

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, AUGUST 1, 2022, 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Meggen Lawrence, and Doug Miller. Ken Jans was absent. Visitors: Mitzi DeGroote, Sue Philpott, Latifah Feisal, Scott Oakes and friend, Greg Piklapp, and Wes Farrand.
3. A motion to approve to the agenda was made by Gast. Myers seconded. 4 ayes.
4. Citizens Forum
 - a. Latifah Faisal –Latifah is from the Story County Board of Supervisors. She has concerns about the tornado siren. Linda Murken and Latifah spoke to the mayor about the problem. She has been told that the supervisors are responsible. She was present to insure everyone that the supervisors are not responsible for the siren not working. They will help with the situation on getting a new siren or the resources to repair. The sirens worked on the old system but do not work since they transferred to new system. The city is working with Electronic Engineering and Racom to figure out the problem.
 - b. Scott Oakes – Scott was present to discuss the new concept for the new development. He has appreciated the city’s hard work on trying to get developers to come to the city. Scott would like to sell the lots in packages, such as a discount if an owner buys 2 or 3 lots at a time, then they could sell of the extra lots later. Steve explained process of platting the land. Scott was asked about duplexes on the lots, and Scott said he would be open to it if they were kept in one area.
5. Department Reports
 - a. Sheriff Report – Deputy Lentz was present. He talked about the extra deputies that will be available for Old Settlers.
 - b. Fire – Written report on file. One fire call. Trucks will be used for Old Settlers.
 - c. EMS – Written report on file.
 - d. Library – Written report on file. Lauryn talked to MaryAnn, the state liaison for the city, about the open seats and 2 of the seats open to non-residents. MaryAnn asked for documentation for process on the change. Clerk is gathering information.
 - e. Public Works – Written report on file. Tony reported that a bid of \$7,500 was put in for the work on the 2nd St. bridge. He also said there was a bid of \$1,500 for the Heart of Iowa Trail Erosion project. He is working with Wes on the new permit for the wastewater for the water plant.
 - f. City Clerk – Written report on file.
 - g. Engineer’s Report – Written report on file. 1) Water Permit- Tony has sent data to Wes on the wastewater for the water plant. The solution seems to be to hook up to the sewer system and run it to the WWTP plant, but still looking into the permit. 2) High School – The contractors seen to have addressed most of the problems. The weeds have helped with soil displacement. The big issue left is the material storage on the soccer field. If they would put up a fence it would solve the problem. 3) HOI Trail Arch Bridge – The construction of the wall with railroad ties will work with the plan that Snyder developed. Wes mentioned that the railroad ties should be new or fairly new and in good shape otherwise the wall will not last. 4) Woodlawn Storm Study- There was a good turnout for the open meeting. The preference was the underground piping. The city will now have to

look at their capital improvement plan and funding. set date for public meeting on the project to get feedback. 5) Baldwin St Project. The STBG Grant requires more details by the DOT. The CDBG Grant will require some of the same details so they can be done at the same time. However, this will use approximately \$100,000 of the grant money. Wes handed out a listing of all the costs for this project. .

- h. Parks and Open Spaces Board –The lights at the south entrances are waiting for an adaptor and the electrician is busy with some bigger jobs.

6 Public Hearing

- a. NA.

7 Business

- a. Presentation concerning the Story County Housing Trust followed by Discussion and Action to Seek Grant Funds. – Greg Piklapp was present to discuss the Story County Trust Fund and it’s uses. The uses can include home occupied projects to keep a house livable, assistance with rent, heating/cooling utility bills, and winterizing. The city will need to apply for the money and has control over the guideline on how the money is used. To start the project for 2023, a representative would need to set down with someone at the organization and put together a plan for the council to approve. Gast moved to have Meggen and Doug set up a meeting to get grounded on how to move forward. Lawrence seconded. 4 ayes.
- b. Discussion and Action on 2022 Legislative Changes to Ordinances – Gast moved to authorize the mayor to sign the agreement to add the 2022 Legislative Changes to the city’s ordinances. Lawrence seconded. 4 ayes. .
- c. Discussion and Action on 2022/2023 LP Gas Contract – Gast moved to approve the LP Contract with prepay. Myers seconded. 4 ayes.
- d. Discussion and Action on Permit for Fireworks during Old Settlers –The fireworks will be set up in the yardwaste. There is proof of insurance and a contract with K&M Displays. City will provide barricades to block people from parking in that area. Gast moved for the approval of the use of city property for fireworks for Old Settlers. Miller seconded. 4 ayes.
- e. Discussion and action on Acceptance of Bid for Repair of 2nd St. Bridge – Miller moved to accept the bid from JKT Construction to repair the 2nd St bridge and the HOI Bridge. Myers seconded. 4 ayes.
- f. Discussion and Action on Opening on the Board of Adjustment/Planning and Zoning – Gast moved to appoint Pat Meade to the Board of Adjustment/Planning Zoning Board. Myers seconded. 4 ayes.
- g. Discussion and Action on 2 Openings on the Parks and Open Spaces Board – Lawrence moved to appoint Jody Gast and Mike Gustafson to the Parks & Open Spaces Board. Miller seconded. 4 ayes.
- h. Discussion ad Action on Variance for 216 Broad St Setbacks - Gast moved to accept the actions of the Board of Supervisors. Lawrence seconded.
- i. Discussion and Action on Selecting a Project for the Rural Enrichment Grant Application. – This grant benefits small towns. They can help with projects such as paving part of the bike trail, improvements to the food stand, or band stand. One suggestion was to do improvements to the restrooms. It was decided to have a meeting next week at the American Legion Hall to produce projects for the grant.

- j. Discussion and Action on Applying for City Bridge Program for Bridge on 325th St. – Gast moved to authorize the mayor to send a letter to apply for the City Bridge Program. Myers seconded. 4 ayes.
 - k. Approval of a Resolution Setting Public Hearing on Development of a Community Development and Housing needs Assessment.– Gast moved to approve Resolution Setting Public Hearing on Development of a Community Development and Housing needs Assessment. Miller seconded. 4 ayes.
 - l. Approval of a Resolution Setting Public Hearing on Submission of CDBG Application. – Gast moved to approve Resolution Setting Public Hearing on Hearing on Submission of CDBG Application. Miller seconded. 4 ayes.
 - m. Discussion and Action on Hiring a Bond Counsel for GO Bond on Baldwin St. – Gast moved to retain Bond Counsel for GO Bond on Baldwin St. Lawrence seconded. 4 ayes.
 - n. Discussion and Action on Hiring Simmering-Cory Survey Team for LMI Survey.- Gast moved to hire Simmering-Cory Survey Team for LMI Survey. Myers seconded. 4 ayes.
 - o. Discussion and Action of Nuisance Properties – Several properties were removed from the list and will be sent thank you letters. There will be some grass letters to be sent out.
9. Council and Mayor Reports –
- a. Steve Gast- 1) Steve talked about a Capital Improvement Fund. This is gotten through a levy that is put up for vote on the ballot in November. The council must have a project that they want to collect money for. The levy is 66.5 cents per \$1,000 property value. Talk about projects at the work session. 2) The DNR has a grant available for replacing trees from Derecho and ash trees. This grant is due on September 1st. May have to get the Parks & Open Spaces Board involved. 3) There is an Inter-City Program Event in Cedar Fall Dubuque and Marion 17-19. Cost is \$750 if there is anyone interested in going. 4) There is a need for better microphones during the council meetings? Steve tried to listen to the recording and couldn't hear everything that was said.
 - b. Lauryn Myers – Lauryn mentioned the letter sent to the council from Toni Ness. She agrees with Miss Ness. Steve said that the personnel manual reads that city equipment cannot be used for personal use. However, this incident was not personal, but Tony should have gotten permission from his supervisor which is the mayor. Steve also agreed that Tony does go above and beyond his duties, but he does take exception of the letter calling the council member childish and other degrading comments. This issue has been handled. Council may need to look at the employee handbook.
 - c. Meggen Lawrence –Nothing currently.
 - d. Doug Miller – 1) Doug said a neighbor had problems with a salesperson. There haven't been any permits issued. They should ask to see permit. 2) Doug talked about letter and reaffirmed the policy of getting the permission of a supervisor before using city equipment.
 - e. Jameson Hudson – Jameson had a talk with Latifah, Tony and Nick about options for tornado siren. They also talked about the option to replace them.
10. Consent Agenda
- a. Gast moved to accept Consent Agenda. Myers seconded. 4 ayes.
July 11, 2022 minutes

