

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, FEBRUARY 3, 2020, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Alex Golly, Meggen Lawrence, Doug Miller. Steve Gast in at 8:15. Visitors: Shelby Patterson, Lauryn Myers & Kathie Smith.
3. A motion to approve the agenda was made by Lawrence. Miller seconded. 4 ayes. Motion was made to move 7f after Public Hearings by Golly. Seconded by Jans. 4 ayes. Motion was made by Miller to move 7b after Department Reports. Jans seconded. 4 ayes.
4. Citizens Forum
 - a. Lauryn Myers – Farmers Market – Lauryn is looking into the prospect of having a Farmers Market in Maxwell. She has started a Facebook page to see if there was any interest in one. She has 18 vendors that were interested. She is talking to FFA & 4-H about selling or showcasing their projects. She would like to get the city’s approval to have the farmers market next to the Freedom Rock. The council also suggested the park as there would be more parking and electricity available. Lauryn is not sure what days to have it yet but doesn’t want to coincide with the big farmers markets.
5. Department Reports
 - a. Sheriff – Written report on file. Deputy Adam Luke was present. Ken asked for an explanation on some of the monthly reports. Deputy Luke didn’t have anything to report currently.
 - b. Fire – Written report on file. Chief Ness was present. Chiefs are working on the radio channels. When these are complete the radios will be programed, and everyone will be turned onto the new system at the same time. Air conditioner is sitting in the back.
 - c. EMS – Written Report on File. Chief Shelby Patterson was present. Training will be held at Mary Greely Medical next month. Shelby is working with Nevada about responding to our calls when no one is in town. EMS meetings/trainings are on the 2nd Sunday of the month at 9:30am.
 - d. Library – Written report on file.
 - e. Public Works – Written report on file. Tony Ness was present. Tony is testing new manganese equipment for the water. Alex received a complaint about Tony using the city truck to clean driveways. It was decided since the city doesn’t have benefits
 - f. City Clerk – Written report on file.
6. Public Hearings
 - a. Public Hearing for Proposed Property Tax Levy – Golly moved to open the public hearing to the public. Lawrence seconded. 4 ayes. No Public. Miller moved to close public hearing. Jans seconded. 4 ayes.
 - i. Resolution 2020-05 A Resolution Approving the Maximum Tax Dollars from Certain Levies for the City Proposed Fiscal Year 2020-2021 Budget – This is a resolution approving the maximum tax dollars from certain levies. The notice has been published and posted in a newspaper, on Facebook and the city website as required by the State of Iowa. The maximum property tax dollars shall not exceed \$272,671, which

represents an increase of greater than 102% from the maximum tax dollars requested for FY20. Golly moved to accept Resolution 2020-05 A Resolution Approving the Maximum Tax Dollars from Certain Levies for the City Proposed Fiscal Year 2020-2021 Budget. 4 ayes- Golly, Lawrence, Miller, & Jans. Absent – Gast.

- b. Public Hearing for City Budget Amendment – FY2020 – Amendment #2 – Golly moved to open the public hearing to the public. Jans seconded. 4 ayes. No Public. Miller moved to close public hearing. Lawrence seconded. 4 ayes.
 - i. Resolution 2020-06 A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2020 – This budget amendment was to add expenses for the Fire and EMS radios, extra building permits, and wastewater improvement project. Jans moved to approve Resolution 2020-06 A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2020. Golly seconded. 4 ayes.

7. Business

- a. Discussion and Action on Requests from Recreation Club – 1) The Recreation Club is buying signs to thank the donors. They asked if they could put them up on the fences of the softball and baseball fields. 2) They would like the city to put lime on the fields. They are becoming bare. The city will get some quotes for lime. 3) They would also like the city to replace the back stop at the softball field at the main city park. It is getting dangerous because of the wires sticking out. Tony will get some quotes to replace the back stop. 4) The Club would also like to know who has the keys to the shed at the park as they would like to store some equipment in it. Tony and Susie Livesay have the keys. Tony store some items in it and Susie has the dog park equipment in there. Golly moved to approve the signs and the use of the shed. The limestone and backstops
- b. Discussion and Action on the Program Home Town Takeover. – Katie Smith was present to talk about a program from HGTV to do a makeover of Main Street and possibly other houses in town. Lawrence moved to have Kathie Smith submit the application along with a video and pictures. Kathie is also putting a grant through Prairie Meadows for remodeling City Hall.
- c. Discussion on Responsibility of Repairing Parking Areas – After discussing ordinances, the council decided that it is the property owner’s responsibility to maintain the parking between the street/curb and sidewalk.
- d. Discussion and Action on Replacing City Hall Copier/Printer – Two bids were received. They were from Marco and Access. Golly moved to contract the printer/copier from Access Systems. Lawrence seconded. 4 ayes.
- e. Discussion on ROW Acquisition for WWTP Project – Wes talked about the need to have in place the process for eminent domain in case the talks for an easement fail. All attempts to reach an agreement will be used. The council has requested that the clerk proceed with the engagement letter from Ahlers & Cooney to see what the cost of the procedure would be.
- f. Action on Insurance Adjustment of 2011 Chevy Silverado – The insurance company totaled the 2011 Chevy after it was hit by a dump truck. They offered \$16,815 if they take the truck or \$11635 if we kept the truck. Tony’s recommendation was to keep the truck and use the money to replace 2000 Ford with a pickup with a dump box. The Chevy could then be used for the sander and

mosquito sprayer. Golly moved to keep the 2011 Chevy Silverado. Lawrence seconded. 4 ayes.

