Section D: Crisis Communication Costs

Limit:	\$1,000,000	In the Aggregate
Deductible:	\$2,500	Each and Every Claim

Section E: Privacy Breach Management Costs

Limit:	\$1,000,000	In the Aggregate
Deductible:	\$2,500	Each and Every Claim

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Cyber Coverage (Continued):**Insuring Clause 2: System Damage and Business Interruption**Section A: System Damage and Rectification Costs

Limit:	\$1,000,000	In the Aggregate
Deductible:	\$2,500	Each and Every Claim

Section B: Income Loss and Extra Expense

Limit:	\$1,000,000	In the Aggregate, sub-limited to \$1,000,000 in respect of system failure
Deductible:	\$2,500	Each and Every Claim

Section C: Dependent Business Interruption

Limit:	\$1,000,000	In the Aggregate, sub-limited to \$1,000,000 in respect of system failure
Deductible:	\$2,500	Each and Every Claim

Section D: Consequential Reputational Harm

Limit:	\$1,000,000	In the Aggregate including costs and expenses
Deductible:	\$2,500	Each and every claim including costs and expenses

Insuring Clause 3: Network Security & Privacy LiabilitySection A: Network Security Liability

Limit:	\$1,000,000	In the Aggregate, including costs and expenses
Deductible:	\$2,500	Each and Every Claim, including costs and expenses

Section B: Privacy Liability

Limit:	\$1,000,000	In the Aggregate, including costs and expenses
Deductible:	\$2,500	Each and Every Claim, including costs and expenses

Section C: Management Liability

Limit:	\$1,000,000	In the Aggregate, including costs and expenses
Deductible:	\$2,500	Each and Every Claim, including costs and expenses

Section D: Regulatory Fines

Limit:	\$1,000,000	In the Aggregate, including costs and expenses
Deductible:	\$2,500	Each and Every Claim, including costs and expenses

Section E: PCI Fines, Penalties and Assessments

Limit:	\$1,000,000	In the Aggregate, including costs and expenses
Deductible:	\$2,500	Each and Every Claim, including costs and expenses

**Cyber Coverage (Continued):
Insuring Clause 4: Media Liability**

Section A: Defamation

Limit: \$1,000,000 In the Aggregate, including costs and expenses
Deductible: \$2,500 Each and Every Claim, including costs and expenses

Section B: Intellectual Property Rights Infringement

Limit: \$1,000,000 In the Aggregate, including costs and expenses
Deductible: \$2,500 Each and Every Claim, including costs and expenses

Insuring Clause 5: Court Attendance Costs

Limit: \$100,000 In the Aggregate
Deductible: \$0 Each and Every Claim

Cyber Crime Sub-Limits

Section A: Funds Transfer Fraud

Limit: \$250,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

Section B: Theft of Funds Held in Escrow

Limit: \$250,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

Section C: Theft of Personal Funds

Limit: \$250,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

Section D: Extortion

Limit: \$1,000,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

Section E: Corporate Identity Theft

Limit: \$250,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

Section F: Telephone Hacking

Limit: \$250,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

Section G: Push Payment Fraud

Limit: \$250,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

Section H: Unauthorized Use of Computer Resources

Limit: \$250,000 In the Aggregate
Deductible \$2,500 Each and Every Claim

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City of Maxwell

Premium Summary

Property	\$34,821.00
Crime	\$132.00
General Liability	\$6,563.00
Linebacker	\$4,882.00
Business Automobile	\$8,738.00
Workers Compensation	\$16,288.00
Commercial Umbrella Liability	\$6,057.00
Cyber Coverage	\$1,795.08
Total	\$79,276.08

Optional Quote:

1. \$2,000,000 Cyber limit with \$2,500 deductible would be an additional \$726.66.

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7

Additional sidewalk connection STPN-210-3(041)--2J-85 -Maxwell ADA parcels 69-70.

From Juel, Adam C <Adam.Juel@foth.com>
Date Wed 2/11/2026 4:28 PM
To cityclerk@maxwell.iowa.gov <cityclerk@maxwell.iowa.gov>
Cc Ross, Michael (Michael.Ross@iowadot.us) <Michael.Ross@iowadot.us>

 2 attachments (9 MB)
8521001024_D5_Plans.pdf; Story ADA_Parcels 69-70_Maxwell St-sidewalk.pdf;

Hello Wendy,

As an update to the DOT's sidewalk project, I have attached the latest plan set and included a layout with notes for additional sidewalk along the east side of Maxwell St. With the existing school crossing signs and painted crosswalk, it is recommended to include this walk to complete the route to the school. The DOT is willing to include this work in the project if the City will agree to pay the added costs. An agreement between the DOT and City would be made and we will track the quantities and final construction costs separately.

We have estimated the additional costs to include this work at \$8,500 for the additional sidewalk, grading, and driveway apron pavement. Approximately \$2,000 of that is included for the paved driveway apron, but that cost may not be necessary if the homeowner is not utilizing it and it is left unpaved.

Over the next few weeks, Right of Way agents from JCG Land will begin contacting property owners to secure temporary easements shown on the H-sheets. I have instructed them not to contact the owners of parcels 69 and 70, keep the easements along Maxwell St on hold in the event this work does not get included with the project.

Let me know your thoughts or if we need set up a call or meeting with other City staff to discuss the added sidewalk or any other project details in the current plan set.

Thank you and I look forward to hearing from you.

Adam Juel, PE

Senior Transportation Engineer

Licensed in IA, MN, WI, MI, SD

Foth Infrastructure & Environment, LLC

Cell: (515) 710-5057



PLANS OF PROPOSED IMPROVEMENT ON THE
PRIMARY ROAD SYSTEM
STORY COUNTY
ADA ACCESSIBLE SIDEWALK

SCALES: As Noted

Refer to the Proposal Form for list of applicable specifications.
 Value Engineering Saves. Refer to Article 1105.14 of the Specifications.



No.	Description
A Sheets	Title Sheets
*A.1	Location Map Sheet
B Sheets	Typical Cross Sections and Details
*B.1 - B.3	Typical Section and Details
D Sheets	Mainline Plan and Profile Sheets
*D.1 - D.15	Plan & Profile Legend & Symbol Information Sheet
H Sheets	Right of Way Sheets
*H.1 - H.13	As Shown (Main St, 57th St)
U Sheets	500 Series, Mod, Strcs, And Detail Sheets
*U.1	Retaining Wall Plan & Profile Sheets

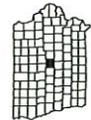
REVISIONS	TOTAL
PROJECT IDENTIFICATION NUMBER 24-85-210-010	
PROJECT NUMBER STPN-210-3(041)-2J-85	
R.O.W. PROJECT NUMBER STPN-210-3(042)-2J-85	

REVISIONS

LETTING DATE
Dec 15 2026

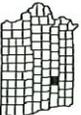
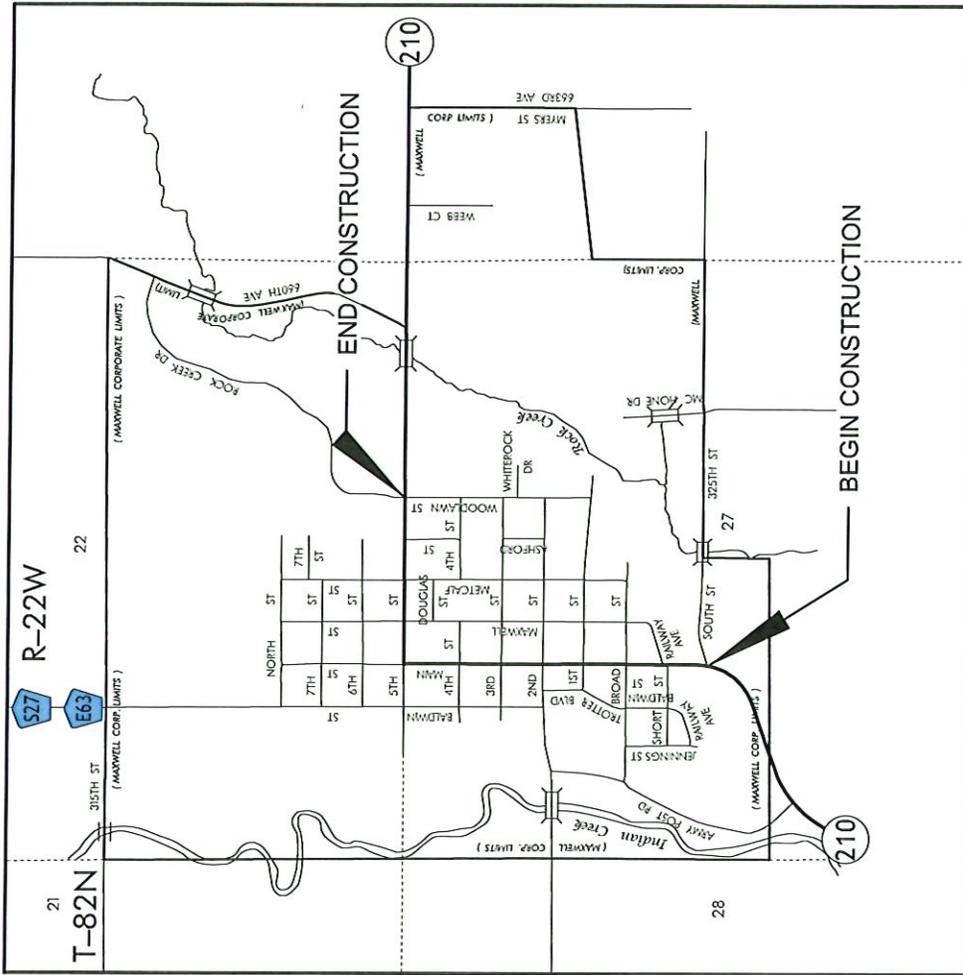
ADA ACCESSIBLE SIDEWALK
 STPN-210-3(041)-2J-85

STORY COUNTY



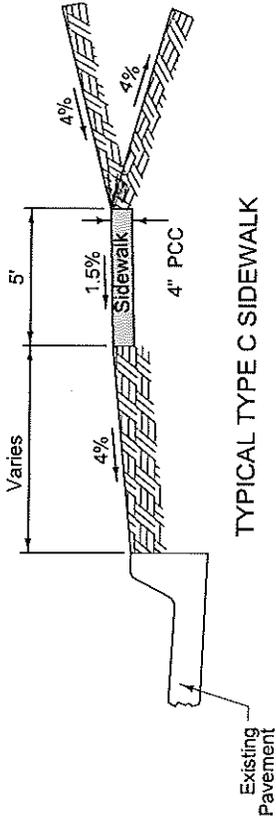
PRELIMINARY PLANS
 Subject to change by final design.
D5 PLAN - Date: 1/16/26

SHEET NO.	NAME	INDEX OF SEALS		TYPE	BD QUANTITY SHEETS
		STORY	COUNTY		
A-1	X			Primary Signature Block	X
X	X			X	X

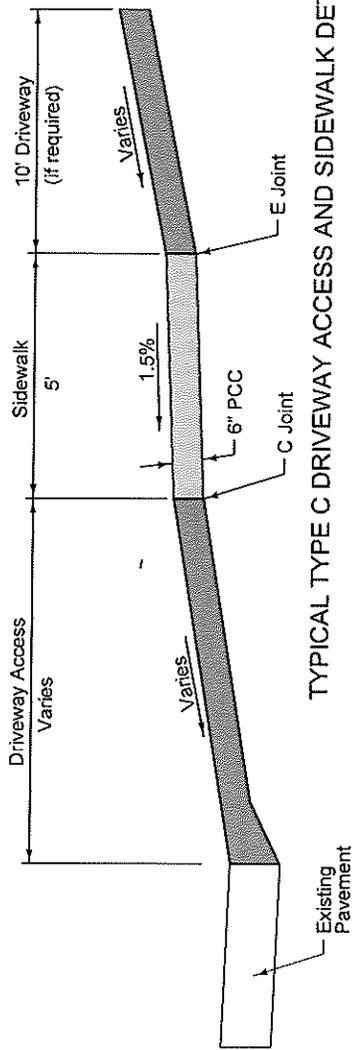


FILE NO. ENGLISH DESIGN TEAM FOTH PROJECT NUMBER STPN-210-3(041)--21-85 SHEET NUMBER A.2

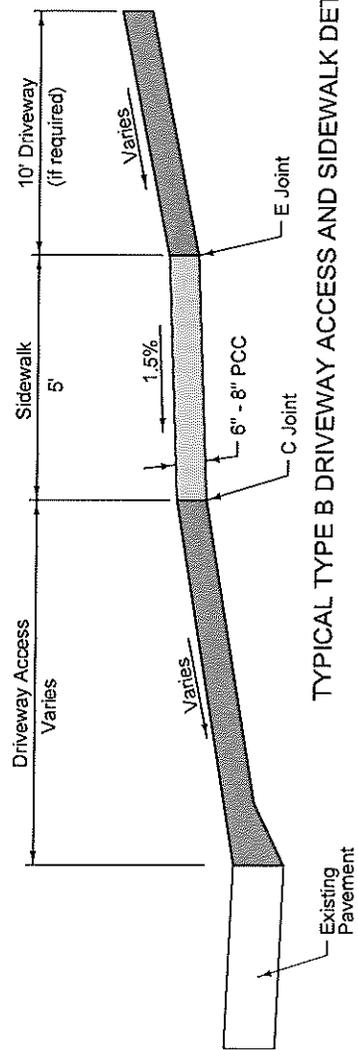
3/15/2026 3:15:13 PM



TYPICAL TYPE C SIDEWALK



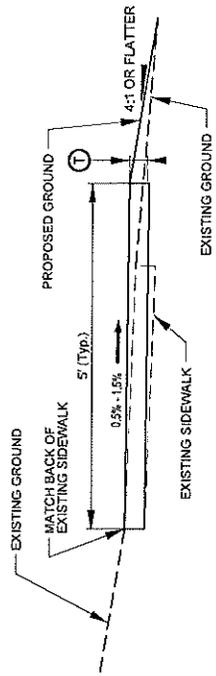
TYPICAL TYPE C DRIVEWAY ACCESS AND SIDEWALK DETAIL



TYPICAL TYPE B DRIVEWAY ACCESS AND SIDEWALK DETAIL

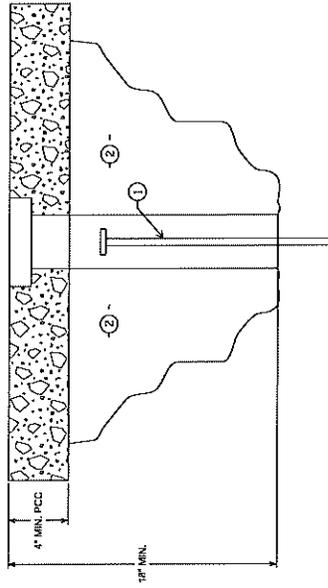
FILE NO. 12-45135 PM	ENGLISH act	DESIGN TEAM FOTH	STORY COUNT	PROJECT NUMBER STPN-210-3(041)-2J-85	SHEET NUMBER B, 1
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SIDEWALK TYPICAL SECTION



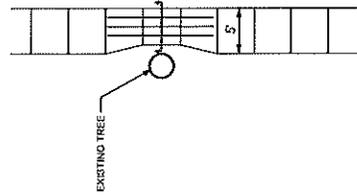
① THICKNESS SPECIFIED FOR SIDEWALK

**VALVE BOX ENCASED IN PCC
SIDEWALK OR DRIVEWAY FOR
CURB STOP ADJUSTMENT DETAIL**

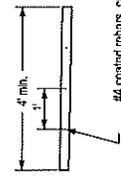


NOTES:

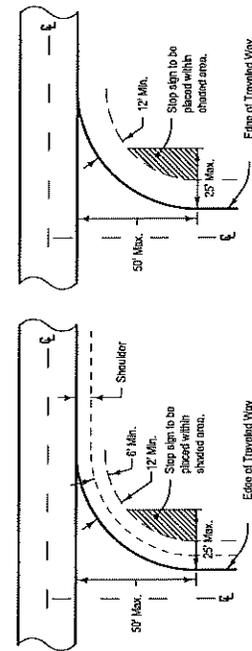
- ① CURB TOP TO BE ADJUSTED BELOW SIDEWALK MIN OF 3 INCH CLEARANCE TO TOP OF VALVE BOX LID. COORDINATE ALL ADJUSTMENTS WITH OWNER.
- ② SAND FILL COMPACTED TO 90% STANDARD PROCTOR.



- NOTES:**
1. Contractor shall maintain proposed edge of walk alignment unless approved by the Engineer.
 2. Minimum 4' panel lengths.
 3. All additional materials and labor are incidental to sidewalk bid item.
 4. Utilize detail when existing edge of foot or root systems do not allow for 5' sidewalk.
 5. Rebar shall not be placed on grade or dropped into plastic concrete.



#4 coated rebar, bent



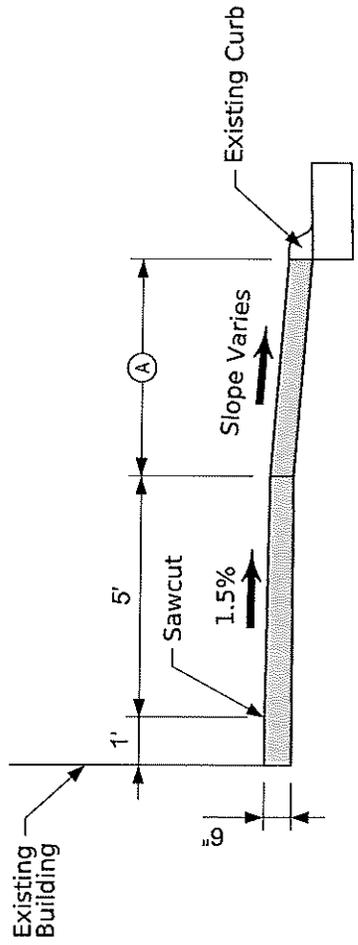
**CASE 'A'
WITH SHOULDER**

**CASE 'B'
WITHOUT SHOULDER**

9303
31-1507

NOTES:
Stop sign shall be centered in the traveled area, but as close to the approach roadway as possible to provide the material with the best visual impact.
If possible, stop signs should be placed at the point where vehicles are to stop or to rear as proceed.
In rural areas, the lateral clearance should not be closer than from the edge of a usable shoulder, or 10 feet, 12' from edge of the traveled way.
In urban areas, stop signs should be placed a minimum of 6' from the edge of the shoulder street of a marked crosswalk. Lateral clearance may be reduced to a minimum of 2' from the face of a curb.
Where the approach roadway consists of two lanes of traffic, a second stop sign should be placed where it is visible to traffic in the inner lane.
At channelized intersections, the additional stop sign may be placed on a channelized island or median.

STOP SIGN PLACEMENT

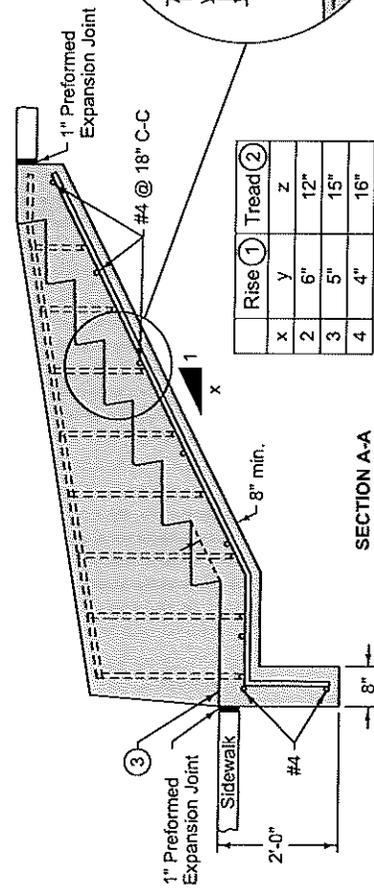
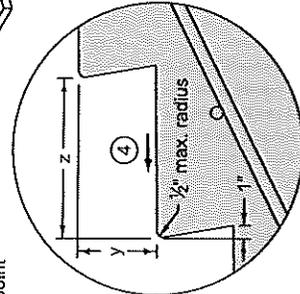
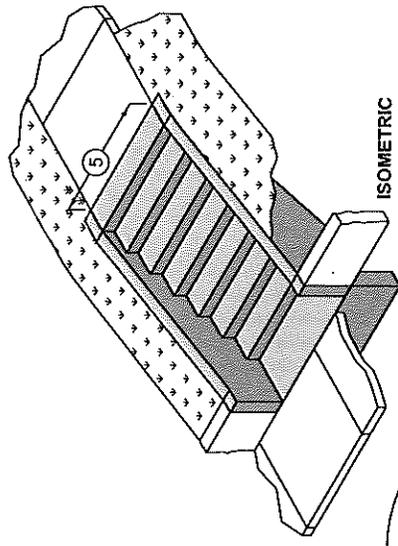
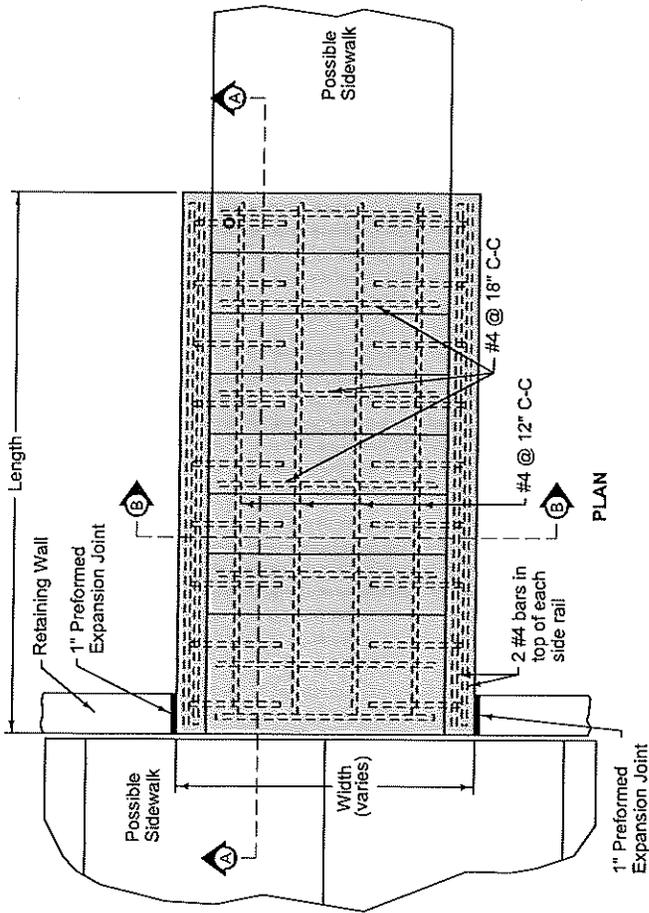


LOCATION		(A)
STATION TO STATION	SIDE	Feet
106+63.16	RT	4.25
108+67.61	LT	3.50
110+33.57	RT	3.00

Note: Sidewalk adjacent to existing building should be removed entirely after sawcut operation is performed.

Typical Downtown Sidewalk Detail

- Provide a minimum of 2 inches of cover for all reinforcing.
- Ensure all risers are an equal height and all treads are an equal depth within a flight of stairs.
- ① Minimum riser height is 4 inches. Maximum riser height is 7 inches.
 - ② Minimum tread depth is 11 inches.
 - ③ Construct cross slope of landing to match adjacent sidewalk.
 - ④ Slope tread 1% minimum to 2% maximum in any direction.
 - ⑤ Match existing sidewalk width.



	Rise ①	Tread ②
x	y	z
2	6"	12"
3	5"	15"
4	4"	16"

MODEL ID	1	2022 Edition
9080.102		
SHEET 1 OF 2		

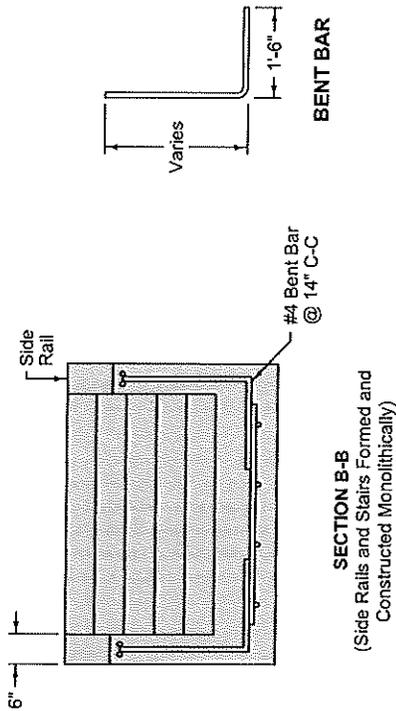
SUDAS Standard Specifications

TYPE B CONCRETE STEPS

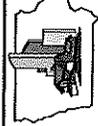
FIGURE 9080.102 SHEET 1 OF 2

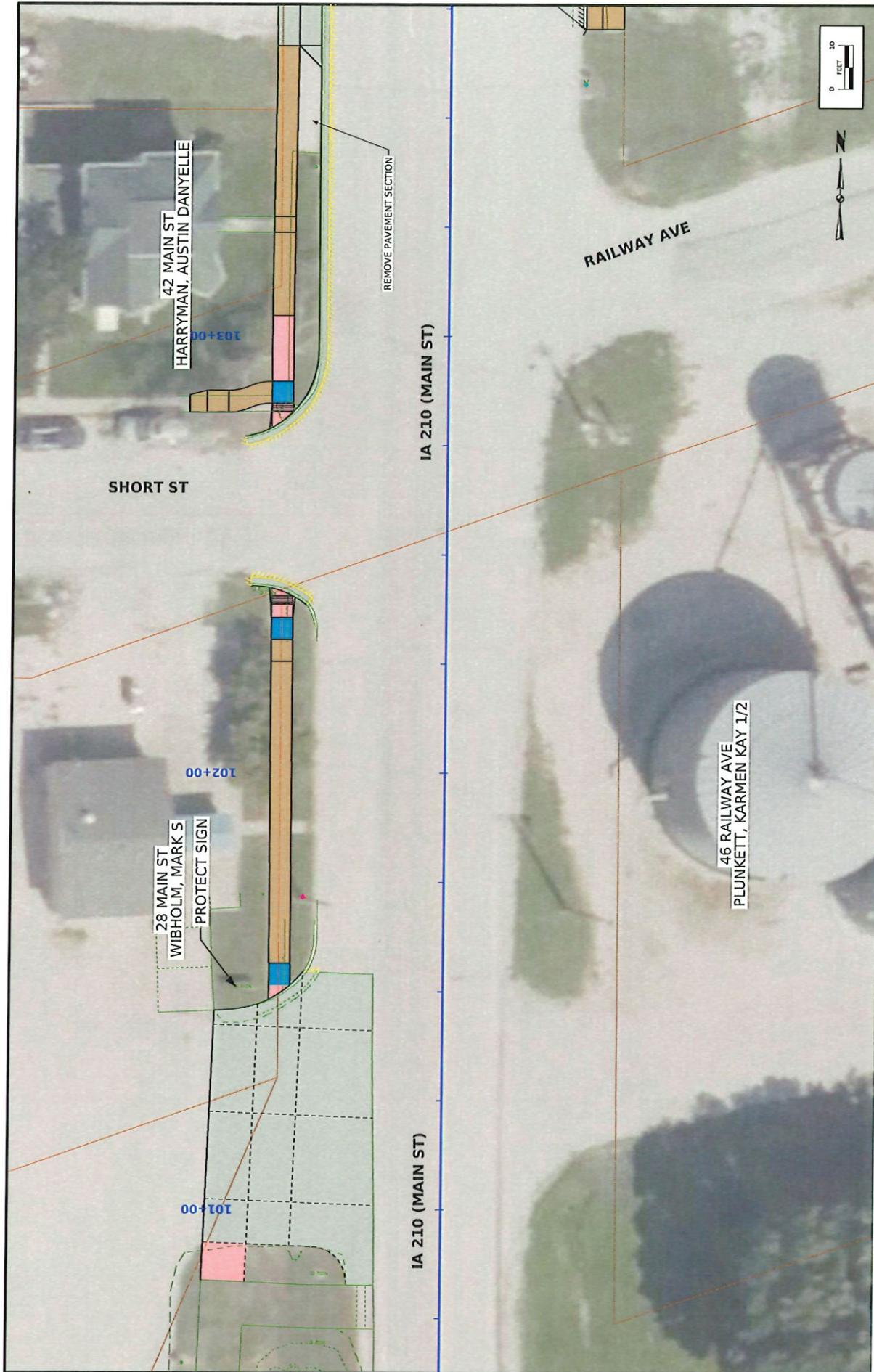
Provide a minimum of 2 inches of cover for all reinforcing.
 Ensure all risers are an equal height and all treads are an equal depth within a flight of stairs.

- ⑥ Weld post to anchor plate with 1/4 inch weld. Grind weld to provide smooth surface, free of burrs.
- ⑦ Upon approval of Engineer, side rails may be formed and constructed separately from the stairs. Seal the cold joint between the side rail and stairs according to Section 7010.
- ⑧ If side rails and stairs are constructed separately, dowel bar substitutes may be used for the bent bars connections between the side rails and the stairs.



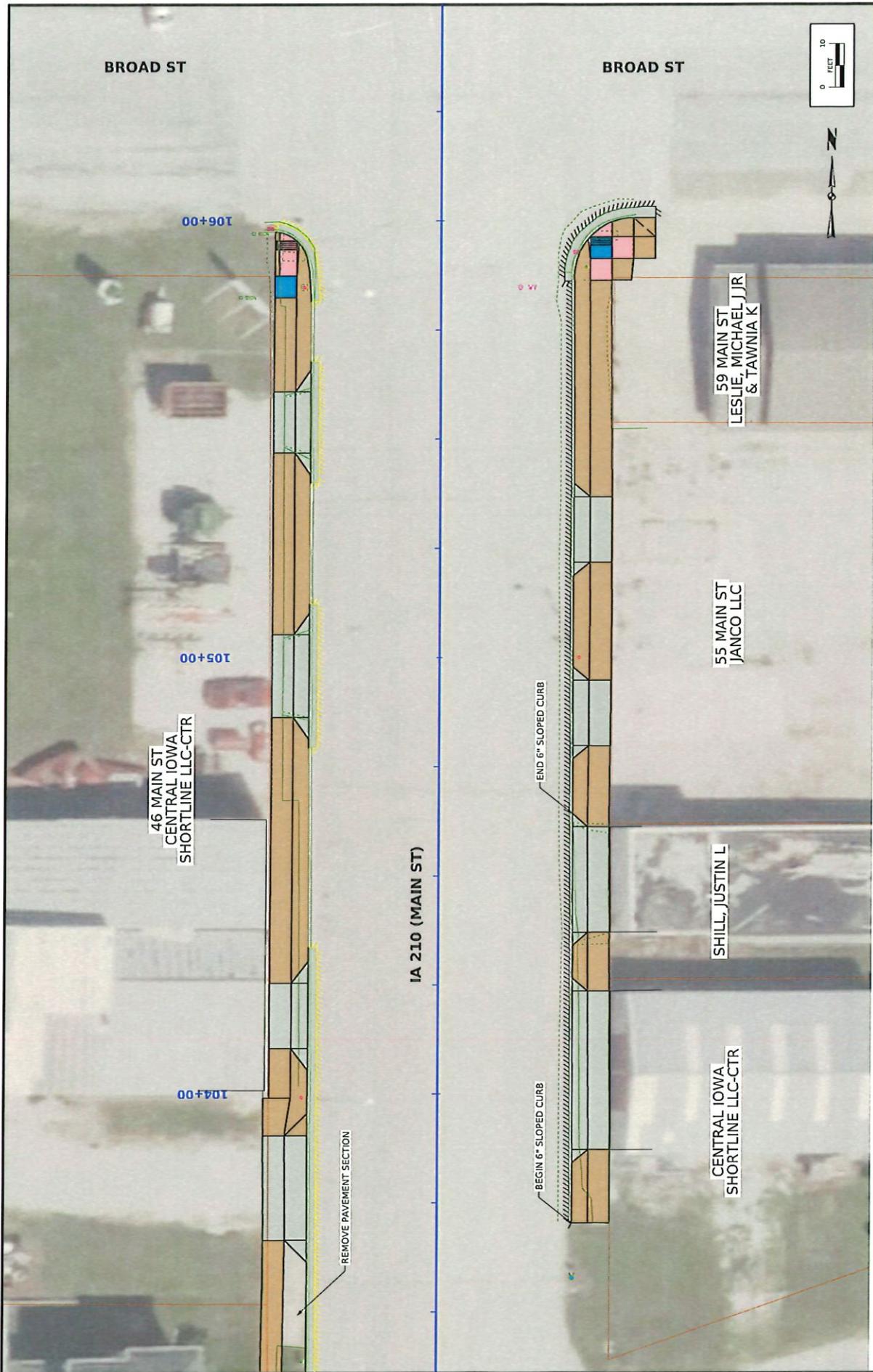
BENT BAR

	MODIFIED 1 2022 Edition
	9080.102 SHEET 2 OF 2
SUDAS Standard Specifications	
TYPE B CONCRETE STEPS	



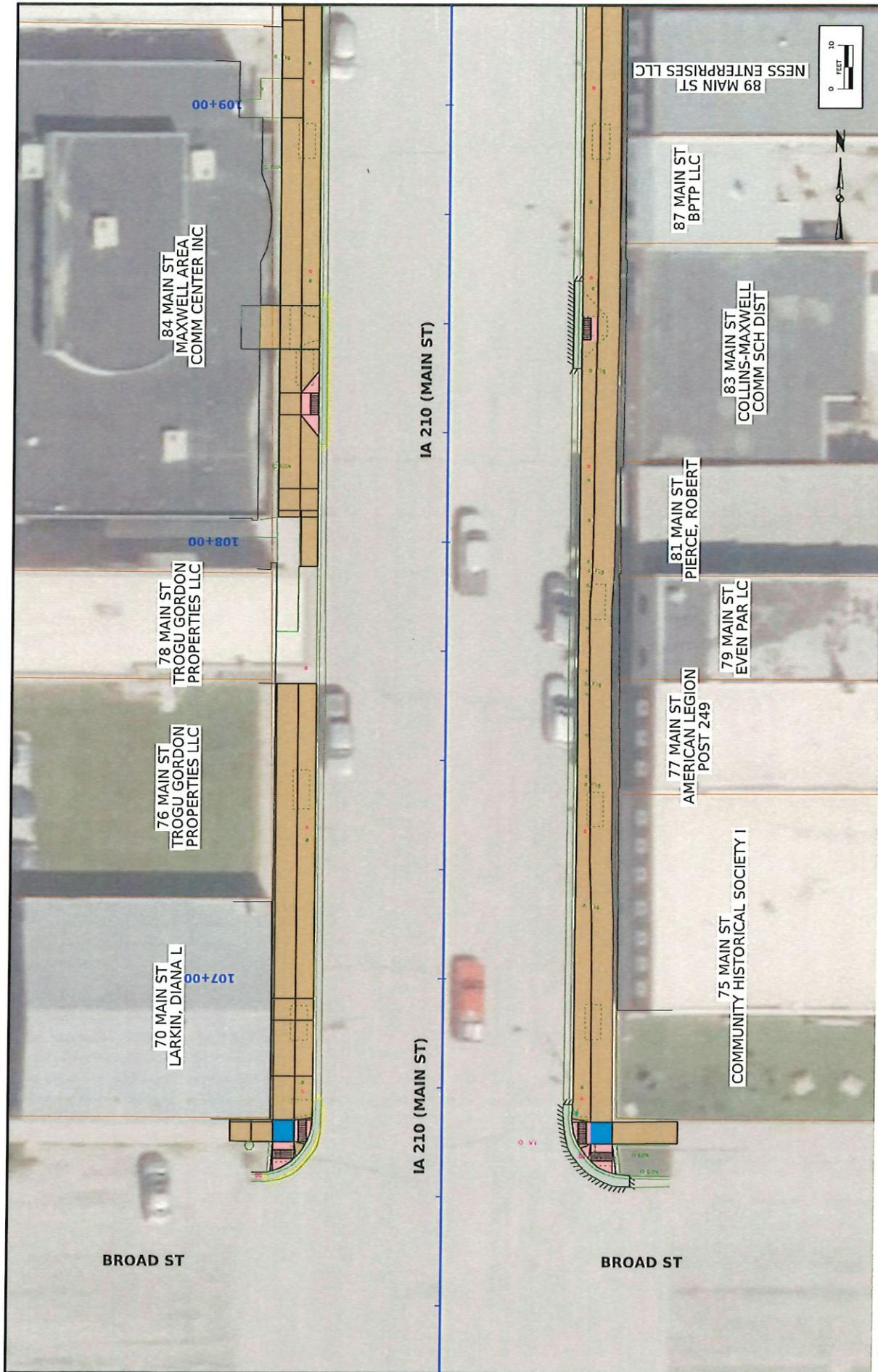
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1/16/2026
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 Date: 1/16/2026
 Author: FOTH



