

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 09, 2023, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Meggen Lawrence, and Doug Miller. Ken Jans called in at 6:45 p.m. Ken left at 7:20 p.m. Ken returned at 7:49 p.m. Visitors: Wes Farrand, Lisa ,
3. A motion to approve agenda was made by Gast. Myers seconded. 4 ayes.
4. Citizens Forum
 - a. NA
5. Department Reports
 - a. Sheriff Report – Written Report on File.
 - b. Fire – Written report on file.
 - c. EMS – Written report on file. Joel Westendorf would like to join the EMS Department. Miller moved to accept Joel Westendorf onto the EMS Department. Lawrence seconded. Steve would like the Fire and EMS Department put in there reports the # of calls to Indian Creek Township, Washington Township, and the City and how many of those calls they responded to.
 - d. Library – No Report
 - e. Public Works – Written report on file.
 - f. City Clerk – Written report on file. Questions on treasurer’s report. Complaints read and discussed.
 - g. Engineer’s Report – Written report on file. 1) Baldwin St –Final plans in progress. A couple of issues still need to be investigated. Meggen and Steve volunteered to talk to Tracy Christianson about an easement for the storm drain. Wes needs a listing of financial sources for the report to the DOT. 2) High School Project – Wes sent the letter and pictures to the city stating the issues that need to be corrected. 3) Rolling Hill Mobile Home Park is inquiring on sewer lagoon updates. There was talk on them tying in with the city sewer and be charge every month.
 - h. Parks and Open Spaces Board –Lauryn is working on a Prairie Meadows Grant for the disc golf course. The Board has a meeting on January 10, 2023.

Miller moved to move 7f before 7a. Myers seconded.
6. Public Hearing
 - a. NA
7. Business
 - a. Discussion and Action on the Rental of 5 Acres of Farm Ground. – Discuss on renting the farm ground at the lagoon took place. According to Iowa law, the landowners had to write a notice of intent to the current renters stating that we are putting the ground up for bid. We did not do that therefor the bid stays with the current renter. Discussion also took place on the easement and that we need to get attorney’s opinion on it.
 - b. Action on Resolution Setting Times and Place for a Regular Council Meetings in 2023 –Miller moved to set date and times for council meetings to be the 1st Monday of the month and start at 6:00 p.m. Lawrence seconded. 4 ayes Gast moved to reconsider the previous motion on dates and times. Myers seconded. 4 ayes. Gast moved to keep the dates of meetings the same but to change times to January through May at 6: p.m., June through August at 5:00 p.m. and September through December at 6:00 p.m. Myers seconded. 4 ayes.

- c. Action on Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Maximum Tax Dollars from Certain Levies for the City’s Proposed Fiscal Year 2023-2024 Budget – Gast to accept resolution 2023-02 a Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Maximum Tax Dollars from Certain Levies for the City’s Proposed Fiscal Year 2023-2024 Budget. Miller seconded. 4 ayes.
 - d. Discussion and Action on Betterment Award – Gast moved to continue with the Betterment Award with Lauryn in charge. Myers seconded. 4 ayes.
 - e. Discussion and Action on Old Settler’s Bandstand Action on 2023 Membership Appointments to the Story County Management Commission– Gast moved for Jameson to be Primary, Ken secondary and Steve to be alternate. Lawrence seconded. 4 ayes
 - f. Discussion and Action on the City Hall Renovation Project – The city has put \$50,000 aside for city hall renovations. They are also willing to add \$200,000 for an additional room on the back to be used by city hall and library. Another option is to rent a building. Pritchard has a building open that is set-up for an office space with a board room that could be used as a council chambers. The apartment behind the office is space is open and could be used for storage. Total cost would be \$1900 a month. This would include utilities. Gast moved to move forward in investigating the option by getting a lease agreement for review by attorney for their opinion. And meet again on this subject later. Myers seconded.
 - g. Discussion and Action on Budget Planning for Fiscal Year 2023/2024 - Fire Board met and discussed their budget. Insurance & Salaries are done. Parks, Water, Sewer, Library, and misc. lines still need to be filled in.
- 8 Council and Mayor Reports –
- a. Lauryn Myers – 1) Lauryn looking into starting the Food Trucks again for Monday nights. She will be talking to the owner of MOMs to see when they will be open. 2) Lauryn talked to a contractor about lifting the park shelter. Discussion followed about why it needed it be lifted.
 - b. Meggen Lawrence – 1) Meggen asked about the progress of the nuisance properties. The property at 618 Metcalf St has a strong smell of gasoline Steve suggested calling Safe Building and have them do another inspection to send to the attorney.
 - c. Doug Miller – 1) Doug told the semi parking and what the attorney said. We need to see how much impact it has on the streets.
9. Jameson Hudson – Sirens are up and running. He thinks it is good that the council is looking into city hall options.
10. Consent Agenda
- a. Gast moved to accept the A & C of the Consent Agenda. Myers seconded. 5 ayes.
 - b. Gast moved to accept B of the Consent agenda. 4 ayes 1 abstain-Lawrence
 - c. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	\$ 128.41
AFLAC	AFLAC CANCER	\$ 226.86
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 7,789.26
AMES LOCK & SECURITY	#5412 - LOCK FOR FIRE BACKDOOR	\$ 1,110.85

