

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 14, 2019, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Steven Gast at 6:30 P.M.
2. Roll call was answered by Susie Livesay, Alex Golly, Nicole Hudson, & Doug Miller. Charles Robertson -absent. Visitors: Nancy Pritchard, Wes Farrand, Tina & Tony Biery, Carol Herberlain.
3. A motion to approve the agenda was made by Hudson. Golly seconded. 4 ayes.
4. Hearing for Vicious Dog Complaint – Mayor Gast read the vicious dog ordinance and what the process is to decide if a dog is vicious. Carol, Tina and Tony gave their testimonies on the event. After some discussion, the mayor stated that the incident did not meet the definition of a vicious dog ordinance and declared the dog not vicious.
5. Citizens Forum
 - a. NA.
6. Department Reports
 - a. Sheriff – Written report on file. Deputy Matt Mazero was present. He will be coming to the council meetings.
 - b. Fire – Written report on file. Fire Board met and approved 2020 budget numbers.
 - c. EMS - Written report on file. Chief Nancy Pritchard was present. She would like to change the budget for EMS. The free source for continuing education for CEU’s is no longer available. The continuing education is expensive, and she would like to help members pay for the classes as an incentive for staying on the department. She would also like to the department to pay for classes, equipment, clothing and some gas expense for new members that stay for a year. The members would like to come up with some incentives to join the department. Council will look at budget and come up with the extra money for the department.
 - d. Library –No Report.
 - e. Public Works – Written report on file. 1) Tony has researched vibrating compactors for filling holes. He has 3 quotes. It was suggested that the city rent one when needed. Alex said that he would ask Randy Pritchard if he is selling his compactor. 2) Wes Farrand was present. He talked about the next steps for the treatment plant. The problem of getting heavy equipment to the lagoons was discussed.
 - f. City Clerk – Written report on file. Suggestions were made for articles for the newsletter. Govpay should be online after January 22nd, so customers can pay water bills and misc. items with a credit or debit card.
 - g. City Council –
 - i. Alex – 1) Is the City Ordinances available online? Yes, but the website is down currently. 2) Do we have the utv/atv stickers ready? No.
 - ii. Nicole – 1) Was wondering if we should make the Public Works Assistant and Deputy Clerk full-time with the stipulation that they become a fire or EMS member.
 - iii. Doug – 1) Doug gave an update on 606 Rock Creek Dr. Rod said that he had all the items done that was requested by the city and building inspectors. He now must get an inspection from the building inspectors. 2) Has anyone investigated getting internet cable into the city. Mayor said

that he talked to Huxley Communications and they were going to make an appointment to talk to the council. 3) Doug asked Wes where they were on the speed limit signs along HWY 210. Wes will investigate it.

7. Public Hearings

- a. Golly moved to open the public hearing on chapter 55 and chapter 56. Hudson seconded. 4 ayes. No public. Miller moved to close the public hearing on Chapter 55 and 56. Seconded by Hudson. 5 ayes. The mayor had simplified the ordinance. Miller moved to approve the first reading of an Ordinance Amending Provisions of Chapter 55 Animal Protection and Control and Chapter 56 Dog License Required with NRCS.USDA.GOV Guidelines being added to 55.05 1B. Golly seconded. 3 ayes, 1 nay- Susie Livesay. She doesn't want livestock or poultry within city limits.

8. Old Business

- a. NA

9. New Business

- a. Resolution Setting Times and Dates for Council Meetings in 2019 – Golly moved to approve Resolution 2019-01 Resolution Setting Times and Dates for Council Meetings in 2019. Miller seconded. 4 ayes
- b. Resolution Appointing Mayor Pro-Tem, Council Committees and City Officials, including City Attorney, in 2019– Golly moved to approve Resolution 2019-02 A Resolution Appointing Mayor Pro-Tem, Council Committees and City Officials, including City Attorney, in 2019. Miller seconded. 4 ayes
- c. Discussion on Betterment Award – It was decided to continue the betterment award and to advertise for candidates in the newsletter.
- d. Bids for City Hall Back Door – Golly moved to order the door from Nevada Lumber with a window and hire Big Time Construction LLC to install it. Livesay seconded. 4 ayes.
- e. Pal's Liquor License – Livesay moved to approve Pal's Liquor license. Miller seconded. 4 ayes.
- f. Paid Leave Donation Policy – A policy will be added to the employee handbook for employees that want to donate time off to a pool for other employees to use in emergencies. The council will official adopt in February.
- g. Council Review of Draft City Code – Pages 625 Through 962 (Chapter 135 Through 170) – Deferred to next council meeting
- h. Budget Planning Fiscal Year 2019/2020 – Mayor discussed schedule for the budget to be done. Salaries were discussed. City Clerk and Public Works Assistant are being paid below average and Deputy Clerk and Public Works Director are above average. It was decided to give a cost of living wages raise of 2.2% to City Clerk and Public Works Assistant and 2% to Deputy Clerk and Public Works Director. The city pays a little over \$18,000 to the library of what is required by state law to give to them. EMS Department was discussed and how more money could be given to them. Capital Projects were discussed. It was decided to move forward with the stormwater improvements. Another budget meeting was set for January 28th.

10. Consent Agenda

- 1) Miller moved to accept the December 10, 2018 minutes and bills. Golly seconded. 4 ayes.
- 2) Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	252.48
ALLIANT ENERGY	MONTHLY UTILITY BILL	4,649.44
BADGER METER	monthly cellular reads	33.75
BANLEACO	MMIT-COPIER	177.74
CALDWELL,BRIERLY,CHALUPA,NUZUM	LARSON VEICLE,RELIGIOUS SYMBOL	475
CASEYS GENERAL STORE	MONTHLY DIESEL & GAS	649.97
CHEM-SULT, INC	SODIUMHYPOCHLORITE & CALCIQUES	647.53
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	4,181.11
CONSUMERS ENERGY	RCH ELECTRIC	52
DATA TECHNOLOGIES, INC	W2 PACKAGE	53.53
ELECTRIC PUMP & TOOL	SERVICE CALL FOR LIFT STATION	375.6
FELD FIRE	10 NICD BATTERY	400
DB IOWA HOLDINGS	LEGALS-PH NOTICE & FORM F66	575.54
GENERAL FIRE AND SAFETY	CO2 VALVE ASSEMBLY	328
INDEPONDANT PUBLIC ADVISORS	QUARTERLY RETAINER SERVICES	2,039.57
IOWA REGIONAL UTILITIES ASSOC	MONTHLY RCH WATER	428.74
IPERS	IPERS	1,993.01
JOHN DEERE FINANCIAL	BOOT,17'RUB/3.5MM 800 GRAM	127.49
KEYSTONE LABORATORIES INC	1B10365-SOLIDS,NITROGEN,BOD	298
KEYSTONE LABORATORIES INC	#1B10471-SOLIDS,NITROGEN,BOD	310.5
LOGSDON'S GROCERY	WATER & POP	209.85
MAXWELL STATE BANK	FED/FICA TAX	4,141.21
OMNISITE	WIRELESS SRVC FOR LAGOON ALARM	276
MAXWELL POST OFFICE	3 rolls of stamps	150
SNYDER & ASSOCIATES	SPECIAL ASSESSMENT QUESTION	150
STEWART ELECTRIC INC	GRAIN BIN SHELTER,WELL #2,SIGN	3,295.00
SYNCB/AMAZON	LIBRARY MATERIALS-BOOKS,DVDS	977.64
TASTE OF HOME	MAGAZINE SUBSCRIPTION	10
TODD WHITE PLUMBING	NEW CURBSTOP @ 209 SHORT ST	230.58
TREASURER-STATE OF IOWA	STATE TAX	1,524.00
U.S. BANK	LIBRARY MATERIALS	63.03
US CELLULAR	MONTHLY CELL PHONE	202.49
WINDSTREAM	INTERNET & pHONE	204.73
WINDSTREAM	091143420-TELEPHONE	332.13
WOMAN'S DAY	MAGAZINE SUBSCRIPTION	9
PAYROLL CHECKS ON 12/19/2018		4,571.48
PAYROLL CHECKS ON 1/02/2019		4,346.78
**** PAID TOTAL *****		38,742.92

Expenses by Fund

001-General \$25,233.59

110-Road \$ 369.60