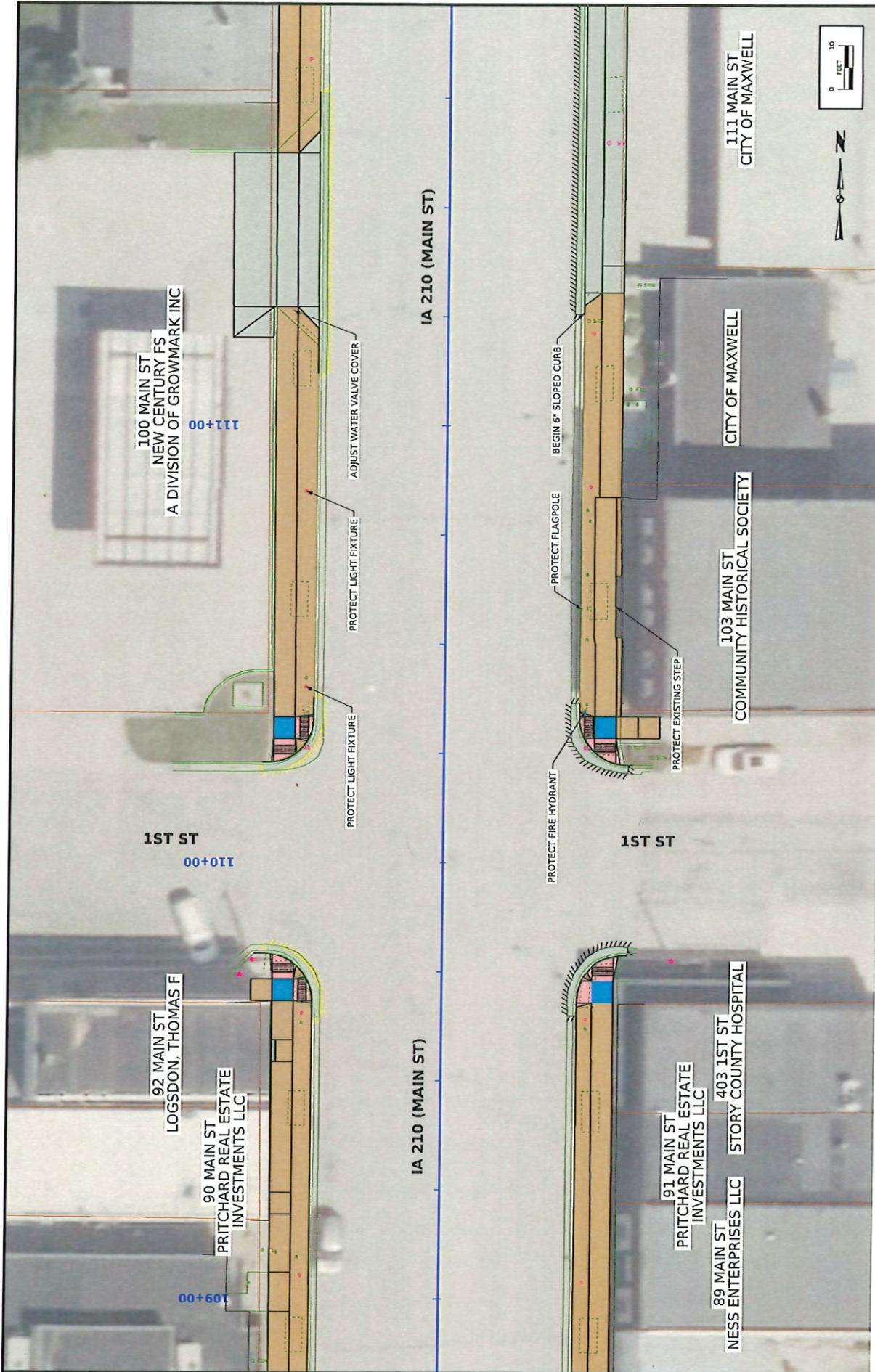
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 PROJECT NUMBER STPN-210-3(041)--2J-85
 STORY COUNTY
 SHEET NUMBER D.3

PROJECT LOCATION: ST. LOUIS, MISSOURI
 PROJECT NUMBER: STPN-210-3(041)--2J-85
 SHEET NUMBER: D.3



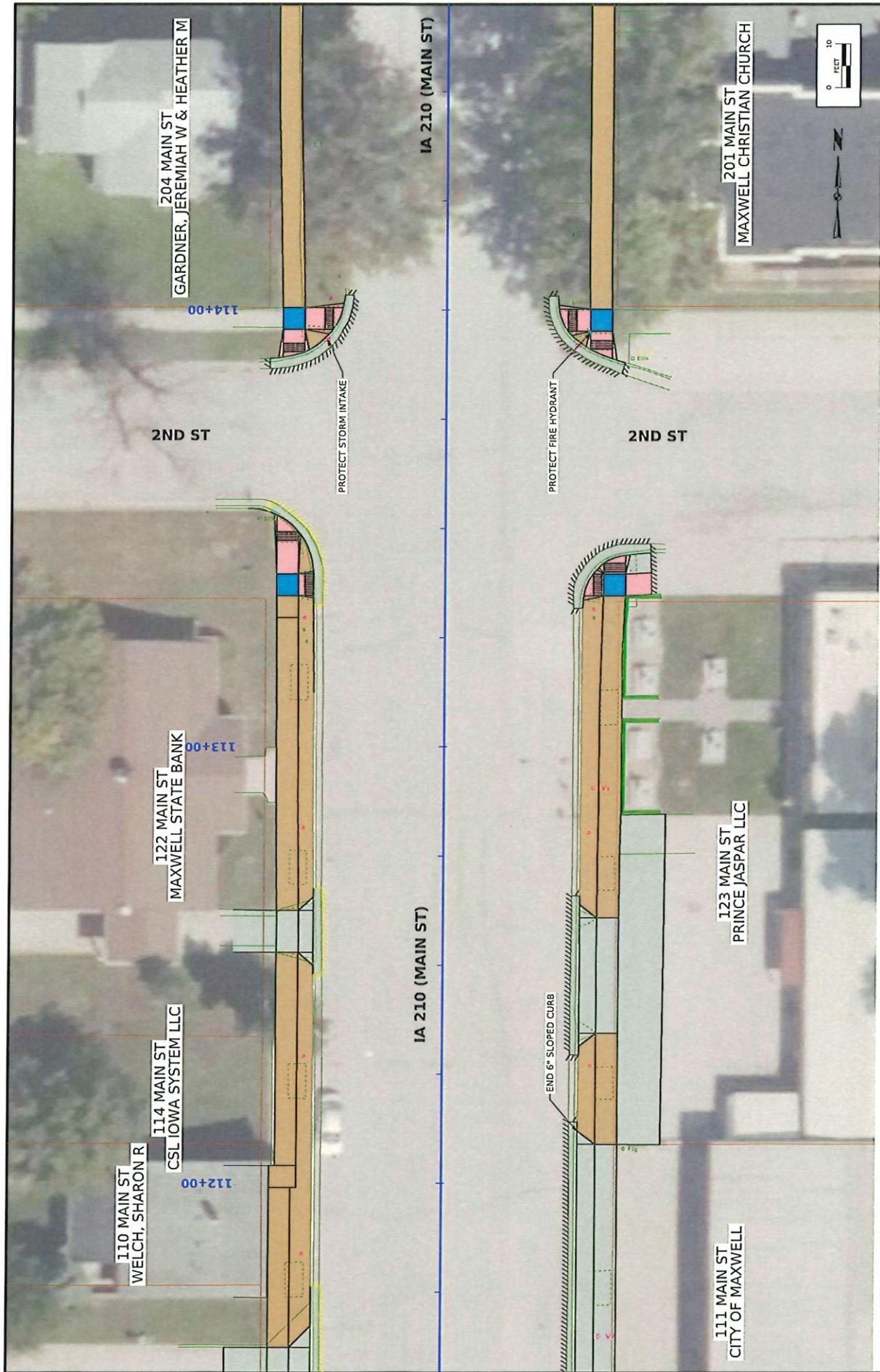
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MAXWELL CHRISTIAN CHURCH



204 MAIN ST
GARDNER, JEREMIAH W
& HEATHER M

208 MAIN ST
BUDNIK, RYAN JOSEPH

216 MAIN ST
VERTREES, AYL A

220 MAIN ST
MANSFIELD, CRAIG E & BETTY L

IA 210 (MAIN ST)

IA 210 (MAIN ST)

201 MAIN ST
MAXWELL CHRISTIAN CHURCH

209 MAIN ST
ROBERTSON, PAUL C & ANDREA R

215 MAIN ST
BEAL FAMILY TRUST

219 MAIN ST
SCOTT, KELLEY L & HEATHER D

221 MAIN ST
PRESBYTERIAN CHURCH

FILE NO.
11051000 AM

ENGLISH
aed

DESIGN TEAM
FOOTH

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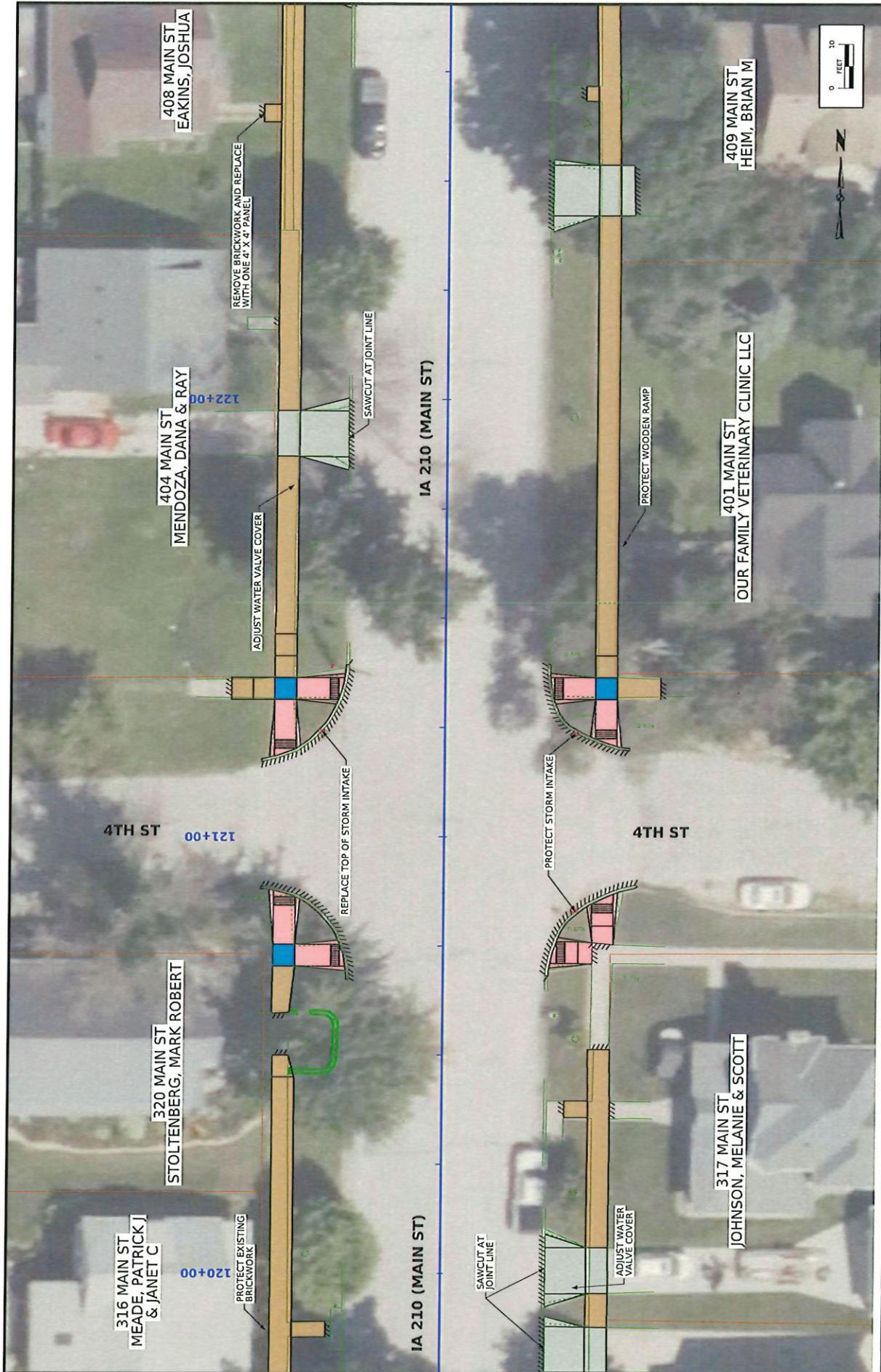
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SHEET NUMBER D.7



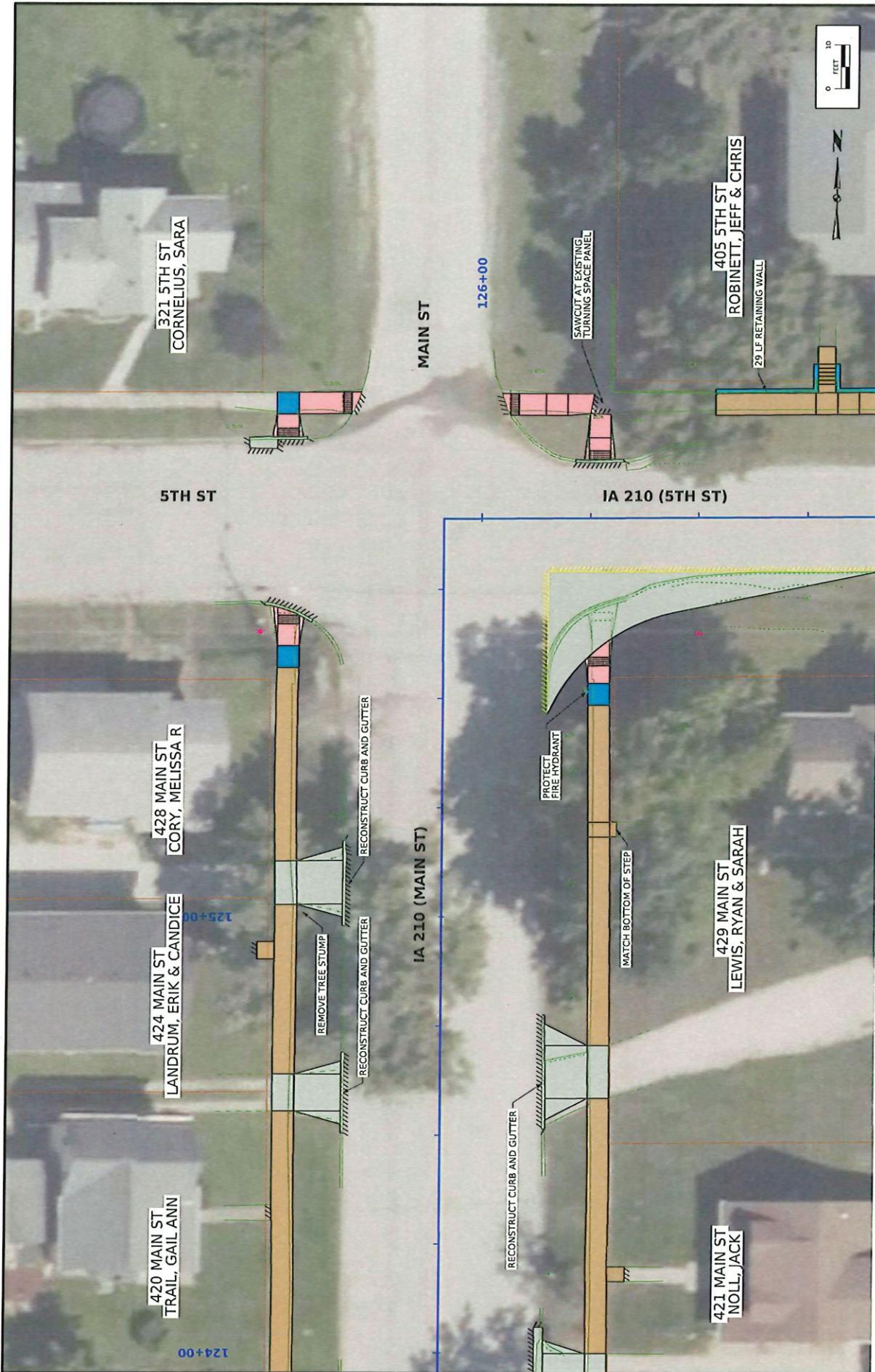
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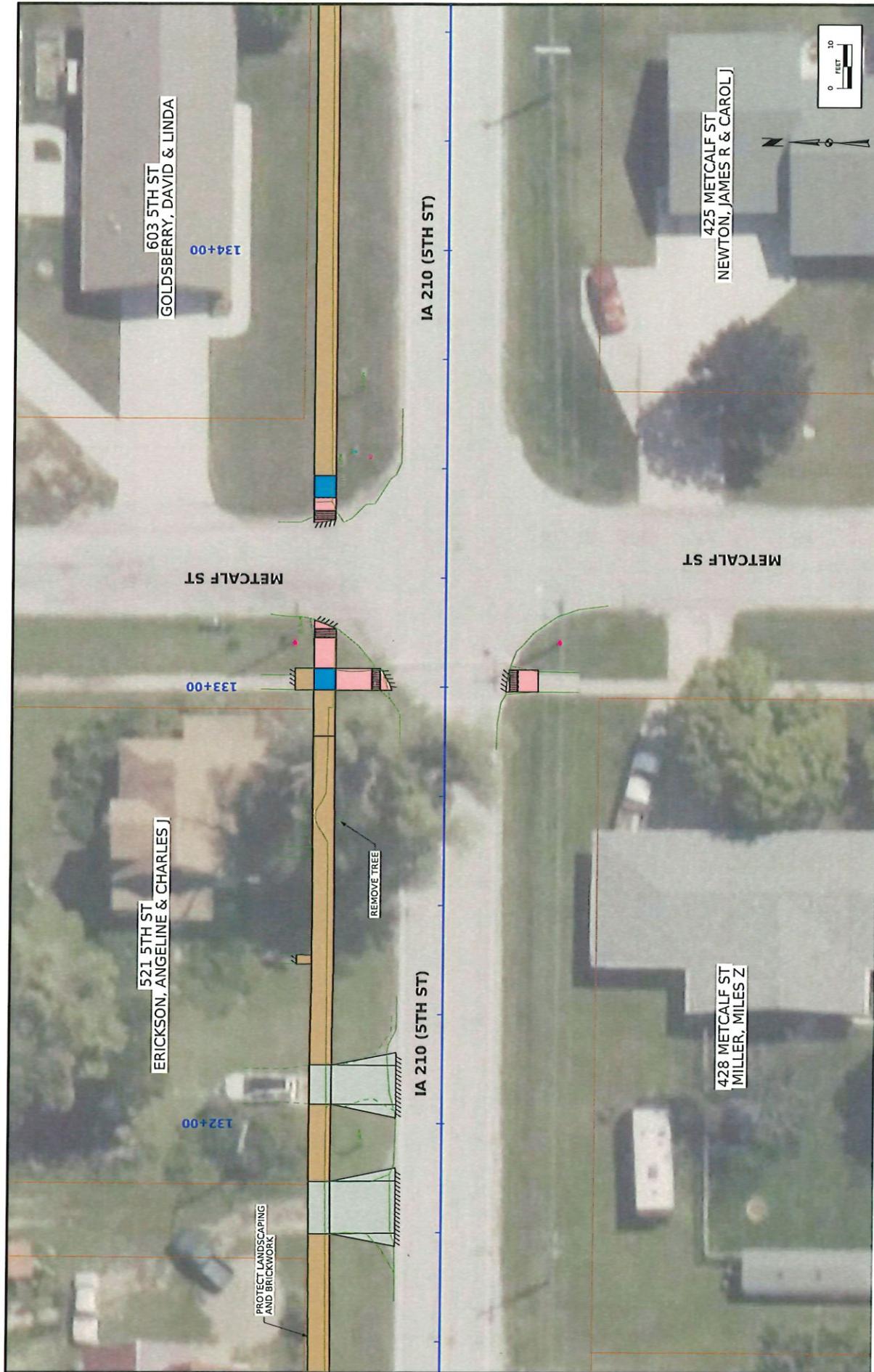


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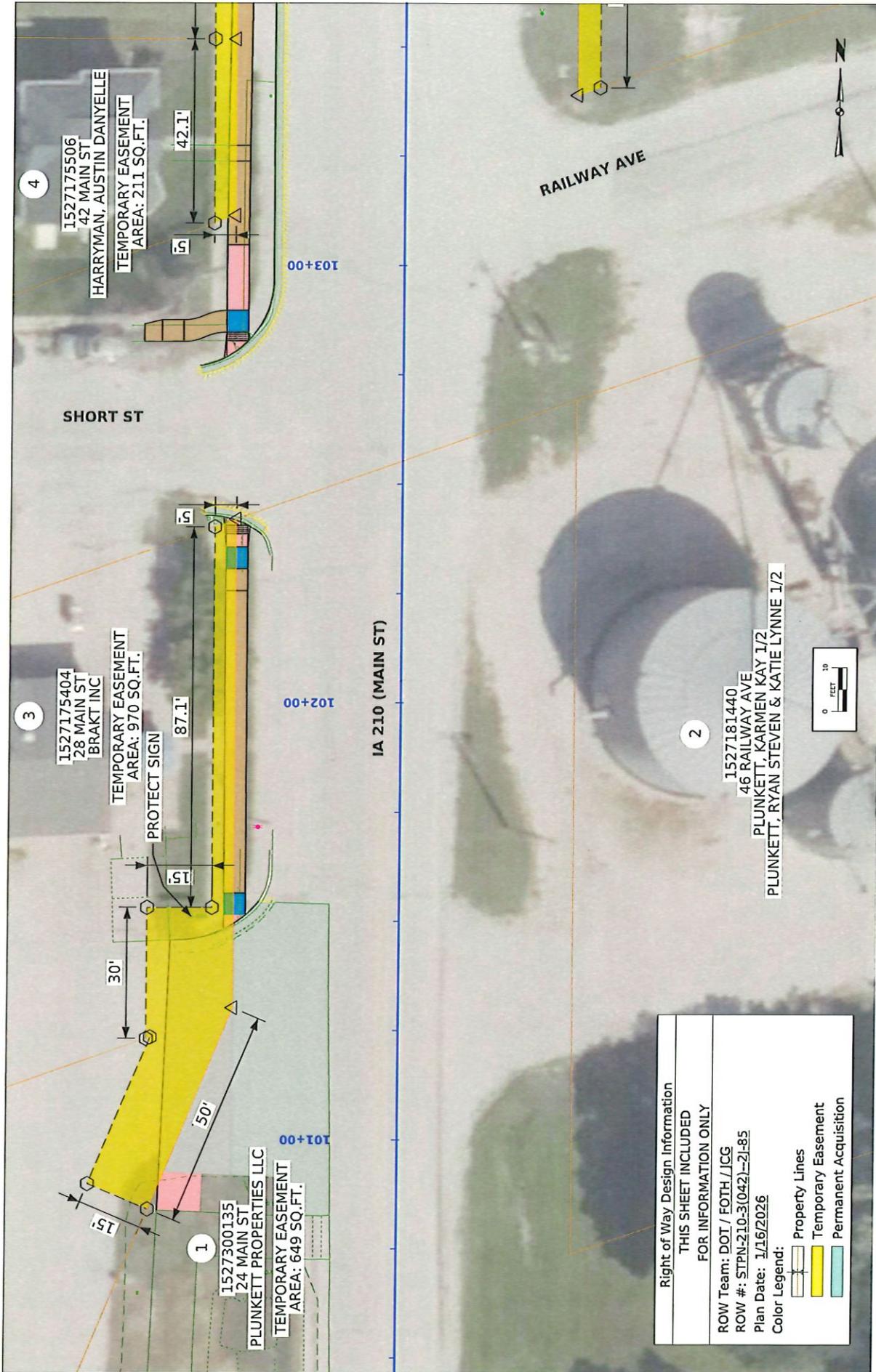


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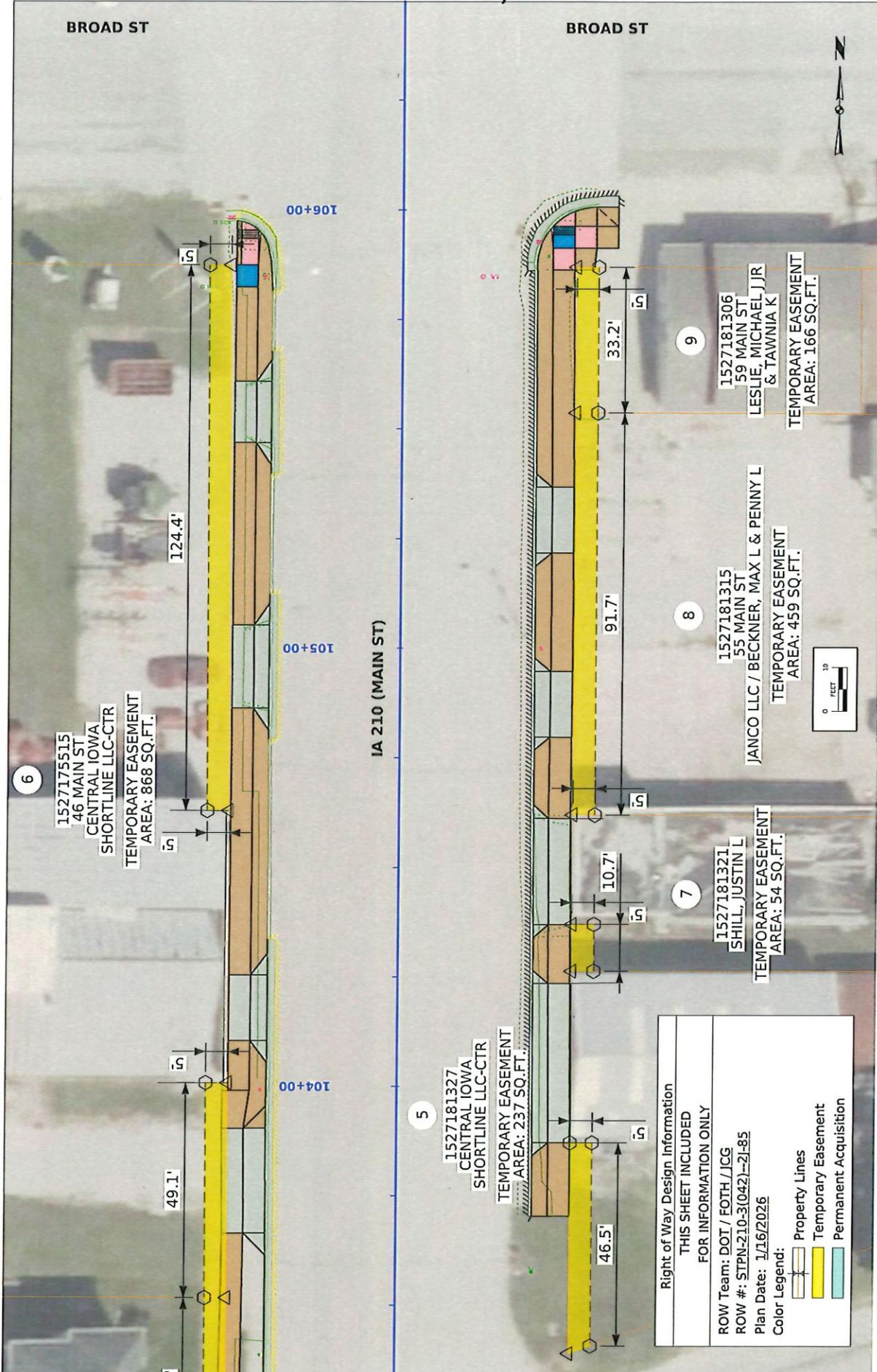
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FOR INFORMATION ONLY	
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ROW #: STPN-210-3(042)--21-85	
Plan Date: 1/16/2026	
Property Lines	Temporary Easement
Temporary Easement	Permanent Acquisition

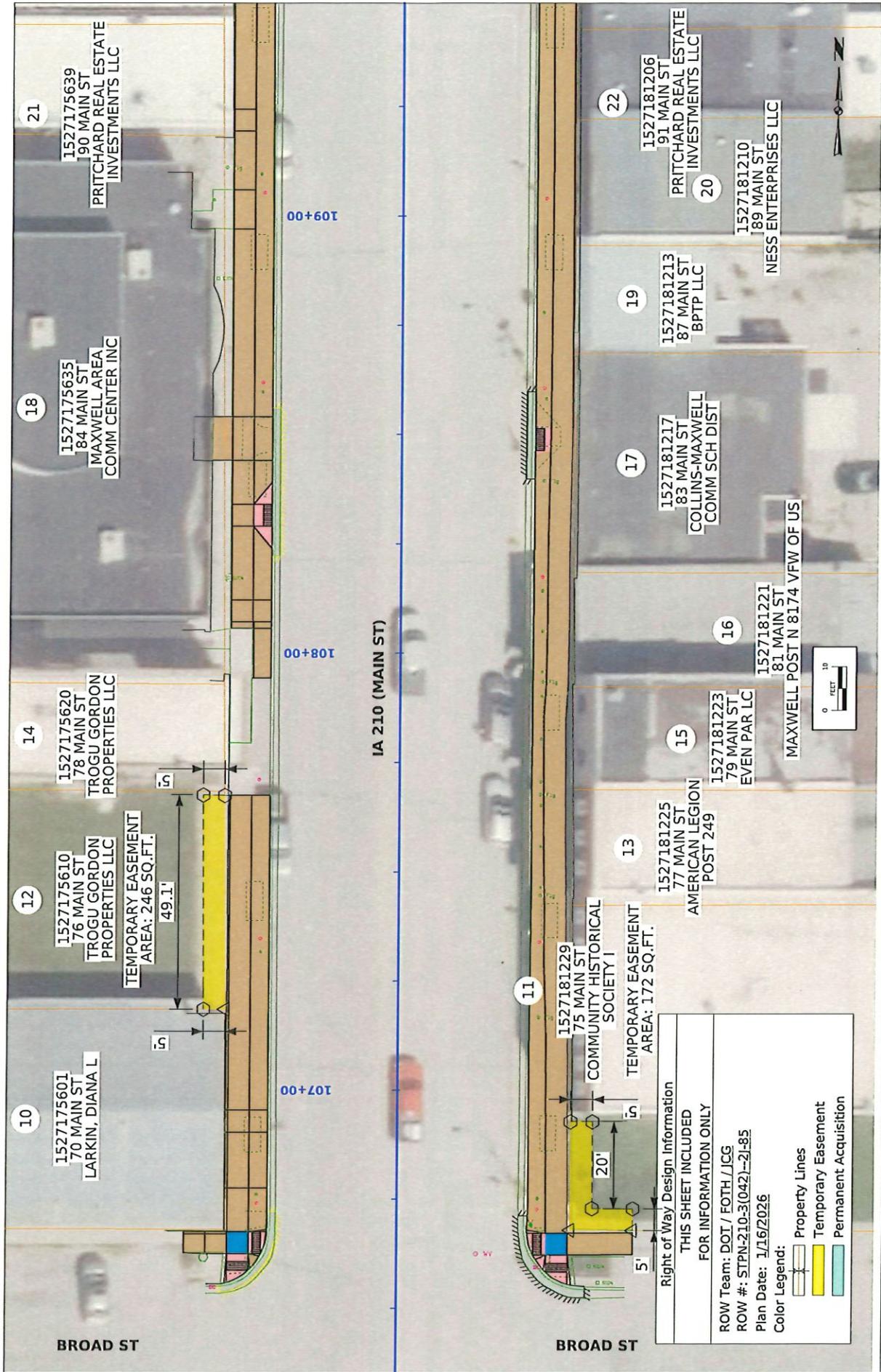
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BROAD ST

BROAD ST





BROAD ST

BROAD ST

IA 210 (MAIN ST)

107+00

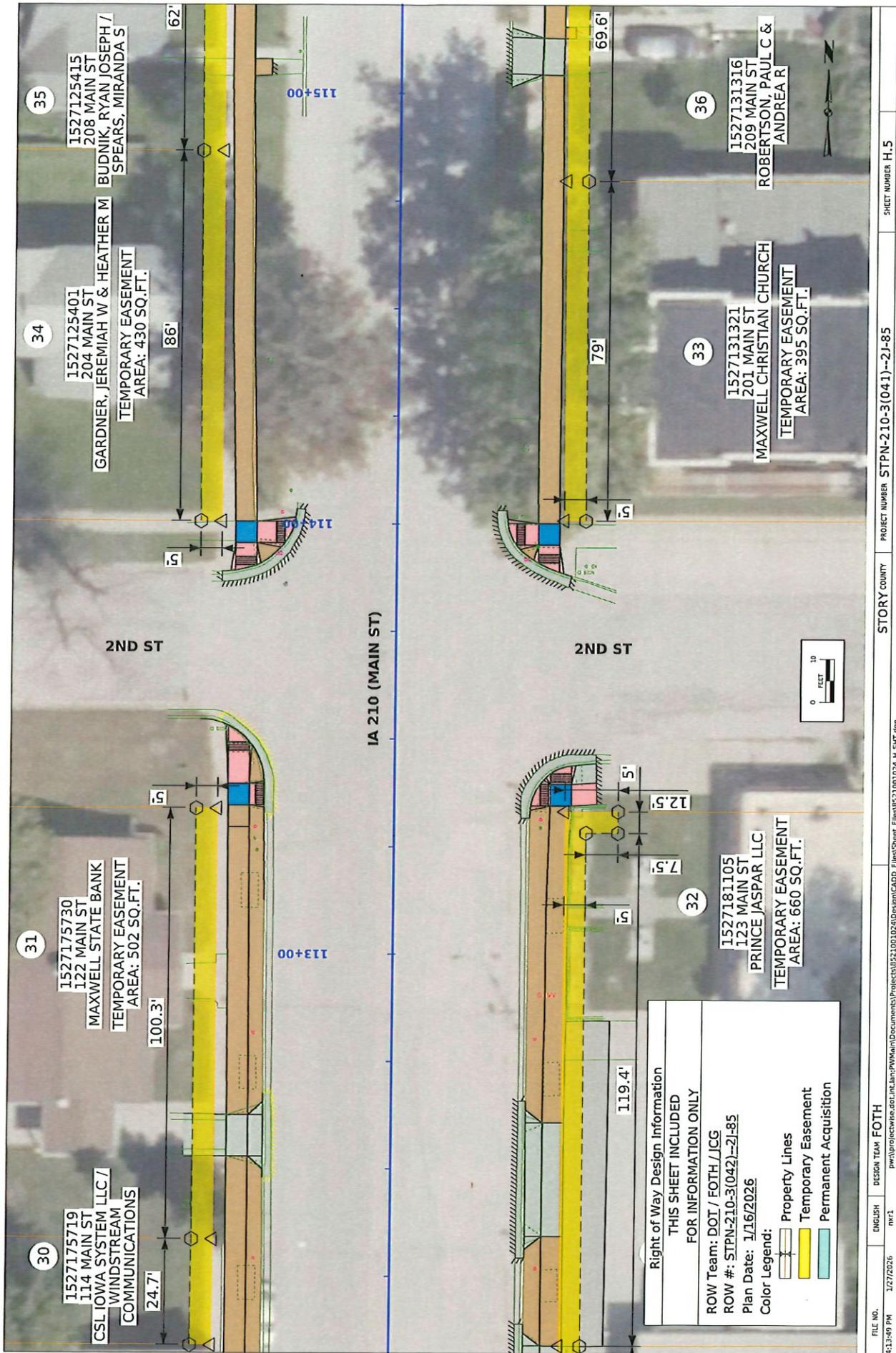
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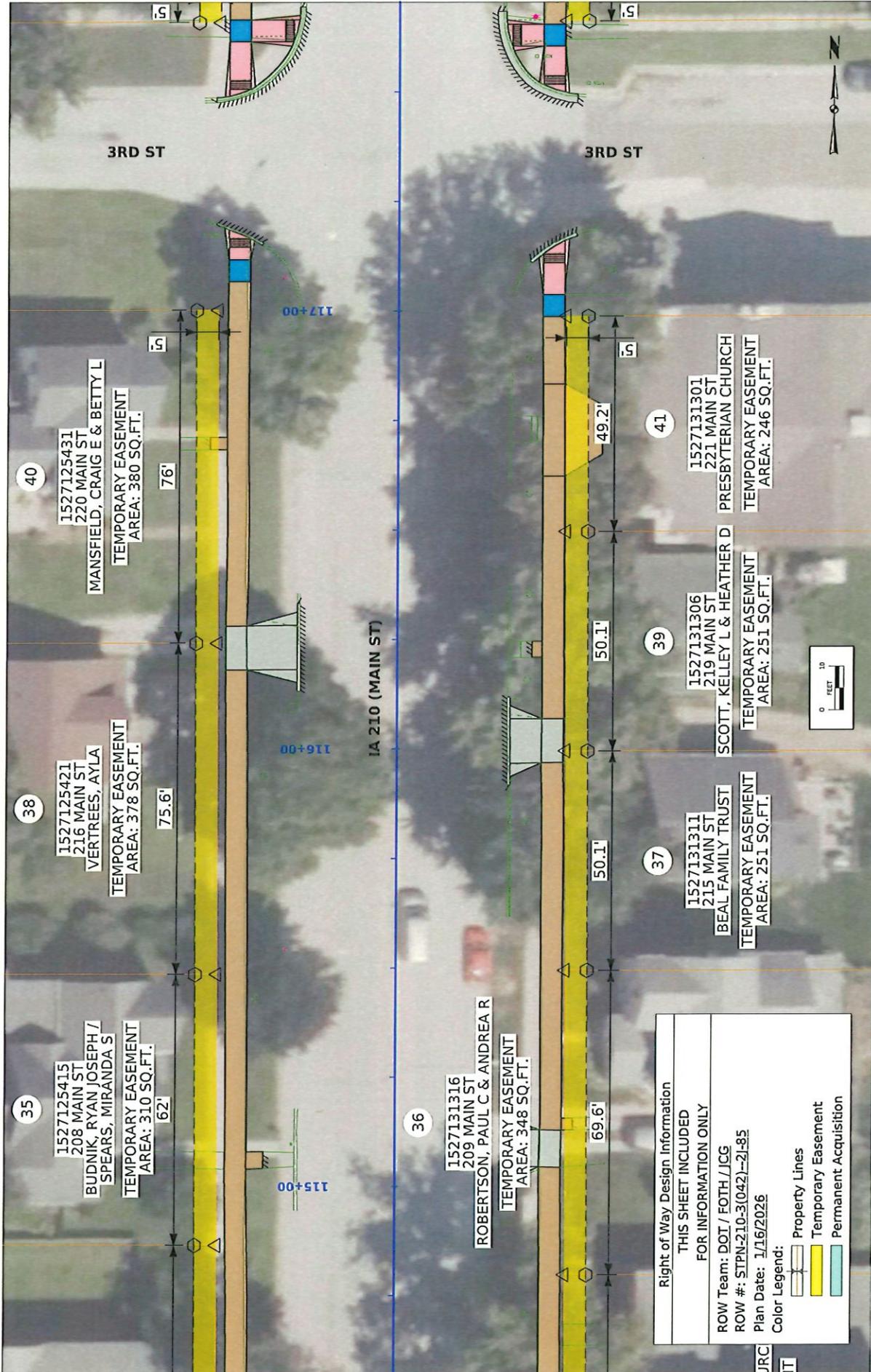
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Right of Way Design Information	
THIS SHEET INCLUDED FOR INFORMATION ONLY	
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ROW #: STPN-210-3(042)-21-85	
Plan Date: 1/16/2026	
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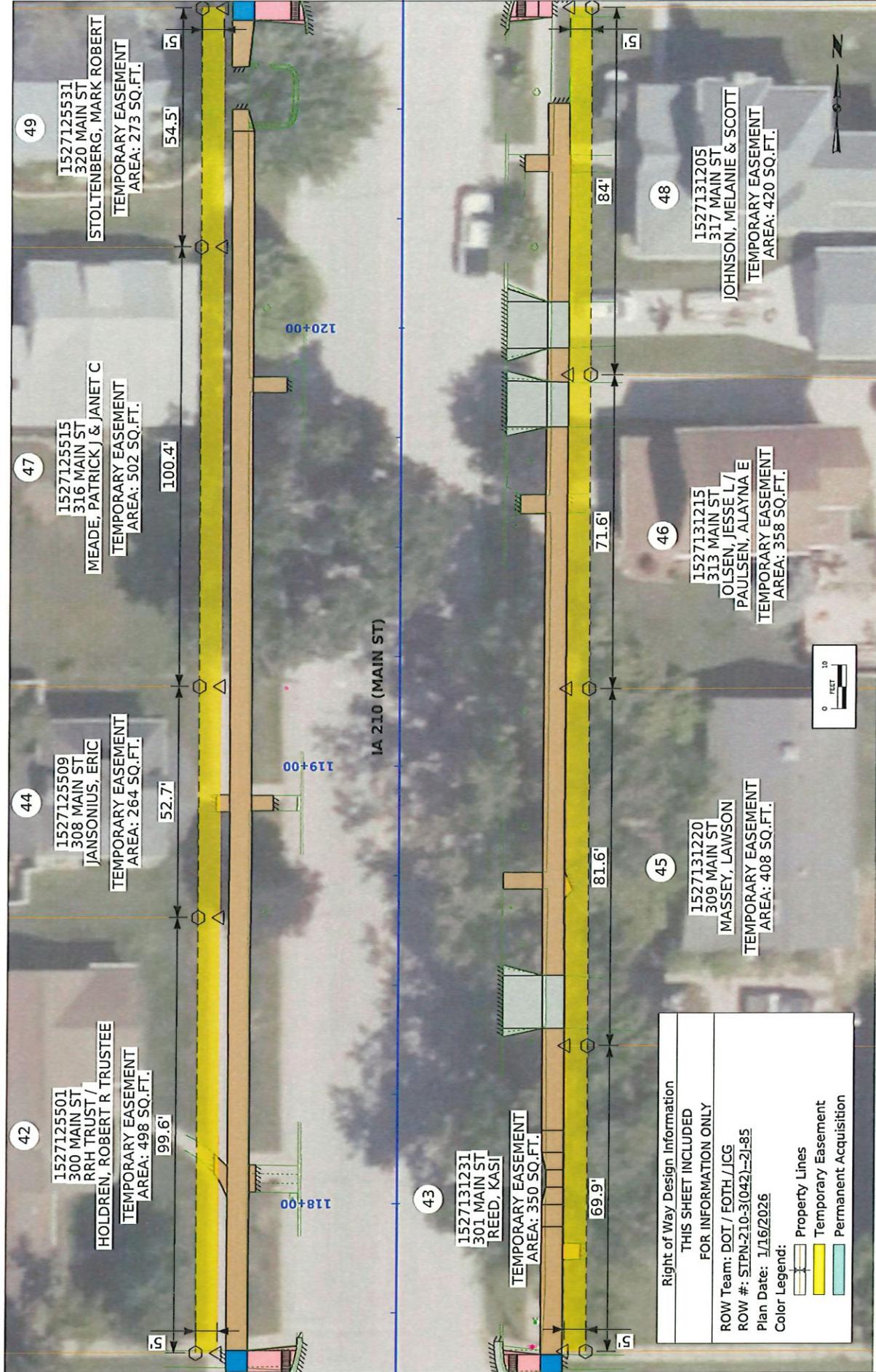
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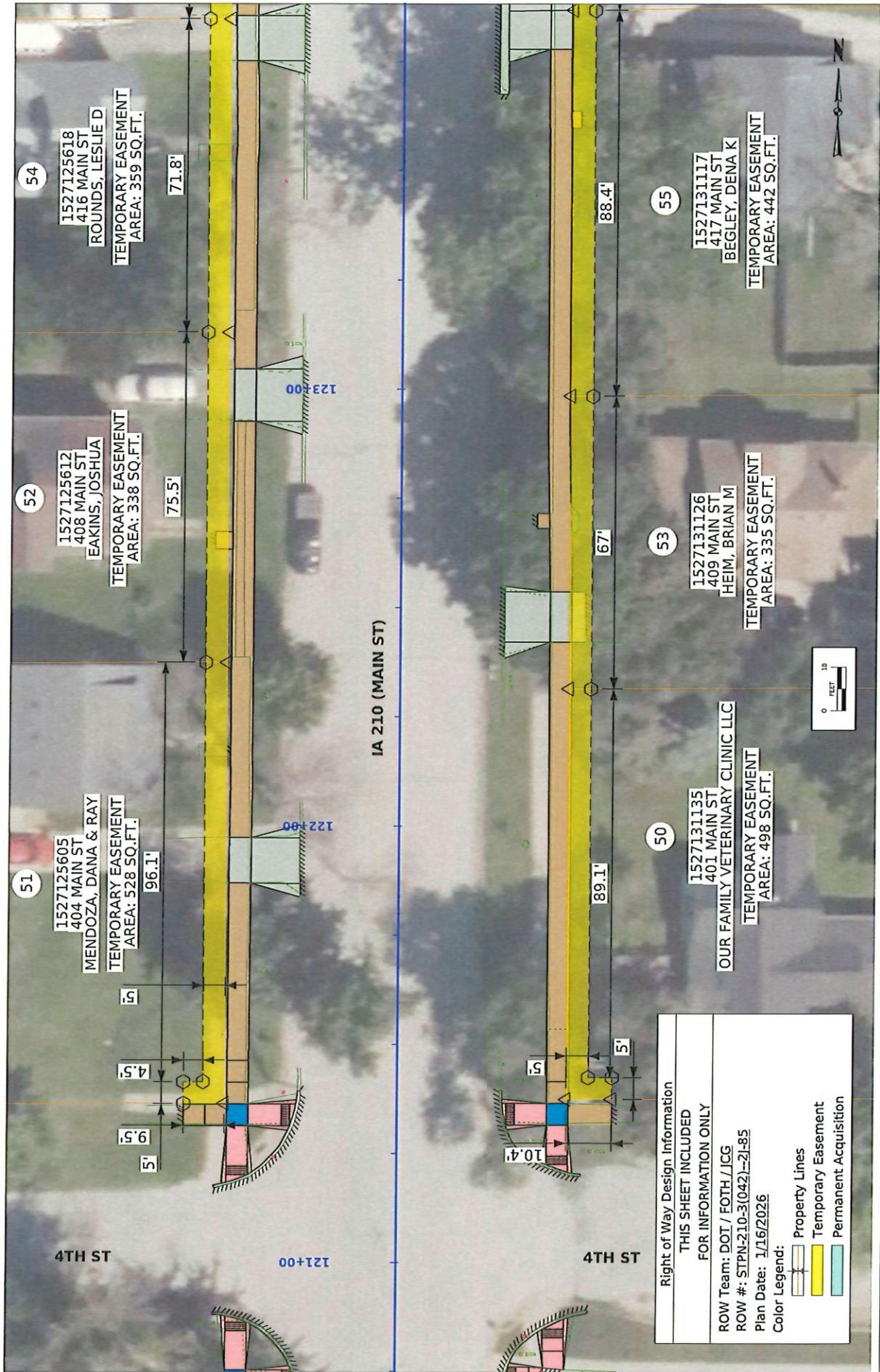