BADGER METER	WATER METER CELLULAR READS	\$ 161.09
CALDWELL,BRIERLY,& CHALUPA LLC	RENTAL HOUSE ORD & LIBRARY	\$ 392.50
CALDWELL,BRIERLY,& CHALUPA LLC	TRUCK & TRAILER PARKING	\$ 55.00
CARL MARSHALL	CALLS TRAININGS MEETINGS	\$ 310.00
CENTRAL IOWA SHORTLINE LLC	23306, 23471- BLOCK HEATER	\$ 310.39
CENTRAL IOWA SHORTLINE LLC	#23654, 23656, 23720	\$ 56.44
CHRIS PITTS	CALLS MEETING TRAININGS	\$ 430.00
CIT SEWER SOLUTIONS	WOODLAWN ST LATERAL LAUNCH	\$ 2,400.00
CONSUMERS ENERGY	RCH ELECTRIC	\$ 29.91
GENERAL FIRE AND SAFETY	FIRE EXTIGUISHER CHECKS & REPR	\$ 867.00
INDEPONDANT PUBLIC ADVISORS	QUARTERLY RETAINER SERVICES	\$ 2,000.00
IOWA DEP OF REVENUE	SALES TAX	\$ 106.92
IOWA DEP OF REVENUE	WET	\$ 599.59
IOWA ONE CALL	LOCATES	\$ 18.00
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$ 303.66
IPERS	IPERS	\$ 1,943.20
JAMESON HUDSON	CALLS MEETINGS TRAININGS	\$ 60.00
JAMIE NESS	CALLS & ,MEETINGS	\$ 200.00
JARED HUDSON	CALLS MEETINGS TRAININGS	\$ 170.00
JERRY HOLS	CALLS MEETINGS TRAINING	\$ 825.00
JIM HUDSON	CALLS MEETINGS TRAININGS	\$ 250.00
JOEL WESTENDORF	CALLS & MEETINGS	\$ 120.00
KARL CHEVROLET	EMS 2023 CHEVY TAHOE.	\$ 39,984.00
L & P SUPPLY	CAB FOR JD TRACTOR	\$ 1,250.00
LUKE NESS	CALLS MEETINGS TRAIINGS	\$ 35.00
MAXWELL STATE BANK	FED/FICA TAXES	\$ 4,748.41
MICROBAC LABORATORIES	KEYSTONE INC	\$ 292.50
NEW CENTURY FS	DIESEL & GAS	\$ 347.82
PRATT SANITATION INC	MONTHLY GARBAGE CONTRACT	\$ 5,495.45
RILEY PITTS	CALLS TRAININGS MEETINGS	\$ 200.00
RITeway BUSINESS FORMS	UTILITY BILLS	\$ 441.70
RON HAYES	CALLS MEETINGS TRAINING	\$ 170.00
RYAN LEWIS	CALLS & MEETINGS	\$ 1,175.00
SAFE BUILDING LLC	2 BUILDING & 3 TRADE PERMITS	\$ 1,392.31
SANDRY FIRE SUPPLY, LLC	6 AIR TANKS	\$ 6,148.50
SCOTT JOHNSON	CALLS & MEETINGS	\$ 525.00
SHELBY PATTERSON	CALLS & MEETINGS	\$ 115.00
SHELLY RICHARDSON	CALLS & MEETINGS	\$ 60.00
SHELLY RICHARDSON	CALLS & MEETINGS	\$ 70.00
SNYDER & ASSOCIATES	119.0265.01A-2 BALDWIN PRJT	\$ 4,708.00
	SUPPLIES-PENS,CALCULATOR	
STAPLES CREDIT PLAN	PAPER	\$ 77.60
SUSIE LIVESAY	CALLS & MEETINGS	\$ 70.00
TAWNIA LESLIE	CALLS & MEETINGS	\$ 190.00

TOM HUDSON	CALLS TRAININGS MEETINGS	\$ 505.00
TONY NESS	CALLS TRAININGS MEETINGS	\$ 655.00
TREASURER-STATE OF IOWA	STATE TAXES	\$ 1,715.00
U.S. BANK	WINDSTREAM-LIBRARY	\$ 495.00
US CELLULAR	MONTHLY CELL PHONE	\$ 223.65
WINDSTREAM	091143420-TELEPHONE	\$ 962.66
WYATT LEWIS	CALLS & MEETINGS	\$ 215.00
Accounts Payable Total		\$ 93,131.68
Total Paid On: 12/14/22		\$ 11,775.16
Total Paid On: 12/28/22		\$ 5,574.28
Total Payroll Paid		\$ 17,349.44
***** REPORT TOTAL *****		\$ 110,481.12

Expenses By Fund	December 12/06/2022-12/31/2022	
GENERAL		\$ 87,387.32
ROAD USE TAX		\$ 1,594.71
CAPITAL PRJCT FUND - STRT		\$ 3,025.00
WATER		\$ 7,098.24
SEWER		\$ 11,375.85
TOTAL FUNDS		\$ 110,481.12

Revenues	Dec-22	
001 General		\$ 75,023.44
110 Road Use Tax		\$ 10,072.00
112 Employee Benefits		\$ 727.69
119 Emergency Funds		\$ 366.24
121 Local Option		\$ 25,296.88
200 Debt Service		\$ 4,261.16
303 FEMA Wind Disaster 2020		\$ 6,184.62
600 Water		\$ 12,360.57
610 Sewer		\$ 22,964.78
TOTAL FUNDS		\$ 157,257.38

9. Adjourn. A motion to adjourn the meeting at 8:32 P.M. was moved by Lawrence
Seconded by Jans. 5 ayes

NEXT REGULAR MEETING WILL BE FEBRUARY 6 , 2023 AT 6:00 P.M.
BUDGET MEETING WILL BE HELD JANUARY 16, 2023 AT 6:00 P.M.

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson