

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, APRIL 5, 2021, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Alex Golly, Meggen Lawrence, Doug Miller, Steve Gast and Ken Jans. Visitors: Wes Farrand, Chris and Gerald Myers, Casady Myers, Lauryn Myers, Mr. & Mrs. Don Northup, Melissa Johnson, Ken Meusburger, Monty Lintz,
3. A motion to move 7d after 6e was moved by Gast and seconded by Jans. 5 ayes.
4. Presentation of 2019 and 2020 Betterment Awards-
  - a. 2019 – The recipients for the 2019 Betterment Award were Ron Vasey for being a good neighbor by putting his neighbor’s garbage cans back and Nancy Pritchard for the many years of being the EMS Chief and helping on the MACC Board. This award was not presented last year because of COVID restrictions.
  - b. 2020 - The recipients for the 2020 Betterment Award were Lauryn Myers and Casady Myers for the hard work that they put in getting the Market in the Park up and running.
5. Citizens Forum
  - a. Monty Lintz – 522 Broad St – Upholstery Shop to Dwelling – Monty Lintz and Ken Meusburger were present to state a case of turning the old upholstery shop at 522 Broad St into a second house to rent. This is a discussion that should be sent to the Board of Adjustments.
6. Department Reports
  - a. Sheriff – Written report on file. Deputy Timothy Schroeder was present. Deputy Schroeder talked about several items including the thefts of converters on cars and checks missing from mailboxes. Some drivers were turned in for reckless driving after school. A call about a drunk driver was also discussed.
  - b. Fire – Written report on file. The fire siren at the sewer lagoons has been going off randomly. Jameson would like to get the siren attached to the fire station running. Quotes are needed.
  - c. EMS – Written report on file.
  - d. Library – No report on file. Steve and Ken are on the committee for the Library.
  - e. Public Works – Written report on file. New truck is finally here. Need to get the old one cleaned-up so it can be sold. Ames has dump trucks for sale. Do we want to investigate getting a newer one? Some alleys need rock. Doug and Alex need to work with Tony on street repairs.
  - f. City Clerk – Written report on file. Dee and Deb need to look at cities that surround us to see what is being charged for variances. One complaint was received a resident had gotten sheep without getting an approval for this year as they only had a temporary permit. Put on next month’s agenda.
  - g. Engineer – Wes Farrand from Snyder & Associates was present. 1) Baldwin St reconstruction design should be done with some questions by end of month. 2) WWTP Project is about 40% done. 3) 5<sup>th</sup> St Storm Sewer will proceed with lower half as part of the Baldwin St reconstruction. 4) Snyder received a call from Rolling Hills Mobile Home Park. They are looking at their lagoons because the DNR is wanting updates. They are looking at updating their lagoons or possibly holing up to the city sewer.

6d. Discussion and Action on Easements Pertaining to High School Site Plan – Discussion on the easement contracts that Ahlers & Cooney sent to the city. The City Attorney made some suggestions to make the contract clearer. Wes will take those suggestion back to Ahlers.

7. Business:

- a. Discussion and Action on Insurance Policy – Melissa Johnson from Midwest Insurance presented the proposed insurance plan. She had a few updates that she would like to see. Gast moved to add the \$2,000,000 Umbrella and higher cyber/cyber crime if it can be added without increasing the cost of insurance already budgeted. Golly seconded. 5 ayes.
- b. Discussion and Action on Ramp in Front of 78 Main St – Gast moved to allow the easement for a ramp and to use the school easement contract as a template for the easement contact. The decorative light post will be moved 5 ft to the south. Lawrence seconded. 5 ayes.
- c. Action on Resolution Approving and Authorizing a Form of Loan and Disbursement by and between the City of Maxwell, Iowa, and the Iowa Finance Authority, and Authorizing and Providing for Issuance and Securing the Payment of \$2,697,000 Sewer Revenue Capital Loan Notes, Series 2021, of the City of Maxwell, Iowa under Provisions of the Code of Iowa, and Providing for a Method of Payment of Said Notes, and Approving Form of Tax Exemption Certificate – Gast move to approve Resolution Approving and Authorizing a Form of Loan and Disbursement by and between the City of Maxwell, Iowa, and the Iowa Finance Authority, and Authorizing and Providing for Issuance and Securing the Payment of \$2,697,000 Sewer Revenue Capital Loan Notes, Series 2021, of the City of Maxwell, Iowa under Provisions of the Code of Iowa, and Providing for a Method of Payment of Said Notes, and Approving Form of Tax Exemption Certificate. Golly seconded. 5 ayes. There was discussion on how this loan will be ran through the accounting system.
- e. Motion to Authorize for Mayor to sign Storage Unit Contract – Gast moved to authorize the Mayor to sign the Storage Unit Contract. Jans seconded. 5 ayes.
- f. Discussion and Action on City-Wide Garage Sale Day – Miller moved to have the City-Wide Garage Sale on June 5. Jans seconded. 5 ayes,
- g. Discussion and Action on Proposal from TK Grading and Seeding LLC – Gast moved to proceed with the proposal from TK Grading and Seeding, LLC for the grading and gravel of the parking lot behind city hall and tiling and rocking of roads in park and at entrance of Legion Park.
- h. Discussion and Action on Storage Container –Ken moved to get storage container for behind city hall with cost up to \$3,500 to be billed after July 1<sup>st</sup>. Miller seconded. 5 ayes.
- i. Action Concerning Replacement of Decorative Flags Due to Derecho – A lot of the flags that are put up on Memorial Day and during Old Settlers were damaged or missing due to Derecho. The question on the table is who owns the flags? Are they the City's or the American Legion/VFW's? It will cost about \$20 apiece to replace the flags that are damaged or missing and another \$10 to replace the wooden dowels. This item has been tabled.
- j. Discussion and Action on Ordinance Change for Sewer and Water Charges – Ordinances for water and sewer will be changed to show the fixed rates and the variable rates as well as the rate increase. Clerk will post with wording to pass in one reading.

- k. Action on a Resolution Transferring between funds for Expenditures Approved by the FY2021 Budget – Gast moved to approve Resolution 2021-09 a Resolution Transferring between funds for Expenditures Approved by the FY2021 Budget. Golly seconded. 5 ayes.
- l. Discussion and Action on FY2021 Budget Amendment- Discussion on the budget amendments needed for the FY20/21 budget. Gast moved to approve the hearing for the FY20/21 Budget Amendment. Lawrence seconded. 5 ayes.
8. Council and Mayor Reports –
- a. Alex Golly – 1) Alex mentioned that there were a lot of potholes that need filling.
  - b. Meggen Lawrence – 1) Meggen received a suggestion where to put the lift station and sewer line from the mobile home park if that happens in the future.
  - c. Doug Miller - 1) Doug asked about the ordinances that was looked at from Cambridge. 2) Doug suggested getting cameras instead of fences for the soccer fields. 3) There was discussion on closing Army Post Road because of all the vandalism along that road. It was suggested to be sent to Planning & Zoning to get recommendations.
  - d. Jameson Hudson – 1) Jameson talked briefly about phase 2 at the school which is construction of football field and track. Most of the bus barn would disappear which could be moved to the empty lot to the south. There was a discussion on extra parking by transferring the north soccer field to the school. No Structure can be built on it. There is also a possibility of turning Metcalf ST between 3<sup>rd</sup> and 4<sup>th</sup> Streets into a one-way road.
9. Consent Agenda
- a. Miller moved to approve the consent agenda. Gast seconded. 4 ayes. 1-abstain-Lawrence
  - b. Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	\$ 165.91
AFLAC	AFLAC CANCER	\$ 252.48
AHLERS & COONEY P.C.	GO CAPITAL LOAN NOTE	\$ 9,046.69
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 4,737.79
AWS SERVICE CENTER	MONTHLY GARBAGE	\$ 3,145.76
BADGER METER	CELLULAR METER READS	\$ 345.32
CASEY'S BUSINESS MASTERCARD	MONTHLY GAS&DIESEL	\$ 172.60
CENTRAL IOWA SHORTLINE LLC	TRANSRAULIC OIL	\$ 159.88
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$ 692.39
CONSUMERS ENERGY	RCH ELECTRIC	\$ 52.00
CUMMINS SALES & SERVICES	SERVICE OF GENERATOR @ LAGOONS	\$ 545.52
EDISON LIGHTING SUPPLY & DIST	8' BALLAST	\$ 747.43
EMERGENCY MEDICAL PRODUCTS	GLOVES	\$ 46.98
INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER SERVICES	\$ 2,000.00
IOWA FIRE CHIEFS ASSOC	ANNUAL DUES 2021	\$ 25.00
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$ 274.05
IOWA STATE UNIVERSITY	RADIO SUBSCRIBER FEES FY21	\$ 5,904.26
IPERS	IPERS	\$ 1,792.93
KEYSTONE LABORATORIES INC	#1E01448-SOLIDS,BOD,NITROGEN	\$ 202.50