Current Bills

b. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACTIVE911 INC	alerting subscription	\$ 338.00
AFLAC	AFLAC CANCER	\$ 226.86
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 9,128.82
BADGER METER	CELLULAR READS FOR WATER METER	\$ 346.21
BRENT ALLAN ENTERTAINMENT	SRP-PUPPET,MAGIC SHOW	\$ 375.00
CALDWELL,BRIERLY,& CHALUPA LLC	LEGALS	\$ 292.25
CENTRAL IOWA DISTRIBUTING, INC	RESTROOM ITEMS	\$ 732.00
CENTRAL IOWA SHORTLINE LLC	MISC ITEMS	\$ 574.93
CENTRAL IOWA SHORTLINE LLC	SEE SPREADSHEET FPR INVOICES	\$ 162.93
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$ 830.30
CITY OF AMES	RESOURCE RECOVERY 1ST HALF	\$ 4,510.00
CONSUMERS ENERGY	RCH ELECTRIC	\$ 52.00
DAVE POMEROY	CEMETERY MOWING	\$ 675.00
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FIRE SERVICE TRAINING BUREAU	HMAO & FFI FOR RILEY STANDING	\$ 100.00
HOKEL MACHINE SUPPLY INC	#826045 - PAVILION ITEMS	\$ 144.48
HONEY DO HOME IMPROVEMENT	PARK SHELTER	\$ 17,520.00
IOWA DEP OF NATURAL RESOURCES	NPDES ANNUAL FEE FY2023	\$ 210.00
IOWA DEP OF NATURAL RESOURCES	ANNUAL PUBLIC WATER SUPPLY FEE	\$ 94.61
IOWA ONE CALL	LOCATES	\$ 25.30
IPERS	IPERS	\$ 2,276.96
KAY PARK RECREATION	BLEACHER SEATS & HARDWARE	\$ 810.00
KEYSTONE LABORATORIES INC	SEWER TESTING	\$ 818.25
KIRBYBUILT SALES	PICNIC TABLES	\$ 3,600.70
LL PELLING CO	ROAD REPAIRS	\$ 29,461.60
LOGSDON'S GROCERY	WATER,POP,COFFEE,FILTERS,SOAP	\$ 131.09
MAGUIRE IRON INC	MP YEAR 4 -SPHERE	\$ 11,776.79
MAXWELL STATE BANK	FED/FICA TAX	\$ 3,530.48
MENARDS-AMES	LUMBER	\$ 101.55
MIDWEST INSURANCE CORP	INSURANCE	\$ 619.00
NEW CENTURY FS	MONTHLY GAS & DIESEL	\$ 2,264.01
P & P SMALL ENGINES INC	CLUTCH PARTS FOR MOWERS	\$ 524.97
MAXWELL POST OFFICE	5 ROLLS OF STAMPS	\$ 300.00
PRATT SANITATION INC	MONTHLY GARBAGE	\$ 5,250.40
SAFE BUILDING LLC	ELECTRICAL & BUILDING PERMIT	\$ 372.84
SANDRY FIRE SUPPLY, LLC	GLOVE STRAPS & DIRECT ATTACK	\$ 151.50
SNYDER & ASSOCIATES	SITE INSPECTION AT HIGH SCHOOL	\$ 2,804.58
STAPLES CREDIT PLAN	ADDING MACHINE & ENVELOPES	\$ 113.48
STORY COUNTY TREASURER	LAW ENFORCEMENT 1ST QTR FY2223	\$ 13,995.26
U.S. BANK	THERMA STORE-HUMIDIFIER	\$ 324.56

US CELLULAR	MONTHLY CELL PHONE	\$	194.47
WINDSTREAM	091143516-TELEPHONE & INTERNET	\$	598.52
Accounts Payable Total		\$	117,034.70
Total Paid On: 7/13/22		\$	5,676.57
Total Paid On: 7/27/22		\$	5,866.06
Total Payroll Paid		\$	11,542.63
***** REPORT TOTAL *****		\$	128,577.33

Expenses By Fund	July 12-July29		
GENERAL		\$	47,025.79
ROAD USE TAX		\$	30,372.89
FEMA WIND DISASTER 2020		\$	21,930.70
WATER		\$	18,371.52
SEWER		\$	10,876.43
TOTAL FUNDS		\$	128,577.33

Revenues	July		
001 General		\$	38,194.13
110 Road Use Tax		\$	30,372.89
112 Employee Benefits		\$	300.98
119 Emergency Funds		\$	136.02
120 Utility Franchise		\$	5,915.60
121 Local Option		\$	10,846.92
200 Debt Service		\$	1,634.27
600 Water		\$	12,101.78
610 Sewer		\$	24,922.44
TOTAL FUNDS		\$	103,141.78

11. Adjourn. A motion to adjourn the meeting at 8:45 P.M. was moved by Lawrence.
 Seconded by Myers. 4 ayes

NEXT REGULAR MEETING WILL BE SEPTEMBER 12, 2022 AT 6:30 P.M.
 SPECIAL MEETING AUGUST 9, 2022 at 6:00 P.m.

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Jameson Hudson