- g. Budget Planning Fiscal Year 2020/2021- Expenses were discussed. All areas have been covered. Council is waiting for some clarification of Library's expenses, but everything is decided. Now need to balance and fine tune the budget. Steve and Doug will meet with financial advisor and engineer on some of the issues with the water and sewer budgets

8. Council and Mayor Reports –

- a. Doug Miller – 1) Doug investigated spending local option on sewer program but had concerns since we use it to also supplement fire, ems, parks and library. 2) Doug wanted to know where we were in the process of getting TIF for the Dollar General Store area. Ahlers & Cooney is looking into it.
- b. Ken Jans – Ken received a request from a resident about getting a handicap ramp in front of the Post Office like the one in front of the MACC. Council requested that the engineer investigate costs for a ramp. It could be added to the capital improvement lists.

9. Consent Agenda

- 1) Gast moved to accept the January 6, 2020 minutes. Lawrence seconded. 5 ayes.
- 2) Gast moved to accept the January 13, 2020 minutes. Miller seconded. 4 ayes, 1 abstain-Jans.
- 3) Gast moved to accept the January 27, 2020 minutes. Miller seconded. 4 ayes, 1 abstain - Golly
- 4) Miller moved to accept current bills. Golly seconded. 5 ayes,
- 5) Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	\$ 378.72
AHLERS & COONEY P.C.	General Urban Renewal	\$ 434.00
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 5,285.46
BANLEACO	COPIER/PRINTER/OVERAGES	\$ 203.20
BIG 8 TYRE CENTER	TIRE FOR BACKHOE	\$ 423.94
CARL MARSHALL	SCOTT SCBA EQUIPMENT	\$ 171.00
CASEY'S BUSINESS MASTERCARD	MONTHLY GAS & DIESEL	\$ 540.46
CENTRAL IOWA SHORTLINE LLC	#8046-BOLTS,NUTS,WASHERS	\$ 9.31
CENTRAL IOWA SHORTLINE LLC	HYDRAULIC HOSE,STEEL,OIL,BOLTS	\$ 899.22
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPATE	\$ 633.53
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	\$ 4,187.25
CONSUMERS ENERGY	RCH ELECTRIC	\$ 52.00
CONTINENTAL RESEARCH CORP	DOUBLE 6 & BIG GUN SPRAYER	\$ 533.58
DB IOWA HOLDINGS	PUBLISHING-PH,ORDINANCE,MINUTE	\$ 648.81
INDEPENDANT PUBLIC ADVISORS	4TH QTR 2019 & 1ST QTR 2020	\$ 4,000.00
IOWA CODIFICATION, INC	FINAL PAYMENTCODE UPDATE PJCT	\$ 1,925.00
IOWA ONE CALL	LOCATES	\$ 19.00
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$ 385.26
IPERS	IPERS	\$ 2,429.20

KEYSTONE LABORATORIES INC	#1D00173-BOD,NITROGEN,CBOD,BAC	\$ 96.00
KEYSTONE LABORATORIES INC	#1D00578-SOLIDS,BOD,NITROGEN	\$ 247.20
MAXWELL STATE BANK	FED/FICA TAX	\$ 3,890.03
METERING & TECHNOLOGY		
SOLUTION	6 ORION CDMA CELLULAR ENDPOINT	\$ 790.80
MIDWEST LIVING	LIBRARY MAGAZINE SUBSCRIPTION	\$ 12.84
OFFICE OF AUDITOR OF STATE	PERIODIC EXAMINATION FEE	\$ 1,200.00
POLK COUNTY FIRE CHIEF ASSOC	2020 DUES	\$ 25.00
SAFE BUILDING COMPLIANCE & TEC	#3032-121 5TH-ELECTRIC PERMIT	\$ 150.00
SNYDER & ASSOCIATES	WWTP IMPROVEMENTS	\$ 31,190.00
STAPLES CREDIT PLAN	CALENDARS,ENVELOPES,PAPER,ADVL	\$ 277.31
STORY COUNTY FIREFIGHTERS ASSC	2020 SC FIREFIGHTERS ASSOC	\$ 25.00
STORY COUNTY TREASURER	3RD QTR LAW ENFORCMENT FY19/20	\$ 13,974.80
SWANK MOVIE LICENSING USA	COPYRIGHT COMPLIANCE SITE LICN	\$ 175.00
SYNCB/AMAZON	DVDS,MOVIES	\$ 604.58
SYNCB/AMAZON	BOOKS, DVDS	\$ 741.37
U.S. BANK	CELL PHONE CASE	\$ 23.52
US CELLULAR	MONTHLY CELL PHONE	\$ 203.27
USABlueBook	#102193-AMMONIA SALICYLATE	\$ 435.48
WINDSTREAM	091143516-TELEPHONE & INTENET	\$ 569.74
Accounts Payable Total		\$ 77,790.88
Total Paid On: 1/15/20		\$ 4,284.49
Total Paid On: 1/29/20		\$ 4,684.69
Total Payroll Paid		\$ 8,969.18
***** REPORT TOTAL *****		\$ 86,760.06

Expenses By Fund	Jan 6, 2020-Jan 31, 2020	
GENERAL		\$ 40,840.45
ROAD USE TAX		\$ 984.49
WATER		\$ 7,346.47
SEWER		\$ 6,398.65
WWTP FACILITY		\$ 31,190.00
TOTAL FUNDS		\$ 86,760.06

Revenue by Fund	Jan-20	
001 General		\$18,380.42
016 Washington Township		\$29,177.44
110 Road Use Tax		\$12,508.44
112 Employee Benefits		\$100.35
119 Emergency Fund		\$10.29
121 Local Option		\$10,095.52
600 Water		\$12,561.89

610 Sewer
Total Revenue

\$13,460.01
\$96,294.36

10. A motion to adjourn the meeting at 10:00 PM was moved by Jans. Seconded by Golly. 5ayes.

NEXT REGULAR MEETING WILL BE MARCH 2, 2019 AT 6:30 PM

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson