

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, SEPTEMBER 14, 2020, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Meggen Lawrence, Doug Miller, Alex Golly and Ken Jans Visitors: Wes Farrand, Deputy Timothy Schroeder, Ken Meusburger, Nancy Pritchard were present and Tionna Pooler via telephone.
3. A motion to approve the agenda was made by Miller. Golly seconded. 5 ayes.
4. Citizens Forum
 - a. Steve Gast – Steve shared a letter from the Old Settlers Committee asking that the Council have the Farmer's Market and Old Settlers conduct their events in separate areas of the City Park in the future. It outlines the confusion and conflicts that happened during Old Settlers. Old Settlers Committee asked that the council make its decision by December.
 - b. Ryan Budnik – Waterline Replacement- Ryan was not present.
5. Department Reports
 - a. Sheriff – Written report on file. Deputy Timothy Schroeder was present. He will be our new liaison for the Sheriff's Department. Speed limit trailer has been set-up in various communities. Deputy was asked if they still do door checks and yes, they do.

Golly moved to move 6B after the sheriff's report. Jans seconded. 5 ayes

- 6b Discussion and Action on Division of Property at 313 Baldwin St – Ken Meusburger would like to split this property to build another house. The ordinance for an R2 zone states that the lots are 65'. The Council has no authority to do a variance on the zoning ordinance. Ken also asked about the shut-off valves and why he had to pay for them at the townhouses. It was because they were new and not being replaced. He would also be interested in the property at 609 Main St if the city come in possession of it.
- b. Fire – Written report on file. Jim Hudson asked to be voted back on the fire department. Gast moved to vote Jim Hudson onto the fire department. Lawrence seconded. 5 ayes.
- c. EMS – Written Report on file. Nancy Pritchard was present. Nancy was present to talk about the need for more help on the EMS Department. There is only a 59% response rate with only 5 certified EMTs. Cambridge is willing to help but there needs to be communication between the 2 cities. Alex and Ken will talk to Cambridge. There needs to be some recruiting done by the department. Options were discussed. Nancy also brought up the subject of charging the residents for excessive calls. The attorney will be asked for his opinion.

Gast moved to move 6A after the EMS Report. Lawrence seconded. 5 ayes

- 6a. Discussion with Financial Advisor on Future Projects - Tionna Pooler was present via telephone conference call. Doug asked Tionna about the effect of Covid on smaller cities and their income. Tionna was unsure of this subject. The council discussed some of the big projects coming up in the future and would like Tionna to put together a forecast of the city's financial status for these projects. She will get a list of reports needed from the clerk and start on it after the end of September.

- d. Library – Written report on file. Library is open for appointments on Monday, Wednesday, and Thursday. The question on when the library will open full time was brought up because public libraries in our area are open. Steve will attend next meeting and ask questions.
- e. Public Works – Written report on file. Cross walks will be painted soon. Tony will be renting stump grinder to remove stumps in the parks. Steve asked about water usage being higher than billed usage.
- f. City Clerk – Written report on file. Emergency Plan was talked about and everyone’s responsibility during an emergency. It needs to be updated.
- g. Engineer – 1) Hwy210 Sign Wes investigated why the signs had not been moved and the DOT couldn’t come up with a good answer. There was a mix-up in communication. 2) Oakes Development.- Engineers were told to put project on hold. 3) Baldwin St – Waiting for direction for finalizing the plans. City needs to investigate financing. 4) WWTP Improvements – Pre-meeting was held. The chosen company would like to start right away. . Snyder is still trying to get hold of Sidwell about purchasing the easement to the lagoons. Projected finish date is June 2021. 5) 5th Street Storm sewer- 95% of the plans are complete. 6) High School Improvements – Site plan has been submitted. Snyder will look at various components such as parking, storm water, infrastructure, & impervious surfaces. 7) Main St. ADA – The plans are 98% complete. The city needs to decide where the flagpole is to be moved to.

6. Business

- c. Discussion and Action on Trick-or-Treat Night – Gast moved to hold Trick or Treat night on Friday October 30. Lawrence seconded. 3 ayes, 2 nay – Miller & Jans.
- d. Discussion and Action on Bee Permit at 55 McHone Dr -. Jans moved to approve the bee permit for 55 McHone Dr. Gast seconded. 5 ayes
- e. Discussion and Action on Poultry Permit at 620 Baldwin St – Gast moved to approve the Chicken permit for 620 Baldwin St. Lawrence seconded. 5 ayes
- f. Action on Approval of Alcohol License for KT’s Bar and Grill and Dollar General Store – Gast moved to approve alcohol permits for Dollar General and KT’s Bar and Grill. Miller seconded. 5 ayes.
- g. Motion to Approve New Members to Board of Adjustments/Planning & Zoning- Gast moved to approve Shelly Balke and Tanner Schrock to the Board of Adjustments/Planning & Zoning. Jans seconded. 5 ayes.
- h. Resolution 2020-24 A Resolution Approving the 2019-2020 Road Use Report for the City of Maxwell, Iowa – Gast moved to accept Resolution 2020-24 A Resolution Approving the 2019-2020 Road Use Report for the City of Maxwell, Iowa. Miller seconded. 5 ayes.
- i. Discussion and Action on Storm Damage – Steve moved to find a contractor to repair stones that family cannot be found Golly seconded. 5 ayes
- J. Discussion and Action on Repair of Dump Truck – Gast moved to repair the damaged dump truck. Lawrence seconded. 5 ayes.

7. Council and Mayor Reports –

- a. Complaints – 1) 413 Baldwin St. – The complaint is that it is an eye sore and needs painting. City employees need to see if more is wrong than needing paint and get pictures of violations. Clerk is to send letter of violations. 2) 618 Metcalf St-Complaints about junk in the yard. Clerk is instructed to send letter of violation of code 50.02.13 with 30 days to

clean-up.3) 312 Maxwell St. No Improvements. The complaint is to be sent to attorney.

- b. Steve Gast – 1) Steve mentioned that all the money needed has been raised for the shelter at the Freedom Rock. 2) Steve discussed the entrance to the school and where crosswalks should go to help the kids to safely cross HWY 210. A sidewalk maybe needed at a couple of properties. Golly – 1) The T-Intersection sign at McHone Dr. needs to be replaced. 2) Why is part of the sidewalk just past 110 Main St is missing. ? Clerk will check with Public Works Director.3) There needs to be a sidewalk out to the Dollar General Store. People are walking along the side of HWY 210.
- c. Meggen Lawrence -Meggen witnessed a car of kids having fun by the Legion Soccer fields. They left ruts and tore up the grass. She would like to see poles and cables put up to stop cars from driving in the grassy areas.
- d. Jameson Hudson –1) Jameson would like to advertise for the open positions on the Parks and Open Spaces Board. 2) Landus reached out to Jameson about a grain bin to create a new band shelter. They will get back to him when they have details.

8. Consent Agenda

- 1. Gast moved to accept the August 3, 2020 minutes and bills. Lawrence seconded. 5 ayes.

2. Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	172.88
AFLAC	AFLAC CANCER	252.48
AHLERS & COONEY P.C.	#787958-WWTP CONTRACT PROCEEDG	1,915.08
ALLIANT ENERGY	MONTHLY UTILITY BILL	5,131.83
BADGER METER	WATER METER CELLULAR READS	344.43
BADGER METER	SERVICES FOR AUG. 2020	347.1
CALDWELL,BRIERLY,& CHALUPA LLC	ANGEL LLC CASE, DOG CASE	1,652.15
CASEY'S BUSINESS MASTERCARD	MONTHLY GAS & DIESEL	512.97
CENTRAL IOWA SHORTLINE LLC	FILTERS,BLADES,OIL, SPARK PLUG	630.35
CENTRAL IOWA SHORTLINE LLC	TRUFUEL,ADAPTOR	408.54
CENTRAL IOWA SHORTLINE LLC	#11498-CEMENT,COUPLING,CONDUIT	27.49
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	622.39
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	689.53
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	4,394.01
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	4,386.51
COMMERCIAL APPRAISERS OF IOWA	APPRAISAL OF SIDWELL PARCEL	700
CONSUMERS ENERGY	RCH ELECTRIC	52
DAVE POMEROY	CEMETERY MOWING 8/5/2020	600

DOOR AND FENCE STORE INC	FIRE STATION OVERHEAD DOORS	190
DOOR AND FENCE STORE INC	LABOR TO SERVICES	213.75
DOUG MILLER	WIPES	8.98
DB IOWA HOLDINGS	LEGALS-PUBLIC HEARINGS,MINUTES	838.03
IOWA APPRAISAL & RESEARCH CORP	REVIEW OF APPRAISALS	700
IOWA REGIONAL UTILITIES ASSOC	RCH MONTHLY USAGE	935.65
IPERS	IPERS	1,983.55
JERICO SERVICES, INC	DUST CONTROL	2,821.00
KATHIE SMITH	Welcome to Maxwell Sign permit	50
KEYSTONE LABORATORIES INC	#1D05793-SOLIDS,BOD,NITROGEN	194.7
KEYSTONE LABORATORIES INC	#1D06426-SOLIDS,BOD,NITROGEN	251.5
KEYSTONE LABORATORIES INC	#1D06845-SOLIDS,BOD,NITROGEN	202.5
KIMBERLY BIRCHMIER	4X6 MAGNET CITY CONTACT INFO	125
LOGSDON'S GROCERY	BAKING SODA,SOAP,COFFEE,FOOD	160.24
MID-AMERICAN RESEARCH CHEMICAL	WHITE PAINT	706.4
MID-AMERICAN RESEARCH CHEMICAL	BRAKE & PARTS CLEANER	201.69
MAXWELL STATE BANK	FED/FICA TAX	3,935.82
METERING & TECHNOLOGY SOLUTION	2 METERS & 8 DIAL HRE	290.92
NANCY PRITCHARD	GLUTOSE.STAT PADZ ADULT & PED	253.56
NEW CENTURY FS	TKT# B0003521383 - 84.60 GAL	645.47
OVERDRIVE INC	FY2021 BRIDGES EBOOK CONTENT	403.6
PETTY CASH	POSTAGE FOR DELIQUENT BILLS	19.25
MAXWELL POST OFFICE	STAMPS	220
MAXWELL POST OFFICE	UTILITY BILL POSTAGE	300
SAFE BUILDING COMPLIANCE & TEC	BUILDING & MECHANICAL PERMITS	258.51
SAFE BUILDING COMPLIANCE & TEC		75
SAFE BUILDING COMPLIANCE & TEC	ELECTRICAL PERMITS	300
SNYDER & ASSOCIATES	#119026601-13-WWTP IMPROVEMENT	6,736.50
STAPLES CREDIT PLAN	ENVELOPES,INDEX CARD,PAPER RLL	214.04
STATE LIBRARY OF IOWA	FY2021 BRIDGES EBOOK PLATFORM	62
STEVE GAST	ALCOHOL WIPES	11.94
SYNCB/AMAZON	BOOKS, DVDS	507.89
SYNCB/AMAZON	DVDS, BOOKS	273.25
TODD WHITE PLUMBING	FAUCETS IN PARK RESTROOM	367.42
TONY NESS	GAS FOR CHAINSAWS FOR CLEANUP	28.15
ROD MEEK	STORM CLEAN-UP	6,000.00
U.S. BANK	AMAZON PRIME, DOLLAR GENERAL	170.97
US CELLULAR	MONTHLY CELL PHONE	204.4
USABlueBook	2 GLOVES	55.1
WINDSTREAM	MONTHLY PHONE & TEXT	358.08
WINDSTREAM	LIBRARY TELEPHONE & INTERNET	216.81
ZIEGLER INC	CATERPLILLER 953KLGP - RENTED	10,292.00

Accounts Payable Total		64,623.41
Total Paid On: 8/12/20		5,400.17
Total Paid On: 8/26/20		7,265.80
Total Paid On: 9/09/20		4,809.38
Total Payroll Paid		17,475.35
***** REPORT TOTAL *****		82,098.76

Expenses by Fund	Aug 4,2020-Sep 11, 2020	
GENERAL		39,189.69
ROAD USE TAX		3,865.04
CAPITAL PRJCT FUND - STRT		125
FEMA WIND DISASTER 2020		11,222.16
WATER		9,910.34
SEWER		8,233.45
WWTP FACILITY		9,553.08
TOTAL FUNDS		82,098.76

Revenue by Fund	1-Aug	
001 General		\$ 69,568.00
110 Road Use Tax		\$ 9,735.08
121 Local Option		\$ 11,168.56
600 Water		\$ 12,042.31
610 Sewer		\$ 14,643.49
Total Revenue		\$ 117,157.44

- j. A motion to adjourn the meeting at 9:40 PM was moved by Jans. Seconded by Lawrence. 5 ayes.

NEXT REGULAR MEETING WILL BE OCTOBER 5, 2020 AT 6:30 PM

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson