

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, MARCH 11, 2019, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Steven Gast at 6:30 P.M.
2. Roll call was answered by Susie Livesay, Alex Golly, & Doug Miller. Charles Robertson & Nicole Hudson-absent. Visitors: Sarah Dvorak, Shelly Myers.
3. A motion to approve the agenda with moving 5a) Sheriff Report, 6a) Public Hearing, 8e) Paid Leave Donation Policy after Citizen's Forum was made by Miller. Robertson seconded. 3 ayes.
4. Citizens Forum
 - a. NA
5. Department Reports
 - a. Sheriff – Written report on file. Deputy Matt Massaro and Deputy Cody Hamilton was present. Mayor asked for verification on the process for towing snow ordinance violations.
 - b. Fire – Written report on file. Tony Ness was present. It's time for physicals. Discussion on whether to continue every 2 years or move it to every 3 years. It was decided to leave at 2 years for the safety of the volunteers. New radios were discussed.
 - c. EMS - Written report on file. Nancy Pritchard was present. Concerns with coverage during the day were discussed. Nancy asked about the raise in the call money was approved.
 - d. Library – Written report on file. Mayor had good reports on the Bee Pollinator class at the Library.
 - e. Public Works – Written report on file. Tony Ness was present. Water tower will need to be painted this year. Tony said they could paint the tower with Spartan colors with white on top and blue on bottom. He would also like to know if the council wanted to add the Spartan logo. He will get prices for the logo and to have Spartan painted on the stem of the tower. Tony will be adding meters for the parks, city hall, fire station and city shed to keep track of unmetered water.
 - f. City Clerk – Written report on file. Clean-up day was discussed. It was decided to hold on May 4th from 8:am-11:30am at the rodeo grounds as in previous years. It was decided to change the day of city-wide garage sale to June 8th as the first Saturday of June is a conflict with other cities. It will be free to add to the list this year. It will be posted on Facebook and mayor will create a map of garage sales.
 - g. City Council –
 - i. Susie – 1) Susie had some questions on North Street parking.
 - ii. Alex – 1) UTV/ATV/Golf Cart registrations. Are we ready for registration? 2) City Website is still not working. We need someone knowledgeable to work on it. Nancy Pritchard volunteered to look at it for us. Mayor discussed getting a .gov. 3) At January meeting, there was discussion on how to have EMS personnel available during the day. Alex thought that is we combined the 2 part time positions into one that we could hire 1 full-time person with ems training. Alex, Doug, Tony & Deb will make-up a committee to see if this is a viable option. 4) Alex would

like someone in city hall to take responsibility of the city's Facebook page instead of council members and the mayor.

- iii. Doug – 1) Doug would like to have some talks for the public to educate them on the upcoming sewer project and the cost.
- iv. Steve – 1) Steve presented a new ordinance to define household pets. It will be on next months agenda. 2) Cost of Scope for 5th Street Storm Sewer Improvements with a cost of \$34,400 will be on next month agenda. 3) Scott Oakes is talking about a small project with duplexes and a couple of houses. City will need to look at money for road entrances for that project.

6. Public Hearings

- a. Ordinance amending Chapter 55 Animal Protection and Control Section Livestock 55.05 Livestock. Golly moved to open the public hearing on an Ordinance amending Chapter 55 Animal Protection and Control Section Livestock 55.05 Livestock. Miller seconded. 3 ayes. No public. Livesay moved to close the public hearing on an Ordinance amending Chapter 55 Animal Protection and Control Section Livestock 55.05 Livestock. Seconded by Golly. 3 ayes. Miller moved to table the ordinance until the April meeting. Golly seconded. 2 ayes, 1 nay- Livesay.
- b. Resolution Approving Fiscal Year Budget 2019-2020. – Golly moved to open public hearing for the 2019/2020 budget. Livesay seconded. 3 ayes. No Public. Golly moved to close public hearing for the 2019/2020 budget. Miller seconded. 3 ayes. Miller moved to accept Resolution 2019-04 A Resolution Approving Fiscal Year Budget 2019-2020. Golly seconded. 3 ayes.

7. Old Business

- a. Resolution Adopting the Updated City of Maxwell Employee Handbook. - Changes were made in defining overtime, paid-time off, section for donated time off was added, the words sick time was changed to PTO. Golly moved to approve Resolution 2019-05 A Resolution Adopting the Updated City of Maxwell Employee Handbook. Miller seconded. 3 ayes.

8. New Business

- a. Parking Violation Appeals – Two appeals were received.
 - i. Tanner Davis- Ticket was for parking in no parking zone. There were no signs posting that there was no parking on the southside of the street, the council will be discussing on whether to continue to have both sides of street as no parking or change the ordinance. Miller moved to waive the parking and to direct the staff not to right tickets for no parking violation until it can be further discussed. Livesay seconded. 3 ayes.
 - ii. Thomas Behle – Ticket was given for snow ordinance violation on both truck and trailer. Since the snow ordinance was posted in newsletter, on Facebook, on the city sign and was sent out on the emergency posting, the council felt that there was plenty of warning. Golly moved not to waive the sign as there was adequate public notice. Miller seconded. 3 ayes.
- b. Booster Club – Request for Donations – Sarah Dvorak presented signs that the Booster Club would like to erect at the city's entrances. They would say Spartans State Champions with a separate sign stating the sport and year that the championship was won. They would like to get the to donate toward the signs.

Doug moved to pay for half of the 3 signs pending approval from DOT for the 2 signs along HWY 210. Golly seconded/ 3 ayes.

- c. Scope of Services for Baldwin Street Rehabilitation Project – Snyders presented a scope of services for the Baldwin Street Rehabilitation Project. This would give us plans and cost for new street and possibly curb& gutter. The cost of the scope of work is \$24,000. Golly moved to approve the mayor to sign the scope of services for Baldwin Street Rehabilitation Project. Miller seconded. 3 ayes.
- d. Scope of Services for Maxwell WWTP Improvements for the City of Maxwell, Iowa. – This scope of services is the next step to the sewer lagoon project. This scope of work will follow from final plans through construction. Miller moved to approve the mayor to sign the Scope of Services for Maxwell WWTP Improvements. Golly seconded. 3 ayes.
- e. Betterment Award Nominations – Two nominations were submitted for the Betterment Award. The nominations were Pat Smith and Sharon Adams and Ian McCullen. Golly moved to recognize Pat Smith and Sharon Adams for the 2018 Betterment Award and send Ian McCullen an official letter of appreciation for all the work he has done for the community. Miller seconded. 3 ayes.
- f. Approval for City Cost-Share Participation in Story County Dust Suppression Contracts –. Livesay moved to offer to pay for half of the dust control to the residents that live in the city limits that living along gravel roads. Miller seconded. 3 ayes.
- g. Storage Unit Contract – Alex mentioned getting a shipping container and put it on a slab to use as a storage container instead of renting a storage unit. The idea will be researched for next year. Golly moved to rent a storage unit. Miller seconded. 3 ayes.

9. Consent Agenda

- 1) Miller moved to accept the February 11, 2019 minutes and bills. Livesay seconded. 3 ayes. Golly abstained on minutes.
- 2) Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	252.48
ALLIANT ENERGY	MONTHLY UTILITY BILL	5,455.96
BADGER METER	WATER METER CELLULAR READS	333.75
BANLEACO	COPIER/PRINTER, OVERAGES	242.95
BARCO MUNICIPAL PRODUCTS INC	CHEST WADERS	290.97
CALDWELL,BRIERLY,CHALUPA,NUZUM	LIBRARY MERGER,PARKING TKTS	396
CASEYS GENERAL STORE	MONTHLY DIESEL & GAS	765.27
CENTRAL IOWA SHORTLINE LLC	#2932 & 3804-PINS,BOLTS,BLADES	591.02
CHEM-SULT, INC	SODIUMHYPOCHLORITE &CALCIQUEST	577.53
CHITTY GARBAGE SERVICE	MONTHLY GARBAGE	4,166.11
CONSUMERS ENERGY	RCH ELECTRIC	52
EMERGENCY MEDICAL PRODUCTS	ELECTRODES & ASPIRIN	384.05
MAXWELL EMS	35TH ANNUAL EMS CONFERENCE	480
GENERAL FIRE AND SAFETY	4 NEW/RECHARGED EXTINGUISHERS	279
IMFOA	2019-2020 MEMBERSHIP DUES	50