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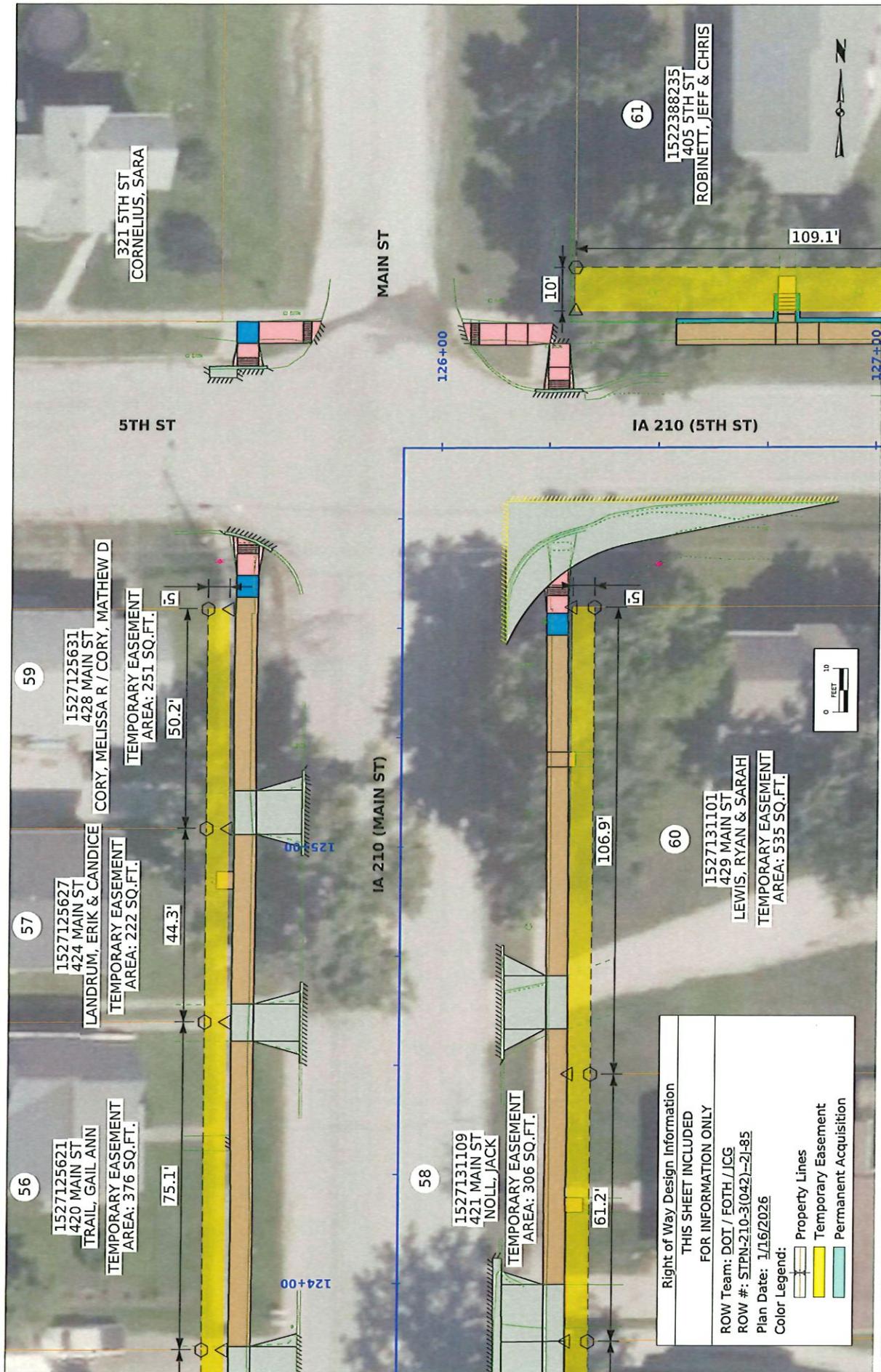
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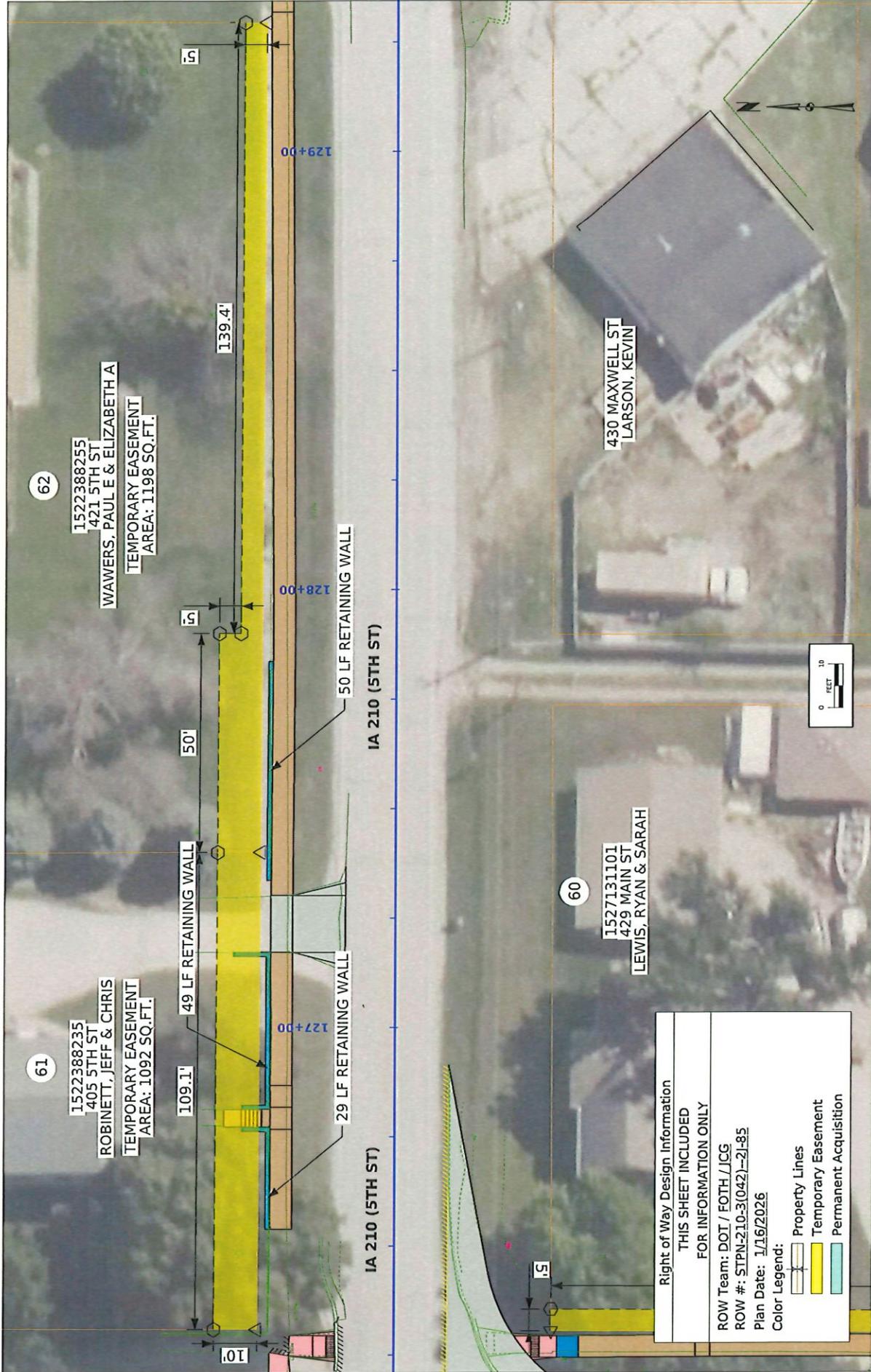
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PROJECT NUMBER STPN-210-3(041)-2J-85 STORY COUNTY

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Right of Way Design Information
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 FOR INFORMATION ONLY

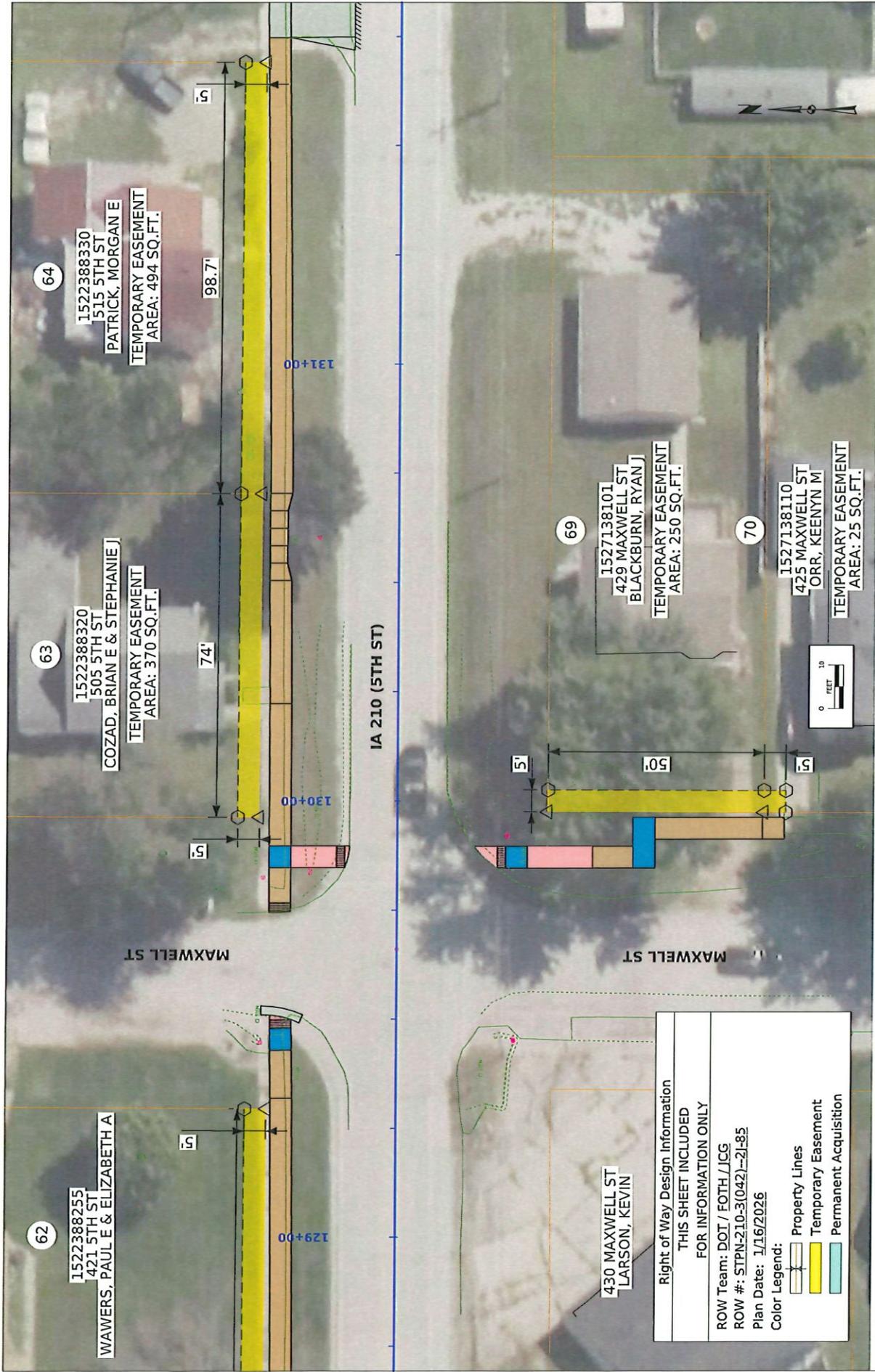
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 Plan Date: 1/16/2026

Color Legend:

- Property Lines
- Temporary Easement
- Permanent Acquisition

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62

1522388255
421 5TH ST
WAWERS, PAUL E & ELIZABETH A

63

1522388320
505 5TH ST
COZAD, BRIAN E & STEPHANIE J

64

1522388330
515 5TH ST
PATRICK, MORGAN E

MAXWELL ST

IA 210 (5TH ST)

69

1527138101
429 MAXWELL ST
BLACKBURN, RYAN J

70

1527138110
425 MAXWELL ST
ORR, KEENYN M

MAXWELL ST

430 MAXWELL ST
LARSON, KEVIN

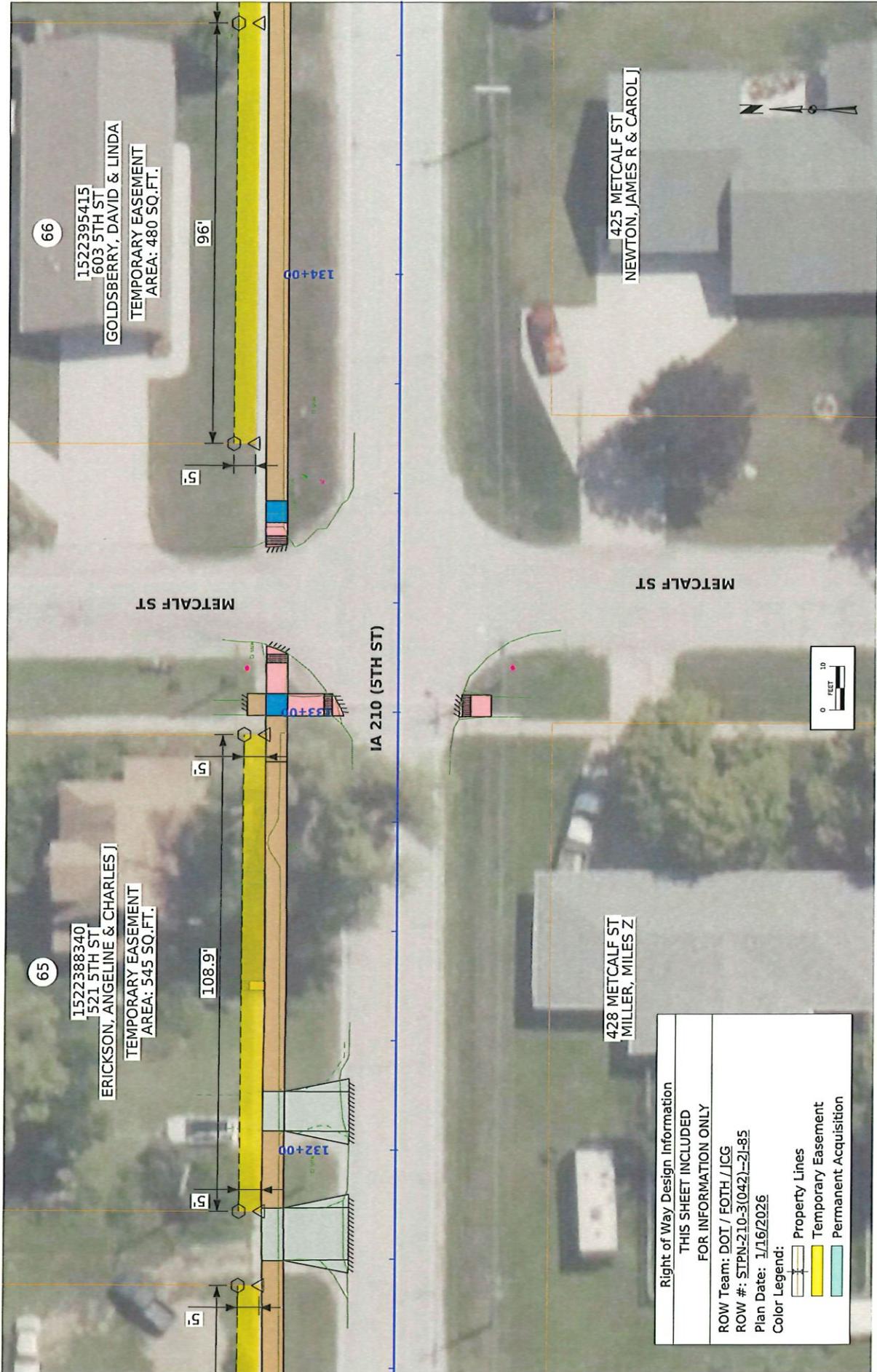
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ROW Team: DOI / FOTH / JCG
ROW #: STPN-210-3(042)-2J-85
Plan Date: 1/16/2026

Color Legend:

- Property Lines
- Temporary Easement
- Permanent Acquisition





66
 1522395415
 603 5TH ST
 GOLDSBERRY, DAVID & LINDA
 TEMPORARY EASEMENT
 AREA: 480 SQ.FT.

65
 1522388340
 521 5TH ST
 ERICKSON, ANGELINE & CHARLES J
 TEMPORARY EASEMENT
 AREA: 545 SQ.FT.

425 METCALF ST
 NEWTON, JAMES R & CAROL J

428 METCALF ST
 MILLER, MILES Z

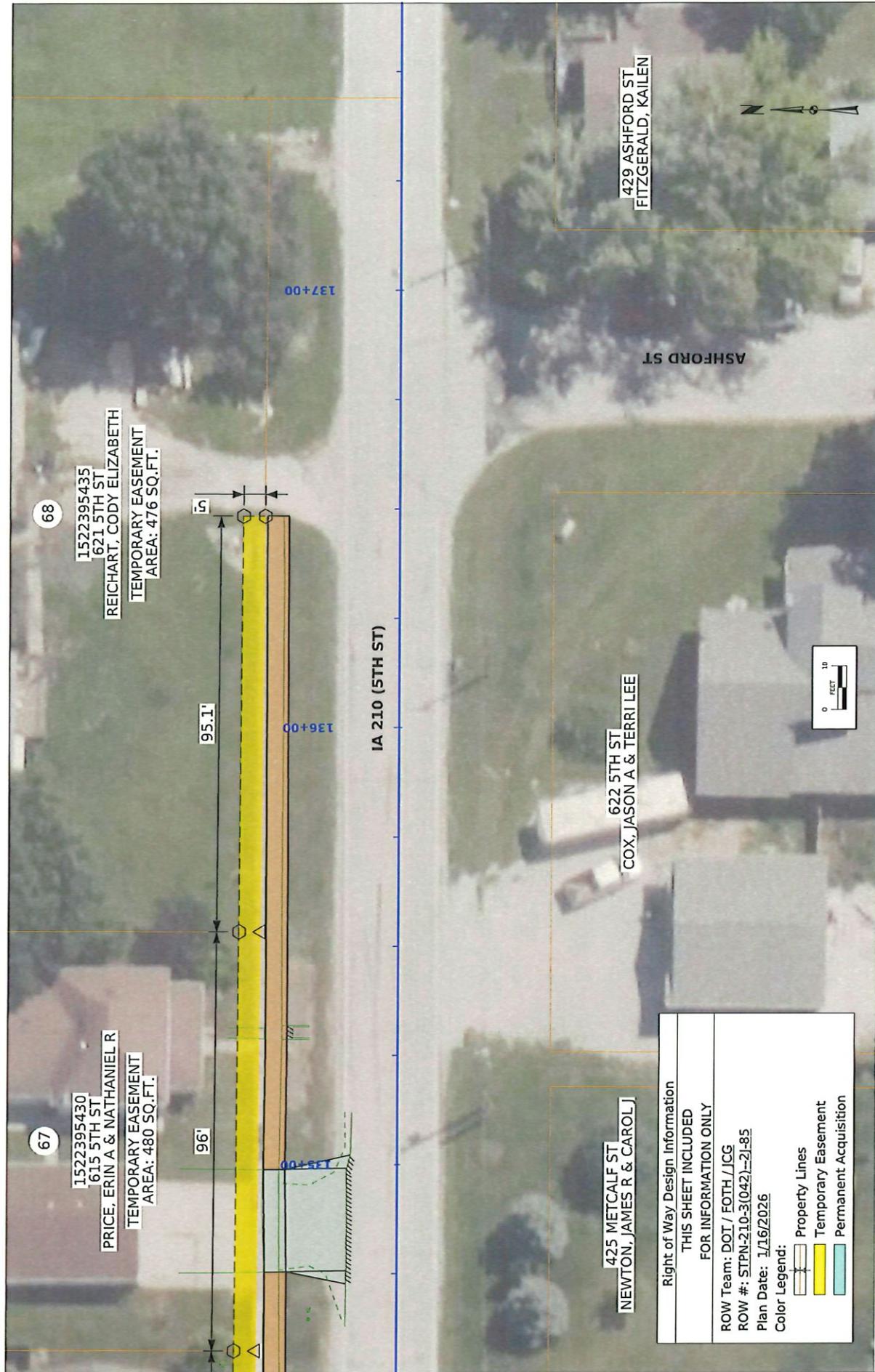
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ROW Team: DOT / FOTH / JCG
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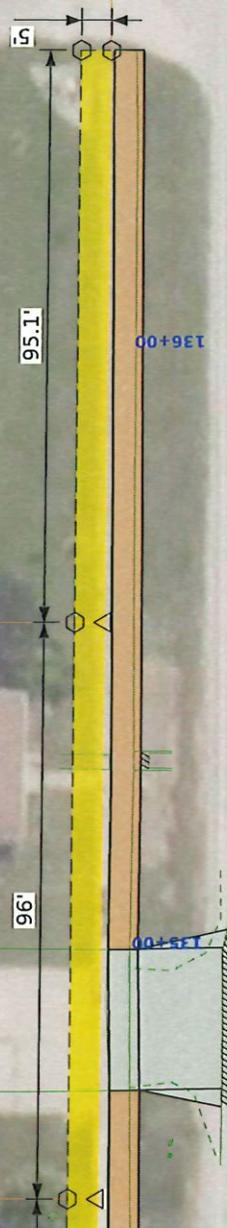


67

1522395430
615 5TH ST
PRICE, ERIN A & NATHANIEL R
TEMPORARY EASEMENT
AREA: 480 SQ.FT.

68

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621 5TH ST
REICHART, CODY ELIZABETH
TEMPORARY EASEMENT
AREA: 476 SQ.FT.



IA 210 (5TH ST)

425 METCALF ST
NEWTON, JAMES R & CAROL J

622 5TH ST
COX, JASON A & TERRI LEE

429 ASHFORD ST
FITZGERALD, KAILLEN

Right of Way Design Information
THIS SHEET INCLUDED
FOR INFORMATION ONLY

ROW Team: DOT / FOTH / JCG
ROW #: STPN-210-3(042)-2J-85
Plan Date: 1/16/2026

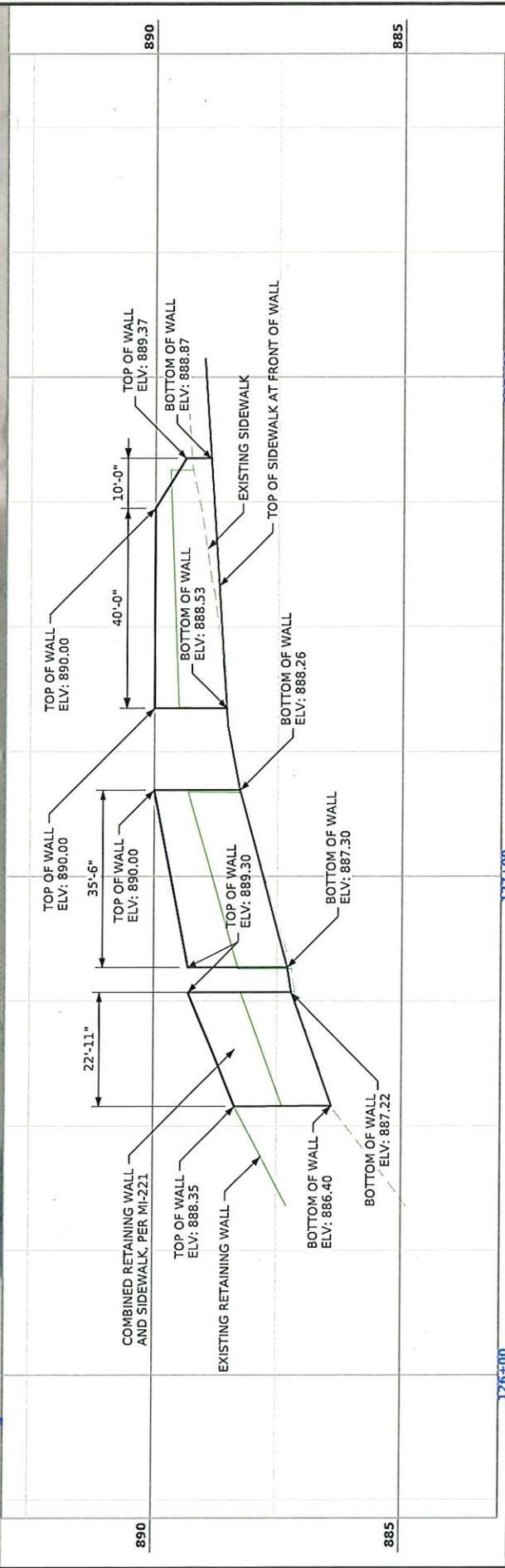
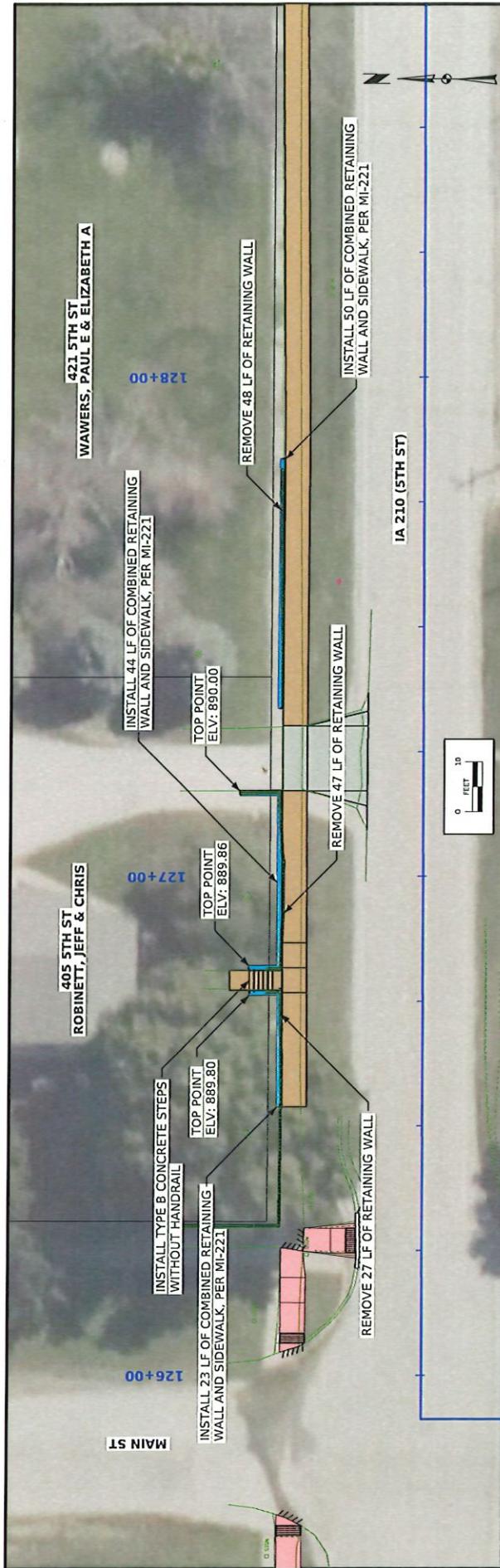
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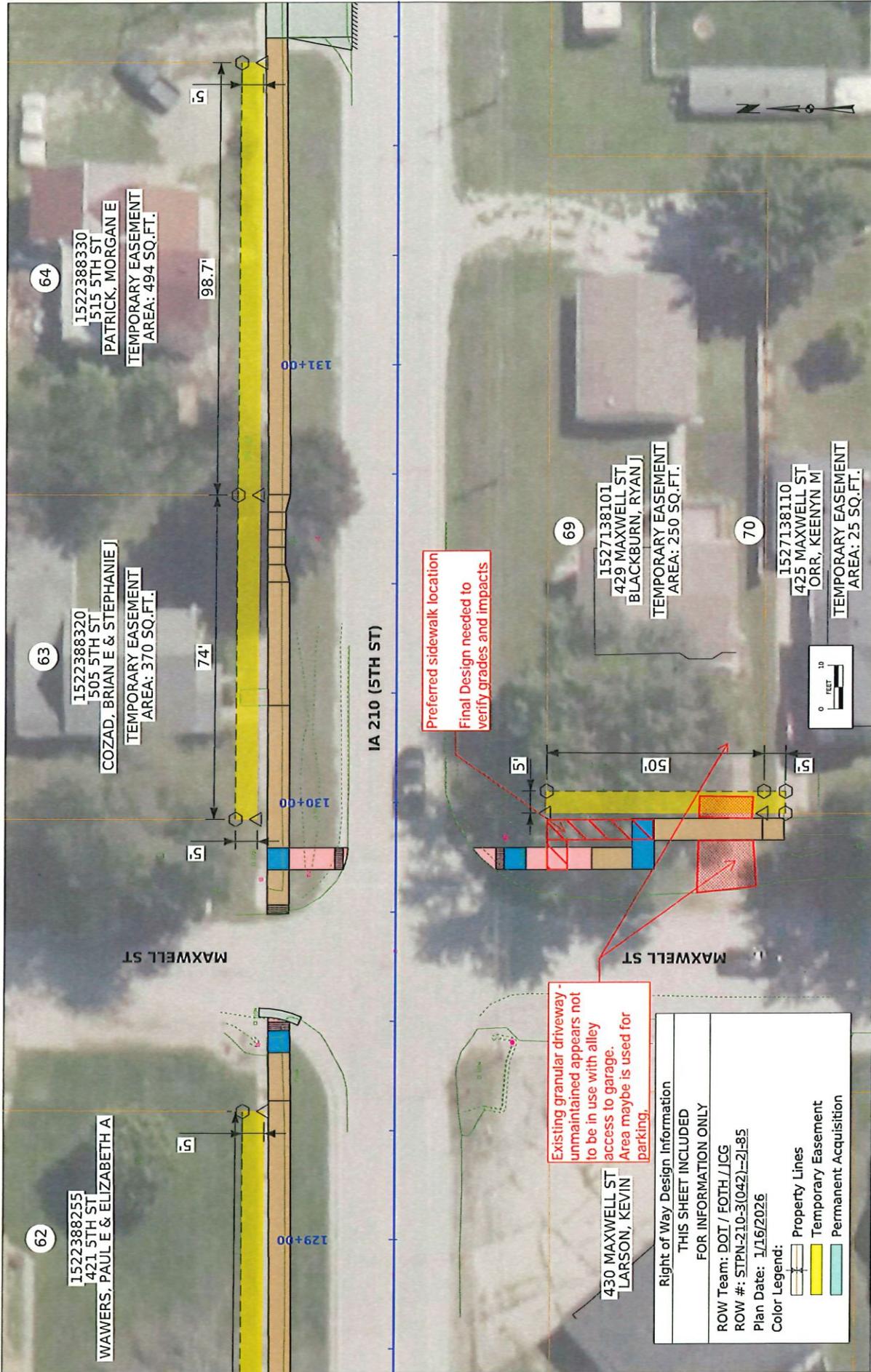
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 890 885



62

1522388255
421 5TH ST
WAWERS, PAUL E & ELIZABETH A

63

1522388320
505 5TH ST
COZAD, BRIAN E & STEPHANIE J

64

1522388330
515 5TH ST
PATRICK, MORGAN E

Existing granular driveway - unmaintained appears not to be in use with alley access to garage. Area maybe is used for parking.

