

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, FEBRUARY 6, 2023, 5:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 5:00 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Meggen Lawrence, and Doug Miller. Ken Jans via teleconference. Ken left at 7:10 p.m. Visitors: Wes Farrand, Shannon Robertson, and Joel Westendorf.
3. A motion to approve agenda was made by Gast. Myers seconded. 5 ayes.
4. Citizens Forum
 - a. Jody Gast – Jody Gast was present to talk about the tree grant that she is working on. She is trying to have Maxwell as a Tree City USA. It would require some ordinance changes and to set aside money for trees which is already been done. We would have to officially recognize Arbor Day. With the new grant, trees would be planted in the park and cemetery.
5. Department Reports
 - a. Sheriff Report – Written Report on File. Deputy Lentz was present. Discussion on people speeding late at night and right after school. The council would like to investigate the radar signs that tell the speed of the cars driving by. We would need approval from DOT for Main St.
 - b. Fire – Written report on file.
 - c. EMS – Written report on file. Steve would like the Fire and EMS Department put in there reports the # of calls to Indian Creek Township, Washington Township, and the City and how many of those calls they responded to.
 - d. Library – Written report on file. Anna Baldwin is new Library Director. They are posting a Library Assistant position.
 - e. Public Works – Written report on file. 30 endpoints still need to be changed out. Council suggested that the clerk call the attorney on a legal alternative.
 - f. City Clerk – Written report on file.
 - g. Engineer's Report – Written report on file. 1) Baldwin St –Final plans in progress. Plans will be going to the DOT for approval then can move forward with bidding process. 2) Wes submitted a Scope of Work for the water plant discharge from filter back flush. 3) Rolling Hill Mobile Home Park has gone quiet again. 4) Steve asked for a scope of work for final plans for Woodlawn Stormwater project.
 - h. Parks and Open Spaces Board – Minutes from meeting on file.
6. Public Hearing
 - a. Discussion and Action on Resolution Approving the Maximum Tax Dollars from Certain Levies for the City's Proposed Fiscal Year 2023-2024 Budget- Miller moved to open the public hearing. Myers seconded. 5 ayes. No public comments. Jans moved to close the public hearing. Gast seconded. 5 ayes. Gast moved to accept Resolution Approving the Maximum Tax Dollars from Certain Levies for the City's Proposed Fiscal Year 2023-2024 Budget. Miller seconded. 5 ayes.
7. Business
 - a. Discussion on the City Hall Renovations. – Kenny Meusburger presented his plans for an addition to the city hall/library building. The addition would be 30' X 42', 4' from the museum wall and 6' from the fire station. He talked about some money saving ideas. His proposed project which included remodeling the current city hall

would cost approximately \$212,563. The council is looking into this option. They have decided that renting would not be cost efficient.