KEYSTONE LABORATORIES INC	#1E01943-SOLIDS,BOD,NITROGEN	\$ 190.00
LEXIPOL	TRAINING	\$ 306.00
LOGSDON'S GROCERY	T-TISSUE,SOAP,TOWELS	\$ 59.05
MATTHEWS WHITE PLUMBING	STREET PATCH FOR WATERMAIN RPR	\$ 1,750.00
MAXWELL STATE BANK	FED/FICA TAXES	\$ 2,411.62
MEBULBS	FREIGHT CHARGES	\$ 39.92
MOMAR	REPLACEMENT PUMP FOR SPRAYER	\$ 74.64
NANCY PRITCHARD	RENEWAL OF WEBSITE & DOMAIN	\$ 167.82
PLUMB SUPPLY COMPANY	#7227894-GREASE GUN,2 KNIVES	\$ 234.83
MAXWELL POST OFFICE	4 ROLLS OF STMAPS	\$ 220.00
SNYDER & ASSOCIATES	119.0266.01-19-WWTP IMPROVEMNT	\$ 9,995.62
SPS WORKS	ANIMAL TAGS	\$ 91.30
SYNCB/AMAZON	INK CRTRIDGE	\$ 82.42
SYNCB/AMAZON	DVDS, BOOKS	\$ 375.01
TREASURER-STATE OF IOWA	STATE TAXES	\$ 1,051.00
TRUCK EQUIPMENT INC	E-SERIES TIPPER,HOIST,PLOW	\$ 20,374.00
U.S. BANK	TV, CHROMECAST,WALL MOUNT	\$ 1,066.68
US CELLULAR	MONTHLY CELL PHONE	\$ 210.39
USABlueBook	495,800,507,328,514,000	\$ 1,918.11
USABlueBook	AMMONIA CYANURATE POWDER	\$ 129.39
WINDSTREAM	#091143516- PHONE & INTERNET	\$ 614.75
WOODRUFF CONSTRUCTION	WWTP IMPROVEMENT PROJECT	\$ 129,351.83
ZOLL MEDICAL CORPORATION	PREVENTATIVE MAINTENANCE	\$ 255.00
Accounts Payable Total		\$ 201,278.87
Total Paid On: 3/10/21		\$ 4,246.44
Total Paid On: 3/24/21		\$ 4,306.34
Total Payroll Paid		\$ 8,552.78
***** REPORT TOTAL *****		\$ 209,831.65
Checks to be paid April 7, 2021		
ACCESS	MONTHLY PRINTER RENT	\$ 217.91
BIG 8 TYRE CENTER	2 TIRES FOR 863 AMBULANCE	\$ 363.90
CALDWELL, BRIERLY & CHALUPA	EASEMENT FOR SIDEWALK & LOAD DOCK	\$ 144.00
CENTRAL IOWA SHORTLINE	WEDGE, OIL, ALTERNATOR,FAN,BLADES	\$ 1,831.11
CYCLONE AWARDS	BETTERMENT AWARDS & PERPETUAL PLTE	\$ 36.00
IOWA PRISON INDUSTRIES	GOLF CART/UTV/ATV PERMIT STICKERS	\$ 56.00
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$ 270.68
KEYSTONE	SOLIDS,BOD,NITROGEN,CBOD	\$ 263.50
MIDWEST INSURANCE CORP	INSURANCE FOR 2021 CHEVY	\$ 55.00
SAFE BUILDING LLC	BUILDING, PLUMBING, ELECTRICAL PERMT	\$ 2,430.91

SINCLAIR CONSTRUCTION	SHELTER EAST OF CHURCH STAND	\$ 1,180.00
USABlueBook	HOLE SAW	\$ 90.64
US CELLULAR	CELL PHONES & HOTSPOTS	\$ 205.30
		\$ 7,144.95
Expenses by Fund	Mar 2, 2021-Apr 2, 2021	
GENERAL		\$ 48,266.57
ROAD USE TAX		\$ 561.45
CAPITAL FUND PRJCT-STORM		\$ 1,070.00
WATER		\$ 8,736.01
SEWER		\$ 6,131.98
WWTP FACILITY		\$ 145,065.64
TOTAL FUNDS		\$ 209,831.65
Revenue by Fund	March-21	
001 General		\$ 18,755.23
110 Road Use Tax		\$ 3,982.33
112 Employee Benefits		\$ 401.91
119 Emergency Fund		\$ 165.63
121 Local Option		\$ 9,561.75
600 Water		\$ 14,758.79
610 Sewer		\$ 14,047.52
612 WWTP Improvement		\$ 20,808.00
Total Revenue		\$ 82,481.16

11. Adjourn. A motion to adjourn the meeting at 9:35 PM was moved by Lawrence. Seconded by Alex. 5 ayes.

NEXT REGULAR MEETING WILL BE MAY 3, 2021 AT 6:30 PM

ATTEST: \_\_\_\_\_, Clerk      \_\_\_\_\_, Mayor  
                    Deb Hayes                                      Jameson Hudson