Preferred sidewalk location
Final Design needed to verify grades and impacts

Right of Way Design Information
THIS SHEET INCLUDED FOR INFORMATION ONLY

ROW Team: DOT / FOTH / JCG
ROW #: STPN-210-3(042)--2J-85
Plan Date: 1/16/2026

Color Legend:

- Property Lines
- Temporary Easement
- Permanent Acquisition

430 MAXWELL ST
LARSON, KEVIN

69

1527138101
429 MAXWELL ST
BLACKBURN, RYAN J

70

1527138110
425 MAXWELL ST
ORR, KEENYN M

9

RESOLUTION 2026-12

Resolution Amending Resolution 2026-02 and Appointing the Mayor Pro-Tem and Council Committees

WHEREAS, it is required that a mayor-pro-tempore, council committees, and employees be legally appointed every two years:

WHEREAS, for council committees in addition to the listed chair and vice chair, the mayor is an ex-officio member of each committee and will attend meetings, when available, upon request of the chair or vice-chair. These committees are required to operate in compliance with the Iowa Open Meetings Law.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAXWELL, that the mayor recommends, and the following are hereby appointed:

Mayor pro tempore who shall perform the duties of the mayor in cases of absence or inability and who shall sign checks authorized by the council (Code Chapters 7 and 16)

Mayor Pro Tem: _____

Enterprises Committee responsible for the operations of sewer utility, water utility and garbage collection issues (Code Chapters 90, 91, 92, 95, 96, 97, 98, 99, 105, 106, 148)

Chair: _____ Vice Chair: _____

Facilities Committee responsible for the operations of streets, parks, and trails (Code Chapters 135, 136, 137, 138, 139, 151)

Chair: _____ Vice Chair: _____

Safety Committee responsible for the fire department, EMS department, police (sheriff), animal control, and county emergency services (Code Chapters 30, 35, 36, 37, 55, 56, 57) [including quarterly meetings for county emergency services and monthly meetings of fire and EMS dept.]

Chair: _____ Vice Chair: _____

Government Committee responsible for the library, city hall, cemetery, planning, zoning, subdivisions and board of adjustment activities (Code Chapters 8, 9, 21, 22, 23, 115, 165, 170) [including monthly meetings of library board and ad hoc meetings of P & Z, BOA]

Chair: _____ Vice Chair: _____

Betterment Committee responsible for economic development, nuisance abatement, and city finance (Code Chapters 4, 7, 50, 51, 145, 147, 155) [includes quarterly meetings of Story County Economic Development]

Chair: _____ Vice Chair: _____

9

City Officials for 2026:

City Clerk, Cemetery Sexton, & Finance Officer: Wendy Crabtree

Deputy Clerk & Zoning Administrator: Carrie Heaps

City Attorney Law Firm: Brick Gentry P.C.

City Bond Council Dorsey & Whitney LLP

City Engineer Snyder & Associates

City Financial Advisor Independent Public Advisors

Public Works Director & Fire Chief: Tony Ness

Code Enforcement..... Iowa Code Enforcement

Assistant Public Works Director: & EMS Chief: Scott Johnson

Councilperson _____ moved and councilperson _____ seconded the motion.

Roll Call Vote: Rothe____ Philpott____ Westendorf____ Miller____ Jans ____

Passed and approved this 11th day of March, 2026.

Mayor Dale Higgins Jr.

ATTEST: Wendy Crabtree, city clerk

10

RESOLUTION 2026-15

A RESOLUTION APPROVING THE ALLOCATION OF THE CITY OF MAXWELL'S INVESTMENTS

WHEREAS, the City of Maxwell, Iowa, is authorized under Iowa Code Chapters 12B and 12C to invest public funds in certain approved instruments; and

WHEREAS, the City Council has adopted an investment policy to ensure the safety, liquidity, and reasonable return on public funds; and

WHEREAS, it is in the best interest of the city to allocate investments in a manner consistent with statutory requirements, the city's investment policy, and prudent financial management.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maxwell, Iowa, that:

1. Investment Allocation

The maximum % of available funds, per the recommendation in the city's Treasurer Report Compilation, may be invested in certificates of deposit at Iowa financial institutions approved as depositories.

The maximum % of available funds, per the recommendation in the city's Treasurer Report Compilation, may be invested in the Iowa Public Agency Investment Trust (IPAIT). Remaining funds will remain invested in existing checking and savings accounts.

2. Compliance

All investments shall comply with Iowa Code Chapters 12B and 12C, as well as the city's adopted investment policy.

The Finance Officer shall ensure diversification and monitor maturity schedules to maintain adequate liquidity.

3. Reporting

The Finance Officer shall provide quarterly investment reports to the city council, detailing holdings, maturities, and performance.

Councilperson _____ moved and councilperson _____ seconded the motion.

Roll Call Vote: Rothe _____ Philpott _____ Westendorf _____ Miller _____ Jans _____

Passed and approved this 11th day of March, 2026.

Mayor Dale Higgins Jr.

ATTEST: Wendy Crabtree, city clerk

Fund	December 2022	January 2023	February 2023	March 2023	April 2023	July 2023
001 GENERAL	119,243.00	98,283.00	83,891.00	68,649.00	63,640.00	232,741.00
003 CAPITAL REPLACEMENT						
004 EMS DEPT TRUST	283.00	283.00	283.00	283.00	283.00	283.00
005 FIRE DEPT TRUST	36,550.00	36,550.00	36,550.00	36,550.00	36,550.00	36,550.00
008 LIBRARY TRUST	23,049.00	23,049.00	23,049.00	23,049.00	23,049.00	23,048.00
016 WASHINGTON TOWNSHIP TRUST	174,067.00	174,067.00	174,067.00	174,067.00	210,627.00	154,051.00
019 EMERGENCY TRUST	36,400.00	36,400.00	36,400.00	36,400.00	36,400.00	44,609.00
110 ROAD USE TAX	191,364.00	189,966.00	198,404.00	203,586.00	212,380.00	180,611.00
111 I-JOBS	1,114.00	1,114.00	1,114.00	1,114.00	1,114.00	1,114.00
112 EMPLOYEE BENEFITS	13,959.00	13,995.00	14,203.00	14,445.00	20,725.00	5,259.00
119 EMERGENCY FUND	4,438.00	4,456.00	4,561.00	4,683.00	7,872.00	168.00
120 UTILITY FRANCHISE	119,608.00	119,608.00	125,995.00	125,995.00	135,923.00	134,007.00
121 LOCAL OPTION SALES TAX	479,277.00	489,784.00	503,037.00	513,906.00	523,245.00	377,785.00
125 TAX INCREMENT FINANCING	119,675.00	119,675.00	119,675.00	119,675.00	119,675.00	119,675.00
126 OWEN TIF DISTRICT	-3,186.00	-3,186.00	-3,186.00	-3,186.00	-3,186.00	-3,186.00
129 ARP FUNDS						
150 ARPA	135,019.00	135,019.00	135,169.00	135,169.00	135,169.00	135,169.00
170 FEMA	28,893.00	28,893.00	28,893.00	28,893.00	28,893.00	28,893.00
171 MAY 2013 FLOOD/HAIL						
172 2014 FEMA BUYOUT						
200 DEBT SERVICE	36,455.00	36,666.00	37,884.00	39,303.00	76,096.00	632.00
301 BALDWIN ST PROJECT	53,937.00	39,612.00	30,717.00	11,962.00	11,962.00	67,762.00
302 CAPITAL FUND PRCT-STOR	-2,159.00	-2,159.00	-2,159.00	-2,159.00	-2,159.00	-2,159.00
303 FEMA WIND DISASTER 2020	-33,479.00	-33,479.00	-27,311.00	-27,311.00	-27,311.00	-27,311.00
304 WOODLAWN ST PROJECT						
305 REMOVAL OF TREES						26,000.00
306 SEWER TAP REPAIR						
307 SIDEWALK REPLACEMENT						
600 WATER	150,679.00	152,878.00	158,150.00	163,950.00	157,389.00	140,684.00
601 WATER DISCHARGE						
609 WATER SINKING						
610 SEWER	163,325.00	146,486.00	144,940.00	147,915.00	145,604.00	86,241.00
611 2015 SEWER REHAB	35,924.00	35,924.00	35,924.00	35,924.00	35,924.00	35,924.00
612 WWTP FACILITY	-40,686.00	-40,686.00	-40,686.00	-40,686.00	-40,686.00	-40,686.00
625 SEWER LOANS	77,816.00	108,816.00	124,316.00	139,816.00	139,816.00	60,473.00
Report Total	1,921,565.00	1,912,014.00	1,943,880.00	1,951,992.00	2,048,994.00	1,859,023.00

Fund	November 2023	December 2023	January 2024	March 2024	October 2024
001 GENERAL	203,928.00	189,595.00	182,583.00	143,715.00	269,399.00
003 CAPITAL REPLACEMENT					
004 EMS DEPT TRUST	283.00	283.00	283.00	283.00	21,674.00
005 FIRE DEPT TRUST	36,551.00	36,550.00	36,550.00	36,550.00	36,550.00
008 LIBRARY TRUST	23,048.00	23,049.00	23,049.00	23,049.00	41,096.00
016 WASHINGTON TOWNSHIP TRUS	154,051.00	154,051.00	192,441.00	192,440.00	182,545.00
019 EMERGENCY TRUST	49,938.00	49,938.00	49,938.00	49,938.00	58,281.00
110 ROAD USE TAX	157,628.00	144,004.00	151,359.00	155,918.00	125,400.00
111 I-JOBS	1,114.00	1,114.00	1,114.00	1,114.00	1,114.00
112 EMPLOYEE BENEFITS	16,554.00	17,254.00	17,284.00	18,154.00	19,491.00
119 EMERGENCY FUND	4,260.00	4,514.00	4,524.00	4,840.00	79.00
120 UTILITY FRANCHISE	147,174.00	147,173.00	147,173.00	152,838.00	170,580.00
121 LOCAL OPTION SALES TAX	431,019.00	443,860.00	455,386.00	479,789.00	508,199.00
125 TAX INCREMENT FINANCING	119,675.00	119,675.00	119,675.00	119,675.00	119,675.00
126 OWEN TIF DISTRICT	-3,186.00	-3,186.00	-3,186.00	-3,186.00	-3,186.00
129 ARP FUNDS		311.00	311.00	311.00	311.00
150 ARPA	135,169.00	135,169.00	135,169.00	135,168.00	135,169.00
170 FEMA	0.00				
171 MAY 2013 FLOOD/HAIL					
172 2014 FEMA BUYOUT					
200 DEBT SERVICE	48,991.00	51,987.00	52,118.00	55,842.00	62,718.00
301 BALDWIN ST PROJECT	65,062.00	65,062.00	55,137.00	53,137.00	305,358.00
302 CAPITAL FUND PRIC-T-STOR	-2,159.00	-2,159.00	-2,159.00	-2,158.00	
303 FEMA WIND DISASTER 2020	0.00				
304 WOODLAWN ST PROJECT					
305 REMOVAL OF TREES	26,000.00	-1,750.00	-1,750.00	-1,750.00	-10,000.00
306 SEWER TAP REPAIR					
307 SIDEWALK REPLACEMENT					
600 WATER	129,425.00	136,491.00	140,103.00	129,475.00	92,728.00
601 WATER DISCHARGE					
609 WATER SINKING					
610 SEWER	65,285.00	82,806.00	99,890.00	72,753.00	81,012.00
611 2015 SEWER REHAB	35,924.00	35,924.00	35,924.00	35,924.00	35,924.00
612 WWTP FACILITY					
625 SEWER LOANS	122,313.00	84,923.00	84,923.00	146,763.00	83,433.00
Report Total	1,968,047.00	1,916,638.00	1,977,839.00	2,000,582.00	2,337,550.00

Fund	November 2024	December 2024	January 2025	February 2025	May 2025	June 2025 (June 2025 5 past FY)
001 GENERAL	219,104.00	176,589.00	141,625.00	76,432.00		139,915.00
003 CAPITAL REPLACEMENT						0.00
004 EMS DEPT TRUST	21,674.00	21,674.00	21,674.00	21,674.00	21,674.00	21,674.00
005 FIRE DEPT TRUST	36,550.00	36,550.00	36,550.00	36,550.00	36,550.00	36,550.00
008 LIBRARY TRUST	41,096.00	41,096.00	41,096.00	41,097.00	41,096.00	41,097.00
016 WASHINGTON TOWNSHIP TRUS	182,545.00	182,545.00	221,508.00	221,508.00	232,715.00	232,715.00
019 EMERGENCY TRUST	58,281.00	58,281.00	58,281.00	58,281.00	58,281.00	58,281.00
110 ROAD USE TAX	135,053.00	144,152.00	152,995.00	167,344.00	174,559.00	183,544.00
111 I-JOBS	1,114.00	1,114.00	1,114.00	1,114.00	1,114.00	1,114.00
112 EMPLOYEE BENEFITS	20,013.00	20,543.00	20,666.00	21,171.00	28,732.00	29,909.00
119 EMERGENCY FUND	79.00	79.00	79.00	79.00	79.00	79.00
120 UTILITY FRANCHISE	170,580.00	170,580.00	170,580.00	170,580.00	179,315.00	179,315.00
121 LOCAL OPTION SALES TAX	519,929.00	495,993.00	510,653.00	530,669.00	543,210.00	543,210.00
125 TAX INCREMENT FINANCING	119,675.00	119,675.00	119,675.00	119,675.00	119,675.00	119,675.00
126 OWEN TIF DISTRICT	-3,186.00	-3,186.00	-3,186.00	-3,186.00	-3,186.00	-3,186.00
129 ARP FUNDS	311.00	311.00	311.00	311.00	311.00	311.00
150 ARPA	135,169.00	135,169.00	135,169.00	135,169.00	135,169.00	135,168.00
170 FEMA						0.00
171 MAY 2013 FLOOD/HAIL						0.00
172 2014 FEMA BUYOUT						0.00
200 DEBT SERVICE	65,273.00	54,877.00	55,425.00	57,948.00	94,246.00	99,999.00
301 BALDWIN ST PROJECT	13,854.00	11,178.00	-764,333.00	-619,869.00	-804,669.00	-804,669.00
302 CAPITAL FUND PRJCT-STOR		-14,215.00	-18,214.00	-18,215.00		0.00
303 FEMA WIND DISASTER 2020						0.00
304 WOODLAWN ST PROJECT						0.00
305 REMOVAL OF TREES	-34,900.00			-840.00		-14,140.00
306 SEWER TAP REPAIR						0.00
307 SIDEWALK REPLACEMENT						0.00
600 WATER	98,674.00	99,215.00	103,988.00	79,545.00	74,077.00	71,741.00
601 WATER DISCHARGE						0.00
609 WATER SINKING						0.00
610 SEWER	52,926.00	53,461.00	54,864.00	67,887.00	49,166.00	46,235.00
611 2015 SEWER REHAB	35,924.00	35,924.00	35,924.00	35,924.00	35,924.00	35,924.00
612 WWTP FACILITY						0.00
625 SEWER LOANS	129,903.00	122,843.00	138,332.00	169,313.00	200,292.00	200,292.00
Report Total	2,019,641.00	1,964,448.00	1,234,776.00	1,370,161.00	1,299,819.00	1,354,753.00

10

Fund	September 2025	December 2025	LOW	HIGH	MEDIAN	AVERAGE
001 GENERAL	92,142.00	127,656.00	63,640.00	269,399.00	123,449.50	143,408.37
003 CAPITAL REPLACEMENT		0.00	0.00	0.00	0.00	0.00
004 EMS DEPT TRUST	21,675.00	21,674.56	283.00	21,675.00	10,978.78	10,415.66
005 FIRE DEPT TRUST	36,550.00	36,550.39	36,550.00	36,551.00	36,550.20	36,550.07
008 LIBRARY TRUST	36,096.00	36,096.00	23,048.00	41,097.00	29,572.50	31,071.26
016 WASHINGTON TOWNSHIP TRUS	254,255.00	254,255.00	154,051.00	254,255.00	214,161.00	195,711.58
019 EMERGENCY TRUST	66,281.00	66,281.00	36,400.00	66,281.00	51,340.50	50,888.95
110 ROAD USE TAX	124,268.00	109,284.00	110.00	212,380.00	150,324.00	141,006.77
111 I-JOBS		0.00	0.00	1,114.00	557.00	917.67
112 EMPLOYEE BENEFITS	-29,825.00	21,631.00	-29,825.00	29,909.00	17,795.00	13,840.86
119 EMERGENCY FUND	79.00	78.87	78.87	7,872.00	2,258.44	2,062.90
120 UTILITY FRANCHISE	25,846.00	33,591.00	120.00	179,315.00	76,599.50	119,400.95
121 LOCAL OPTION SALES TAX	18,465.00	72,095.00	121.00	543,210.00	275,686.00	383,630.64
125 TAX INCREMENT FINANCING	119,675.00	119,675.15	125.00	119,675.15	119,675.08	103,372.73
126 OWEN TIF DISTRICT	-3,186.00	-3,186.07	-3,186.07	126.00	-3,186.04	-2,734.37
129 ARP FUNDS		0.00	0.00	311.00	0.00	249.79
150 ARPA		0.00	0.00	135,169.00	67,509.50	109,429.57
170 FEMA		0.00	0.00	28,893.00	14,446.50	14,489.00
171 MAY 2013 FLOOD/HAIL		0.00	0.00	171.00	0.00	102.60
172 2014 FEMA BUYOUT		0.00	0.00	172.00	0.00	103.20
200 DEBT SERVICE	27,726.00	57,468.00	200.00	99,999.00	46,961.50	46,011.55
301 BALDWIN ST PROJECT	-70,967.00	166,388.00	-804,669.00	305,358.00	110,162.50	-96,021.64
302 CAPITAL FUND PRJCT-STOR		0.00	-18,215.00	302.00	-1,079.50	-3,962.61
303 FEMA WIND DISASTER 2020		0.00	-33,479.00	303.00	-16,739.50	-14,607.75
304 WOODLAWN ST PROJECT		0.00	0.00	304.00	0.00	182.40
305 REMOVAL OF TREES	9,360.00	8,535.00	-34,900.00	26,000.00	8,535.00	-564.00
306 SEWER TAP REPAIR	50,000.00	50,000.00	0.00	50,000.00	50,000.00	16,819.67
307 SIDEWALK REPLACEMENT		0.00	0.00	307.00	0.00	184.20
600 WATER	83,250.00	113,890.00	600.00	163,950.00	132,284.50	103,551.45
601 WATER DISCHARGE		0.00	0.00	601.00	0.00	360.60
609 WATER SINKING		0.00	0.00	609.00	0.00	365.40
610 SEWER	28,410.00	27,012.00	610.00	163,325.00	95,168.50	73,547.64
611 2015 SEWER REHAB	35,924.00	35,924.29	611.00	35,924.29	35,924.15	31,108.60
612 WWTP FACILITY		0.00	-40,686.00	612.00	-20,343.00	-20,159.40
625 SEWER LOANS	120,702.00	145,813.00	625.00	200,292.00	111,814.50	109,216.95
Report Total	1,046,726.00	1,500,712.19	-647,787.20	2,995,461.44	1,740,406.10	1,599,951.28

10

IOWA PUBLIC AGENCY INVESTMENT TRUST (IPAIT)

A comprehensive cash management service for Iowa Cities, Counties, and City Utilities



INFORMATION STATEMENT

January 22, 2025

This booklet provides detailed information about the
Iowa Public Agency Investment Trust.
Please read it carefully and retain it for future reference.

Sponsored by the
Iowa Association of Municipal Utilities
Iowa State Association of Counties
Iowa League of Cities

CONTENTS

Section	Page
The Iowa Public Agency Investment Trust (IPAIT).....	3
Rating.....	3
Cash Management	3
Diversified Portfolio.....	3
Authorized Investments	4
Current Income	4
Risk and Management of Risk.....	4
Management Policies and Procedures	4
Maturity of IPAIT Investments	6
Maintenance of Liquidity	6
Investing in IPAIT Portfolio Units	6
Participant Recordkeeping System	6
Investments by Bank Funds Transfer	7
Income Distributions	7
Redeeming IPAIT Portfolio Units	7
Portfolio Withdrawals.....	7
Valuing IPAIT Portfolio Trust Units	8
Portfolio Management	8
Calculating Yield.....	9
Expenses of IPAIT.....	9
Trustees and Officers.....	9
The Investment Adviser.....	11
The Administrator.....	11
The Custodian.....	11
The Marketer	11
Sponsorship Fee Agreement	12
Taxes.....	12
Reports to Participants.....	12
Declaration of Trust.....	12
Description of Trust Units	12
Participant Liability	13
Termination of the Declaration of Trust.....	13
Amendment of the Declaration of Trust.....	13
Withdrawal	13
Definitions	13
Fixed Term Automated Program	13
Independent Registered Public Accounting Firm	14
Document Copies.....	14

No person or entity has been authorized to give any information or to make any representations other than those contained in this Information Statement, and, if given or made, such information or representations must not be relied upon as having been authorized by IPAIT, its Trustees, the Investment Adviser, the Administrator, the Custodian, or any agent of IPAIT or the Trustees.

IOWA PUBLIC AGENCY INVESTMENT TRUST (IPAIT)

The Iowa Public Agency Investment Trust ("IPAIT" or "Trust") is a professionally managed common law trust created with the objective of providing Iowa cities, counties, city utilities, and other eligible participants (the "Participants") with a convenient method for investing their funds in a manner that focuses on safety of principal and liquidity for operating funds, while maximizing current income consistent with those parameters.

IPAIT has been established under Iowa law pursuant to Iowa Code Chapter 28E and Sections 331.555 and 384.21, which authorize Iowa cities, counties, city utilities, and other eligible participants to jointly invest monies pursuant to a joint investment agreement. IPAIT was established by adoption of a Joint Powers Agreement and Declaration of Trust establishing the Iowa Public Agency Investment Trust as of October 1, 1987 and amended as of August 1, 1988, May 1, 1993, September 1 2005, and September 1, 2017 (the "Declaration"). Iowa Code permits judicial districts and rural water districts to participate in a joint investment agreement, and such entities are authorized to participate in IPAIT upon the approval of the Board of Trustees. A city, city utility, or county which is, respectively, a member of the Iowa League of Cities, the Iowa Association of Municipal Utilities, or the Iowa State Association of Counties (the "Sponsoring Associations") or other eligible participants can become a Participant in IPAIT by submitting an application and a certified copy of the form of authorizing resolution contained therein to Iowa Public Agency Investment Trust, c/o PMA Financial Network, LLC, Trust Administrator, at 2135 CityGate Lane, 7th Floor, Naperville, IL 60563. (See "Instructions and Application Form").

IPAIT is an S&P Global Ratings ("S&P") rated money market fund pursuant to the requirements of Iowa Code 12B.10.

This Information Statement provides detailed information about IPAIT and its investment and operating policies. Please read it carefully and retain it for future reference. Additional information, a copy of the Declaration of Trust, and further assistance regarding becoming a Participant in IPAIT may be obtained by calling the IPAIT toll free number, (800) 872-4024, or by contacting Iowa Public Agency Investment Trust, c/o PMA Financial Network, LLC, Trust Administrator, at 2135 CityGate Lane, 7th Floor, Naperville, IL 60563. This Information Statement is qualified in its entirety by reference to the text of the Declaration of Trust.

RATING

IPAIT is voluntarily rated as a money market fund by S&P as a result of the requirements of Iowa Code 12B.10 stating that a joint investment trust that invests public funds either obtain a rating in one of the two highest rating classifications by a least one of the standard rating services specified under Iowa law (a "Rating Agency"), or register as an investment company under the Investment Company Act of 1940. IPAIT Diversified Portfolio holds a AAAM rating, the highest rating in the classification, although there is no guarantee that this or any rating will be maintained.

CASH MANAGEMENT

IPAIT issues Trust Units in which Participants may invest, referred to as the Diversified Portfolio ("Portfolio").

There are no minimum or maximum investments or limitations on redemptions for the Portfolio. Participants may invest any funds in their custody in the Portfolio. The Portfolio is operated according to investment and accounting standards which conform to the requirements of Statement No. 79 of the Governmental Accounting Standards Board for certain external investment pools and S&P's requirements for local government investment pools. Only funds of Participants may be invested in IPAIT.

DIVERSIFIED PORTFOLIO - The Diversified Portfolio is a professionally managed portfolio of U.S. government and federal agency securities, collateralized certificates of deposit of Iowa financial institutions, certificates of deposit and deposits insured under FDIC and permitted by Iowa Code Section 12B10(7), government-only money market funds, and collateralized perfected repurchase agreements as more fully described below. As required:

- all securities have final maturities of no greater than 397 days, and
- the Portfolio maintains a maximum average dollar weighted maturity to reset of 60 days or less, and
- the Portfolio maintains a weighted average life to final of 120 days or less.

AUTHORIZED INVESTMENTS

The objective of IPAIT is to provide Participants with safety of principal, daily liquidity and the highest possible investment yield consistent with those requirements.

Subject to the specific investment restrictions of the Portfolio described herein, assets of IPAIT will only be invested in securities specifically permitted for Participants under present Iowa law, or as may be amended from time to time, including the following types of securities and instruments ("Permitted Investments").

- (1) Securities issued or guaranteed as to payment of principal and interest by the U.S. Government. These include, for example, Treasury bills, bonds and notes which are direct obligations of the U.S. Government ("U.S. Government Securities").
- (2) Obligations issued or guaranteed as to payment of principal and interest by agencies or instrumentalities of the U.S. Government ("Federal Agency Securities"). Such agencies and instrumentalities include, for example, Federal Intermediate Credit Banks, Federal Home Loan Banks, the Federal National Mortgage Association, the Federal Home Loan Mortgage Company, and the Farmers Home Administration. Such securities will include those supported by the full faith and credit of the United States Treasury or the right of the agency or instrumentality to borrow from the Treasury, as well as those supported only by the credit of the issuing agency or instrumentality.
- (3) Collateralized perfected repurchase agreements secured by securities in the immediately foregoing categories. A repurchase agreement involves the sale of such securities to IPAIT with the concurrent agreement of the seller to repurchase them at a specified time and price to yield an agreed upon rate of interest. The securities collateralizing the agreement are held in custody and are regularly verified by the IPAIT Custodian for the benefit of IPAIT and are maintained daily in an amount equal to at least 102 percent of the value of the repurchase agreement. The collateral is delivered to the custodian (or to an independent triparty custodian) in order to perfect the security interest IPAIT holds in the securities.
- (4) Certificates of deposit ("CDs") and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 12C, or FDIC insured deposits or certificates of deposit invested pursuant to Iowa Code Section 12B10(7).
- (5) Shares of a "government only" open-end management investment company registered with the Federal Securities and Exchange Commission under the Federal Investment Company Act of 1940, 15 U.S.C. § 80a-1, and operated in accordance with 17 C.F.R § 270.2a-7.

Every Permitted Investment shall be purchased on a delivery versus payment ("DVP") basis. No other settlement procedure is allowed. All of IPAIT's portfolio holdings at any time are available on request.

CURRENT INCOME - Because of the participation of many Iowa municipalities, counties, city utilities and other Iowa governmental entities in IPAIT and the large pool of funds resulting therefrom, IPAIT can purchase securities in larger denominations, thereby improving yields and reducing transaction costs. IPAIT's size and experience will also permit the selection of securities maturing at various times which can enhance average portfolio yields. These strategies, implemented by a full-time professional portfolio manager, will maximize the current income earned by IPAIT.

RISK AND MANAGEMENT OF RISK

While investments by IPAIT will be confined to the highest quality securities and instruments with varying maturities, the complete elimination of risk is not possible. It is possible that large redemptions of Trust Units in the Portfolio could necessitate the sale of some Portfolio investments prior to maturity at current market prices. If market values have declined, a reduction in Unit value could result at the time of redemption.

MANAGEMENT POLICIES AND PROCEDURES

Following are the fundamental management policies and procedures for IPAIT. All investments are maintained in an IPAIT custodial account at U.S. Bank National Association, segregated for the Diversified Portfolio on behalf of IPAIT Participants.

- (1) IPAIT investment procedures require that each purchase or sale of a security be handled on a DVP basis. Funds for the purchase of an investment shall not be released to the seller until the security is delivered to the IPAIT Custodian. Conversely a sold security shall not be released to the buyer until funds for the purchase price of the security have been received by the IPAIT Custodian.
- (2) IPAIT investment procedures prohibit "free delivery" transactions. The Custodian shall never release assets from the IPAIT custodial accounts for purchases or sales of securities until the securities or funds are delivered. Prohibiting "free delivery" settlements precludes movement of IPAIT program investments or funds to a third party anywhere.
- (3) Any material deviation (greater than +/-0.15 percent or 0.9985 to 1.0015) from the amortized cost of investments shall be promptly reported by the Investment Adviser to the Officers. The Officers shall monitor the situation and report immediately to the Board of Trustees should the deviation exceed +/-0.25 percent or 0.9975 to 1.0025. The Investment Adviser will recommend to the Board what action, if any, should be initiated to reasonably eliminate or reduce material dilution or other unfair results to Participants. Such action may include redemption of Trust Units in kind, selling portfolio securities prior to maturity, withholding distributions or utilizing a net asset value per Trust Unit based upon available market quotations.
- (4) The frequent trading of securities, including day trading for the purpose of realizing short-term gains, the purchase and sale of futures and options to buy or sell authorized investments, reverse repurchase agreements and other similar speculative or derivative transactions are expressly prohibited.
- (5) IPAIT may not make any investment other than Permitted Investments authorized by the provisions of the law applicable to the investment of funds by the Participants, as such laws may be amended from time to time.
- (6) IPAIT may not purchase any Permitted Investment for the Diversified Portfolio which has a maturity date of more than 397 days.
- (7) IPAIT may not purchase any Permitted Investment if the effect of such purchase by IPAIT would be to make the average dollar weighted maturity to reset of the Diversified Portfolio greater than sixty (60) days; provided, however, that in making such determination, the maturity of a Permitted Investment shall be determined as set forth under 6 above
- (8) IPAIT may not purchase any Permitted Investment if the effect of such purchase by IPAIT would be to make the average dollar weighted life of the Diversified Portfolio greater than one hundred twenty (120) days to final; provided, however, that in making such determination, the maturity of a Permitted Investment shall be determined as set forth under 6 above.
- (9) IPAIT may not borrow money or incur indebtedness whether or not the proceeds thereof are intended to be used to purchase Permitted Investments;
- (10) IPAIT may not make loans, provided that IPAIT may make Permitted Investments.

The restrictions set forth above are fundamental to the operation and activities of IPAIT and may not be changed without the affirmative approval, in writing, of a majority of the Participants entitled to vote, except that such restrictions may be changed by the Trustees so as to make them more restrictive when necessary to conform the investment program and activities of IPAIT to the laws of the State of Iowa and the United States of America as they may from time to time be amended.

IPAIT may invest in Certificates of Deposit ("CDs") and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 12C, or FDIC insured deposits or certificates of deposit invested pursuant to Iowa Code Section 12B10(7). The Trust's Investment Adviser provides a financial assessment of each nonrated IPAIT depository to the IPAIT Board of Trustees comparing that

Depository's financial ratios to those of other Iowa and regional financial institutions whose securities are rated in the highest rating category for short-term debt obligations. Pursuant to this credit analysis, each IPAIT depository's Certificates of Deposit are deemed to be First Tier securities and as such they present minimal credit risk of default based upon the credit analysis. The IPAIT Board of Trustees has directed IPAIT's Investment Adviser to monitor the credit quality of all IPAIT depositories on an ongoing basis and to advise the Board of any deterioration of credit quality of any IPAIT depository relative to rated institutions. The State of Iowa requires financial institutions in Iowa to pledge certain collateral under certain circumstances to secure public fund deposits and also the State of Iowa maintains a sinking fund for public deposits to protect against the potential loss of funds by a public body with funds on deposit in an Iowa financial institution. The State of Iowa also has assessment procedures authorized to assess all Iowa depositories holding public funds for any losses experienced by an Iowa public body in excess of the State sinking fund in the event of an Iowa depository failure. There is no assurance that the State of Iowa's collateralization requirements, the sinking fund, or assessment procedures for public deposits will be sufficient in case of bank failure.

In addition to the fundamental restrictions and procedures set forth above, as a condition of providing services to IPAIT, IPAIT presently requires that the IPAIT Custodian, the Investment Adviser, and the Administrator maintain fidelity and errors and omissions insurance coverage for IPAIT's benefit for all services provided to IPAIT.

MATURITY OF IPAIT INVESTMENTS

The Portfolio strictly adheres to Iowa law and S&P Criteria for money market mutual funds, developed to minimize risk that the value of investments in a portfolio might vary. IPAIT's investment policy as set forth herein presently limits portfolio investments to the following:

1. The remaining maturity of any individual investment may not exceed more than 397 days from the date of purchase.
2. The maximum dollar weighted average maturity to reset of all IPAIT investments may not exceed 60 days.
3. Investments are monitored daily by its Investment Adviser to assure that the value of each IPAIT investment does not materially deviate in value from its amortized cost.

MAINTENANCE OF LIQUIDITY

Investments will generally be confined to securities maturing at various times within 397 days from the date of purchase as previously described. Because of their relatively short maturities, high quality, and minimal price fluctuations, ready markets will exist for liquidating all securities in which IPAIT will invest.

As a general policy, the Portfolio will hold investments until they mature. However, in an effort to increase yields, IPAIT may sell securities and realize capital gains when there are perceived disparities between maturities for various categories of investments. Summaries of all securities trades are regularly provided to the Board of Trustees by the Investment Adviser for review.

INVESTING IN IPAIT PORTFOLIO UNITS

To become a Participant in IPAIT, the public body must adopt the Form A resolution included in the Instructions and Application Form available on the fund website, or otherwise provided by IPAIT. The resolution authorizes the public body to become a Participant, adopt the Declaration, and designate officials of the public body authorized to execute transactions with IPAIT. Following adoption of the resolution, the public body must complete and forward to the IPAIT Administrator, the investment trust application Form B along with the Form A and Form A Certificate. (See "Instructions and Application Form".)

Investments may be made at the net asset value per Unit next determined after an investment order has been received. The net asset value of Portfolio Units is determined once daily at the close of the New York Stock Exchange (currently 3:00 p.m., Central Standard Time).

PARTICIPANT RECORDKEEPING SYSTEM - The participant recordkeeping system is an internet-based participant accounting system available to IPAIT participants that allows authorized officials to view balances, initiate transactions, view historical transactions and balances, access daily confirmations and monthly statements, view daily rates, and view account information. The system allows two different levels of authorized users, users that can view and initiate transactions and those that can view only. The system also initiates an electronic notification to participants when confirmations and statements are available online through the system. The system is an added medium of communication with the IPAIT participants in addition to the toll-free phone line.

INVESTMENTS BY BANK FUNDS TRANSFER - A Participant may authorize transfers to its IPAIT account(s) by means of the Automated Clearinghouse System ("ACH"), from the Participant's local bank to IPAIT. The Participant may also have its local bank wire federal funds directly to the Custodian.

A Participant has the ability to invest in the Diversified Portfolio by the following methods:

- (1) An authorized official for the Participant may use the online shareholder recordkeeping system or telephone IPAIT at (800) 872-4024 and furnish the Participant's name, the name of the authorized official initiating the transaction, the customer identification number of the authorized official, the IPAIT account number and the amount being invested. A request for the IPAIT investment to be transferred by ACH, which will begin earning income effective the next business day, must be made by 3:00 p.m.
- (2) To make an investment by wire transfer and begin earning income effective the same business day, an authorized official may use the online shareholder recordkeeping system or telephone an IPAIT representative by 10:00 a.m., furnishing the information described above. The Participant must also instruct its local financial institution to wire funds to the IPAIT Custodian for receipt no later than 10:00 am. Please contact your IPAIT representative at (800) 872-4024 for wire instructions. Failure to properly wire the funds following the authorization for investment may result in failure of the investment or expenses incurred due to overdraft charges.
- (3) A Participant may invest in the Diversified Portfolio Units by issuing and mailing a check or other bank draft to U.S. Bank Institutional Trust & Custody, BC-MN-H5AM, 800 Nicollet Mall, Minneapolis, MN 55402. Until the check has cleared, the investment will not be completed or accepted, and no income will be earned or accrue.

INCOME DISTRIBUTIONS - Net income for the Diversified Portfolio of IPAIT is declared each business day for Participants of record immediately before 3:00 p.m. Central Standard Time. Income distributions are accrued to Participants' accounts daily and reinvested in additional Units monthly for compounded interest. Total distributions for each month are credited to Participants' accounts the first business day of the following month. Distributions are automatically reinvested in Portfolio Trust Units unless cash payment has been requested. Cash payments, if requested, will be made monthly. If a Participant redeems the entire amount in its account during the month, income distributions accrued to the account from the beginning of the month through the date of redemption, are paid into the account at that time, so a complete liquidation can be facilitated.

REDEEMING IPAIT PORTFOLIO UNITS

PORTFOLIO WITHDRAWALS - Units may be redeemed on any day on which the New York Stock Exchange is open for trading and which is not a federal holiday or a holiday officially observed by commercial banks in Iowa. Units will be redeemed at the net asset value next determined after a withdrawal request in good order is received by the Administrator.

Proceeds from the redemption of Units will be transmitted to the Participant's local financial institution by means of the ACH system or by the Federal Reserve wire system. No charge will be made for the ACH transfer of the Participant's funds; however, local financial institutions may reserve the right to charge for an incoming wire transfer. Proceeds can also be transmitted by check to the registered Participant and mailed to the Participant's address of record.

Proceeds from the redemption of Units, which have been paid for by check, may not be transmitted to the Participant's financial institution by wire for up to a maximum of seven days after the Bank has been informed

that the Participant's check has cleared, but in no event for more than 15 days after the Units have been issued and outstanding. A Participant has the ability to redeem Units from either Portfolio by the following methods:

(1) An Authorized Official may redeem all or a portion of its Units by initiating a transaction in the online participant recordkeeping system or telephoning (800) 872-4024 and furnishing the Participant's name, name of the authorized Official initiating the transaction, the customer identification number of the authorized official, the IPAIT account number, and the amount to be redeemed, and the Participant's account number to which the funds are to be transferred. A request for the redemption proceeds to be transferred by the Automated Clearing House System (ACH) the next business day, must be made by 3:00 p.m. Proceeds may be directed through the Vendor Pay program directly to an authorized vendor (following the authorizing certificate and procedure described herein).

(2) To redeem all or a portion of its Units by wire transfer to be sent the same day, an IPAIT representative must be notified or a transaction initiated through the participant recordkeeping system prior to 10:00 a.m. by a Participant's Authorized Official. The Participant must instruct the IPAIT representative to wire funds to its local financial institution on file.

(3) A Participant may redeem all or a portion of its Trust Units by instructing the Administrator by mailing a completed form to the following address: Iowa Public Agency Investment Trust, 2135 CityGate Lane, 7th Floor, Naperville, IL 60563, or emailed to fundservices@pmanetwork.com. This redemption request must be in good order, indicating the dollar amount or number of Trust Units to be redeemed, the method of redemption (i.e., ACH, check or wire) and signed by an Authorized Official of the public body.

VALUING IPAIT PORTFOLIO TRUST UNITS

The net asset value of Units is determined once each day, as of the close of the New York Stock Exchange (currently 3:00 p.m. Central Standard Time). Except for federal holidays, such other holidays that are officially observed by commercial banks in Iowa, and days on which no investments in or redemption of Units occur, the Administrator will compute the Portfolio's net asset value on each day the New York Stock Exchange is open for trading or when there is a sufficient volume of trading which might materially affect the net asset value of Portfolio securities. The net asset value of each Unit is computed by adding the value of all securities and other assets (including income receivable), subtracting liabilities (including accrued expenses) attributable to each Portfolio and dividing by the number of Units of each Portfolio outstanding.

The Administrator will compute the net asset value of Units for the Portfolio by using the amortized cost method for valuing securities. Under the amortized cost method, a security is initially valued at cost on the date of purchase and, thereafter, any discount or premium is amortized to maturity, using the constant interest method, regardless of fluctuating interest rates or the market value of the security. However, the Investment Adviser will establish procedures to stabilize the net asset value of Units at \$1.00 per Unit. These procedures include a review by the Investment Adviser as to the extent of the deviation of net asset value based upon available market quotations from the Portfolio's \$1.00 amortized cost per Unit. If such deviation exceeds +/- \$.0025, the Investment Adviser will recommend to the Board what action, if any, should be initiated to reasonably eliminate or reduce material dilution or other unfair results to Participants. Such action may include redemption of Units in kind, selling portfolio securities prior to maturity, withholding distributions or utilizing a net asset value per Unit based upon available market quotations.

If, and only if, the Trustees, with the advice of the Investment Adviser, shall determine that the amortized cost method of determining the net asset value of Units no longer represents a fair method of valuation, the Trustees may either permit such net asset value to fluctuate or may reflect the fair value thereof in the number of Units allocated to each Participant.

PORTFOLIO MANAGEMENT - Subject to policies set by the Trustees, the Investment Adviser is authorized to determine, consistent with the IPAIT Investment objectives and policies, which securities will be purchased, sold and held by IPAIT. Most securities will be purchased on a principal basis directly from the issuer, from banks, underwriters, or market makers and, thus, will not involve payment of a brokerage commission. Such purchases may include a discount, concession or mark-up retained by an underwriter or dealer. The Investment Adviser is authorized to select the brokers or dealers that will execute the purchases and sales of securities and is directed to use its best efforts to obtain the best available price and most

favorable execution on brokerage transactions.

CALCULATING YIELD - The yield on Trust Units (a 7-calendar-day historical yield) is calculated by first dividing the average daily net income per Trust Unit for that 7-day period by the average daily net asset value per Unit for the same period. This number is then annualized by multiplying the result times 365.

EXPENSES OF IPAIT

The Investment Adviser is paid an annual fee accrued daily and paid monthly based upon average daily net assets for the Portfolio of 0.09 percent for assets up to \$150,000,000, 0.07 percent for assets greater than \$150,000,000 and less than \$250,000,000 and 0.055 percent for assets greater than \$250,000,000.

The Administrator is paid an annual fee accrued daily and paid monthly based upon average daily net assets for the Portfolio of 0.10 percent for assets up to \$150,000,000, 0.09 percent for assets greater than \$150,000,000 and less than \$250,000,000 and 0.075 percent for assets greater than \$250,000,000.

The Marketer is paid a monthly program support and development fee computed at an annual rate equal to 0.06 percent of the average daily assets of the Portfolio.

Pursuant to the Trust's Plan of Distribution there is a fee computed at the annual rate of 0.075 percent of the average daily net assets of the Portfolio that is paid to the Sponsoring Associations based upon Participants attributable to each Sponsoring Association pro rata share of the IPAIT average daily net assets. This fee is paid for marketing and administrative services provided by the Sponsoring Associations to IPAIT, including clerical and administrative services in connection with meetings of the Board of Trustees, evaluation of performance of service providers, review of compliance with investment policies, providing the Board of Trustees various reports thereon, maintaining Trust records and providing marketing services. No specific expenses are paid from this fee.

The Custodian is paid an annual fee based upon average daily net assets for the Portfolio of 0.0033 percent, a flat annual account maintenance charge, and transaction processing fees. Custodial fees are accrued daily and paid monthly.

IPAIT also pays other fees and expenses incurred directly by IPAIT and its Trustees in connection with the discharge of their duties. These expenses include initial and ongoing legal and accounting fees, auditing fees, out-of-pocket expenses of Trustees and the cost of printing, mailing and other services performed independently by IPAIT. Such fees and expenses are accrued daily in an amount determined by the Board of Trustees.

From time to time, the Trust's Investment Adviser, Administrator, Marketer, Custodian and Sponsors may reduce or waive their fees to the extent they deem appropriate to enhance the Portfolio's net yield. Any fee reduction/waiver is voluntary and temporary and may be revised or terminated by these service providers and sponsors at any time without notice.

These fees and operating expenses are subject to adjustment and renegotiation as determined by the Board of Trustees and the terms of the contracts with the service providers and sponsors.

TRUSTEES AND OFFICERS

The Board of Trustees has full and complete control over the business and assets of IPAIT, subject to the rights of IPAIT Participants as provided in the Declaration of Trust. Each Participant will be entitled to vote that number of Units it owns of record the Portfolio as of the record date. The Board of Trustees is currently comprised of nine persons who are representative of the three types of Iowa public agencies (and the Sponsoring Associations – the Iowa Association of Municipal Utilities (IAMU), the Iowa League of Cities (ILC), and the Iowa State Association of Counties (ISAC) that have historically participated in IPAIT with each group having three representatives. The qualifications for the Trustees require that the person be an "official" and/or employee with an Iowa public agency. To the extent that a vacancy occurs, the Board of Trustees will seek and nominate persons to fill the vacancy with a person associated with the group meeting the qualifications for the vacancy. Each Trustee serves a three-year term and three Trustees are reappointed each year (one each from group).

In addition, the Executive Directors of the Iowa Association of Municipal Utilities, the Iowa League of Cities, and the Iowa State Association of Counties serve as ex officio nonvoting members of the Board of Trustees and, pursuant to the Bylaws, may from time to time serve as secretary and treasurer for the Board. The names, affiliations and positions of the Board members are set forth below:

NAME	AFFILIATION	POSITION
Dan Zomermaand	Sioux County Treasurer	Chair, Trustee
Mark Roberts	Director, Finance & Admin Services, Muscatine Power & Water	Vice Chair, Trustee
Tim Stiles	Finance Director, City of West Des Moines	Second Vice Chair, Trustee
Craig Anderson	Plymouth County Board of Supervisors	Trustee
Jeff Nemmers	Finance Director, City of Fort Dodge	Trustee
Steven Pick	General Manager, Spencer Municipal Utilities	Trustee
Jesse Otto	Finance Manager, Cedar Falls Utilities	Trustee
Brent Hinson	Deputy City Administrator/Finance Director, City of Mason City	Trustee
Sandy Ross	Poweshiek County Treasurer	Trustee
Alan Kemp	Executive Director, ILC	Secretary Ex Off. Trustee
Troy DeJoodde	Executive Director, IAMU	Asst. Secretary, Ex Off. Trustee
Andrea Woodard	Executive Director, ISAC	Treasurer, Ex Off. Trustee

The current Board is made up mainly of Trustees with direct responsibility for the financial matters of their respective city, county or municipal utility. Elected public officials and Trustees with general management or administrative responsibilities comprise the rest of the Board.

Ex Officio Trustees have no voting power in connection with any actions that the Trustees may take on behalf of IPAIT. In their capacity as Trustees, the Trustees function on behalf of the Participants, as the agents and fiduciaries of the Participants, to implement and administer the Declaration, as an agreement among the Participants. The officers of IPAIT are the Chair, Vice Chair, Second Vice Chair, Secretary, Assistant Secretary, Treasurer. All officers serve on an Executive Committee. The Executive Committee may exercise all of the authority of the Board of Trustees, except that the Executive Committee cannot create a new Portfolio or a series of units or change investment policies. The Executive Committee serves as the Audit Committee, with the inclusion of a Trustee designated as the financial expert, who may be an additional member of the Audit Committee.

If, at any time after election to the Board of Trustees, a Trustee is associated with a city utility, county or city which ceases to be a Participant, such Trustee must resign.

No Trustee (whether voting or nonvoting) of IPAIT will receive any compensation from IPAIT, the Administrator, Investment Adviser or Custodian for his or her services. IPAIT will reimburse the Trustees for their reasonable expenses incurred on behalf of IPAIT.

IPAIT refers to the Trustees in their capacity collectively as Trustees and not individually or personally. All persons dealing with IPAIT must look solely to IPAIT assets for the enforcement of claims against IPAIT. The Trustees, officers and Participants do not assume any liability for obligations entered into on behalf of IPAIT.

The Joint Powers Agreement and Declaration of Trust shall not create any right, title, privilege or entitlement in any person, corporation or other legal entity except a Participant and a Person that has a direct and written contract with IPAIT. The terms and conditions of the Declaration of Trust are not intended to and shall not be construed to create any cause of action, legal or equitable, in any Person against the Participants, Trustees, officers, employees, Sponsoring Associations or agents of IPAIT, except as is provided by specific language in the Declaration or by specific language in written agreements or contracts entered into by the Trustees in implementing IPAIT. It is not intended and the terms of the Declaration shall not be construed so that any breach thereof by Participants, Trustees, officers, employees or agents of IPAIT creates an action at common law, tort, contract or otherwise. A Trustee is not personally liable for a claim based upon an act or omission of the Trustee performed in the discharge of the Trustee's duties, except for acts or omissions which involve intentional misconduct or knowing violation of the law or for a transaction from which the Trustee derives an improper personal benefit. The Trustees are responsible for the

management of IPAIT, the conduct of its affairs, and the management and distribution of IPAIT assets. Consistent with their responsibility, the Trustees have appointed an Investment Adviser, an Administrator and Custodian and have assigned to them such duties as the Trustees have deemed appropriate with regard to the investment, administration, record keeping and custody of monies and investments of IPAIT.

THE INVESTMENT ADVISER

Prudent Man Advisers, LLC d/b/a PMA Asset Management, LLC (hereinafter the "Investment Adviser") 2135 CityGate Lane, 7th Floor, Naperville, IL 60563, an Investment Adviser registered under the Investment Advisers Act of 1940, serves as the IPAIT Investment Adviser, pursuant to an Investment Adviser Agreement. The Investment Adviser has been providing investment advisory services to public sector clients since 2002 and currently has institutional and retail clients, including local government investment pools, profit-sharing plans, insurance companies, public agencies, banks, endowments and charitable institutions and individuals. As of September 30, 2024, the Investment Adviser had over \$31 billion in assets under management. The day-to-day management of the IPAIT portfolio is performed by the Adviser's fixed income management team.

The Investment Adviser furnishes IPAIT with advice with respect to IPAIT operations and the investment of its assets subject to and in conformance with the Declaration of Trust and the policies adopted by the Board of Trustees. The IPAIT agreement with the Investment Adviser is not assignable and may be terminated on 60 days written notice by either party without penalty.

THE ADMINISTRATOR

PMA Financial Network, LLC, an affiliate of the Investment Adviser, serves as the IPAIT Administrator, pursuant to an Administrator Agreement. The Administrator supervises all aspects of IPAIT's operations, other than those managed by IPAIT's Investment Adviser pursuant to the Investment Adviser Agreement (discussed above); acts in conformity with the Declaration of Trust and policies adopted by the Board of Trustees; determines and allocates the income of IPAIT; provides daily account services to Participants; provides all participant transaction confirmations and monthly account summaries; records all telephone calls with participants to confirm transaction details; facilitates and processes all movement of monies between IPAIT and the Participant's accounts at the Participant's local financial institutions; verifies that each transaction is initiated by an authorized representative of the Participant and, utilizing bank and trust procedures, follows procedures that assures that all IPAIT or Participant funds be moved only within a "closed system" between the Participant's preauthorized local account and the Participant's IPAIT account (except those funds which are directed by Participant to be sent to vendors under the Vendor Pay program) and assure that all monies received from or on behalf of Participants are fully collected and available; provides administrative personnel and equipment to IPAIT; determines the net asset value of IPAIT on a daily basis; and performs all related administrative services for IPAIT. The IPAIT Administrator Agreement is approved annually, is not assignable, and may be terminated on 60 days written notice by either party without penalty.

THE CUSTODIAN

U.S. Bank National Association, 800 Nicollet Mall, Minneapolis, MN 55402, acts as Custodian for IPAIT pursuant to a Custodian Agreement. The Custodian will hold in a separate account all investment instruments and monies, including cash received for each Portfolio. All IPAIT security transactions are handled on the basis of delivery versus payment of the custodian or its nominee or nominees. IPAIT's agreement with the Custodian is not assignable and may be terminated on 60 days written notice by either party without penalty.

THE MARKETER

PMA Securities, LLC, 2135 Citygate Lane, 7th Floor, Naperville, IL 60563, acts as the Marketer for IPAIT pursuant to a Marketing and Fixed Term Automated Program Agreement. The Marketer markets the IPAIT program to eligible Participants and potential participants, provides experience and resources to the IPAIT program as well as provides program support and development. IPAIT's agreement with the Marketer is

approved annually, is not assignable, and may be terminated 60 days written notice by either party without penalty.

SPONSORSHIP FEE AGREEMENT

The Trust has adopted a Sponsorship Fee Agreement ("Agreement") which permits the Trust to pay certain distribution related expenses for the sale and distribution of its Units. Because the fees are paid out of the Trust assets on an ongoing basis, over time these fees will increase the costs of your investment and may cost you more than paying other types of sales charges. Under the Agreement, the Trust pays the Sponsoring Associations a fee at the annual rate of .075 percent of average annual net assets for providing to the Trust marketing assistance and various administrative services, including clerical and administrative services in connection with meetings of the Board of Trustees, evaluation of performance of service providers, review of compliance with investment policies, providing the Board of Trustees various reports thereon, and providing marketing assistance. The Sponsoring Associations were instrumental in the establishment of the Trust which was and is intended to assist Iowa public agencies in cash management thereby lessening the burdens of government. The Executive Directors of the Sponsoring Associations serve as officers and members of the Executive Committee of IPAIT. No specific fund expenses are paid from the Agreement. The Agreement is approved annually by the Trustees only after careful consideration of whether there is a reasonable likelihood that the Agreement will benefit the Trust and the Participants.

TAXES

IPAIT and the investment income from IPAIT to Participants are exempt from federal income taxes pursuant to Section 115 of the Internal Revenue Code.

REPORTS TO PARTICIPANTS

Participants receive a daily confirmation of all transactions processed. Participants will receive a monthly statement summarizing all activity on each account opened with IPAIT. This statement will include a list of all investments currently held by IPAIT for the Participant. In addition, Participants will be provided monthly performance information illustrating historical investment performance and yield. IPAIT will issue unaudited semi-annual reports which will include a list of securities owned by IPAIT and complete financial statements. It will also issue an annual report containing a financial report audited by the IPAIT independent registered public accounting firm.

DECLARATION OF TRUST

IPAIT was established as of October 1, 1987, as a common law trust under the laws of the State of Iowa by the adoption and execution of a Joint Powers Agreement and Declaration of Trust by the Maquoketa Municipal Electric Utility, Buchanan County, and the City of Fairfield. Additional Iowa cities, counties, city utilities and the other eligible participants (including 28E organizations) may become Participants in the manner described in this Information Statement. The Joint Powers Agreement and Declaration of Trust was amended on August 1, 1988 and May 1, 1993, and restated as of September 1, 2005 and further amended as of September 1, 2017.

Each potential Participant is given a copy of the Declaration before it becomes a Participant. The summary of the Declaration given herein is qualified in its entirety by reference to the full text of the Declaration.

DESCRIPTION OF TRUST UNITS - The Declaration authorizes an unlimited number of full and fractional Trust Units which may be issued in series. All Trust Units of each series participate equally in the allocation of distributions and have equal liquidation and other rights pertaining to that series. The Trust Units have no conversion, exchange or preemptive rights.

The Board of Trustees has determined that each Participant shall have the right to vote on a one vote per Unit basis. If submitted to Participants, the approval of a change in the fundamental investment policy

requires the approval of a majority of the outstanding Units voting at the meeting. At such meetings of Participants a quorum is based on the total number Units outstanding held by Participants that are represented in person or by proxy. A quorum requires a majority of the Units of the Diversified Portfolio to be present, in person or by proxy.

PARTICIPANT LIABILITY - The Declaration provides that Participants will not be subject to any liability whatsoever in tort, contract or otherwise to any other person or persons in connection with IPAIT property or the affairs of IPAIT. Any Participant made a party to any suit or proceedings to assert or enforce any such liability shall not on account thereof be held to any personal liability.

TERMINATION OF THE DECLARATION OF TRUST - IPAIT may be terminated by the affirmative vote of a majority of Participants entitled to vote at any meeting of Participants or by an instrument in writing, without a meeting, signed by a majority of the Trustees and consented to by not less than a majority of the Participants entitled to vote.

AMENDMENT OF THE DECLARATION OF TRUST - The Declaration may be amended at any meeting of Participants or by an instrument or instruments in writing, by the affirmative vote or signed approval of a majority of the Participants. The Trustees, from time to time, by a two-thirds vote of the Trustees and after 15 days prior written notice to the Participants, may amend the Declaration without the vote or consent of the Participants, to the extent they deem necessary to conform the Declaration to the requirements of applicable laws or regulations, or any interpretation thereof by a court or other governmental agency; but the Trustees shall not be liable for failing to do so.

WITHDRAWAL - A Participant may withdraw from IPAIT at any time by notifying the Trustees as specified in the Declaration.

DEFINITIONS - Unless otherwise expressly defined herein, words that are capitalized in this Information Statement have the meaning defined in the Joint Powers Agreement and Declaration of Trust.

FIXED TERM AUTOMATED PROGRAM - The IPAIT Fixed Term Automated Program (the "FTA Program") offers Participants the opportunity to purchase deposits from Iowa financial institutions and other fixed term securities and instruments that are permitted for Participants under the Iowa Investment Statute. IPAIT has contracted with PMA Financial Network, LLC and its affiliate, PMA Securities, LLC (together, "PMA"), to administer the FTA Program. The issuers of the instruments offered through the FTA Program are all eligible issuers that meet the credit criteria established by PMA (a "Program Provider"), and which are approved by IPAIT's Board of Trustees.

Through the FTA Program, a Participant can contact IPAIT to purchase deposits or other fixed income instruments using monies from its IPAIT accounts, and the Program Providers then attempt to secure instruments consistent with the Participant's investment objectives. Any instruments so purchased are held by IPAIT in trust for the benefit of the Participant. Participants may purchase instruments of varying maturities (including maturities of more than one year) issued by a variety of issuers. All deposit principal and interest is credited to a Participant's account on the day it is received from the issuing financial institution. In all cases, principal and interest is credited on the next business day if a crediting date falls on a non-business day.

A Participant who purchases a deposit will have use of the interest earned on the deposit, including the opportunity for reinvestment of interest earned; on the date interest is credited to the Participant's account.

IPAIT reserves the right to delay the interest payment to all investors until the full amount has been collected from the issuing financial institution.

Interest on U.S. government obligations will be posted to the investor's account on the day it is received. Interest payment dates that fall on a day other than a business day for IPAIT will be credited on the next business day.

Participants purchasing deposit products carrying only FDIC insurance through the FTA Program pay an annualized mark-up to the Program Participant that places the investment on the Participant's behalf of up to 0.25% on deposit products carrying only FDIC or NCUA insurance, with an additional fee if applicable not

10

to exceed 0.10% annualized for any assets that require management and administration of collateral, letters of credit, other third party guarantees or reciprocal programs, exclusive of insurance costs or third party placement fees. Investors purchasing other types of instruments through the FTA Program (such as U.S. Government securities,) pay the appropriate Program Participant an annualized mark-up of up to 0.15% of the principal amount of each such investment.

INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

Eide Bailly LLP serves as the IPAIT Independent Registered Public Accounting Firm.

DOCUMENT COPIES

Copies of the Joint Powers Agreement and Declaration of Trust, the Administrator Agreement, the Investment Adviser Agreement, the Marketing and Fixed Term Automated Program Agreement and the Custodian Agreement can be obtained from PMA Financial Network, LLC, Trust Administrator, at 2135 CityGate Lane, 7th Floor, Naperville, IL 60563.

10

**IOWA PUBLIC AGENCY INVESTMENT TRUST (IPAIT)
RESOLUTION**

FORM A

Date _____

A RESOLUTION AUTHORIZING THE APPROVAL OF AND PARTICIPATION IN A JOINT POWERS AGREEMENT AND DECLARATION OF TRUST FOR THE IOWA PUBLIC AGENCY INVESTMENT TRUST, AUTHORIZING INVESTMENTS THROUGH THE FIXED TERM AUTOMATED INVESTMENT PROGRAM OF IPAIT AND AUTHORIZING IPAIT TO DESIGNATE AND NAME DEPOSITORIES.

WHEREAS, Iowa Code section 28E.1 permits political subdivisions to make efficient use of their powers by enabling them to provide joint services with other Public Agencies and to cooperate in other ways of mutual advantage, and to exercise and enjoy jointly any powers, privileges or authority exercised or capable of being exercised by one Public Agency of this state or private agencies for the joint or cooperative action; and

WHEREAS, Iowa Code sections 331.555 and 384.21 empowers Cities, City Utilities, and Counties to invest their monies pursuant to a joint investment agreement; and

WHEREAS, the City of Fairfield, the Maquoketa Municipal Utility, and Buchanan County are political subdivisions organized and existing under and by virtue of the laws and Constitution of the State of Iowa and have approved the Joint Powers Agreement and Declaration of Trust and thereby they have established the Iowa Public Agency Investment Trust as of October 1, 1987, and amended as of the first day of August, 1988, and as of the 1st day of May, 1993, and further amended the first day of September, 2005; and further amended as of the 1st day of September 2017; and

WHEREAS, this Governing Body desires to adopt and enter into the Joint Powers Agreement and Declaration of Trust, and it is in the best interest of this Governing Body to participate in the Iowa Public Agency Investment Trust for the purpose of joint investment of monies with other cities, city utilities and counties to enhance investment earnings to each; and

WHEREAS, this Governing Body deems it to be advisable for this Public Agency to make use, from time to time, of the Fixed Term Automated Investment Program available to Participants of IPAIT;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Joint Powers Agreement and Declaration of Trust is approved and adopted. This Public Agency joins with the other public agencies in accordance with the Joint Powers Agreement and Declaration of Trust, as amended, (the "Declaration of Trust") which is incorporated herein by reference with the same effect as if it had been set out in this resolution by becoming a Participant of IPAIT. The Joint Powers Agreement and Declaration of Trust is filed in the minutes of the meeting at which this Resolution is adopted. The authorized officials of this Public Agency are directed and authorized to take such actions and execute documents as may be deemed necessary and appropriate to effect the entry of this Public Agency into the Declaration of Trust and adoption thereof by this Public Agency and to carry out the intent and purpose of this Resolution.

Section 2. This Public Agency is authorized to invest its available monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust and the Fixed Term Automated Investment Program of IPAIT.

Payment for any investments made within the Fixed Term Automated Investment Program is authorized from the Public Agency's specified IPAIT Account. Interest and principal payments must be credited to the Public Agency's designated Trust Account. The Custodian will hold investments in the name of IPAIT for the account of the Public Agency.

The following officers and officials of this Public Agency and their respective successors in office each are designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of monies with this Public Agency from time to time in accordance with the Joint Powers Agreement and Declaration of Trust.

_____	_____
Printed Name	Title
_____	_____
Printed Name	Title
_____	_____
Printed Name	Title

IPAIT must be advised of any changes in Authorized Officials in accordance with procedures established by IPAIT.

Section 3. The Trustees of IPAIT are designated as having official custody of this Public Agency's monies which are invested in accordance with the Joint Powers Agreement and Declaration of Trust and any monies invested in accordance with the Trust's Fixed Term Automated Investment Program.

Section 4. IPAIT is authorized to designate and name depositories, to execute documents, and to take actions as may be necessary to purchase and make payment, sell, secure, or take payment of principal and interest. Certificates of deposit must be purchased only from financial institutions designated by IPAIT which are approved depositories as prescribed by Iowa Code chapters 12B and 12C.

Section 5. Authorization is given for members and officials of this Public Agency to serve as Trustees of IPAIT from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

Section 6. Unless otherwise expressly defined, words that are capitalized in the Resolution have meanings defined in the Joint Powers Agreement and Declaration of Trust.

Passed and approved this _____ day of _____, _____

_____	_____
Name of Public Agency	Signature of Presiding Officer

ATTEST:

Clerk/Secretary

Please deliver this form and the certification and a completed application form to the following address:

gps@pmanetwork.com
or
PMA Financial Network, LLC
Attn: Fund Administration
2135 CityGate Lane, 7th Floor
Naperville, IL 60563

IOWA PUBLIC AGENCY INVESTMENT TRUST

FORM A CERTIFICATE

STATE OF IOWA)
) SS:
COUNTY OF)

I, the undersigned of _____, State of Iowa, do certify that
(Name of Public Agency)

attached is a complete copy of the portion of the records of the Governing Body of the named Public Agency, and the same is a complete copy of the action taken by the Governing Body of the Public Agency with respect to this matter at the meeting held on this date; these proceedings remain in full force and effect and have not been amended or rescinded in any way; that this meeting and all action was publicly held in accordance with notice of public meeting and tentative agenda, a copy of which was timely served on each member of the Governing Body of the Public Agency and posted on a bulletin board or other prominent place easily accessible to the public clearly designated for that purpose, at the principal office of the Governing Body and in accordance with the provisions of Iowa Code chapter 21, with at least 24 hours advance notice to the public and media as required by law and with members of the public present in attendance.

I further certify that the individuals named therein were on this date lawfully possessed of their respective offices as indicated, that no vacancy existed except as may be stated in proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the Public Agency or the right of the individuals named herein as officers to their respective positions.

WITNESS my hand hereto affixed this _____ day of _____, _____

By _____
(Clerk/Secretary for Public Agency)

Subscribed and sworn to before me on this _____ day of _____, _____

By _____
(Notary Public)



The time is now...

to optimize your cash flow plan.

PMA **Introducing CFMAX**

Has your investing strategy been to keep most funds liquid? Since the Fed has now cut rates, the time is now to consider adding fixed rate investments into your investment mix.

Our cash flow modeling tool can help you develop and execute a plan to invest your tax dollars more effectively and efficiently, so you have more time to focus on other tasks that require your time.

The tools that PMA has developed will help you build the confidence to move beyond a money market and optimize your cash flow plan.



Here's a checklist of items we need to build a cashflow in CFMAX!

- ✓ Current year budget
- ✓ Prior FY ending balance
- ✓ List of current fixed rate investments
- ✓ Historical monthly revenues and expenditures (1-2 years, .csv or .xlsx format)
- ✓ Key revenue dates (ex. Local revenues are received by the 10th of each month, etc.)
- ✓ Key expenditure dates (ex. Payroll is the 15th and last business day of each month, etc.)

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Why Now?

As we approach tax collections and are generally at the high point of fund balances, public entities are evaluating where fund balances can be placed. Understanding your investing options can lead to enhanced investment income.

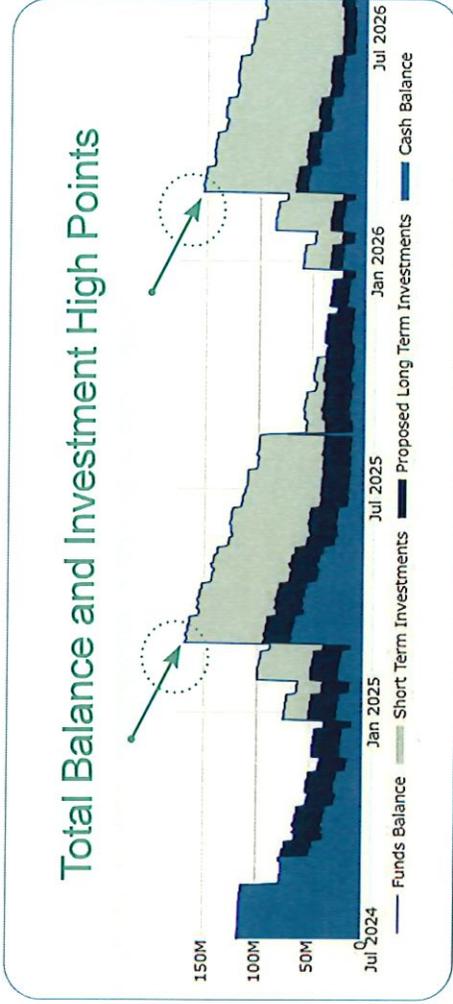
Contact Us!

With decades of experience, our professionals at PTMA are trusted to understand your individual goals and priorities to implement the ideal plan. We do the work. You enjoy the peace of mind that comes with knowing we've got you covered.



Public Trust Advisors, LLC, PMA Financial Network, LLC, PMA Securities, LLC and PMA Asset Management, LLC are under common ownership as part of the PTMA Financial Solutions, LLC ("PTMA") family of companies. Public Trust Advisors, LLC and PMA Asset Management, LLC, are two separate SEC registered investment advisers, both doing business as PTMA Investment Advisors. PMA Securities, LLC is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of FINRA and SIPC. Registration with the SEC does not imply a certain level of skill or training. Marketing, securities, institutional brokerage services and municipal advisory services are offered through PMA Securities, LLC. PTMA Investment Advisors provides investment advisory and administrative services. All other products are provided by PMA Financial Network, LLC.

www.ptma.com



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Director Iowa Office Sales &
Relationship Management

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RESOLUTION 2026-16

A RESOLUTION AMENDING THE CITY OF MAXWELL INVESTMENT POLICY REGARDING BONDING AMOUNTS

WHEREAS, the City of Maxwell, Iowa, has previously adopted an Investment Policy to guide the investment of public funds in accordance with the provisions of the Code of Iowa; and

WHEREAS, the city council has reviewed the current Investment Policy and determined that certain amendments are necessary to ensure Investment Policy alignment with available bonding capacity.

WHEREAS, the proposed amendments have been reviewed by the City’s Finance Committee, and are consistent with the requirements of Iowa Code Chapters 12B and 12C;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maxwell, Iowa, that:

- 1. **Amendment Adoption** – The city’s Investment Policy, last paragraph of Section 2, originally adopted on May 14, 2025, is hereby amended to reflect a bonded amount requirement reduction from \$1,000,000:

The City Clerk/Treasurer of the City of Maxwell and all employees authorized to place investments shall be bonded in the amount of \$250,000.

- 2. **Scope** – This amended policy shall apply to all operating funds, bond proceeds, and other funds under the control of the City, unless otherwise restricted by law or bond covenants.
- 3. **Authorized Investments** – The amended policy specifies the types of permissible investments, maturity limits, diversification requirements, and reporting standards in accordance with Iowa law.
- 4. **Effective Date** – This resolution shall be in full force and effect upon its passage and approval.

Roll Call Vote: Rothe _____ Philpott _____ Westendorf _____ Miller _____ Jans _____

Passed and approved this 11th day of March, 2026.

Mayor Dale Higgins Jr.

ATTEST: Wendy Crabtree, city clerk

12



Agreement for Maintenance and Repair of Primary Roads in Municipalities

This Agreement made and entered into by and between the Municipality of Maxwell, Story County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of Transportation, Ames, Iowa, hereinafter referred to as the Department.

AGREEMENT:

In accord with Provisions of Chapter 28E, Sections 306.3, 306.4, 313.3-5, 313.21-.23, 313.27, 313.36, 314.5, 321.348 and 384.76 of the Code of Iowa and the Iowa Administrative Rules 761 – Chapter 150 (IAC) the Municipality and Department enter into the following agreement regarding maintenance, repair and minor reconstruction of the primary roads within the boundaries of the Municipality.

- I. The Department shall maintain and repair:
 - A. Freeways (functionally classified and constructed)
 - 1. Maintain highway features including ramps and repairs to bridges.
 - 2. Provide bridge inspection.
 - 3. Highway lighting.
 - B. Primary Highways – Urban Cross-Section (curbed) (See Sec. II.A)
 - 1. Pavement: Maintain and repair pavement and subgrade from face of curb to face of curb (excluding parking lanes, drainage structures, intakes, manholes, public or private utilities, sanitary sewers and storm sewers).
 - 2. Traffic Services: Provide primary road signing for moving traffic, pavement marking for traffic lanes, guardrail, and stop signs at intersecting streets.
 - 3. Drainage: Maintain surface drainage within the limits of pavement maintenance described in I.B.1 above.
 - 4. Snow and Ice Removal: Plow traffic lanes of pavement and bridges and treat pursuant to the Department's policy.
 - 5. Vehicular Bridges: Structural maintenance and painting as necessary.
 - 6. Provide bridge inspection.
 - C. Primary Highways – Rural Cross-Section (uncurbed) (See II.B)
 - 1. Maintain, to Department standards for rural roads, excluding tree removal, sidewalks, and repairs due to utility construction and maintenance.
 - D. City Streets Crossing Freeway Rights of Way (See II.C)
 - 1. Roadsides within the limits of the freeway fence.
 - 2. Surface drainage of right of way.
 - 3. Traffic signs and pavement markings required for freeway operation.
 - 4. Guardrail at piers and bridge approaches.
 - 5. Bridges including deck repair, structural repair, berm slope protection and painting.
 - 6. Pavement expansion relief joints and leveling of bridge approach panels.
- II. The Municipality shall maintain and repair:
 - A. Primary Highways – Urban Cross-Section (curbed) (See Sec. I.B)
 - 1. Pavement: Maintain and repair pavement in parking lanes, intersections beyond the limits of state pavement maintenance; curbs used to contain drainage; and repairs to all pavement due to utility construction, maintenance and repair.
 - 2. Traffic Services: Paint parking stalls, stop lines and crosswalks. Maintain, repair and provide energy to traffic signals and street lighting.
 - 3. Drainage: Maintain storm sewers, manholes, intakes, catch basins and culverts used for collection and disposal of surface drainage.

12

- 4. Snow and ice removal: Remove snow windrowed by state plowing operations, remove snow and ice from all areas outside the traffic lanes and load or haul snow which the Municipality considers necessary. Remove snow and ice from sidewalks on bridges used for pedestrian traffic.
 - 5. Maintain sidewalks, retaining walls and all areas between curb and right-of-way line. This includes the removal of trees as necessary and the trimming of tree branches as necessary.
 - 6. Clean, sweep and wash streets when considered necessary by the Municipality.
 - 7. Maintain and repair pedestrian overpasses and underpasses including snow removal, painting and structural repairs.
- B. Primary Highways – Rural Cross-Section (uncurbed) (See Sec. I.C)
 - 1. Maintain and repair highway facilities due to utility construction and maintenance.
 - 2. Removal of trees as necessary and the trimming of tree branches as necessary.
 - 3. Maintain sidewalks.
 - C. City Streets Crossing Freeway Rights of Way (See I.D)
 - 1. All pavement, subgrade and shoulder maintenance on cross streets except expansion relief joints and bridge approach panel leveling.
 - 2. Mark traffic lanes on the cross street.
 - 3. Remove snow on the cross street, including bridges over the freeway.
 - 4. Clean and sweep bridge decks on streets crossing over freeway.
 - 5. Maintain all roadside areas outside the freeway fence.
 - 6. Maintain pedestrian overpasses and underpasses including snow removal, painting, lighting and structural repair.

III. The Municipality further agrees:

- A. That all traffic control devices placed by the Municipality on primary roads within the Municipal boundaries shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways."
- B. To prevent encroachment or obstruction within the right of way, the erection of any private signs on the right of way, or on private property which may overhang the right of way and which could obstruct the view of any portion of the road or the traffic signs or traffic control devices contrary to Section 318.11 of the Code of Iowa.
- C. To comply with all current statutes and regulations pertaining to overlength and overweight vehicles using the primary roads, and to issue special permits for overlength and overweight vehicles only with approval of the Department.
- D. To comply with the current Utility Accommodation Policy of the Department.
- E. To comply with the access control policy of the Department by obtaining prior approval of the Department for any changes to existing entrances or for the construction of new entrances.

- IV. Drainage district assessments levied against the primary road within the Municipality shall be shared equally by the Department and the Municipality.
- V. Major construction initiated by the Department and all construction initiated by the Municipality shall be covered by separate agreements.
- VI. The Department and the Municipality may by a separate annual Supplemental Agreement, reallocate any of the responsibilities covered in Section I of this agreement.
- VII. This Agreement shall be in effect for a five-year period from July 1, 2026 to June 30, 2031

IN WITNESS WHEREOF, The Parties hereto have set their hands, for the purposes herein expressed, on the dates indicated below.

Maxwell

MUNICIPALITY

IOWA DEPARTMENT OF TRANSPORTATION

By _____

By _____

District Engineer

Date _____

Date _____

MAXWELL CITY PARK RENTAL AGREEMENT

IT IS AGREED, by and between City of Maxwell, Landlord, and Maxwell's Market in the Park, LLC, Tenant:

That Landlord hereby lets to Tenant, and Tenant hereby leases from Landlord, Maxwell City Park located at 88 Trotter Boulevard, Maxwell, Iowa hereinafter referred to as the "park," in consideration of the mutual promises of the parties herein, and upon the following terms, provisions and conditions:

1. TERM AND PURPOSE. The duration of this Rental Agreement shall be from November 1, 2025, to and including October 31, 2028. The purpose of the Rental Agreement shall be to allow Tenant to host 10 semimonthly Maxwell's Market in the Park events on the 2nd and 4th Sundays for the months of May through September. The Tenant may use the property for the entirety of each Sunday at Maxwell's Market in the Park event. The park shall not be used for any business or commercial purposes, other than for the operation of Maxwell's Market in the Park events.

2. RENT. Tenant agrees to pay to Landlord, as rental for said term, as follows: \$15.00 per market, for a total of \$150.00 annually. The total annual rent shall be paid in advance of the first Maxwell's Market in the Park event each calendar year, with interest on all delinquent rental at 5.00% per annum.

All sums shall be paid to the Landlord at 107 Main Street, Maxwell, IA 50161, or at such other place as Landlord may, from time to time, direct.

3. MAINTENANCE BY LANDLORD. Landlord shall:

- (a) Comply with the requirements of applicable building codes materially affecting health and safety.
- (b) Make all repairs and do whatever is necessary to put and keep the property in a fit condition.
- (c) Keep all common areas of the premises in a clean and safe condition, but Landlord shall not be liable for any injury caused by any objects or materials which belong to, or which may have been placed by, a tenant in the common areas of the premises used by Tenant.