- b. Discussion and Action on Offer of City Bridge Funding – Federal FY 2024 – This grant would fix the 2 bridges over Rock Creek on South St. The county is willing to pick up the costs not covered by the grant. Miller moved to accept the grant. Gast seconded. 5 ayes.
 - c. Discussion and Action on Windstream Permit Request – This permit is work needed to be done for the Baldwin St project. Miller moved to approve the permit. Gast seconded. 5 ayes.
 - d. Discussion and Action on Law Enforcement Services Contract FY2024 – Gast moved to authorize the mayor to sign the Law Enforcement Contract. Myers seconded. 5 ayes.
 - e. Discussion and Action on Easement Acquisition for Baldwin St Reconstruction Project– Gast moved to table this subject. Myers seconded. 5 ayes
 - f. Discussion and Action on Budget Planning for Fiscal Year 2023/2024 - Steve explained changes to the Capital Improvement Project list, loans and money needed for the projects and where in the budget they would fit. .
- 8 Council and Mayor Reports –
- a. Jameson Hudson – 1) Jameson announced that Chris Pitts turned in his 2 week notice. We will be posting for a replacement. 2) Jameson congratulated the 2 girls going to the State Wrestling Meet. 3) He encouraged the public to come to the council meetings or to reach out to the council with any concerns.
9. Consent Agenda
- a. Gast moved to accept the B,C,D,& E of the Consent Agenda. Lawrence seconded. 4 ayes.
 - b. Myers moved to approve the January 4, 2023 minutes. Lawrence seconded. Miller questioned the wording in the cost of living and merit. It was decided to add the words a maximum of to both cost of living and merit. Miller moved to add these changes to the January 4, 2023 minutes. Gast seconded. Miller moved to accept the minutes as amended. Lawrence seconded. 4 ayes.
 - c. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	208.41
AFLAC	AFLAC CANCER	226.86
ALLIANT ENERGY	MONTHLY UTILITY BILL	8,973.33
BADGER METER	SERVICES FOR JAN 2023-DEC 2023	2,841.55
CENTRAL IOWA SHORTLINE LLC	#23927- TIRE	403.98
CENTRAL IOWA SHORTLINE LLC	#23955,23996 FILTERS, WIPERBLD	102.81
CHEM-SULT, INC	SODIUMHYPOCHLORITE	656.6
COMMONWEALTH ELECTRIC CO	INSTALLED NEW SIRENS	2,922.60
CONSUMERS ENERGY	RCH ELECTRIC	52
GATEHOUSE DB IA HOLDINGS, INC	MINUTES FOR 6 MEETINGS	430.66
IOWA DEP OF REVENUE	SALES TAX	91.48
IPERS	IPERS	2,195.17
IPERS	IPERS	2,499.39
JOHN DEERE FINANCIAL	PARTS FOR TRACTOR-SNOW REMOVAL	609.43

MAXWELL STATE BANK	FED/FICA TAXES	3,243.03
MAXWELL STATE BANK	safe deposit box 67	45
MAXWELL STATE BANK	SAFE DEPOSIT BOX 71	45
MICROBAC LABORATORIES	TESTING	522.5
MIDWEST INSURANCE CORP	INSURANCE	183
NEW CENTURY FS	GAS/DIESEL	1,624.80
OMNISITE	ANNUAL PLAN & WIRELESS SERVICE	455
MAXWELL POST OFFICE	UTILITY BILL POSTAGE	400
PRATT SANITATION INC	MONTHLY GARBAGE	5,129.00
SAFE BUILDING LLC	BUILDING & ELECTRICAL PERMITS	1,253.07
SNYDER & ASSOCIATES	119026501A-3-BALDWIN ST REHAB	15,496.00
STAPLES CREDIT PLAN	TAX FORMS,CALENDARS,CUPS	311.06
STORY COUNTY EMS ASSOC	2022 STORY COUNTY EMS ASSOC	25
STORY COUNTY FIREFIGHTERS ASSC	2023 DUES	25
STORY COUNTY TREASURER	LAW ENFORCEMENT FY22/23 3RDQTR	13,995.26
SYNCB/AMAZON	DVDS,BOOKS, PARTY ITEMS	1,144.74
U.S. BANK	ROTARY SWITCH FOR SNOWBLOWER	69.28
USABlueBook	TESTING SUPPLIES	748.87
WINDSTREAM	#091143516-TELEPHONE&INTERNET	599.36
Accounts Payable Total		67,529.24
Total Paid On: 1/11/23		5,300.54
Total Paid On: 1/25/23		5,448.33
Total Payroll Paid		10,748.87
***** REPORT TOTAL *****		78,278.11

Expenses By Fund	December 01/01/2023-01/31/2023	
GENERAL		42,187.92
ROAD USE TAX		1,397.63
CAPITAL PRJCT FUND - STRT		14,325.00
WATER		9,679.25
SEWER		10,688.31
TOTAL FUNDS		78,278.11

Revenues	Jan-23	
001 General		\$ 21,228.98
110 Road Use Tax		\$ 8,507.62
112 Employee Benefits		\$ 36.15
119 Emergency Funds		\$ 18.19
121 Local Option		\$ 10,506.96
200 Debt Service		\$ 211.71
600 Water		\$ 11,877.73
610 Sewer		\$ 24,758.45

TOTAL FUNDS

\$ 77,145.79

10. Adjourn. A motion to adjourn the meeting at 7:20 P.M. was moved by Lawrence Secoded by Myers. 4 ayes

NEXT REGULAR MEETING WILL BE MARCH 6, 2023 AT 6:00 P.M.

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson