

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, FEBRUARY 11, 2019, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Steven Gast at 6:30 P.M.
2. Roll call was answered by Susie Livesay, Charles Robertson, & Doug Miller. Alex Golly & Nicole Hudson-absent. Visitors: Kathie Smith, Kenny Meusburger & Monty Lintz.
3. A motion to approve the agenda with moving 5a) Sheriff Report, 6a) Public Hearing, 8e) Paid Leave Donation Policy after Citizen's Forum was made by Miller. Robertson seconded. 3 ayes.
4. Citizens Forum
 - a. Kathie Smith – Kathie Smith was present to present a grant for lighting at the Legion Park Ball field. She would like the council support. Council was willing to maintain and pay electric bill for lights if grant was awarded.
 - b. Kenny Meusburger & Monty Lintz – Kenny presented a plan to put a 4-plex at 220 Ashford St. It will be a split foyer with a footprint of a duplex. The mayor explained that it is zoned R-2 which doesn't allow 4-plexes. It will have to go in front of Planning & Zoning Commission.
5. Department Reports
 - a. Sheriff – Written report on file. Deputy Matt Massaro was present.
 - b. Fire – Written report on file.
 - c. EMS - Written report on file.
 - d. Library – Written report on file. Library is talking about budget cuts for next year. They are going to be looking at some fundraising events and grants. Raises were given to Library Director and Assistant.
 - e. Public Works – Written report on file. Tony is to talk to Top-Notch Tree Service about types of trees and where to plant them.
 - f. City Clerk – Written report on file. Complaints about trash cans left along side of road rather than taken back to house. We have gotten some more junk car complaints.
 - g. City Council –
 - i. Susie – 1) Susie had some questions on dog licenses.
 - ii. Doug – 1) Doug talked about Story County Rehab Program. He will talk to a Collins Council Member about the program. 2) He would like to have some talks for the public to educate them on the upcoming sewer project and the cost. 3) He would like to see the city-wide garage sale moved to a different day. It conflicts with Nevada's city-wide garage sales.
6. Public Hearings
 - a. Robertson moved to open the public hearing on chapter 55 and chapter 56. Miller seconded. 3 ayes. No public. Miller moved to close the public hearing on Chapter 55 and 56. Seconded by Robertson. 3 ayes. After much discussion.it was decided to go through the ordinance and decide which sections were ready to be past. Miller moved to approve the second reading and waive the third reading of an Ordinance Amending Provisions of Chapter 55 Animal Protection and Control and Chapter 56 Dog License Required removing chapter 55.05, which pertained to livestock. Robertson seconded. 3 ayes
7. Old Business
 - a. NA

8. New Business

- a. Law Enforcement Services Contract – Robertson motioned to authorize the mayor to sign the 2019 Law Enforcement Services Contract. Miller seconded. 3 ayes.
- b. A Resolution to Certify and Assess the Cost of Delinquent Utility Bills to the Responsible Property Owners for Collection in the Same Manner as Property Taxes – Robertson moved to approve Resolution 2019-03 moved to approve Resolution 2019-03 A Resolution to Certify and Assess the Cost of Delinquent Utility Bills to the Responsible Property Owners for Collection in the Same Manner as Property Taxes. Miller seconded. 3 ayes
- c. Unpaid Utility Bills – Miller moved to waive the \$150 deposit due to extenuating circumstances as long as the resident continues to keep their utility bill paid on time. Robertson seconded. 3 ayes.
- d. Discussion on Shed and Rear Lot Line Variance on Property within 200 Ft of City Property. – The residents at 603 Rock Creek Dr is asking for a variance on a building and on the rear lot line set back. The city owns property within 200 ft and can have an opinion on whether there should be a variance granted. Robertson moved to allow Board of Adjustment to decide on variance without a recommendation from the city. Livesay seconded. 3 ayes.
- e. Paid Leave Donation Policy – The staff and attorney will be given a copy of the policy for approval. A final approval from council will be at the March 11th meeting.
- f. Council Review of Draft City Code – Pages 625 through 962 (Chapter 135 through 170) – Recommendations from the Building Inspectors is needed. Need feedback from Planning & Zoning Commission for the chapters 165 & 170.
- g. Budget Review Fiscal Year 2019/2020 – Discussion of the 20/21 budget contained the Baldwin St and Storm Sewer Projects. Options for the use of LOST Funds were discussed. Miller motioned to authorize publishing and setting a public hearing for the 20/21 budget. Livesay seconded. 3 ayes.

9. Consent Agenda

- 1) Miller moved to accept the January 14, 2019 minutes and bills. Livesay seconded. 3 ayes. Robertson abstained on minutes.
- 2) Bills presented were as follows:

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	378.72
ALLIANT ENERGY	MONTHLY UTILITY BILL	5,275.37
AMES LOCK & SECURITY	12 PADLOCKS	203.4
ARNOLD MOTOR SUPPLY/AUTO VALUE	HEADLAMP FOR SNOW PLOW	39.57
BADGER METER	80027926-DEV. 27, 2018 INVOICE	959.49
BANLEACO	COPIER/PRINER AND OVERAGES	172.09
BARCO MUNICIPAL PRODUCTS INC	32' MARSH BOOTS	154.69
CALDWELL,BRIERLY,CHALUPA,NUZUM	LEAVE BANK PROPOSAL, 28E W/SCH	619
CASEYS GENERAL STORE	MONTHLY GAS & DIESEL	259.14
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	4,151.11
CONSUMERS ENERGY	RCH ELECTRIC	14.84

DEMCO	LAMINATING POUCH,3 DAY STICKER	91.28
FELD FIRE	FACESHIELD,FIREWIPES,CLEANPAD	1,053.18
GATEHOUSE-AMES TRIBUNE	LEGALS,MINUTES,PUBLIC HEARINGS	414.48
HILLARY FIELDSSEND CREATIVE SVC	DESIGN OF BROCHURE,PRINT,MAIL	810
IOWA DEP OF REVENUE	WATER EXERCISE TAX	1,571.00
IOWA DEP OF REVENUE	SALES TAX SEWER	146
IOWA REGIONAL UTILITIES ASSOC	RCH MONTHLY WATER	870.44
IPERS	IPERS	2,801.59
KEYSTONE LABORATORIES INC	#1C00035-SOLIDS,NITROGEN,BOD	499
KEYSTONE LABORATORIES INC	#1C00765-SOLIDS,NITROGEN,BOD	298
MAXWELL STATE BANK	FED/FICA TAXES	3,948.10
MAXWELL STATE BANK	SAFE DEPOSIT BOX 67	45
MAXWELL STATE BANK	SAFE DEPOSIT BOX 71	45
SWAMK MOVIE LICENSING USA	COPYRIGHT COMPLIAMCE SITE LICN	166
MYERS CONCRETE CONST	TRIANGLE ON TROTTER,STRT PATCH	3,737.00
POLK COUNTY FIRE CHIEF ASSOC	2019 DUES	25
MAXWELL POST OFFICE	5 ROLLS OF STAMPS	250
SNYDER & ASSOCIATES	SPECIAL ASSESSMENT POLICY	2,428.96
SNYDER & ASSOCIATES	WATER/SEWER BUDGET PLNNG ASST	300
STAPLES CREDIT PLAN	RECEIPT BOOKS,BATTERIES,ENVLPS	249.47
STORY COUNTY FIREFIGHTERS ASSC	2019 STORY CTY FIREFIGHTER DUE	25
STORY COUNTY TREASURER	LAW ENFORCEMENT 3RD QTR FY1819	13,666.60
ROD MEEK	REMOVAL OF 3 TREES & STUMPS	2,247.00
TRUCK EQUIPMENT INC	HEADLIGHT RELAY & PINS FOR SNO	25.86
U.S. BANK	LIBRARY AMAZON PRIME	27.8
US CELLULAR	MONTHLY CELL PHONE	202.48
WINDSTREAM	#091143516-PHONE & INTERNET	749.71
PAYROLL CHECKS ON 1/16/2019		4,629.08
PAYROLL CHECKS ON 1/30/2019		4,764.07
***** REPORT TOTAL *****		58,314.52

Expenses by Fund

001-General \$ 37,175.14
110-Road \$ 4,782.37
600-Water \$ 9,088.09
610-Sewer \$ 7,268.93

10. A motion to adjourn the meeting at 9:25 PM was moved by Miller. Seconded by Livesay. 3 ayes.