4. MAINTENANCE BY TENANT. Tenant shall:

- (a) Comply with all obligations primarily imposed upon tenants by applicable provisions of building code materially affecting health and safety.
- (b) Keep that part of the premises that Tenant occupies and uses as clean and safe as the condition of the premises permit.
- (c) Dispose from the park all ashes, rubbish, garbage and other waste in a clean and safe manner in the receptacles provided and will be removed by maintenance personnel. All items left by renters will be disposed of.
- (d) Provide trash service through Ankeny Sanitation at its own expense.
- (e) Not deliberately or negligently destroy, deface, damage, impair or remove a part of the premises, or knowingly permit a person to do so.

In addition, Tenant shall be responsible for all clean-up of any materials utilized in the park for the facilitation of Maxwell's Market in the Park events.

5. DAMAGES. Tenant assumes full responsibility for damage caused to any facility during the rental by Maxwell's Market in the Park vendors and will be billed separately for all labor and materials needed. Should excessive facility maintenance or damages cause a delay or cancellation to a subsequent renter, Tenant will be held accountable for any refund fees to the inconvenienced renter.

6. FOOD TRUCKS. To have a food truck at events, the food truck must be permitted with the City of Maxwell and subject to inspections by the state of Iowa.

7. PARKING. All parking is first-come, first-served and cannot be reserved.

8. SIGNS AND/OR BANNERS. Signs and/or banners may be posted at rental facilities on day of event only and must be removed at the end of each Sunday at which a Maxwell's Market in the Park event is hosted.

9. NONPAYMENT OF RENT. In addition to Landlord's other remedies provided by law, and without prejudice thereto, if rent is unpaid when due, and Tenant fails to pay the rent within three (3) days after notice by Landlord of nonpayment and the Landlord's intention to terminate this Rental Agreement if the rent is not paid within that period of time, then Landlord may terminate this Rental Agreement.

10. NOTICES. Any notice, for which provision is made in this Rental Agreement, shall be in writing, and may be given by either party to the other, in addition to any other manner provided by law, Landlord shall serve notice on Tenant by one or more of the following methods:

1. Hand delivery to Tenant.
2. Delivery evidenced by an acknowledgment of delivery that is signed and dated by an officer of the Market who is at least eighteen years of age.
3. Personal service pursuant to Rule of Civil Procedure 1.305, Iowa Court Rules, for the personal service of original notice.
4. Mailing by both regular mail and certified mail to the address of the party or to an address provided by Tenant for mailing.

Tenant shall serve notice on Landlord by one or more of the following methods:

1. Hand delivery to Landlord or Landlord's agent.
2. Delivery evidenced by an acknowledgment of delivery that is signed and dated by Landlord or Landlord's agent.
3. Personal service pursuant to Rule of Civil Procedure 1.305, Iowa Court Rules, for the personal service of original notice.
4. Delivery to an employee or agent of Landlord at Landlord's business office.
5. Mailing by both regular mail and certified mail to the address of Landlord's business office or to an address designated by Landlord for mailing.

For purposes hereof, the place for the payment of rental as provided in Paragraph 2 above, shall be the place designated by Landlord for the receipt of any such notice; and, unless otherwise provided herein, Landlord shall receive and receipt for all notices and demands upon the owner of the premises. Notice served by mail is deemed completed four days after the notice is deposited in the mail and postmarked for delivery, whether the recipient signs a receipt for the notice.

11. CONSTRUCTION. Words and phrases herein shall be construed as in the single or plural number, and as masculine, feminine or neuter gender, according to the context.

12. ENTIRE AGREEMENT. This writing, including any addendum attached hereto, constitutes the entire agreement between the parties hereto with respect to the subject matters hereof; and no statement, representation or promise with reference to this Rental Agreement, or the premises leased, or any repairs, alterations or improvements, or any change in the term of this

Rental Agreement, shall be binding upon either of the parties unless in writing and signed by both Landlord and Tenant.

13. CERTIFICATION. Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

Dated: _____

City of Maxwell, Landlord

Maxwell's Market in the Park, LLC

Re: Development Agreement

From Dale Higgins <mayorofmaxwell@maxwell.iowa.gov>
Date Thu 2/26/2026 6:35 PM
To Wendy Crabtree <cityclerk@maxwell.iowa.gov>

I think this is a decision for council

Dale Higgins
Mayor Of Maxwell
107 Main St
Maxwell Iowa 50161
515-370-7062
mayorofmaxwell@maxwell.iowa.gov
maxwelliowa.maxwell.iowa.gov

On Thu, Feb 26, 2026, 6:06 PM Wendy Crabtree <cityclerk@maxwell.iowa.gov> wrote:

I met with bond counsel today to discuss the development agreement council approved in February. She said it is legal to include language allowing a future council to consider a 5-year TIF extension around year 9 or 10, but she does not recommend it because it can create a "sticky" situation with future council. Her advice is to not include any language about an extension.

We also discussed the reimbursement of city engineering and attorney fees. Amy can add reimbursement language, but she needs the dollar amount or the maximum cap amount. She suggested the city deduct the reimbursement costs from the \$80,000 promised to the developers instead of taking the money out of the TIF revenue like Brenda recommended. If the city waits to reimburse itself from the TIF payments, those don't start until June 1, 2029, at a rate of approximately \$9,000 per year. The city wouldn't recoup the full expenses until June 2034 or 2035. This would also delay any TIF revenue to the developer for 5+ years. Snyder estimated around \$45,000 for engineering costs, plus whatever Brick has charged.

Bond counsel needs direction on how to proceed with the extension and reimbursement. Do you want this added to the 3/11 agenda for discussion, or would you prefer that Amy move forward with finalizing the agreement and let the attorneys work through any other issues?

Wendy Crabtree
City Clerk, City of Maxwell
107 Main Street
Maxwell, IA 50161
515-387-8655

DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of Maxwell, Iowa (the "City") and Third Millennium Development LLC (the "Developer") as of the ____ day of _____, 2026 (the "Commencement Date").

WHEREAS, the City has established the Maxwell Urban Renewal Area (the "Urban Renewal Area") and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Developer owns certain property in the Urban Renewal Area, the legal description of which is set out in Exhibit A hereto (the "Property"); and

WHEREAS, the Developer is undertaking the development of a residential subdivision (the "Housing Project") on the Property and the construction of certain public infrastructure improvements in connection therewith (the "Infrastructure Project"); and

WHEREAS, the Developer has requested that the City provide financial assistance in the form of an economic development grant (the "Grant") and incremental property tax payments to be used by the Developer in paying the costs of constructing the Infrastructure Project; and

WHEREAS, the Iowa Urban Renewal law requires that any project related to housing which receives tax increment financing assistance must also generate funds to be used to provide assistance related to housing for low and moderate income families; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Developer's Covenants:

1. Housing Project Construction and Subdivision. The Developer agrees to construct the Housing Project on the Property in accordance with the preliminary plat previously approved by the City Council on _____, 20__ and set forth on Exhibit B hereto. Prior to beginning construction of the Housing Project, the Developer will subdivide the Property in accordance with applicable ordinances and regulations.

2. Infrastructure Project Construction. The Developer agrees to cause the construction of the Infrastructure Project in accordance with the timeline and specifications set forth on Exhibit C hereto. Prior to constructing the Infrastructure Project, the Developer will submit copies of all engineering documents related to the proposed Infrastructure Project to the City. The City may request reasonable changes in such documents, to ensure compliance with any applicable ordinances or regulations.

The City shall retain all rights to inspect the Infrastructure Project for quality of work and full compliance with City Code. Nothing in this subsection shall be interpreted as limiting the

City's rights to not accept the work if the Infrastructure Project is not completed to the satisfaction of the City.

Upon completion of the Infrastructure Project, provided that (i) such improvements are of the type ordinarily dedicated to the City in connection with housing development projects; (ii) the City confirms to the Developer in writing that such completed improvements meet City requirements; and (iii) the City accepts such Infrastructure Project in accordance with State law, the Developer will provide the City with either a deed, dedication or permanent easement to the improvements and related right-of-way comprising the Infrastructure Project, as the case may be, which shall thereafter be maintained by the City.

3. Infrastructure Project Costs Documentation. Upon completion of the Infrastructure Project, the Developer agrees to provide documentation (the "Costs Documentation") detailing the costs (the "Infrastructure Costs") incurred in the completion thereof. Such Infrastructure Costs may include all infrastructure-related land acquisition costs, cost of designing and constructing the Infrastructure Project, landscaping and grading all land for the Infrastructure Project, interest expense and other costs of financing the Infrastructure Project, and other reasonably related costs of carrying out the Infrastructure Project, including legal fees as provided for in this Agreement. The Infrastructure Costs shall not include such costs as are incurred in the completion of the Housing Project.

The Costs Documentation will be accompanied by invoices, and such other documentation as is reasonably requested by the City, confirming that the Infrastructure Costs detailed in such Costs Documentation were in fact incurred in the installation of the Infrastructure Project and that such costs are of an amount reasonably to have been expected with respect to such installation. The Developer will include a cover page in the form attached hereto as Exhibit D with its submittal of the Costs Documentation.

4. Triggering Certification. The Developer agrees to provide a written notification (the "Triggering Certification") to the City of its intent for the Payments (as defined in Section B.3 of this Agreement) to commence in a particular fiscal year. Such Triggering Certification shall be due by no later than October 15 of the calendar year immediately preceding the start of the fiscal year in which the initial Payments are intended to be made. The Developer hereby acknowledges that the submission of the initial Worksheet (as defined in Section A.5 of this Agreement) will satisfy the requirements of this Section A.4. In any event, the Triggering Certification shall be made by no later than October 15, 2028. (It is hereby acknowledged that the City's fiscal year begins on July 1 and ends on the following June 30.)

5. Property Tax Payment Certification. The Developer agrees to certify to the City by no later than October 15 of each year during the Term (as hereinafter defined), commencing in calendar year in which the Triggering Certification is filed, an amount (each, the "Developer's Estimate") equal to the estimated Incremental Property Tax Revenues (as hereinafter defined) anticipated to be paid in the fiscal year immediately following such certification with respect to the taxable incremental valuation of the Property.

In submitting each such Developer's Estimate, the Developer will complete and submit the worksheet (the "Worksheet") attached hereto as Exhibit E. Each Developer's Estimate shall be

divided into two figures: (1) 20% shall be designated as the "LMI Amount" (see Section B.6 below); and (2) 80% shall be designated as the "Projected Payment Amount." The City reserves the right to review and request revisions to each such Developer's Estimate to ensure the accuracy of the figures submitted.

For purposes of this Agreement, Incremental Property Tax Revenues are calculated by: (1) determining the consolidated property tax levy (city, county, school, etc.) then in effect with respect to taxation of the Property; (2) subtracting (a) the debt service levies of all taxing jurisdictions, (b) the school district instructional support and physical plant and equipment levies and (c) any other levies which may be exempted from such calculation by action of the Iowa General Assembly; (3) multiplying the resulting modified consolidated levy rate times any incremental growth in the taxable valuation of the Property, as shown on the property tax rolls of Story County, above and beyond that the Base Valuation (as hereinafter defined); and (4) deducting any property tax credits which shall be available with respect to the incremental valuation of the Property.

The "Base Valuation" of the Property for purposes of calculating Incremental Property Tax Revenues under this Agreement and Section 403.19 of the Code of Iowa shall be the taxable valuation of the Property shown on the property tax rolls of Story County as of January 1 of the year prior to the year in which the Triggering Certification is filed with the City.

Upon request, the City staff shall provide reasonable assistance to the Developer in completing the worksheet(s) required under this Section A.5.

6. Events of Default.

a. Events of Default. The following shall be "Events of Default" under this Agreement, and the term "Event of Default" shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

- (i) Failure by the Developer to complete construction of the Housing Project pursuant to the terms and conditions of this Agreement.
- (ii) Failure by the Developer to complete construction of the Infrastructure Project pursuant to the terms and conditions of this Agreement.
- (iii) Failure by the Developer to comply with Sections A.3, A.4, and A.5 of this Agreement.
- (iv) Failure by the Developer to observe or perform any other material covenant on its part, to be observed or performed hereunder.

b. Notice and Remedies. Whenever any Event of Default described in this Agreement occurs, the City shall provide written notice to the Developer describing the cause of the default and the steps that must be taken by the Developer in order to cure the default. The Developer shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to City that the default will be cured as soon as reasonably possible. If the Developer fails to cure the default or provide assurances, City shall then have the right to:

- (i) Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.
- (ii) Withhold the disbursement of the Grant proceeds provided for under Section B.2 below.
- (iii) Recover an amount equal to the full amount of the Grant previously made to the Developer under Section B.2 hereof. The City may take any action, including any legal action it deems necessary, to recover such amount from the Developer.
- (iv) Withhold the Payments under Section B.3 of this Agreement, such right being additional to the right of annual appropriation as set forth in Section B.4 below.
- (v) Terminate this Agreement.

B. City's Covenants:

1. Review of Costs Documentation. The City staff will review the Costs Documentation upon receipt from the Developer. If the City determines the costs set forth in the Costs Documentation are costs reasonably incurred in the construction of the Infrastructure Project, the City shall record a summary of the date, amount and nature of the costs (the "Accepted Infrastructure Costs") on the Summary of Accepted Infrastructure Costs attached hereto as Exhibit F, and such summary shall be the official record of the Accepted Infrastructure Costs for purposes of tallying the Maximum Grant Total, as defined in Section B.2 of this Agreement. To the extent that the Accepted Infrastructure Costs reflected in the Costs Documentation exceed \$80,000, such remaining Accepted Infrastructure Costs (the "Remaining Accepted Infrastructure Costs") shall be used in tallying the Maximum Payment Total, as defined in Section B.3 of this Agreement.

If the City determines the Infrastructure Costs set forth in the Costs Documentation are not costs reasonably incurred in the construction of the Infrastructure Project, then the City shall notify the Developer of such determination within fifteen (15) days of such determination in order to allow an opportunity for the Developer to cure the noted deficiencies.

2. Economic Development Grant. The City hereby agrees to make the Grant to the Developer in an amount (the "Maximum Grant Total") equal to the lesser of (i) the Accepted Infrastructure Costs reflected in the Costs Documentation, or (ii) \$80,000 within thirty (30) days of the receipt of a satisfactory submittal by the Developer of the Costs Documentation.

3. Payments. In recognition of the Developer's obligations set out above, the City agrees to make eleven (11) annual economic development tax increment payments (the "Payments" and, individually, each a "Payment") to the Developer during the Term (as hereinafter defined) pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that the aggregate, total amount of the Payments (the "Maximum Payment Total") shall not exceed the lesser of (i) the Remaining Accepted Infrastructure Costs, or (ii) \$520,000. All Payments under this Agreement shall be subject to annual appropriation by the City Council, as provided hereunder.

14

The Payments shall not constitute general obligations of the City but shall be made solely and only from Incremental Property Tax Revenues received by the City from the Story County Treasurer attributable to the taxable valuation of the Property.

The Payments will be made on June 1 of each fiscal year following an affirmative appropriation decision as provided for under Section B.4 below, beginning on June 1 of the fiscal year immediately succeeding the year in which the Triggering Certification is made, and continuing for a period of a total of eleven (11) fiscal years, provided, however, that no Payment will be made after the sooner of (i) the date on which the aggregate sum of Payments made hereunder equals the Maximum Payment Total; or (ii) June 1, 2040.

For example, assuming the Triggering Certification is made on October 15, 2027 and all appropriation determinations are approved affirmatively by the City Council under Section B.4 below, Payments will be made on each June 1, beginning June 1, 2029, and continuing through and including the sooner of June 1, 2039, or the date on which the aggregate sum of Payments made hereunder equals the Maximum Payment Total.

4. Annual Appropriation. Each Payment shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the Term (as hereinafter defined), beginning in the calendar year in which the Triggering Certification is filed, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Payment due in the following fiscal year, an amount (the "Appropriated Amount") of Incremental Property Tax Revenues to be collected in the following fiscal year equal to or less than the Projected Payment Amount reflected in the most recently submitted Developer's Estimate.

In any given fiscal year, if the City Council determines to not obligate the then-considered Appropriated Amount, then the City will be under no obligation to fund the Payment scheduled to become due in the following fiscal year, and the Developer will have no rights whatsoever to compel the City to make such Payment, to seek damages relative thereto or to compel the funding of such Payment in future fiscal years. A determination by the City Council to not obligate funds for any particular fiscal year's Payment shall not render this Agreement null and void, and the Developer shall make the next succeeding submission of the Developer's Estimate as called for in Section A.5 above, provided however that no Payment shall be made under this Agreement after June 1, 2040.

5. Payment Amounts. Each Payment shall be in an amount equal to the corresponding Appropriated Amount (for example, for the Payment due on June 1, 2030, the amount of such Payment would be determined by the Appropriated Amount determined for certification by December 1, 2028), provided, however, that no Payment shall exceed the amount of Incremental Property Tax Revenues received by the City from the Story County Treasurer attributable to the taxable valuation of the Property reduced by the LMI Amount as set forth in Section A.5 above and Section B.6 below.

6. Low and Moderate Income Set Aside. On each Payment date, the City shall retain from then-accumulated Incremental Property Tax Revenues received with respect to the Property an amount equal to such accumulated Incremental Property Tax Revenues multiplied by the minimum percentage required by Section 403.22 of the Code of Iowa. As of the date of this

Agreement, the applicable minimum percentage is 20%. At such time that the City has retained Incremental Property Tax Revenues equal to 20% of the Maximum Payment Total, the City shall no longer be required to retain the LMI Amount from the Incremental Property Tax Revenues before making the Payments to the Developer.

The Incremental Property Tax Revenues retained shall be used by the City in the provision of assistance to low and moderate income families, pursuant to Section 403.22 of the Code of Iowa. The Developer may apply to the City for all or a portion of the funds set aside for assistance to low and moderate income families, provided the Developer can document to the satisfaction of the City that housing units which are located on the Property are occupied or reserved to be occupied by families which meet the required income limits of state law. The City reserves the right to allocate funds retained under this Section B.6 in any lawful manner of its choosing.

7. **Certification of Payment Obligation.** In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, as set forth in Section B.4 above, then the City Clerk will certify by December 1 of each such year to the Story County Auditor (for purposes of Section 403.19 of the Code of Iowa) an amount equal to the most recently obligated Appropriated Amount for the funding of the Payments, plus the corresponding LMI Amount due in the next succeeding fiscal year.

C. **Administrative Provisions:**

1. **Assignment.** Neither party shall have the right to cause the Agreement to be amended, assigned, assumed, sold or otherwise transferred without the prior written consent of the other party. However, the City hereby gives its permission that the Developer's rights to receive the economic development tax increment payments hereunder may be assigned by the Developer to a private lender, as security on a credit facility taken in connection with the Housing Project and/or the Infrastructure Project, without further action on the part of the City. This Agreement is personal to the Developer and shall not run with the Property.

2. **Successors.** This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. **Term.** The term (the "Term") of this Agreement shall commence on the Commencement Date and end on the date on which the last Payment is made by the City to the Developer under Section B.3 above.

4. **Choice of Law.** This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

14

The City and the Developer have caused this Agreement to be signed in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF MAXWELL, IOWA

By: _____
Mayor

Attest:

City Clerk

THIRD MILLENNIUM DEVELOPMENT
LLC

By: _____

Its: _____

14

EXHIBIT A
LEGAL DESCRIPTION OF HOUSING PROPERTY

PARCEL "D" A PART OF OUTLOT "Y", ROCK CREEK RIDGE ESTATES
PLAT 1, MAXWELL, STORY COUNTY, IOWA, AS SHOWN ON THE PLAT
OF SURVEY RECORDED ON NOVEMBER 27, 2024, AS INST. NO. 24-08822.

15

RESOLUTION 2026-17

A Resolution Setting the Date and Time for a Public Hearing on the Proposed Property Tax Levy for Fiscal Year 2027 on March 8, 2026 at 6:00pm in City Hall.

CITY NAME: NOTICE OF PUBLIC HEARING - CITY OF MAXWELL - PROPOSED PROPERTY TAX LEVY CITY #: 85-818
MAXWELL Fiscal Year July 1, 2026 - June 30, 2027

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:
Meeting Date: 4/8/2026 Meeting Time: 06:00 PM Meeting Location: 107 Main Street, Maxwell Iowa 50161

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
<https://www.maxwelliowa.com/>

City Telephone Number
(515) 387-8655

Iowa Department of Management	Current Year Certified Property Tax 2025 - 2026	Budget Year Effective Property Tax 2026 - 2027	Budget Year Proposed Property Tax 2026 - 2027
Taxable Valuations for Non-Debt Service	31,661,130	32,162,095	32,162,095
Consolidated General Fund	259,808	259,808	263,919
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	40,346	40,346	57,059
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	22,927	22,927	25,693
Other Employee Benefits	0	0	0
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	31,661,130	32,162,095	32,162,095
Debt Service	94,495	94,495	120,068
CITY REGULAR TOTAL PROPERTY TAX	417,576	417,576	466,739
CITY REGULAR TAX RATE	13.18892	12.98349	14.51209
Taxable Value for City Ag Land	208,796	207,386	207,386
Ag Land	628	628	623
CITY AG LAND TAX RATE	3.00375	3.02817	3.00375
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Valuation of \$100,000-\$110,000	Current Year Certified 2025/2026	Budget Year Proposed 2026/2027	Percent Change
City Regular Residential	626	711	13.58
Commercial property with an Actual/Assessed Valuation of \$300,000-\$330,000	Current Year Certified 2025/2026	Budget Year Proposed 2026/2027	Percent Change
City Regular Commercial	2,719	3,320	22.10

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and commercial properties have the same rollback percentage through \$150,000 of actual/assessed valuation.

Reasons for tax increase if proposed exceeds the current:
Increase in insurance rates and increase in FICA and IPERS.

Following the motion by Councilperson _____ and second by

Councilperson _____, a roll call vote was taken.

The motion carried with Ayes: _____; Nays: _____;

Absent: _____.

PASSED AND APPROVED this 11th day of March, 2026.

Mayor Dale Higgins

ATTEST: City Clerk Wendy Crabtree

16

RESOLUTION 2026-18

A Resolution Setting the Date and Time for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City's Proposed Budget Amendment to the Fiscal Year 2026 Budget

WHEREAS, the City Council of Maxwell, Iowa has prepared an amendment to the Annual Budget for Fiscal Year 2026; and

WHEREAS, Iowa Code 384.16.3 requires a public hearing on the proposed amended budget where any resident or taxpayer of the city may present to the City Council objections to any part of the budget amendment for the current fiscal year or arguments in favor of any part of the budget before its adoption and certification to the county auditor; and

WHEREAS, interested residents or taxpayers having comments for or against these proposals may appear and be heard at the public hearing at the city council meeting on March 8, 2026 at 6:15pm in City Hall located at 107 Main Street, Maxwell Iowa 50161

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Maxwell, Iowa, that this confirms that the city council order the publication of a notice of public hearing pertaining to the adoption of the Fiscal Year 2026 Amended Budget not less than four (4) days nor more than twenty (20) days prior to the date set for the hearing.

BE IT RESOLVED THAT a public hearing on the Proposed Fiscal Year 2026 Budget Amendment shall be held on March 8, 2026, at 6:15 pm in city hall.

Following the motion by Councilperson _____ and second by Councilperson _____, a roll call vote was taken.

The motion carried with Ayes: _____; Nays: _____; Absent: _____.

PASSED AND APPROVED this 11th day of March, 2026.

Mayor Dale Higgins

ATTEST: City Clerk Wendy Crabtree

RE: Maxwell - Baldwin Street - Audit/NOD

From Spencer Wignall <swignall@snyder-associates.com>
Date Tue 3/3/2026 4:56 PM
To Wendy Crabtree <cityclerk@maxwell.iowa.gov>
Cc Wes Farrand <wfarrand@snyder-associates.com>

Hi Wendy,

Thanks for your patience. Below is the information I have in red.

Spencer Wignall P.E.

Civil Engineer



P: 515.964.2020 x2667 | C: 515.991.5554
2727 SW Snyder Blvd, Ankeny, IA 50023
Snyder-Associates.com

From: Wendy Crabtree <cityclerk@maxwell.iowa.gov>
Sent: Tuesday, March 3, 2026 3:46 PM
To: Spencer Wignall <swignall@snyder-associates.com>
Cc: Wes Farrand <wfarrand@snyder-associates.com>
Subject: Re: Maxwell - Baldwin Street - Audit/NOD

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender email address and know the content is safe.

Spencer,

Were you able to get those figures? The council meets next Wednesday, and I'm sure they'll be asking.

- The current dollar amount of Reilly's retainage | **The DOT caps retainage at \$30,000**
- The amount Reilly anticipates billing on their final pay application | **Semi-final pay app \$33,933.03 + Release or retainage \$30,000**
- The number of working days being considered for damages, along with any other accumulated damages | **21.5 days @ \$1000 per day = -\$21,500, This reduction has been applied to the semi-final pay app.**

Thanks,

17

Wendy Crabtree
City Clerk, City of Maxwell
107 Main Street
Maxwell, IA 50161
515-387-8655



Please be aware that messages sent and received on this email may become public record.

From: Wendy Crabtree <cityclerk@maxwell.iowa.gov>
Sent: Wednesday, February 18, 2026 10:21 PM
To: Spencer Wignall <swignall@snyder-associates.com>
Cc: Wes Farrand <wfarrand@snyder-associates.com>
Subject: Re: Maxwell - Baldwin Street - Audit/NOD

Spencer,
The mayor has signed change order 3.

Thank you,
Wendy
Wendy Crabtree
City Clerk, City of Maxwell
107 Main Street
Maxwell, IA 50161
515-387-8655



Please be aware that messages sent and received on this email may become public record.

From: Spencer Wignall <swignall@snyder-associates.com>
Sent: Thursday, February 5, 2026 10:14 AM
To: Wendy Crabtree <cityclerk@maxwell.iowa.gov>; Dale Higgins <mayorofmaxwell@maxwell.iowa.gov>
Cc: Wes Farrand <wfarrand@snyder-associates.com>
Subject: RE: Maxwell - Baldwin Street - Audit/NOD

Hi Wendy,

I will work on providing those figures.

Please have dale sign Change Order 3 for the beam curb and mailbox replacements on Doc Express.

<https://docexpress.com/documents/3848091>

Thank you,

EXHIBIT 'A'**WOODLAWN STREET STORM SEWER PROJECT
FOR THE
CITY OF MAXWELL, IOWA****SCOPE OF SERVICES**

June 6, 2023

I. PROJECT DESCRIPTION

The project includes the design of new stormwater intakes and a storm sewer system along Woodlawn Street, beginning at the intersection with 3rd Street and discharging south of 1st Street in Maxwell, Iowa. The total length of the project is approximately 1,000 feet. Scope of services includes topographic and boundary survey, storm sewer design, construction plan development, opinion of probable construction cost, and determination of easement needs. The preparation of easement plats, easement negotiation & assistance, bidding documents, bidding assistance and construction related services will be added by contract amendment if desired.

II. SCOPE OF SERVICES**A. BASIC SERVICES****1. Project Administration**

- a. Monthly progress reports to the CLIENT.
- b. Monthly billing reports.
- c. Project coordination for engineering and coordination with the CLIENT and Utility Companies.
- d. Project design review with the CLIENT, as needed.
- e. Miscellaneous meetings to review progress and attend informal meetings, Council meetings and Public Hearings. Two (2) meetings are assumed.

2. Topo & Boundary Survey

- a. Topographic survey within the project corridor described including:
 1. Horizontal Datum will be provided using Iowa State Plane coordinates.
 2. Vertical Datum will be provided using NAVD 88.

3. Set a minimum of five permanent benchmarks on site with descriptions and elevations to the nearest 0.01 foot. Larger sites will require benchmarks at intervals not to exceed 1,000 feet horizontal or 25 feet vertical.
 4. Spot elevations displayed to the nearest 0.01 feet to be included for shots. An approximate 50 feet grid will be used to create a topographic map along with other grade breaks such as tops, toes, drainage ways, and bottoms of retaining walls, etc.
 5. Contours will be shown at 1 foot intervals.
 6. Perform a field survey locating visible improvements such as structures, parking, signs, sidewalks and other visible features above grade will be shown. Below grade non-visible structures or improvements will be shown from information as provided by site owner and would be approximate. Below grade non-visible structures may require further investigation if potentially in conflict with proposed site improvements.
 7. Location of trees 6 inches and greater not lying within wooded areas. The drip line or perimeter outline of wooded/brush areas will be shown.
 8. Provide known existing utility information based on record information, surface evidence, as-built drawings and utility company field locates. This service includes contacting Iowa One Call, following Chapter 480 of the Iowa Code to locate existing public utilities on the site; performing a field survey locating visible utilities and the location of below grade utility locates by Iowa One Call. The PROFESSIONAL shall make a diligent attempt to make an accurate representation of underground utilities, vaults and related items but no guarantee can be made as to the condition or location horizontally or vertically between each structure. This service of utilities shown in conjunction with ASCE Standard CI/ASCE 38-02 constitute a Quality Level "C" Subsurface Utility Engineering survey as outlined below.
 9. Additional work may be required to upgrade the location determination of other utilities to a level "B" or better during advanced states of design and that work would be considered extra services.
- b. The PROFESSIONAL will contact the CLIENT if a known utility is not being located. The CLIENT may choose to submit a "dig" ticket request to facilitate the utility locates within the required 72 hours.

Quality Level A involves the use of nondestructive digging equipment at critical points to determine the precise horizontal and vertical position of underground utilities, as well as the type, size, condition, material, and other characteristics. This activity is called "locating." It is the highest level presently available. When

surveyed and mapped, precise plan and profile information is available for use in making final design decisions. By knowing exactly where a utility is positioned in three dimensions, the designer can often make small adjustments in elevations or horizontal locations and avoid the need to relocate utilities. Additional information such as utility material, condition, size, soil contamination, and paving thickness also assists the designer and utility owner in their decisions.

Quality Level B involves the use of surface geophysical techniques to determine the existence and horizontal position of underground utilities. This activity is called “designating”. Two-dimensional mapping information is obtained. This information is usually sufficient to accomplish preliminary engineering goals. Decisions can be made on where to place storm drainage systems, footings, foundations, and other design features in order to avoid conflicts with existing utilities. Slight adjustments in the design can produce substantial cost savings by eliminating utility relocations.

Quality Level C involves surveying visible above-ground utility facilities, such as manholes, valve boxes, posts, etc., and correlating this information with existing utility records. When using this information, it is not unusual to find that many underground utilities have been either omitted or erroneously plotted. Its usefulness, therefore, should be confined to rural projects where utilities are not prevalent, or are not too expensive to repair or relocate.

Quality Level D information comes solely from existing utility records. It may provide an overall “feel” for the congestion of utilities, but it is often highly limited in terms of comprehensiveness and accuracy. Its usefulness should be confined to project planning and route selection activities.

3. BOUNDARY SURVEY

- a. The PROFESSIONAL shall field verify the existing boundary line(s) to facilitate design or concept needs and enable creation of said construction documents. This service includes: research the public records in the county courthouse to acquire the current recorded deed(s), subdivision plat(s), recorded survey(s) and section corner certificate(s); perform a field survey locating existing monuments and the best available evidence needed to re-establish the record boundary lines; graphically show the boundary on the construction documents for design purposes only.

- 18
- b. The CLIENT shall provide or disclose all known information pertaining to the property. This would include but is not limited to boundary conflicts with adjoining owners, deeds, surveys concepts drawings and easements. This work does not constitute a certified boundary survey and missing monuments will not be set.
 - c. Monument Preservation Survey: The CONSULTANT shall prepare a Monument Preservation Certificate in accordance with Iowa Code 355.6A. This document may include but not limited to identifying the existing monuments within the public improvement project corridor and shall replace any monument disturbed or removed at its preserved position. The results of this survey will be provided to the CLIENT and recorded with the County Recorder's Office.
4. Hydrologic and Hydraulic Analysis
- a. The PROFESSIONAL will delineate watershed areas along the project corridor.
 - b. The time of concentration and runoff rate for each watershed will be determined according to the SUDAS Design Standards.
 - c. Storm sewer intakes and pipes will be designed to capture and convey the minor (5-year) storm event.
 - d. The major (100-year) storm will not be considered, and improvements are not proposed to convey the major storm with this project.
5. Design and Construction Plans
- a. The PROFESSIONAL shall prepare construction documents for the PROJECT. The plans shall include the following information:
 - b. Storm sewer and intake installation to include details necessary for project construction. This will involve the following items:
 1. Title Sheet
 2. General Notes, Quantities, and Estimate Reference Information
 3. Intake, storm sewer, and pavement repair details.
 4. Plan and profile of the main storm sewer and cross runs
 5. Location of Utility Adjustments
 6. Traffic Control and Staging Plan and Notes
 - c. Probable Costs - The PROFESSIONAL shall prepare a statement of the total probable cost for the PROJECT based upon the design developed. Statements of probable construction costs prepared by the PROFESSIONAL represent the best judgment as a design professional familiar with the construction industry. It is recognized, however, that the PROFESSIONAL has no control over the cost of



labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the PROFESSIONAL does not guarantee that any actual cost will not vary from any cost estimate prepared by the PROFESSIONAL.

B. ADDITIONAL SERVICES:

- 1. Bid Assistance, Easement Plats & Negotiation, and Construction Services will be added by amendment if desired by the CLIENT.

III. FEES

The above scope of services will be provided for the following fee:

LUMP SUM BASIC SERVICES

a. Project Administration	\$2,500
b. Survey	\$6,500
c. <u>Design and Construction Plans</u>	<u>\$26,750</u>

TOTAL LUMP SUM FEE FOR BASIC SERVICES\$35,750

IV. EXTRA SERVICES

The following items shall be considered extra services and are not included within the Scope of Work. These items are listed to further assist with clarity of project scope as well as provide a listing of services, which Snyder & Associates, Inc. could perform upon request.

- 1. Assessment Plats and Schedules
- 2. Topographic Survey
- 3. Boundary Survey
- 4. Submittal fees and/or permit fees to any and all regulatory agencies.
- 5. NPDES permit application fees
- 6. Street lighting design
- 7. Client requested major revisions
- 8. Utility company locates
- 9. Easement plats
- 10. Sidewalk Compliance Sheets
- 11. Right of way services
- 12. Survey platting

18

EXHIBIT 'B'



STANDARD FEE SCHEDULE

Billing Classification/Level	Billing Rate
PROFESSIONAL	
Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way Agent, Graphic Designer	
Principal II	\$245.00/hour
Principal I	\$230.00/hour
Senior	\$210.00/hour
VIII	\$192.00/hour
VII	\$182.00/hour
VI	\$173.00/hour
V	\$161.00/hour
IV	\$149.00/hour
III	\$137.00/hour
II	\$123.00/hour
I	\$109.00/hour
TECHNICAL	
CADD, Survey, Construction Observation	
Lead	\$146.00/hour
Senior	\$140.00/hour
VIII	\$130.00/hour
VII	\$120.00/hour
VI	\$108.00/hour
V	\$98.00/hour
IV	\$88.00/hour
III	\$80.00/hour
II	\$73.00/hour
I	\$64.00/hour
ADMINISTRATIVE	
II	\$75.00/hour
I	\$61.00/hour
REIMBURSABLES	
Mileage	current IRS standard rate
Outside Services	As Invoiced

18

EXHIBIT 'A'**WOODLAWN STREET STORM SEWER PROJECT
FOR THE
CITY OF MAXWELL, IOWA****SCOPE OF SERVICES**

June 6, 2023

I. PROJECT DESCRIPTION

The project includes the design of new stormwater intakes and a storm sewer system along Woodlawn Street, beginning at the intersection with 3rd Street and discharging south of 1st Street in Maxwell, Iowa. The total length of the project is approximately 1,000 feet. Scope of services includes topographic and boundary survey, storm sewer design, construction plan development, opinion of probable construction cost, and determination of easement needs. The preparation of easement plats, easement negotiation & assistance, bidding documents, bidding assistance and construction related services will be added by contract amendment if desired.

II. SCOPE OF SERVICES**A. BASIC SERVICES**

1. Project Administration
 - a. Monthly progress reports to the CLIENT.
 - b. Monthly billing reports.
 - c. Project coordination for engineering and coordination with the CLIENT and Utility Companies.
 - d. Project design review with the CLIENT, as needed.
 - e. Miscellaneous meetings to review progress and attend informal meetings, Council meetings and Public Hearings. Two (2) meetings are assumed.
2. Topo & Boundary Survey
 - a. Topographic survey within the project corridor described including:
 1. Horizontal Datum will be provided using Iowa State Plane coordinates.
 2. Vertical Datum will be provided using NAVD 88.

3. Set a minimum of five permanent benchmarks on site with descriptions and elevations to the nearest 0.01 foot. Larger sites will require benchmarks at intervals not to exceed 1,000 feet horizontal or 25 feet vertical.
 4. Spot elevations displayed to the nearest 0.01 feet to be included for shots. An approximate 50 feet grid will be used to create a topographic map along with other grade breaks such as tops, toes, drainage ways, and bottoms of retaining walls, etc.
 5. Contours will be shown at 1 foot intervals.
 6. Perform a field survey locating visible improvements such as structures, parking, signs, sidewalks and other visible features above grade will be shown. Below grade non-visible structures or improvements will be shown from information as provided by site owner and would be approximate. Below grade non-visible structures may require further investigation if potentially in conflict with proposed site improvements.
 7. Location of trees 6 inches and greater not lying within wooded areas. The drip line or perimeter outline of wooded/brush areas will be shown.
 8. Provide known existing utility information based on record information, surface evidence, as-built drawings and utility company field locates. This service includes contacting Iowa One Call, following Chapter 480 of the Iowa Code to locate existing public utilities on the site; performing a field survey locating visible utilities and the location of below grade utility locates by Iowa One Call. The PROFESSIONAL shall make a diligent attempt to make an accurate representation of underground utilities, vaults and related items but no guarantee can be made as to the condition or location horizontally or vertically between each structure. This service of utilities shown in conjunction with ASCE Standard CI/ASCE 38-02 constitute a Quality Level "C" Subsurface Utility Engineering survey as outlined below.
 9. Additional work may be required to upgrade the location determination of other utilities to a level "B" or better during advanced states of design and that work would be considered extra services.
- b. The PROFESSIONAL will contact the CLIENT if a known utility is not being located. The CLIENT may choose to submit a "dig" ticket request to facilitate the utility locates within the required 72 hours.

Quality Level A involves the use of nondestructive digging equipment at critical points to determine the precise horizontal and vertical position of underground utilities, as well as the type, size, condition, material, and other characteristics. This activity is called "locating." It is the highest level presently available. When

surveyed and mapped, precise plan and profile information is available for use in making final design decisions. By knowing exactly where a utility is positioned in three dimensions, the designer can often make small adjustments in elevations or horizontal locations and avoid the need to relocate utilities. Additional information such as utility material, condition, size, soil contamination, and paving thickness also assists the designer and utility owner in their decisions.

Quality Level B involves the use of surface geophysical techniques to determine the existence and horizontal position of underground utilities. This activity is called “designating”. Two-dimensional mapping information is obtained. This information is usually sufficient to accomplish preliminary engineering goals. Decisions can be made on where to place storm drainage systems, footings, foundations, and other design features in order to avoid conflicts with existing utilities. Slight adjustments in the design can produce substantial cost savings by eliminating utility relocations.

Quality Level C involves surveying visible above-ground utility facilities, such as manholes, valve boxes, posts, etc., and correlating this information with existing utility records. When using this information, it is not unusual to find that many underground utilities have been either omitted or erroneously plotted. Its usefulness, therefore, should be confined to rural projects where utilities are not prevalent, or are not too expensive to repair or relocate.

Quality Level D information comes solely from existing utility records. It may provide an overall “feel” for the congestion of utilities, but it is often highly limited in terms of comprehensiveness and accuracy. Its usefulness should be confined to project planning and route selection activities.

3. BOUNDARY SURVEY

- a. The PROFESSIONAL shall field verify the existing boundary line(s) to facilitate design or concept needs and enable creation of said construction documents. This service includes: research the public records in the county courthouse to acquire the current recorded deed(s), subdivision plat(s), recorded survey(s) and section corner certificate(s); perform a field survey locating existing monuments and the best available evidence needed to re-establish the record boundary lines; graphically show the boundary on the construction documents for design purposes only.



- b. The CLIENT shall provide or disclose all known information pertaining to the property. This would include but is not limited to boundary conflicts with adjoining owners, deeds, surveys concepts drawings and easements. This work does not constitute a certified boundary survey and missing monuments will not be set.
 - c. Monument Preservation Survey: The CONSULTANT shall prepare a Monument Preservation Certificate in accordance with Iowa Code 355.6A. This document may include but not limited to identifying the existing monuments within the public improvement project corridor and shall replace any monument disturbed or removed at its preserved position. The results of this survey will be provided to the CLIENT and recorded with the County Recorder's Office.
4. Hydrologic and Hydraulic Analysis
- a. The PROFESSIONAL will delineate watershed areas along the project corridor.
 - b. The time of concentration and runoff rate for each watershed will be determined according to the SUDAS Design Standards.
 - c. Storm sewer intakes and pipes will be designed to capture and convey the minor (5-year) storm event.
 - d. The major (100-year) storm will not be considered, and improvements are not proposed to convey the major storm with this project.
5. Design and Construction Plans
- a. The PROFESSIONAL shall prepare construction documents for the PROJECT. The plans shall include the following information:
 - b. Storm sewer and intake installation to include details necessary for project construction. This will involve the following items:
 - 1. Title Sheet
 - 2. General Notes, Quantities, and Estimate Reference Information
 - 3. Intake, storm sewer, and pavement repair details.
 - 4. Plan and profile of the main storm sewer and cross runs
 - 5. Location of Utility Adjustments
 - 6. Traffic Control and Staging Plan and Notes
 - c. Probable Costs - The PROFESSIONAL shall prepare a statement of the total probable cost for the PROJECT based upon the design developed. Statements of probable construction costs prepared by the PROFESSIONAL represent the best judgment as a design professional familiar with the construction industry. It is recognized, however, that the PROFESSIONAL has no control over the cost of



labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the PROFESSIONAL does not guarantee that any actual cost will not vary from any cost estimate prepared by the PROFESSIONAL.

B. ADDITIONAL SERVICES:

1. Bid Assistance, Easement Plats & Negotiation, and Construction Services will be added by amendment if desired by the CLIENT.

III. FEES

The above scope of services will be provided for the following fee:

LUMP SUM BASIC SERVICES

a. Project Administration	\$2,500
b. Survey	\$6,500
c. <u>Design and Construction Plans</u>	<u>\$26,750</u>

TOTAL LUMP SUM FEE FOR BASIC SERVICES\$35,750

IV. EXTRA SERVICES

The following items shall be considered extra services and are not included within the Scope of Work. These items are listed to further assist with clarity of project scope as well as provide a listing of services, which Snyder & Associates, Inc. could perform upon request.

1. Assessment Plats and Schedules
2. Topographic Survey
3. Boundary Survey
4. Submittal fees and/or permit fees to any and all regulatory agencies.
5. NPDES permit application fees
6. Street lighting design
7. Client requested major revisions
8. Utility company locates
9. Easement plats
10. Sidewalk Compliance Sheets
11. Right of way services
12. Survey platting

18

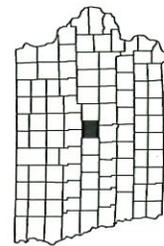
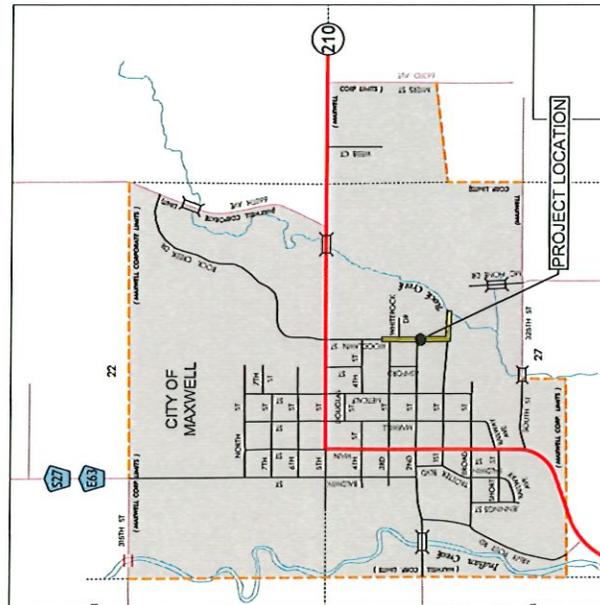
EXHIBIT 'B'



STANDARD FEE SCHEDULE

Billing Classification/Level	Billing Rate
PROFESSIONAL	
Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way Agent, Graphic Designer	
Principal II	\$245.00/hour
Principal I	\$230.00/hour
Senior	\$210.00/hour
VIII	\$192.00/hour
VII	\$182.00/hour
VI	\$173.00/hour
V	\$161.00/hour
IV	\$149.00/hour
III	\$137.00/hour
II	\$123.00/hour
I	\$109.00/hour
TECHNICAL	
CADD, Survey, Construction Observation	
Lead	\$146.00/hour
Senior	\$140.00/hour
VIII	\$130.00/hour
VII	\$120.00/hour
VI	\$108.00/hour
V	\$98.00/hour
IV	\$88.00/hour
III	\$80.00/hour
II	\$73.00/hour
I	\$64.00/hour
ADMINISTRATIVE	
II	\$75.00/hour
I	\$61.00/hour
REIMBURSABLES	
Mileage	current IRS standard rate
Outside Services	As Invoiced

CONSTRUCTION PLANS FOR CITY OF MAXWELL WOODLAWN STREET STORM SEWER MAXWELL, STORY COUNTY, IOWA



STORY COUNTY, IOWA

VICINITY MAP

THIS PROJECT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CURRENT EDITION OF THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS FOR PUBLIC IMPROVEMENTS



I hereby certify that this engineering document was prepared by me or under my personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Wesley C. Farrand
License Number P18175
My License Renewal Date is December 31, 2024
Pages or sheets covered by this seal:
ALL SHEETS

- INDEX OF SHEETS**
- A.1 TITLE SHEET
 - A.2 LEGEND & GENERAL INFORMATION
 - A.3 GENERAL NOTES
 - B.1 DETAILS
 - C.1 OVERALL PROJECT SITE MAP
 - C.2 QUANTITIES AND ESTIMATE REFERENCE NOTES
 - D.1 STORM SEWER PLAN AND PROFILE
 - D.2 STORM SEWER PLAN AND PROFILE
 - D.3 STORM SEWER PLAN AND PROFILE
 - D.4 STORM SEWER PLAN AND PROFILE
 - G.1 SURVEY CONTROL
 - RR.1 POLLUTION PREVENTION PLAN
 - RR.2 POLLUTION PREVENTION PLAN
 - RR.3 POLLUTION PREVENTION PLAN

		Project No: 1223.1001.01 Sheet A.1
TITLE SHEET WOODLAWN STREET STORM SEWER MAXWELL, IOWA		
777 S.W. SNYDER BLVD WESLEY, IOWA 50593 515.544.2020 www.snyder-assocs.com		
Max Date ET	Revision Scale: 1" = 40' Drawn By: DJJ Checked By: DJJ Date: 12-04-2024 Title: 1223.1001.01	Sheet A.1

GENERAL NOTES

1. NOTIFY OWNER AND ENGINEER AT LEAST 48 HOURS PRIOR TO STARTING CONSTRUCTION.
2. OBTAIN ALL NECESSARY PERMITS AND APPROVALS WITH CURRENT EDITION OF IOWA STATEWORK STANDARDS AND SPECIFICATIONS FOR THIS PROJECT.
3. LOCATION OF EXISTING UNDERGROUND FACILITIES, UTILITIES AND UTILITIES SHOWN ARE FROM AVAILABLE SURVEYS AND RECORDS. THESE LOCATIONS SHOULD BE VERIFIED AS ACCURATE AS POSSIBLE. WHERE POSSIBLE, OTHER UTILITIES SHOULD BE LOCATED AND MARKED PRIOR TO CONSTRUCTION. THE EXACT LOCATION OF ALL EXISTING UTILITIES WITHIN CONSTRUCTION LIMITS.
4. NOTIFY UTILITY COMPANIES PRIOR TO COMMENSAL WORK. ADVISE DAMAGE TO UTILITIES AND UNDERGROUND FEATURES DURING CONSTRUCTION. REPAIR ANY DAMAGE CAUSED BY CONSTRUCTION OPERATIONS AT CONTRACTOR'S EXPENSE.
5. COORDINATE CONSTRUCTION OPERATIONS AND COOPERATE WITH UTILITY COMPANIES WITH RESPECT TO RELOCATING ANY CONFLICTING FACILITIES. COSTS OF RELOCATION, SUPPORTS, AND STAGING CONSTRUCTION TO ACCOMMODATE THE RELOCATION OF UTILITIES IS INCIDENTAL TO CONSTRUCTION.
6. PREVENT EROSION CONTROL MEASURES NECESSARY TO PROTECT AGAINST SLOTTING, EROSION AND SOIL POLLUTION WITHIN CONSTRUCTION LIMITS AND ANY REQUIREMENTS OF IOWA CODE AND LOCAL ORDINANCES. SOIL EROSION CONTROL REQUIREMENTS OF IOWA CODE AND LOCAL ORDINANCES.
7. PROVIDE TEMPORARY SUPPORT FOR EXISTING UTILITIES THAT ARE ENCOUNTERED DURING CONSTRUCTION LIMITS JACKING IS COMPLETED.
8. CONSTRUCTION LIMITS ARE WITHIN EXISTING RIGHT-OF-WAY. SHOWING THESE LIMITS UNLESS OTHERWISE AUTHORIZED BY THE OWNER. ALL CONSTRUCTION OPERATIONS SHALL BE WITHIN THE EXISTING RIGHT-OF-WAY AND PROTECTED BY THE CONTRACTOR. THE CONTRACTOR SHALL OBTAIN NECESSARY ACCESS PERMISSION TO THE PROJECT CONSTRUCTION LIMITS.
9. CONSTRUCTION PLANS SHOW THE WORK LIMITS WITHIN EXISTING RIGHT-OF-WAY. PRESERVE AS MANY TREES AS POSSIBLE. ONLY CLEAR THE MINIMUM NUMBER OF TREES TO COMPLETE THE CONSTRUCTION. TREE CLEARING IS INCIDENTAL TO CONSTRUCTION.
10. CONTRACTOR SHALL BE RESPONSIBLE FOR CONSTRUCTING AND MAINTAINING ACCESS TO THE CONSTRUCTION LIMITS TO THE ADJACENT PROPERTY. ALL ACCESS TO THE CONSTRUCTION LIMITS SHALL BE MAINTAINED BY CONSTRUCTION OPERATIONS. PROPERLY SURFACED FOR UTILIZATION BY CONSTRUCTION VEHICLES AND INCLUDE NECESSARY TO MAINTAIN POSITIVE DRAINAGE. WORK WILL BE CONSIDERED INCIDENTAL TO CONSTRUCTION.
11. LIMIT SPEED AND CONSTRUCTION OPERATIONS TO THE MINIMUM REQUIRED TO COMPLETE THE WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ADJACENT PARTIES FOR DAMAGE TO CROPLAND CAUSED BY CONSTRUCTION OPERATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND RESTORING CROPLAND TO ORIGINAL CONDITION. NO COST TO OWNER.
12. COORDINATE THE CONSTRUCTION TO MINIMIZE THE DISRUPTIONS TO THE ADJACENT PROPERTY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONSTRUCTION LIMITS SHALL BE REPAIRED AND RESTORED AT THE CONTRACTOR'S EXPENSE.
13. DO NOT RESTRICT DRAINAGE CHANNELS AND PROTECT ALL EXISTING DRAINAGE STRUCTURES. CONTRACTOR FULLY LIABLE FOR ALL DAMAGE TO PUBLIC OR PRIVATE PROPERTY CAUSED BY CONSTRUCTION OPERATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING POSITIVE DRAINAGE WITHIN THE CONSTRUCTION LIMITS IS INCIDENTAL TO CONSTRUCTION.
14. REPAIR ALL FELDORIAN TILES THAT ARE ENCOUNTERED DURING CONSTRUCTION OPERATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND RESTORING FELDORIAN TILES ENCOUNTERED AND REPAIRED DURING CONSTRUCTION. PROVIDE DATA TO THE ENGINEER FOR INCORPORATION INTO THE RECORD DRAWINGS.
15. PROTECT AND KEEP DEBRIS DEPOSITED BY THE CONSTRUCTION OFF ADJACENT PROPERTY. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND RESTORING ANY DAMAGE WITHOUT ADDITIONAL COMPENSATION.
16. PROTECT EXISTING TREES, SHRUBS, FENCES AND LANDSCAPING UNLESS SPECIFICALLY NOTED OTHERWISE. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND RESTORING ANY DAMAGE CAUSED BY CONSTRUCTION OPERATIONS.
17. COMPLETELY REMOVE AND DISPOSE OF TREES, SHRUBS AND VEGETATION DESIGNATED FOR REMOVAL ON THE PLANS. DISPOSE OF IN ACCORDANCE WITH SPECIFICATIONS.
18. CONTRACTORS SHALL SATISFY THEMSELVES PRIOR TO SUBMISSION OF BIDS AS TO THE SOIL CONDITIONS.
19. AS NECESSARY FOR CONSTRUCTION, THE CONTRACTOR SHALL REMOVE EXISTING CONSTRUCTION OR UTILITIES WITHIN THE CONSTRUCTION LIMITS. REMOVE AND RE-ACCOMPLISH WORK IS INCIDENTAL AND ALL ASSOCIATED COSTS SHALL BE INCLUDED IN THE BID.
20. ADJUST ALL MANHOLES, VALVE PITS, VALVE BOXES AND OTHER BURIED FACILITIES WITH SURFACE ACCESS TO MATCH FINAL GRADES, UNLESS OTHERWISE INDICATED.

21. PROTECT AND SAVE ALL PROPERTY CORNER MONUMENTS. REPLACE IF REMOVED OR DAMAGED.
22. CONSTRUCTION STAKING PROVIDED BY OWNER. REFER TO PROJECT SPECIFICATIONS FOR COORDINATION REQUIREMENTS.
23. PROVIDE TRAFFIC CONTROL IN ACCORDANCE WITH CURRENT STATE OF IOWA APPROVED MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
24. CONTRACTOR SHALL REMOVE AND REPLACE ALL EXISTING PERMANENT TRAFFIC SIGNS THAT ARE IN CONFLICT WITH THE CONSTRUCTION. NOTIFY THE OWNER 48 HOURS BEFORE CONSTRUCTION BEGINS.
25. DO NOT STORE EQUIPMENT AND/OR MATERIALS WITHIN PUBLIC RIGHT OF WAY ON THE PROJECT. STORAGE AREAS SHALL BE INCIDENTAL TO THE PROJECT. EQUIPMENT AND/OR MATERIALS.
26. BLANKING, SIGNING OR MAINTENANCE OF TEMPORARY CONNECTIONS, CROSSINGS OR TRENCHES OR TEMPORARY ACCESS SHALL BE INCIDENTAL TO THE PROJECT. THE EXISTING PAVEMENT AREAS TO THE NEAREST EXISTING JOINT OR AS DIRECTED BY THE ENGINEER.
27. REMOVE AND REPAIR ALL ROAD SURFACES AND OTHER ITEMS TO MAINTAIN ORIGINAL CONDITION AND/OR TO THE SATISFACTION OF THE OWNER AND ENGINEER.
28. EXERCISE EXTREME CARE WHEN PERFORMING ANY NECESSARY SAW CUTTING OPERATIONS FOR THE REMOVAL OF EXISTING PAVEMENT. PROTECT ADJACENT STREET SURFACING, REMOVE AND REPLACE DAMAGED SURFACING WITHOUT ADDITIONAL COMPENSATION.
29. COMPACT ALL TRENCH BACKFILL UNDER PAVED SURFACES, AND WITHIN RIGHT-OF-WAY TO 10% STANDARD PROCTOR DENSITY.
30. SURFACE DEFECTION REPAIR INCLUDES THE REMOVAL OF ALL GRANULAR MATERIAL FROM THE TOP 6 INCHES OF TOPSOIL. THIS WORK IS INCIDENTAL TO CONSTRUCTION.
31. OWNER HAS FIRST RIGHT OF REFUSAL TO RETAIN ANY MATERIAL REMOVED FROM THE PROJECT AREA. IF DIRECTED, DELIVER ITEMS OR MATERIALS TO OWNER AT NON-NEGOTIABLE RATES TO THE PUBLIC WORKS DEPARTMENT. DISPOSE OF NON-NEGOTIABLE MATERIALS IN ACCORDANCE WITH LOCAL, STATE AND FEDERAL REQUIREMENTS.
32. PROVIDE WASTE AREAS OR DISPOSAL SITES FOR WASTE MATERIAL (ASPHALTIC CONCRETE, STEEL OR BROKEN CONCRETE). NO EXTRA PAYMENTS WILL BE MADE ON MATERIAL HAULED TO THESE SITES. DISPOSE OF IN ACCORDANCE WITH LOCAL, STATE AND FEDERAL REQUIREMENTS. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RIGHT-OF-WAY. KEEP CONSTRUCTION DEBRIS AND DIRT OFF OF THE ADJACENT PROPERTIES AND STREETS.
33. RECONSTRUCT ANY ROAD DITCHES DISTURBED, INCLUDING DITCH GRADED AND CROSS SECTIONS. REPLACE CULTIVETS TO ORIGINAL GRADES UNLESS OTHERWISE SPECIFIED. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ACCEPTABLE REG-GRADE ANY DITCH WHICH DOES NOT PROPERLY DRAIN. ALL DITCH GRADING IS INCIDENTAL TO CONSTRUCTION.
34. STRIP, SALVAGE AND RESURFACE TOP 6 INCHES OF TOPSOIL IN ALL AREAS WITHIN THE CONSTRUCTION LIMITS AS PER SPECIFICATIONS. EXCEPT AREAS NOT MECHANICALLY LOOSED TO THE 12 INCHES OF SOIL ON ALL PAVED ROADS AND OVERLY COMPACTED AREAS PRIOR TO RESURFACING OF THE TOPSOIL.
35. ASSIST ENGINEERS FIELD REPRESENTATIVE WITH DAILY RECORD KEEPING INCLUDING ALL NECESSARY FIELD LOCATIONS AND MEASUREMENTS. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING INTERMEDIATE INSPECTIONS OF PROJECT. OPEN ALL MANHOLES FOR INSPECTION.
36. DIMENSIONS, OFFSET LOCATIONS, UTILITY AND GRADING ARE BASED ON AVAILABLE INFORMATION AT THE TIME OF DESIGN. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL DIMENSIONS AND LOCATIONS IN THE FIELD. REPORT ANY DISCREPANCY OR CONFLICTS BETWEEN THE PLAN AND FIELD CONDITIONS TO PROJECT ENGINEER IMMEDIATELY.
37. IN THE EVENT OF A DISCREPANCY BETWEEN THE QUANTITY ESTIMATES AND THE DETAILED PLANS, THE DETAILED PLANS SHALL GOVERN.
38. MAINTAIN EMERGENCY ACCESS ON ALL STREETS AND ALL AFFECTED PROPERTIES AT ALL TIMES.
39. MAINTAIN GARBAGE SERVICE TO ALL RESIDENCES ALONG THE PROJECT. COORDINATE THE GARBAGE REMOVAL WITH THE LOCAL REFUSE HAULLERS AND CONSTRUCTION AREAS AS NECESSARY.
40. MAINTAIN SERVICE TO ALL RESIDENCES AS PER THE PROJECT. THIS INCLUDES INSTALLING A TEMPORARY MANHOLE, IF NECESSARY, COORDINATE TEMPORARY MAIL SERVICE WITH POST OFFICE.

NO.	DATE	REVISION

2727 S.W. SNYDER BLVD
 ANN ARBOR, MI 48102
 313.522.2702 | www.snyder-associates.com

MAXWELL, IOWA
 SNYDER & ASSOCIATES, INC.

GENERAL NOTES
 WOODLAWN STREET STORM SEWER

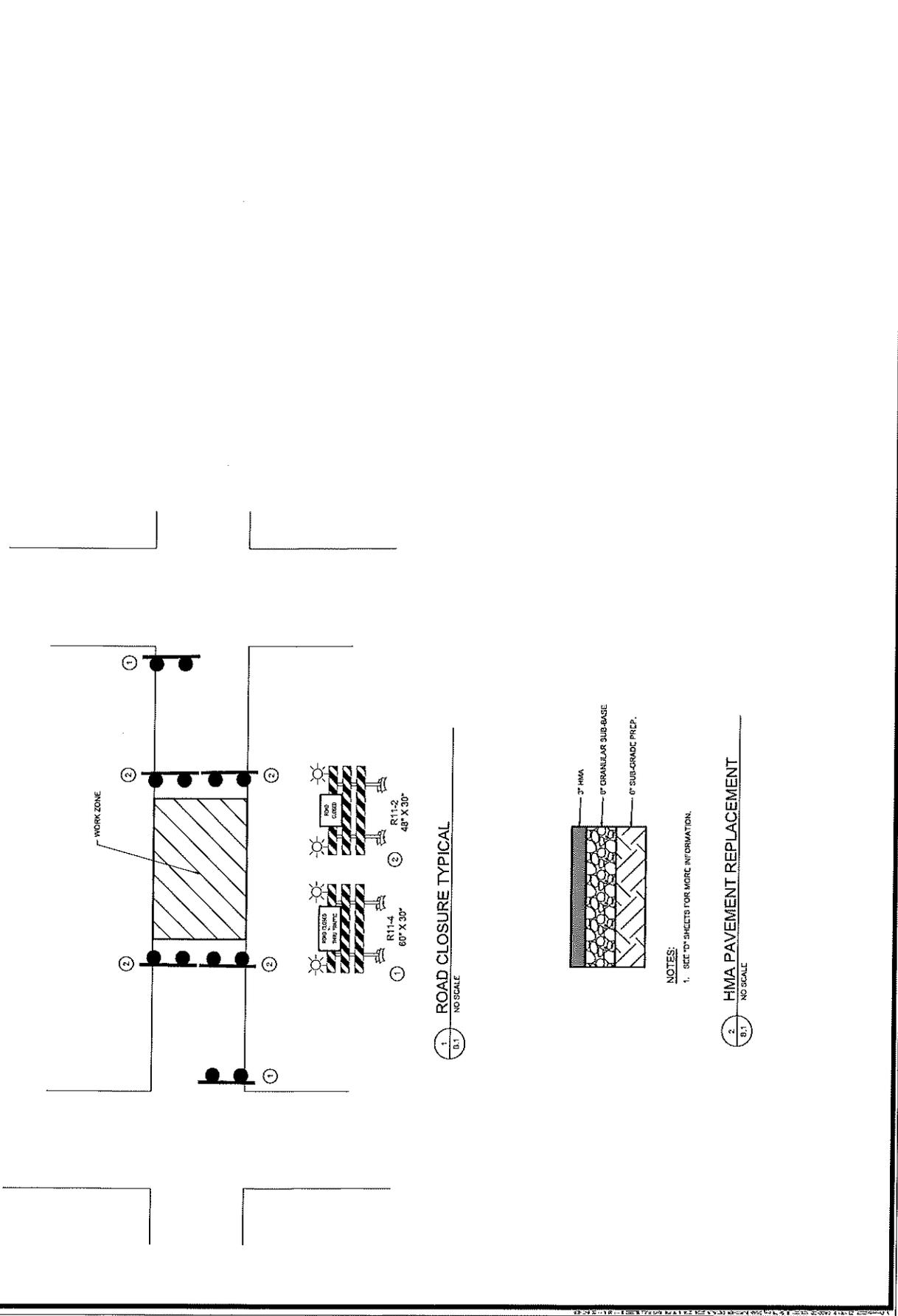


SNYDER & ASSOCIATES
 Project No. 122,1001.01
 Sheet A.3

81

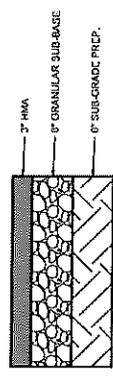
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 SNYDER & ASSOCIATES		Project No: 123.001.01 Sheet B.1
WODLAWN STREET STORM SEWER		277 S.W. SNYDER BLVD AMES, IOWA 50010 515.546.2500 www.snyder-associates.com
DETAILS		MAXWELL, IOWA
Drawn By: DJJ Scale: 1" = 10'	Checked By: DJJ Date: 12/16/2014	Revision: 123.001.01



1
0.1
NO SCALE

ROAD CLOSURE TYPICAL



2
0.1
NO SCALE

HMA PAVEMENT REPLACEMENT

NOTES:
1. SEE OTHER SHEETS FOR MORE INFORMATION.

ITEM NO.	ITEM CODE	DESCRIPTION	QUANTITY	UNIT
1	2010-108-C3	CLEARING AND GRUBBING	1	LS
2	2010-108-21	TREE REMOVAL	1	EA
3	2010-108-20	TOPSOIL, 6" OFF-SITE (FURNISH PLACE)	100	CY
4	2010-108-11	EXCAVATION CLASS 13	100	CY
5	2010-108-20	SUBGRADE PREPARATION - 6" DEPTH	207.5	SY
6	2010-108-11	SUBBASE, GRANULAR 6"	113.9	SY
7	2010-108-41	COMPACTION TESTING	1	LS
8	2010-108-F	TRENCH COMPACTION TESTING	1	LS
9	4020-108-C0	REMOVAL OF STORM SEWER, 12" HOPE	400	LF
10	4020-108-A1	STORM SEWER, 12" HOPE	160	LF
11	4020-108-A1	STORM SEWER, 24" HOPE	217.6	LF
12	4020-108-A1	STORM SEWER, 30" HOPE	100	LF
13	4020-108-A0	PPEL AFRON, 24" HOPE	2	EA
14	4020-108-A0	PPEL AFRON, 30" HOPE	2	EA
15	4020-108-A0	PPEL AFRON, 36" HOPE	1	EA
16	4020-108-A0	SUBDRAIN, 24" HOPE, PERFORATED W/ROCK	1	EA
17	5020-108-A0	WATER SERVICE ADJUSTMENT	675	LF
18	7020-108-B0	PAVEMENT, HMA 3"	4	EA
19	7020-108-H2	GRANULAR SURFACING	234.5	SY
20	7040-108-H0	REMOVAL OF PAVEMENT	113.9	TON
21	7040-108-H0	REMOVAL OF PAVEMENT	207.5	SY
22	8020-108-A0	TEMPORARY TRAFFIC CONTROL	1	LS
23	9010-108-B0	HYDRAULIC SEEDING, SEEDING, FERTILIZING AND MULCHING	0.0	ACRE
24	9040-108-A1	MISC. LANDSCAPING PER LOT	1	EA
25	9040-108-A2	SWPPP PREPARATION	1	LS
26	9040-108-F	WATILES, 6"	300	LS
27	9040-108-F2	WATILES, REMOVAL	300	LS
28	9040-108-A1	CHECK DAM, ROCK	24	LF
29	9040-108-A2	CHECK DAM, REMOVAL	24	LF
30	9040-108-A0	RP RAP, CLASS E	116	TON
31	9040-108-F1	INLET PROTECTION DEVICE, FABRIC	15	EA
32	9040-108-F2	INLET PROTECTION DEVICE, REMOVAL	15	EA
33	11017-108-A0	TEST HOLE, UNDERGROUND UTILITY LOCATE	1	EA
34	11020-108-A	MOBILIZATION	9	LS
35	11027-108-A	SCOURAGE, REMOVE AND SALVAGE	2	EA
36	11028-108-A	SCOURAGE, REMOVE, STORAGE AND REINSTALL	9	EA
37	11030-108-A	MAINTENANCE OF POSTAL SERVICE	9	EA

ESTIMATED PROJECT QUANTITIES

ITEM NO.	SUDAS ITEM CODE	DESCRIPTION	QUANTITY	UNIT
1	2010-108-C3	CLEARING AND GRUBBING	1	LS
2	2010-108-21	TREE REMOVAL	1	EA
3	2010-108-20	TOPSOIL, 6" OFF-SITE (FURNISH PLACE)	100	CY
4	2010-108-11	EXCAVATION CLASS 13	100	CY
5	2010-108-20	SUBGRADE PREPARATION - 6" DEPTH	207.5	SY
6	2010-108-11	SUBBASE, GRANULAR 6"	113.9	SY
7	2010-108-41	COMPACTION TESTING	1	LS
8	2010-108-F	TRENCH COMPACTION TESTING	1	LS
9	4020-108-C0	REMOVAL OF STORM SEWER, 12" HOPE	400	LF
10	4020-108-A1	STORM SEWER, 12" HOPE	160	LF
11	4020-108-A1	STORM SEWER, 24" HOPE	217.6	LF
12	4020-108-A1	STORM SEWER, 30" HOPE	100	LF
13	4020-108-A0	PPEL AFRON, 24" HOPE	2	EA
14	4020-108-A0	PPEL AFRON, 30" HOPE	2	EA
15	4020-108-A0	PPEL AFRON, 36" HOPE	1	EA
16	4020-108-A0	SUBDRAIN, 24" HOPE, PERFORATED W/ROCK	1	EA
17	5020-108-A0	WATER SERVICE ADJUSTMENT	675	LF
18	7020-108-B0	PAVEMENT, HMA 3"	4	EA
19	7020-108-H2	GRANULAR SURFACING	234.5	SY
20	7040-108-H0	REMOVAL OF PAVEMENT	113.9	TON
21	7040-108-H0	REMOVAL OF PAVEMENT	207.5	SY
22	8020-108-A0	TEMPORARY TRAFFIC CONTROL	1	LS
23	9010-108-B0	HYDRAULIC SEEDING, SEEDING, FERTILIZING AND MULCHING	0.0	ACRE
24	9040-108-A1	MISC. LANDSCAPING PER LOT	1	EA
25	9040-108-A2	SWPPP PREPARATION	1	LS
26	9040-108-F	WATILES, 6"	300	LS
27	9040-108-F2	WATILES, REMOVAL	300	LS
28	9040-108-A1	CHECK DAM, ROCK	24	LF
29	9040-108-A2	CHECK DAM, REMOVAL	24	LF
30	9040-108-A0	RP RAP, CLASS E	116	TON
31	9040-108-F1	INLET PROTECTION DEVICE, FABRIC	15	EA
32	9040-108-F2	INLET PROTECTION DEVICE, REMOVAL	15	EA
33	11017-108-A0	TEST HOLE, UNDERGROUND UTILITY LOCATE	1	EA
34	11020-108-A	MOBILIZATION	9	LS
35	11027-108-A	SCOURAGE, REMOVE AND SALVAGE	2	EA
36	11028-108-A	SCOURAGE, REMOVE, STORAGE AND REINSTALL	9	EA
37	11030-108-A	MAINTENANCE OF POSTAL SERVICE	9	EA

ESTIMATE REFERENCE INFORMATION

ITEM NO.	ITEM CODE	DESCRIPTION
1	2010-108-C3	CLEARING AND GRUBBING See D Sheets. The majority of clearing is required in the new street created on the south side of 1st Street (Sheet D-3).
2	2010-108-21	TREE REMOVAL See Sheet D-1, STA 11+30.4 to 11+30.4 at 9th.
3	2010-108-20	TOPSOIL, 6" OFF-SITE (FURNISH PLACE) The removal of topsoil is included in bid item 4. The average size of topsoil to be removed around each tree is estimated to be 1 cubic yard. Topsoil will be placed in 18 inch diameter wheelbarrows to be placed in the truck for a total of 1,000 CY which will have to be hauled off. Excavation and backfill of storm sewer trenches is included in storm sewer bid items.
4	2010-108-11	EXCAVATION CLASS 13 See bid item 3. The bid quantity is calculated as 100.0 CY topsoil, plus 97 CY at the NW corner of lot, plus 1017 CY for the south ditch along 1st Street plus 30% swell into the truck for a total of 1,000 CY which will have to be hauled off. Excavation and backfill of storm sewer trenches is included in storm sewer bid items.
5	2010-108-20	SUBGRADE PREPARATION - 6" DEPTH See D Sheets and HMA PAVEMENT table.
6	2010-108-11	SUBBASE, GRANULAR 6" Prior to final testing and HMA, Proctor Tests will be conducted on sub-grade and granular sub-base with packing tests prior to being subgrade level.
7	2010-108-41	COMPACTION TESTING Required by 412-F, diameter storm sewer and larger. See D Sheets.
8	2010-108-F	TRENCH COMPACTION TESTING Required by 412-F, diameter storm sewer and larger. See D Sheets.
9	4020-108-C0	REMOVAL OF STORM SEWER, 12" HOPE This is an estimated quantity since final location of existing storm sewer are unknown. Existing storm sewer is expected to be 10" diameter day tile and may be excavated easily during trenching. If this is not the case, contractor shall mark on plans or in the field location where storm sewer was removed using methods other than standard trenching and/or excavation.

ESTIMATE REFERENCE INFORMATION

ITEM NO.	ITEM CODE	DESCRIPTION
10	4020-108-A1	STORM SEWER, 12" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
11	4020-108-A1	STORM SEWER, 24" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
12	4020-108-A1	STORM SEWER, 30" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
13	4020-108-A0	PPEL AFRON, 12" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
14	4020-108-A0	PPEL AFRON, 24" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
15	4020-108-A0	PPEL AFRON, 30" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
16	4040-108-A0	SUBDRAIN, 24" HOPE, PERFORATED W/ROCK See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
17	5020-108-A3	WATER SERVICE ADJUSTMENT Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
18	7020-108-A0	PAVEMENT, HMA 3" Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
19	7020-108-H2	GRANULAR SURFACING Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
20	7040-108-A0	REMOVAL OF PAVEMENT Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
21	8020-108-A0	TEMPORARY TRAFFIC CONTROL Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
22	9010-108-B0	HYDRAULIC SEEDING, SEEDING, FERTILIZING AND MULCHING, TYPE 1 Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
23	9040-108-A1	MISC. LANDSCAPING PER LOT Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
24	9040-108-A2	SWPPP PREPARATION Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
25	9040-108-A2	SWPPP MANAGEMENT Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
26	9040-108-F	WATILES, 6" Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
27	9040-108-F2	WATILES, REMOVAL Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
28	9040-108-C1	CHECK DAM, ROCK Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
29	9040-108-C2	CHECK DAM, REMOVAL Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
30	9040-108-A0	RP RAP, CLASS E Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
31	9040-108-F1	INLET PROTECTION DEVICE, FABRIC Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
32	9040-108-F2	INLET PROTECTION DEVICE, REMOVAL Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
33	11017-108-A0	TEST HOLE, UNDERGROUND UTILITY LOCATE Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
34	11020-108-A	MOBILIZATION Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
35	11027-108-A	SCOURAGE, REMOVE AND SALVAGE Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
36	11028-108-A	SCOURAGE, REMOVE, STORAGE AND REINSTALL Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
37	11030-108-A	MAINTENANCE OF POSTAL SERVICE Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.

QUANTITIES AND ESTIMATE REFERENCE NOTES

ITEM NO.	ITEM CODE	DESCRIPTION
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11	4020-108-A1	STORM SEWER, 24" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
12	4020-108-A1	STORM SEWER, 30" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
13	4020-108-A0	PPEL AFRON, 12" HOPE See D Sheets and STORM SEWER PIPE table and HMA PAVEMENT table and STORM SEWER STRUCTURES table.
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19	7020-108-H2	GRANULAR SURFACING Material cost shall be 3/4". Packing compaction tests required prior to installing bid item. Test cost on granular base not required. Asphalt may be placed in one lift as long as appropriate densities are being achieved. Final compaction is occur prior to night.
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SNYDER & ASSOCIATES, INC.

2727 S. SNYDER BLVD
 COLUMBUS, OH 43223
 614.554.2029 | www.snyder-associates.com

WOODLAWN STREET STORM SEWER QUANTITIES AND ESTIMATE REFERENCE NOTES

Sheet C.2
 Project No. 1231.001.01
 2727 S. SNYDER BLVD
 COLUMBUS, OH 43223
 614.554.2029 | www.snyder-associates.com

SNYDER & ASSOCIATES

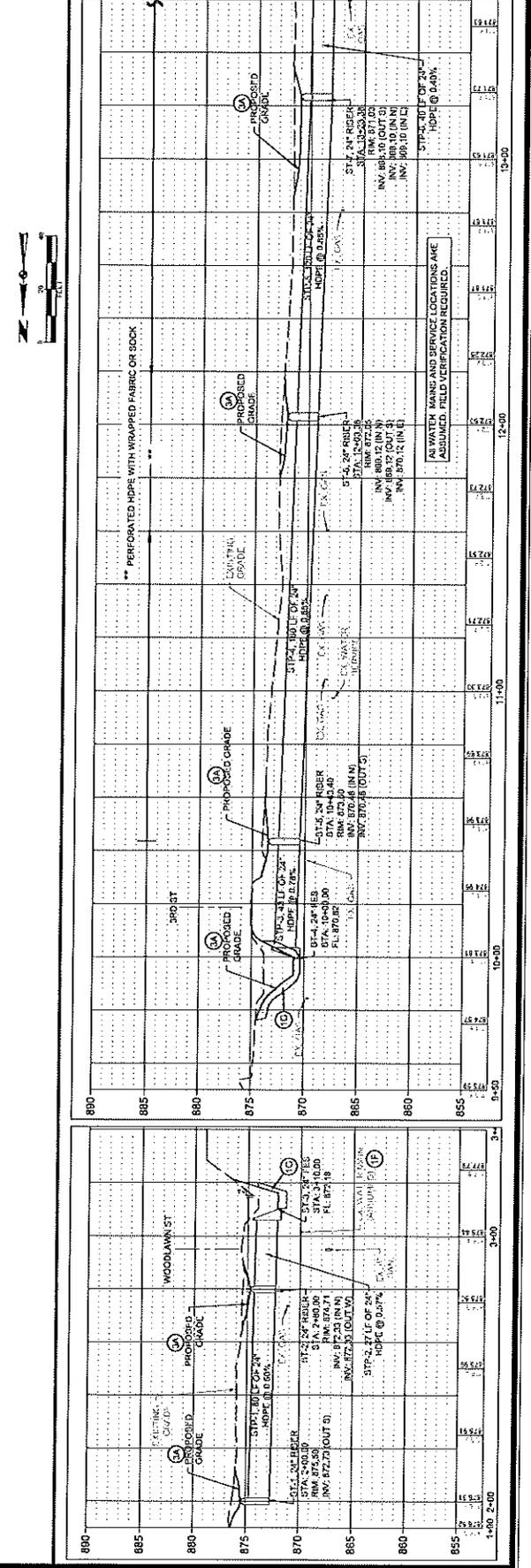
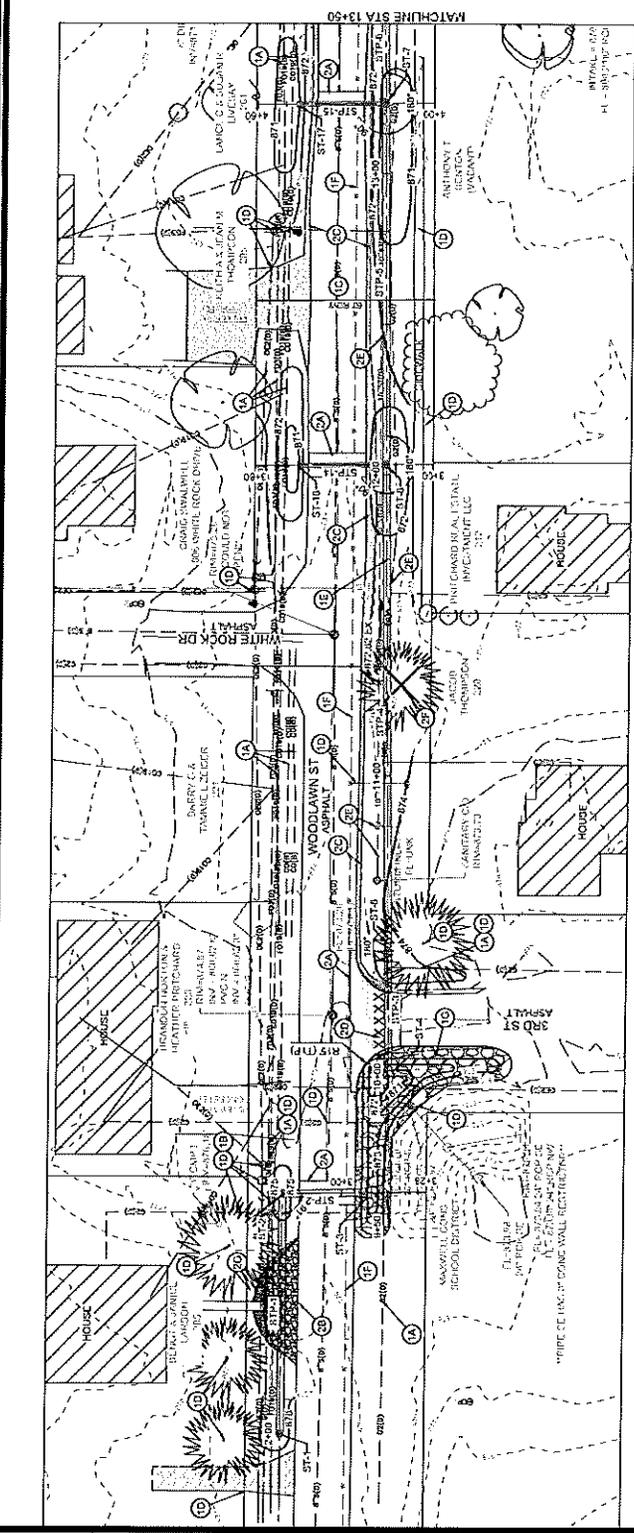
Project No. 1231.001.01
 Sheet C.2

WOODLAWN STREET STORM SEWER
 STORM SEWER PLAN AND PROFILE

MAXWELL, IOWA
 2727 S.W. SNYDER BLVD
 51552-2023 | www.snyder-associates.com

Sheet D.1
 Project No. 120.000.01
 Date: 12/15/2011
 Scale: 1" = 20'

- CONSTRUCTION NOTICE:**
- GENERAL:
 - A. COORDINATE ALL UTILITIES, RELOCATIONS OR ADJUSTMENTS WITH THE UTILITY SERVICE PROVIDER. ANY DAMAGED UTILITIES WILL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
 - B. PROTECT AND SUPPORT EXISTING UTILITIES.
 - C. LIMIT CONSTRUCTION ACTIVITIES TO WITHIN STREET ROW AND SHOWN ON PLANS.
 - D. STATION / REFERENCE LINE LOCATIONS AND DEPTHS PRIOR TO CONSTRUCTION.
 - E. INSTALL 100 TONS OF CLASS "C" WEARWEAR FABRIC.
 - REMOVALS:
 - A. REMOVE EXISTING AS SHOWN AND REPLACE WITH THICK HMA AND REPLACE AS SHOWN ON PLANS.
 - B. REMOVE HOODSIDE GRANULAR SURFACE FOR GRADING.
 - C. REMOVE EXISTING STORM SEWER UNLOCATED LOCATIONS ARE UNKNOWN. CONSULT WITH ENGINEER DURING REMOVAL.
 - D. COORDINATE WITH PROPERTY OWNER ON REMOVAL AND REPLACING LANDSCAPING.
 - GRADING:
 - A. GRADE TO DRAIN TO PROPOSED INLETS AS SHOWN ON PLANS.



Project No. 123.1001.01	Revision	Date
2772 & M. SNYDER, INC.	Checked by: DJJ	Scale: 1" = 20'
1515.554.2020 www.snyderassociates.com	Drawn by: DJJ	Sheet: D.2
2772 & M. SNYDER, INC.	Author: DJJ	Project: 123.1001.01
MAXWELL, IOWA	Scale: 1" = 20'	Sheet: D.2

SNYDER & ASSOCIATES, INC.

STORM SEWER PLAN AND PROFILE

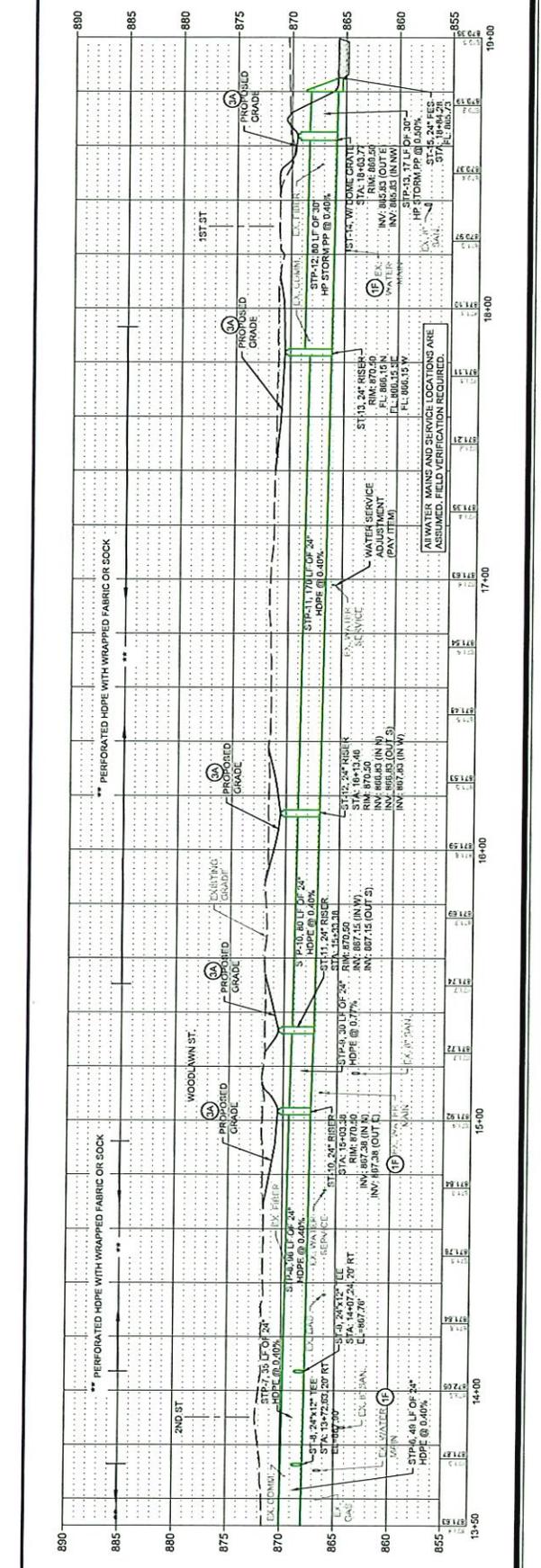
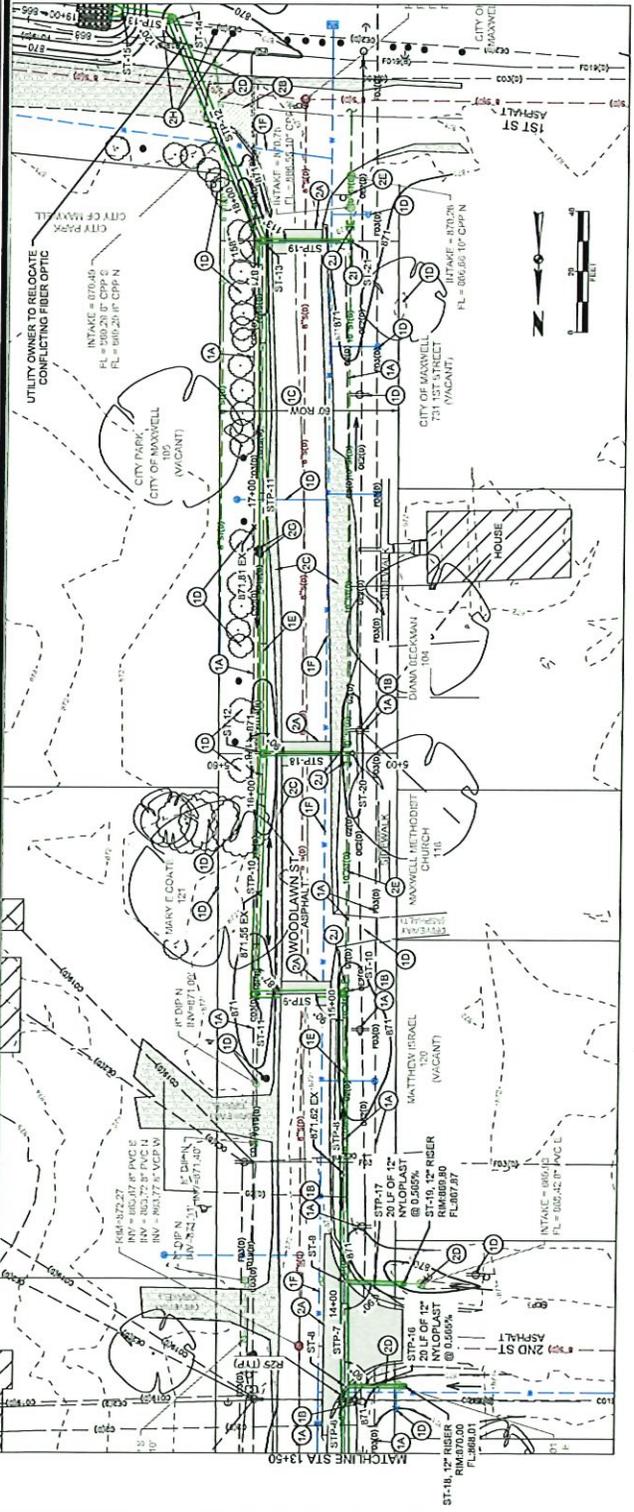
WOODLAWN STREET STORM SEWER



SNYDER & ASSOCIATES

Project No. 123.1001.01
Sheet D.2

- CONSTRUCTION NOTES:**
- GENERAL:
 A. PROTECT EXISTING UTILITIES, RELOCATIONS OR ADJUSTMENTS WITH THE UTILITY SERVICE PROVIDER FOR CONSTRUCTION. AT THE CONTRACTOR'S EXPENSE. PROTECT AND SUPPORT EXISTING POWER POLE. COORDINATE WITH UTILITY OWNER TO WITHIN STREET ROW AND SHOWN ON PLANS. PROTECT AS REQUIRED. STATION / REFERENCE LINE LOCATIONS AND DEPTING PRIOR TO CONSTRUCTION.
- REMOVALS:
 A. REMOVE PAVEMENT AS SHOWN AND REPLACE W/ 4" THICK HMA. REMOVE ASPHALT AND REPLACE EXISTING SURFACE. REMOVE ROAD CURB AND SURFACE FOR GRADING. REMOVE EXISTING STORM. REMOVE EXISTING STORM TILE AS SHOWN. AS UNKNOWN, CONSULT WITH ENGINEER DURING CONSTRUCTION.
- INSTALLATIONS:
 A. REMOVE AND REPLACE CONSTRUCTION. PROVIDE CURB AND GUTTER ON WEST SIDE OF STREET FOR PROPERTY OWNER.
- OTHER:
 H. REMOVE POST (TYP). I. SHEET D.1. J. CAP EXISTING DRAIN LINE.
- GRADING:
 A. GRADE TO SHOWN ON PLANS. INLETS AS DRAWN TO PROPOSED.



 SNYDER ASSOCIATES	Project No. 123.1001.01 Sheet G.1	WODLAWN STREET STORM SEWER SURVEY CONTROL SNYDER & ASSOCIATES, INC.	2775 N SWENLEY MOORE, IOWA 51555-8203 www.snyder.com
2775 N SWENLEY MOORE, IOWA 51555-8203 www.snyder.com	Project No. 123.1001.01 Sheet G.1	WODLAWN STREET STORM SEWER SURVEY CONTROL SNYDER & ASSOCIATES, INC.	2775 N SWENLEY MOORE, IOWA 51555-8203 www.snyder.com

CONTROL POINTS

IOWA REGIONAL COORDINATE SYSTEM ZONE 8 (NAD83-DCD MOINED)
 WOODLAWN ST (EPOCH 2010.00) AVENUE DERIVED - US SURVEY FEET

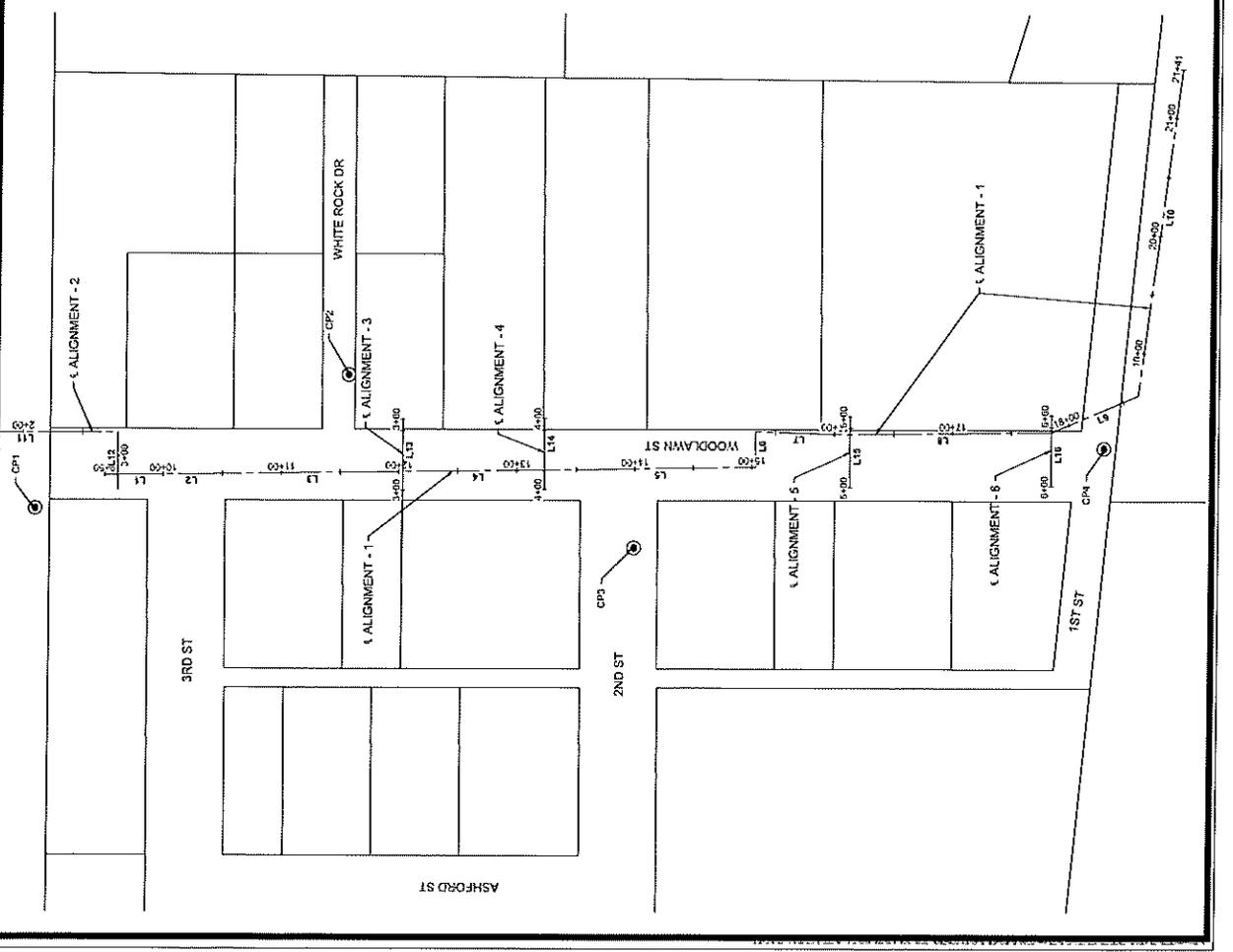
CP1: N=780752.80 E=1688733.77 Z=881.37
 POINT OF BEGINNING (P.O.B.) CONCRETE ALL 4'-8" EAST OF TRACK FENCE, 4'-40"
 WEST OF WODLAWN ST, 140'-10" NORTH OF 3RD STREET.

CP2: N=780747.24 E=1688740.03 Z=875.15
 POINT OF BEGINNING (P.O.B.) CONCRETE ALL 4'-8" EAST OF TRACK FENCE, 4'-40"
 SOUTH OF WHITE ROCK DRIVE, 140'-10" EAST OF WODLAWN STREET.

CP3: N=780734.60 E=1688716.09 Z=871.03
 1/2" REDDAR RCD PLASTIC CAP, 4'-8" SOUTH OF 2ND STREET, 4'-100"
 WEST OF WODLAWN STREET, 140'-10" WEST OF POWER POLE.

CP4: N=780656.16 E=1688785.28 Z=870.78
 METAL CENTERLINE CENTERLINE WODLAWN STREET & 1ST STREET,
 4'-12" NORTH OF SANITARY MANHOLE.

DATE OF SURVEY
 SEPTEMBER 6, 2023



ALIGNMENT - 1		
NUMBER	LENGTH (FT)	RADIUS (FT) LINECHORD DIRECTION
L1	50.00	500' 37' 44"E
L2	43.38	500' 46' 44"E
L3	100.00	500' 45' 44"E
L4	130.00	500' 35' 18"E
L5	100.00	500' 53' 11"E
L6	30.00	N89' 00' 00"E
L7	80.00	S01' 40' 31"W
L8	170.31	S00' 43' 51"E
L9	80.00	S02' 41' 05"E
L10	277.27	S02' 41' 10"E

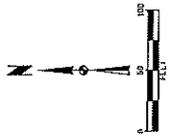
ALIGNMENT - 2		
NUMBER	LENGTH (FT)	RADIUS (FT) LINECHORD DIRECTION
L11	130.00	S00' 02' 30"W
L12	46.46	S00' 14' 10"W

ALIGNMENT - 3		
NUMBER	LENGTH (FT)	RADIUS (FT) LINECHORD DIRECTION
L13	60.00	N80' 25' 42"E

ALIGNMENT - 4		
NUMBER	LENGTH (FT)	RADIUS (FT) LINECHORD DIRECTION
L14	60.00	N80' 25' 42"E

ALIGNMENT - 5		
NUMBER	LENGTH (FT)	RADIUS (FT) LINECHORD DIRECTION
L15	00.00	N80' 35' 44"E

ALIGNMENT - 6		
NUMBER	LENGTH (FT)	RADIUS (FT) LINECHORD DIRECTION
L16	60.00	N80' 00' 00"E



POLLUTION PREVENTION AND EROSION PROTECTION

- 1.1. CODE COMPLIANCE: THE CONTRACTOR IS RESPONSIBLE FOR COMPLIANCE WITH ALL POTENTIAL POLLUTION AND SOIL EROSION CONTROL REQUIREMENTS OF THE IOWA POLLUTION PREVENTION ACT AND ALL APPLICABLE ORDINANCES. THE CONTRACTOR SHALL TAKE ALL NECESSARY STEPS TO PROTECT AGAINST EROSION AND POLLUTION ON THE PROJECT SITE AND ALL OFF-SITE DRAINAGE OR DEPOSIT AREAS DURING PERFORMANCE AS A RESULT OF PERFORMANCE. ENGINEER HAVING THIS CONTRACTOR WILL HOLD THE OWNER AND ARCHITECT RESPONSIBLE FOR DAMAGES TO ADJOINING PUBLIC OR PRIVATE PROPERTY, INCLUDING EROSION CONTROL MATS, MULCH, DITCH CHECKS OR REPAIR AS SOON AS POSSIBLE AFTER THE OCCURRENCE OF SUCH DAMAGE. THE CONTRACTOR SHALL BE RESPONSIBLE AT ALL TIMES FOR THE EARTH SEDIMENTATION OR DEBRIS WHICH COALESCE ONTO ADJOINING PUBLIC OR PRIVATE PROPERTY, THE OWNER MAY, BUT NEED NOT, REMOVE SUCH ITEMS AND REPAIR THE COST THEREOF FROM AMOUNTS DUE TO THE CONTRACTOR.
- 1.2. **STORM WATER DISCHARGE PERMIT**
 1.1. THIS PROJECT REQUIRES COVERAGE UNDER THE IMPREG GENERAL PERMIT NO. 2 FOR STORM WATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITIES (EPA). THE GENERAL CONTRACTOR SHALL OBTAIN NECESSARY PERMITS FROM THE IOWA DEPARTMENT OF NATURAL RESOURCES AND SOIL CONSERVATION AGENCY RESPONSIBLE FOR COMPLIANCE WITH AND FULFILLMENT OF ALL REQUIREMENTS DOCUMENTS.
 1.2. ALL REGULATIONS RELATED TO THE STORM WATER DISCHARGE PERMIT, INCLUDING BUT NOT LIMITED TO THE IOWA POLLUTION PREVENTION ACT, IOWA POLLUTION PREVENTION REGULATIONS, DISCHARGE AUTHORIZATION LETTER, CURRENT SWPPP SITE PLAN, AND OTHER ITEMS, SHALL BE KEPT ON SITE AT ALL TIMES AND MUST BE AVAILABLE TO THE IOWA DEPARTMENT OF NATURAL RESOURCES AND SOIL CONSERVATION AGENCY FOR REVIEW AND INSPECTION. FAILURE TO COMPLY WITH THE IOWA PERMIT REQUIREMENTS IS A VIOLATION OF THE CLEAN WATER ACT AND THE CODE OF IOWA.
 1.3. A NOTICE OF DISCONTINUATION MUST BE FILED WITH THE IOWA DEPARTMENT OF NATURAL RESOURCES AND SOIL CONSERVATION AGENCY PRIOR TO THE COMPLETION OF THE PROJECT. THE CONTRACTOR SHALL RETAIN A RECORD COPY AND ACCEPTANCE AND/OR SUBMITTAL OF THE NOTICE OF DISCONTINUATION.
2. **POLLUTION PREVENTION PLAN**
 2.1. THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) IS A SEPARATE DOCUMENT IN ADDITION TO THESE PLAN DRAWINGS. THE CONTRACTOR SHOULD REFER TO THE SWPPP FOR ALL REQUIREMENTS AND SPECIFICATIONS TO THE POLLUTION PREVENTION PLAN MADE DURING CONSTRUCTION.
 2.2. THE SWPPP ILLUSTRATES GENERAL MEASURES AND BEST MANAGEMENT PRACTICES (BMP) FOR COMPLIANCE WITH THE IOWA PERMIT AND CURRENT COVERAGE. ALL SWPPP AND EROSION CONTROL MEASURES REQUIRED AS A RESULT OF THE IOWA PERMIT SHALL BE KEPT ON SITE AND AVAILABLE TO THE CONTRACTOR TO IDENTIFY, NOTICE AND MAINTAIN. ADDITIONAL BMP'S FROM THOSE SHOWN ON THE PLAN MAY BE REQUIRED.
 2.3. THE SWPPP AND SITE MAP SHOULD BE EXPEDITIOUSLY REVISED TO REFLECT CONSTRUCTION PROGRESS AND CHANGES AT THE PROJECT SITE.
 2.4. THE CONTRACTOR IS RESPONSIBLE FOR COMPLIANCE WITH ALL REQUIREMENTS OF THE GENERAL PERMIT AND SWPPP, INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING BMP'S UNLESS INFEASIBLE OR NOT APPLICABLE:
 2.4.1. UTILIZE OUTLET STRUCTURES THAT WITHDRAW WATER FROM THE SURFACE WHEN DISCHARGING FROM DAINES, PROVIDE AND MAINTAIN NATURAL VEGETATED AREAS TO INCREASE SEDIMENT REMOVAL AND MANAGE STORM WATER INFILTRATION, AND MINIMIZE SOIL COMPACTION.
 2.4.2. INSTALL PERIMETER AND FINAL SEDIMENT CONTROL MEASURES SUCH AS SILT BARRIERS, DITCH CHECKS, DIVERSION BERMS, OR SEDIMENTATION BASINS AND MAINTAIN THEM THROUGHOUT THE PERMIT PERIOD.
 2.4.3. PREVENT EXISTING VEGETATION IN AREAS NOT NEEDED FOR CONSTRUCTION OPERATIONS FROM BEING REMOVED OR DISTURBED BY CONSTRUCTION OPERATIONS AT ANY TIME.
 2.4.4. MAINTAIN ALL TEMPORARY AND PERMANENT EROSION CONTROL MEASURES IN WORKING ORDER, INCLUDING CLEANING, REPAIRING, AND REPLACING SEDIMENT REMOVAL THROUGHOUT THE PERMIT PERIOD. CLEAN OR REPLACE ORIGINAL CAPACITY.
 2.4.5. INSERT THE PROTECTIVE AND CONTROL DEVICES (BY QUALIFIED PERSONNEL) AS SOON AS POSSIBLE AFTER THE START OF CONSTRUCTION. DATE. RECORD THE FINISHING OF THESE INSPECTIONS AND ANY RESULTING CORRECTIVE ACTION WITH A COPY SUBMITTED WEEKLY TO THE OWNER OR ENGINEER DURING CONSTRUCTION. THE SWPPP AND IMPLEMENT ANY RECOMMENDED MEASURES WITHIN 7 DAYS.

- 2.4.6. PREVENT ACCUMULATION OF LARTH AND CURBS FROM CONSTRUCTION ACTIVITIES ON ADJOINING PUBLIC OR PRIVATE PROPERTY, INCLUDING UNDERGROUND SEWERS. REMOVE ANY ACCUMULATION OF LARTH OR CURBS IMMEDIATELY AND TAKE REMEDIAL ACTIONS FOR FUTURE PREVENTION.
- 2.4.7. INSTALL NECESSARY CONTROL MEASURES SUCH AS SILT BARRIERS, EROSION CONTROL MATS, MULCH, DITCH CHECKS OR REPAIR AS SOON AS POSSIBLE AFTER THE OCCURRENCE OF SUCH DAMAGE. THE CONTRACTOR SHALL BE RESPONSIBLE AT ALL TIMES FOR THE EARTH SEDIMENTATION OR DEBRIS WHICH COALESCE ONTO ADJOINING PUBLIC OR PRIVATE PROPERTY, THE OWNER MAY, BUT NEED NOT, REMOVE SUCH ITEMS AND REPAIR THE COST THEREOF FROM AMOUNTS DUE TO THE CONTRACTOR.
- 2.4.8. RESPERAD A MINIMUM OF 4 INCHES OF TOPSOIL INCLUDING TOPSOIL FOUND IN SOIL ON ALL DISTURBED AREAS, EXCEPT WHERE PAVEMENT, BUILDINGS OR OTHER IMPROVEMENTS ARE LOCATED.
 2.4.9. STABILIZE UNDEVELOPED, DISTURBED AREAS WITH MULCH, TEMPORARY EROSION CONTROL MATS, MULCH, DITCH CHECKS OR REPAIR AS SOON AS POSSIBLE AFTER THE OCCURRENCE OF SUCH DAMAGE. THE CONTRACTOR SHALL BE RESPONSIBLE AT ALL TIMES FOR THE EARTH SEDIMENTATION OR DEBRIS WHICH COALESCE ONTO ADJOINING PUBLIC OR PRIVATE PROPERTY, THE OWNER MAY, BUT NEED NOT, REMOVE SUCH ITEMS AND REPAIR THE COST THEREOF FROM AMOUNTS DUE TO THE CONTRACTOR.
- 2.4.10. COORDINATE LOCATIONS OF STAGING AREAS WITH THE OWNER AND RECORD IN THE SWPPP, UNLESS NOTED OTHERWISE. STAGING AREAS MUST MAINTAIN ALL THE FOLLOWING: JOB TRAILERS, FUELING VEHICLE STORAGE, AND CONCRETE WASHOUT FACILITY. CONTROL RUNOFF FROM DIRECT TO A SEDIMENT DIVERSION BERMS AND/OR SILT BARRIERS AND POSSIBLE. CONCRETE WASHOUT MUST BE CONTAINED ON SITE.
 2.4.11. REMOVE ALL TEMPORARY EROSION CONTROL MEASURES AND SITE WASTE PRIOR TO FILING OF THE NOTICE OF DISCONTINUATION.

POLLUTION PREVENTION RESPONSIBILITIES	
TASK	OWNER/ENGINEER CONTRACTOR
1. CREATE THE INITIAL SWPPP.	X
2. PUBLISH THE PUBLIC NOTICE OF INTENT WITH WATER DISCHARGE PERMIT.	X
3. FILE THE PUBLIC NOTICE OF INTENT WITH PERMITS DIVISION FOR APPROPRIATE GENERAL PERMITS.	X
4. SIGN APPROVED CERTIFICATION STATEMENT AS PERMITTEE OR CO-PERMITTEE.	X
5. COORDINATE CERTIFICATION OF SUBCONTRACTOR CO-PERMITTEES.	X
6. COMPLY WITH THE REQUIREMENTS OF THE GENERAL PERMIT NO.2 AND THE SWPPP.	X
7. INITIAL, MAINTAIN AND REVISE EROSION CONTROL AND POLLUTION PREVENTION MEASURES.	X
8. WEEKLY INSPECTIONS AND CORRECTING RECORDS.	X
9. UPDATE AND MAINTAIN THE ONGOING SWPPP.	X
10. COOPERATE TO PROVIDE INFORMATION UNDER THE RESPONSIBILITY OF OTHERS.	X
11. SUBMIT THE NOTICE OF DISCONTINUATION.	X
12. ALL REQUIREMENTS NOT ASSIGNED TO OTHERS.	X

Project No: 123.1001.01
 Sheet: RR.1

WOODLAWN STREET STORM SEWER
 POLLUTION PREVENTION PLAN
 SNYDER & ASSOCIATES, INC.
 MAXWELL, IOWA

SNYDER & ASSOCIATES
 Project No: 123.1001.01
 Sheet: RR.1

Sheet	RR.2
Project No.	123.1001.01
Client	MAXWELL, IOWA
Scale	AS SHOWN
Date	08/20/10
Drawn By	DAVID W. HARRIS
Checked By	DAVID W. HARRIS
Project Manager	DAVID W. HARRIS
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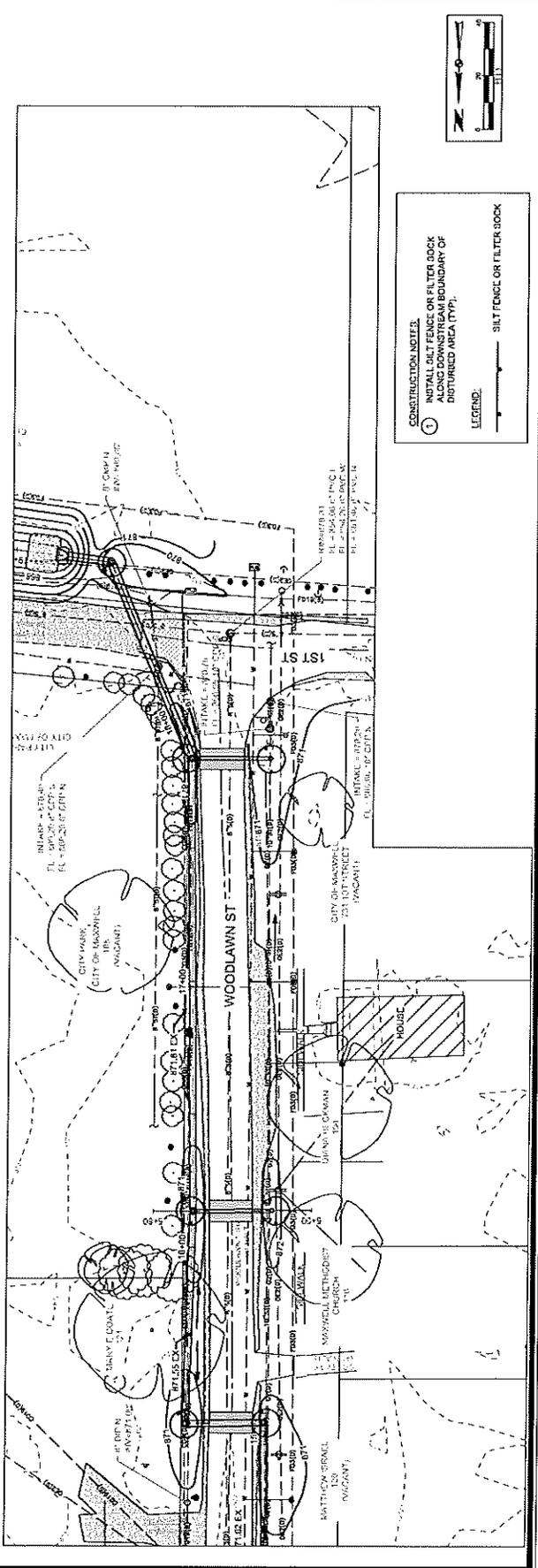
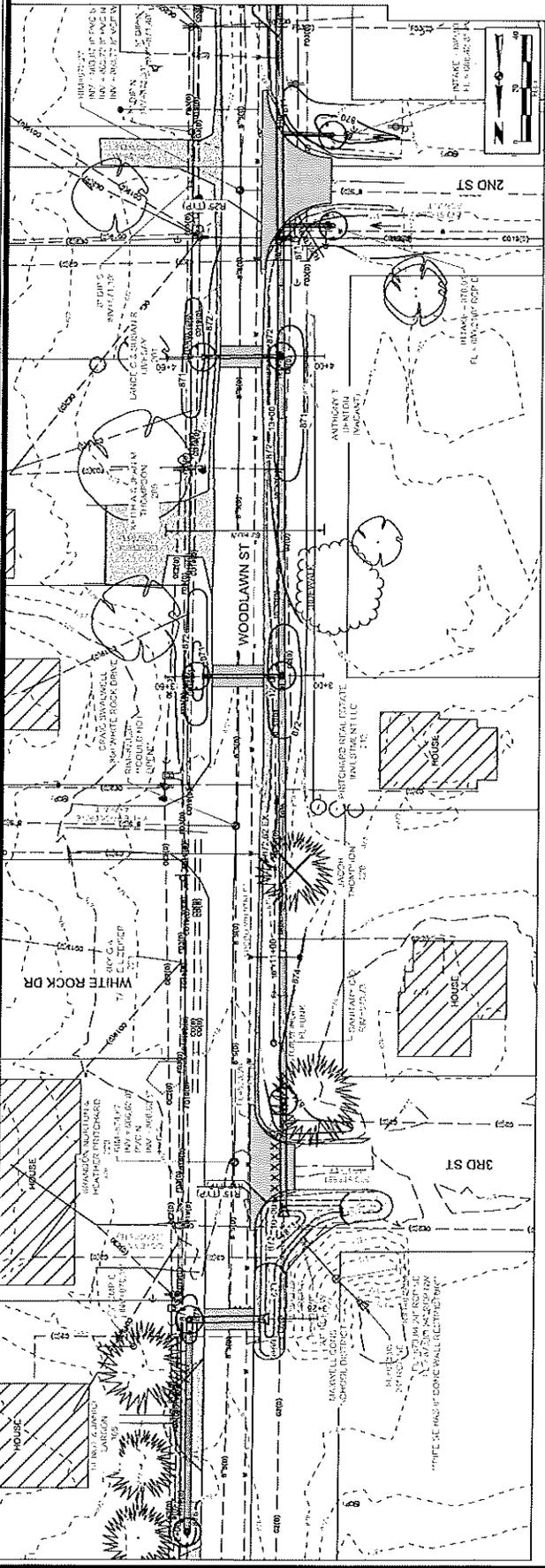
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SNYDER & ASSOCIATES, INC.

**WOODLAWN STREET STORM SEWER
 POLLUTION PREVENTION PLAN**

SNYDER & ASSOCIATES

Project No. 123.1001.01
 Sheet RR.2



CONSTRUCTION NOTES:

1. INSTALL SILT FENCE OR FILTER SOCK ALONG DOWNSTREAM BOUNDARY OF DISTURBED AREA (TYP.).

LEGEND:

— SILT FENCE OR FILTER SOCK

