

Minutes of the Maxwell City Council Regular Session
Wednesday, March 11, 2026

These minutes are recorded by the city clerk and are subject to city council approval at the next regular meeting.

1. Maxwell City Council held a meeting on the above date pursuant to the rules of the council, with notice posted at city hall, city website, post office, Maxwell State Bank, and Facebook. Mayor Dale Higgins called the meeting to order at 6:00 pm. Roll Call was answered by Rothe, Philpott, Miller and Jans. Westendorf absent. Also present Wendy Crabtree, Wes Farrand (phone), Deputy Powers, Brenda Dryer, Melissa Johnson, Adam Juel, Carol Laffey, Perry Balke, Rich Wehrman, Randi Myer (phone), Clint Sloss (phone), Cindy Janes (phone), and Heather Vail (phone).
2. Jans moved; Miller seconded approval of agenda with moving 19A after 4 and items 10 and 11 after 7. RCV: Ayes—Rothe, Philpott, Miller and Jans. Absent—Westendorf. M/C.
3. Rich Wehrman 709 Maxwell spoke to council about dog ordinance concerns and his desire to update the dog ordinance wording, specifically 57.04 items 2-5, changing the decision of investigations from the mayor to the council as a whole. Westendorf arrived at 6:06 pm. Perry Balke 1000 Rock Creek Drive thanked the council for his time spent as appointed.
4. Westendorf moved; Jans seconded approval of 4a-4h. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C. Westendorf moved; Miller seconded approval of 4b. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
- 19a. Deputy Powers said the speed trailer would come out shortly and asked council for locations to place it. North on Broad by the cemetery and across from the elevator were suggestions. Jans thanked the deputy for the morning coverage in town.
5. Jans moved; Miller seconded approval of the Old Settlers Steering Committee's request to conduct a fireworks display during the 2026 Old Settlers Celebration on August 8, following the rodeo with 4G Pyros with no-report (low noise) shells and with giving the city a copy of their insurance policy and check with the prior Old Settlers about location. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
6. Discussion and possible action on the city's 2026 insurance renewal review with Melissa Johnson, president of Midwest Insurance Corporation. Property insurance coverage for the city is \$12,426,262 with a \$25,000 deductible. If the deductible was 1% of the building value, we had to pay a deductible on each building or 1% of that. Now with the \$25,000 deductible, the only building that would apply to is the wastewater treatment facility. New this year they added the county shed that the city received the DNR's Derelict Building Grant in FY2026. Melissa provided an optional quote of \$2,000,000 cyber coverage with a \$2,500 deductible for \$726.66. Westendorf asked about solar panel coverage up to \$450,000 price. Melissa advised this could increase the premiums by 2% and cost around \$1,500 to \$2,000. City advised the updated city park address is 101 Army Post Road. Rothe moved; Miller seconded accepting proposal in front of them without the increase in cyber. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.
7. Adam Juel with Foth Infrastructure was here to discuss the Iowa DOT summer 2027 highway 210 ADA sidewalk project. Mayor recommended Juel look at the DOT TEAP study suggestions from the DOT. Juel estimates about \$8,500 for additional sidewalk, grading and driveway apron pavement. Mayor asked Juel to bring cost estimate for sidewalks from Metcalf to Woodlawn and

from the HOINT bicycle trail to the Dollar General to make a safe route for the public to cross Highway 210. No action taken.

10. Miller moved; Jans seconded approval of Resolution 2026-15: A Resolution Approving the Allocation of the City of Maxwell's Investments. Meyer from Maxwell State Bank would need board approval to offer a higher percentage. There is a 6-month CD and an 11-month CD. A money market account may reach a 2.5% interest rate with a \$350,000 minimum. Interest accrues daily. Meyer can help with staggering CD schedule and investments. She would need the city's more specific needs before she can offer rates. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

11. Jans moved; Rothe seconded approval of Resolution 2026-16: A Resolution Amending the City of Maxwell Investment Policy Regarding Bonding Amounts.

RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

8. Jans moved; Miller seconded tabling codification project chapters 90-139 and 145-170 until 4/8 meeting. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

9. Westendorf moved; Miller seconded approval of Resolution 2026-12: A Resolution Amending Resolution 2026-02 and Appointing the Mayor Pro-Tem and Council Committees.

RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

12. Jans moved; Westendorf seconded approval of the proposed five-year agreement from the DOT for Maintenance and Repair of Primary Roads in Municipalities. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

13. Miller moved; Westendorf seconded approval of the Market in the Park rental agreement covering the period November 1, 2025 to October 31, 2028.

14. Jans moved; Rothe seconded approval of keeping the 10-year TIF terms in the development agreement with Third Millennium and keeping any extension language out of the agreement, but it can be done if a future council agrees to extend to 15 years. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

15. Rothe moved; Jans seconded approval of Resolution 2026-17: A Resolution Setting the Date and Time for a Public Hearing on the Proposed Property Tax Levy for Fiscal Year 2027 on April 8, 2026 at 6:00pm in city hall.

16. Miller moved; Westendorf seconded approval of Resolution 2026-18: A Resolution Setting the Date and Time for a Public Hearing for the Proposed Fiscal Year 2026 Budget Amendment on April 8, 2026 at 6:15pm in city hall.

17. Discussion of the DOT closing out everything but the CBDG of the Baldwin Street project. Reilly's retainage is \$30,000 and their final bill is \$33,933.03. Working days 21.5 at \$1,000 per day for a total of \$21,500. Reduction applied to the semi-final pay app. Spencer started the audit with the DOT and will ask them to review the working day count. Reilly has not signed the final pay app. Rothe moved; Miller seconded tabling until after the DOT audit is complete. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

18. Discussion and possible action on the Woodlawn storm sewer project and related budget impacts. The city paid Snyder \$35,750 for a stormwater study on Woodlawn. \$313,000 is roughly the project costs. Westendorf moved; Rothe seconded to look for funding through grants or other resources to pay for the project. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C.

19b. Engineer's report. Farrand said the Maxwell zoning map is now available on Beacon. Talked about the backwash pump station project and he is waiting to submit the permit until he

has a construction schedule for the project. Project must be completed by August 2027 per the DNR. Baldwin project Wes is going to review the punch list of the final work.

20. Rothe asked the mayor that the dog ordinance be on the next regular meeting agenda.

Philpott addressed her missing meetings due to a medical issue. Westendorf asked about the broken traffic sign south of town and looking for contacts to fix the damaged veteran’s display on Trotter. Mayor asked him to get costs of repair and bring back to a future meeting. Miller asked about the solar RFP and should we move up the date to June for budget considerations. Miller said the budget did not have the approved comprehensive plan in there yet. Asked about Army Post Road and making it Level B. Jans was looking online at disc golf baskets for the disc golf expansion. Jans mentioned he has seen Story County deputies in town in the mornings patrolling. Mayor advised council the grant possibility for HIRTA and getting curbs in town is not a viable grant project. Mayor advised the Pioneer cemetery sign to blow down and someone in the community has offered to refurbish it.

4b. Westendorf moved; Miller seconded approval of 2/18/26 budget workshop minutes.

21. Philpott moved; Rothe seconded adjournment. RCV: Ayes—Rothe, Philpott, Westendorf, Miller and Jans. M/C. 8:13pm. The next council meeting will be 3/18/2026 at 6:00pm in city hall.

Claims Presented

ACCESS	MONTHLY PRINTER RENT	\$322.17
AFLAC	AFLAC STD	\$56.15
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$9,407.91
EFTPS	FED/FICA TAXES	\$3,523.03
IPERS	IPERS	\$2,442.74
CENTRAL IOWA DISTRIBUTING	SHOP	\$511.00
CONSUMERS ENERGY	MYERS STREET & WEBB COURT	\$41.00
IOWA ONE CALL	811 LOCATE EMAILS	\$81.20
WINDSTREAM	LIBRARY PHONE & FAX	\$562.28
POST OFFICE	UTILITY BILL POSTAGE FEBRUARY	\$207.08
MIDWEST BREATHING AIR	Q1 2026 COMPRESSOR TEST	\$205.25
NEW CENTURY FS	8078380	\$397.56
SNYDER	GENERAL ENGINEERING	\$3,491.60
IOWA DEP OF REVENUE	FEBRUARY 2026 WET TAX	\$926.50
IMFOA	2026 IMFOA SPRING CONFERENCE	\$200.00
SAFE BUILDING COMPLIANCE	417 MAIN INSPECTION	\$75.00
OFFICE OF AUDITOR OF STAT	FILING FEES FY23,24,25	\$525.00
BADGER METER	ORION CELLULAR FEBRUARY 2026	\$408.37
	TRICOUNTY TIMES YEARLY	
TRI COUNTY TIMES	SUBSCRIP	\$46.83
RACOM CORPORATION	INVOICE FROM FEB 2025. NEVERPD	\$70.11
IOWA REGIONAL UTILITIES	ROCK CREEK HEIGHTS WATER	\$383.61
U.S. BANK	FIRE FIGHTERS ASSOC DUES	\$1,212.68
CENTRAL IOWA SHORTLINE	59419	\$171.92

COMMONWEALTH ELECTRIC CO	REPAIRED 3 CROSS WALK SIGNS	\$4,339.63
INTERSTATE POWER SYSTEMS	YEARLY MAINTANCE GENERATOR	\$1,886.48
AMAZON CAPITAL SERVICES	1T36FX39L3TF	\$420.13
AT&T MOBILITY	FIRSTNET CELL PHONES	\$277.11
CITY OF MAXWELL	CITY SHED	\$637.11
DAKOTA SUPPLY GROUP INC	WATER MAIN BREAK SUPPLIES	\$881.14
GMCOA	WENDY DUES 2026	\$35.00
HUBER GRADING & LAND DEV	5TH STREET DRAINAGE CHANNEL	\$9,500.00
MELLISA MATTINGLY	BUDGET TRAINING	\$520.00
	CLAIMS TOTAL	\$43,765.59
	GENERAL FUND	\$13,907.51
	ROAD USE TAX FUND	\$5,480.30
	BALDWIN ST PROJECT FUND	\$9,500.00
	WATER FUND	\$5,611.43
	SEWER FUND	\$9,266.35

Revenue
General \$5,515.53
Water \$7,308.59
Sewer \$12,976.71
Total \$25,800.83

Mayor Dale Higgins

ATTEST: Wendy Crabtree, city clerk